



HIGHLAND CITY

HIGHLAND CITY COUNCIL AGENDA

TUESDAY, JUNE 16, 2026

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandut.gov

6:00 PM REGULAR SESSION

Call to Order: Mayor Brittney P. Bills

Invocation: Council Member Doug Cortney

Pledge of Allegiance: Council Member Scott L. Smith

Respect Statement: Mayor Brittney P. Bills

1. UNSCHEDULED PUBLIC APPEARANCES

Anyone may share information with the City Council. If your comments require a response, staff or an Elected Official will contact you. Please limit your comments to three minutes per person. Please state your name.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

- a. **Approval of Meeting Minutes** *General City Management*
Stephannie Cottle, City Recorder
May 19, 2026
- b. **Ratification of Large Purchases** *General City Management*
David Mortensen, Finance Director
The City Council will consider ratification of large purchases made during May 2026.
- c. **Baseball Field Use Policy Update** *General City Management*
Jay Baughman, Assistant City Administrator/Community Development Director
The City Council will consider an update to the Baseball Field Use Policy.

3. ACTION ITEMS

Items in this section are to be acted upon individually by the City Council. A report will be given on these items.

- a. **PUBLIC HEARING/ORDINANCE: Approval of FY2025-2026 Budget Adjustments** *General City Management*
David Mortensen, Finance Director
The City Council will hold a public hearing and consider amending the fiscal year 2025-2026 budget for various items as shown in the attached exhibit.
- b. **RESOLUTION: Consolidated Fee Schedule for FY2027** *General City Management*

Candice Linford, Treasurer

The City Council will consider updates to the fee schedule to take effect July 1, 2026.

- c. **PUBLIC HEARING/ORDINANCE: Pressurized Irrigation Fund Transfer General City Management**
David Mortensen, Finance Director
The City Council will hold a public hearing and consider a transfer of funds from the Pressurized Irrigation Fund to the General Fund.
- d. **PUBLIC HEARING/ORDINANCE: Officer Compensation General City Management**
Erin Wells, City Administrator
The City Council will hold a public hearing and consider adopting an ordinance enacting budgeted compensation increases for the Mayor and specific City officers for fiscal year 2026-2027.
- e. **ACTION: Truth in Taxation - Property Tax Impact Schedule General City Management**
Jay Baughman, Assistant City Administrator/Community Development Director
Utah Code 59-2-924 requires that at any meeting where there is a public hearing about the City's budget, the Property Tax Impact Schedule must be presented. In addition, staff is seeking to have Council adopt an updated Impact Schedule that has changed with new numbers from Utah County and the finalization of the library staffing plans.
- f. **RESOLUTION: Certified Tax Rate General City Management**
Erin Wells, City Administrator
The City Council will consider adoption of the Fiscal Year 2026-2027 Certified Tax Rate. If Council continues to consider an increase to the Library Property tax, these rates will not become final until Council makes a decision at the Truth in Taxation hearing on August 11.
- g. **PUBLIC HEARING/ORDINANCE: Adoption of Interim Fiscal Year 2026-2027 Budget General City Management**
Erin Wells, City Administrator
The City Council will hold a public hearing and consider adoption of the Highland City Fiscal Year 2026-2027 Interim Budget.
- h. **ORDINANCE: Highland Mains Signage - Development Agreement Amendment Land Use (Legislative)**
Rob Patterson, City Attorney/Planning & Zoning Administrator
The City Council will consider a proposed amendment to the legislative development agreement for Highland Mains related to signage and the perimeter wall.
- i. **ACTION: Approval of Business Use: Private Dog Park Land Use (Legislative)**
Rob Patterson, City Attorney/Planning & Zoning Administrator
The City Council will consider a request from Kal Farr to allow private dog recreation and training as an allowed use within the R-1-40 zone.

4. EXPEDITED ITEMS

Items in this section are to be acted upon individually by the City Council. These items have previously been discussed by the Council. No report will be given.

- a. **ACTION: Bid for Storm Drain Project General City Management**
Chris Trusty, City Engineer/Public Works Director
The City Council will consider a bid award for a storm drain replacement project on 5710 West.

5. DISCUSSION ITEMS

Items in this section are for discussion, and include supplementary information in the packet. No final action will be taken.

a. 10100 North Improvements *General City Management*

Chris Trusty, City Engineer/Public Works Director

The City Council will consider using surplus grant funds from the 10400 North Improvement project for roadway improvements along 10100 North near Lone Peak High School.

6. COMMUNICATION ITEMS

Items in this section are for notification and update. No final action will be taken.

a. Trail Plans in Canterbury & Foxwood Subdivision

Ron Campbell, Council Member

Liz Rice, Council Member

Kim Rodela, Council Member

b. Mural at Highland Family Park

Kim Rodela, Council Member

Doug Cortney, Council Member

c. Fraud Risk Assessment

David Mortensen, Finance Director

d. Community Development Update (Current Projects)

Rob Patterson, City Attorney/Planning & Zoning Administrator

7. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT

In accordance with Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at (801) 772-4505 at least three days in advance of the meeting.

ELECTRONIC PARTICIPATION

Members of the City Council may participate electronically during this meeting.

CERTIFICATE OF POSTING

I, Stephanie B. Cottle, the duly appointed City Recorder, certify that the foregoing agenda was posted at the principal office of the public body, on the Utah State website (<http://pmn.utah.gov>), and on Highland City's website (www.highlandut.gov).

Please note the order of agenda items are subject to change in order to accommodate the needs of the City Council, staff and the public.

Posted and dated this agenda on the 11th day of June, 2026

Stephanie B. Cottle, CMC|UCC, City Recorder

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.