



HIGHLAND CITY

HIGHLAND CITY COUNCIL AGENDA

TUESDAY, JULY 7, 2026

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandut.gov

6:00 PM REGULAR SESSION

Call to Order: Mayor Brittney P. Bills

Invocation: Council Member Scott L. Smith

Pledge of Allegiance: Council Member Liz Rice

Respect Statement: Mayor Brittney P. Bills

1. UNSCHEDULED PUBLIC APPEARANCES

Anyone may share information with the City Council. If your comments require a response, staff or an Elected Official will contact you. Please limit your comments to three minutes per person. Please state your name.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

- a. **Approval of Meeting Minutes General City Management**
Stephannie Cottle, City Recorder
June 2, 2026
- b. **Approval of Meeting Minutes General City Management**
Stephannie Cottle, City Recorder
June 16, 2026
- c. **Ratification of Large Purchases General City Management**
David Mortensen, Finance Director
The City Council will consider ratifying large purchases made during June 2026.

3. ACTION ITEMS

Items in this section are to be acted upon individually by the City Council. A report will be given on these items.

- a. **ORDINANCE: Fire and Wildland-Urban Interface (WUI) Code Update and WUI Map Municipal Code Update (Legislative)**
Rob Patterson, City Attorney/Planning & Zoning Administrator
The City Council will consider amending municipal code to reference the current the fire and wildland-urban codes and to adopt the state-approved wildland-urban interface map and designation of at-risk wildland-urban interface areas. Staff recommends adoption of the proposed ordinance and map.

- b. **RESOLUTION: Declare Certain Property Adjacent to Jared Carmen as an Orphan Parcel** *General City Management*
Jay Baughman, Assistant City Administrator/Community Development Director
 The City Council will consider declaring city-owned property adjacent to property owned by Jared Carman as an orphan parcel and directing staff to move forward with the sale of that property.
- c. **RESOLUTION: Declare Certain Property Adjacent to Craig Johanson as an Orphan Parcel** *General City Management*
Jay Baughman, Assistant City Administrator/Community Development Director
 The City Council will consider declaring city-owned property adjacent to property owned by Craig Johanson as an orphan parcel and directing staff to move forward with the sale of that property.
- d. **RESOLUTION: Declare Certain Property Adjacent to Rick Louder as an Orphan Parcel** *General City Management*
Jay Baughman, Assistant City Administrator/Community Development Director
 The City Council will consider declaring city-owned property adjacent to property owned by Rick Louder as an orphan parcel and directing staff to move forward with the sale of that property.
- e. **ORDINANCE: Elected Officer Compensation Code** *Municipal Code Update (Legislative)*
Rob Patterson, City Attorney/Planning & Zoning Administrator
 The City Council will consider an ordinance proposed by Councilmembers Cortney and Rice regarding notice and hearing requirements related to potential increases in elected officer compensation.

4. EXPEDITED ITEMS

Items in this section are to be acted upon individually by the City Council. These items have previously been discussed by the Council. No report will be given.

- a. **PUBLIC HEARING/ORDINANCE: Approval of Business Use: Private Dog Park Land Use** *(Legislative)*
Rob Patterson, City Attorney/Planning & Zoning Administrator
 The City Council will consider a request from Kal Farr to allow private dog recreation and training as an allowed use within the R-1-40 zone, subject to certain conditions regarding preventing nuisances and impacts to adjacent properties. This is a continued item to allow for a public hearing. No comments have been received yet, and the Council is able to approve the use after holding a hearing if desired.
- b. **ACTION: 10100 North Improvements Reimbursement Agreement** *General City Management*
Chris Trusty, City Engineer/Public Works Director
 The City Council will consider a reimbursement agreement between Ivory Homes and Highland for roadway improvements along 10100 North near Lone Peak High School.
- c. **RESOLUTION: Truth in Taxation - Property Tax Impact Schedule** *General City Management*
Jay Baughman, Assistant City Administrator/Community Development Director
 Utah Code 59-2-924 requires that at any meeting where there is a public hearing about the City's budget, the Property Tax Impact Schedule must be presented. In addition, staff is seeking to have Council adopt an updated Impact Schedule that has changed with new average commercial property valuation from Utah County.

5. COMMUNICATION ITEMS

Items in this section are for notification and update. No final action will be taken.

- a. **Public Safety Report on Independence Day Holiday**
Brian Gwilliam, Police Chief
Brian Patten, Fire Chief

b. Property Sale Process and Notices

Rob Patterson, City Attorney/Planning & Zoning Administrator

c. Trail Plans in Canterbury & Foxwood Subdivision

Ron Campbell, Council Member

Liz Rice, Council Member

d. Run Club - Canterbury Circle Park Usage

Scott Smith, Council Member

e. Meeder Investment Update

David Mortensen, Finance Director

f. Annual Resident Survey Topics

Jay Baughman, Assistant City Administrator/Community Development Director

g. Community Development Update (Current Projects)

Rob Patterson, City Attorney/Planning & Zoning Administrator

6. WORK SESSION

a. PI Rates

7. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT

In accordance with Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at (801) 772-4505 at least three days in advance of the meeting.

ELECTRONIC PARTICIPATION

Members of the City Council may participate electronically during this meeting.

CERTIFICATE OF POSTING

I, Stephannie B. Cottle, the duly appointed City Recorder, certify that the foregoing agenda was posted at the principal office of the public body, on the Utah State website (<http://pmn.utah.gov>), and on Highland City's website (www.highlandut.gov).

Please note the order of agenda items are subject to change in order to accommodate the needs of the City Council, staff and the public.

Posted and dated this agenda on the 2nd day of July, 2026

Stephannie B. Cottle, CMC|UCC, City Recorder

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.
