



HIGHLAND CITY

HIGHLAND CITY COUNCIL MINUTES

Tuesday, May 17, 2022

Approved July 19, 2022

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandcity.org

6:00 PM WORK SESSION: UTILITY RATE STUDY AND GARBAGE RATES

The meeting was called to order by Mayor Pro Tem Brittney P. Bills as a work session at 6:09 pm. The meeting agenda was posted on the *Utah State Public Meeting Website* at least 24 hours prior to the meeting.

PRESIDING: Mayor Pro Tem Brittney P. Bills

COUNCIL MEMBERS

PRESENT: Timothy A. Ball, Sarah D. Petersen, Kim Rodela, Scott L. Smith

CITY STAFF PRESENT: City Administrator/Community Development Director Nathan Crane, City Attorney Rob Patterson, City Engineer Andy Spencer, City Recorder Stephannie Cottle, Finance Director Tyler Bahr, Fire Chief Brian Patten

OTHERS PRESENT: Jon Hart, Fred Philpot

UTILITY RATE STUDY: Fred Philpot of Lewis Young Robertson & Burningham (LYRB) used the aid of a PowerPoint presentation to summarize the findings of the 2021 utility rate study and proposed updates to the utility fund financial plan for water, sewer, storm, and pressurized irrigation. Key policies of the financial plan are to ensure sufficient revenue to make each utility self-sustaining, provide sufficient cash reserves, and ensure a proper debt coverage ratio. Rates are reviewed every five years with these policies in mind. There was a recommendation to increase rates in 2021 for the water fund to mitigate a dip in fund balance; this was a 30 percent increase to base and usage fees. For 2022, an increase is recommended for all utilities to respond to increased capital costs. The recommendations are to increase water rates by 45 percent, sewer rates by 40 percent, storm rates by 40 percent, and pressurized irrigation by 20 percent.

Council Member Scott L. Smith arrived 6:12 pm.

Council Member Smith asked if the rate increases are based upon long range capital planning, to which Mr. Philpot answered yes. He added that one reason that the increase for pressurized irrigation is so much lower than the other utilities is that he understood the City will be receiving some state funding to aid in the purchase and installation of pressurized irrigation meters.

Mr. Philpot then presented a chart illustrating the proposed increases in dollar amounts; the total proposed rate increase for all base utilities is \$16 and consumptive increases will vary by customer.

Council Member Bills inquired as to the process other cities follow to update their utility fees. Mr. Philpot indicated many other cities use the same process and most are dealing with the same challenges as Highland City due to drastic inflation. Council Member Bills asked if enterprise funds are automatically adjusted for inflation. Mr. Philpot stated that can only occur if there is a rate mechanism in place that accounts for inflation; Ogden City has established a policy that includes a blended inflation adjustment based upon the calculation of the municipal cost index and construction cost index. If inflation is found, Ogden's rates can be automatically adjusted each year. Council Member Bills stated it may make sense to directly connect utility rates to an index that adjusts based upon inflation. Mr. Philpot stated that he would recommend a policy that addresses that matter.

High level discussion among the Council, Mr. Philpot, and City staff centered on different costs that have been impacted by inflation and the amount of inflation the City can realistically absorb without increasing utility rates. Mr. Philpot emphasized that the Council's current policy dictates a defined number of days of cash on hand to cover operating expenses; if that cash reserve falls below a certain level, a review and analysis of utility rates is triggered. Philosophical discussion centered on whether a policy allowing for an automatic adjustment is appropriate; Council Member Smith indicated he would like to discuss that matter further in a future work session meeting to determine if a policy is appropriate. At this point he is not comfortable with an automatic annual increase based upon the consumer price index.

GARBAGE RATES: Assistant City Administrator Wells provided an overview of garbage collection operations, including revenues generated by can fees, expenses, and the City's can count. She also presented historical budget information associated garbage: total revenue in Fiscal Year (FY) 2021 was \$1,022,850 with revenues of \$958,262 for a net revenue of \$64,588. The budgeted revenue for FY 2022 is \$990,000 with budgeted expenses of \$997,038 for a net loss of \$7,038. However, actual revenues/expenses are tracking at \$1,002,538 and \$1,003,308, respectively; net loss \$770. FY 2023 budget changes are related to a 7.2 percent annual household growth, \$1.00 per ton increase for Northpoint, and 11.1 percent increase being charged by Waste Management based upon the consumer price index (CPI). She then presented a chart illustrating can cost impacts:

	Total Can Cost to City	Current Rate	Deficit
First Garbage	\$10.75	\$9.61	(\$1.14)
Second Garbage	\$7.49	\$6.76	(\$0.73)
Recycling	\$7.18	\$6.27	(\$0.91)

If garbage rates are not adjusted, the City will be subsidizing this deficit in FY 2023, at a projected cost of \$129,128. If rates are increased to cover expenses, each household could pay an additional \$2.79 per month. If rates are increased to provide net revenue as a buffer for unforeseen costs, each household could pay an additional \$3.91 per month.

Council Member Rodela arrived at 6:45 p.m.

Discussion among the Council and staff centered on the justification for Waste Management's increase and various terms in the City's contract with Waste Management; the Council offered support for adjusting per-can rates to a level that will allow the City to break even. Ms. Wells indicated she will update the budget document that will be presented to the Council in June to reflect the direction of the Council.

Council Member Bills asked that the Council discuss an urgent item that was not included on tonight's agenda. She noted the City Code indicates that the Mayor Pro-Tem shall have all the same powers and duties as the Mayor during an absence or disability; any day designated as a holiday by the Mayor shall be observed. In her capacity as the Mayor Pro-Tem at this time, she would like to issue an official proclamation written by her daughter earlier today. The proclamation reads as follows:

WHEREAS, all cows are black and white
WHEREAS, TV before 1953 was also black and white
WHEREAS, in the year 1953, Sir Edmund Hillary was the first to summit Mount Everest
WHEREAS, Sir Edmund Hillary was from New Zealand
WHEREAS, New Zealand has more sheep than humans
WHEREAS, sheep have rectangular pupils
WHEREAS, rectangles have 4 sides
WHEREAS, 4 is the smallest non-prime number
WHEREAS, Optimus Prime is a transformer
WHEREAS, the first Transformers movie premiered in 1984
WHEREAS, in 1984 Ronald Reagan proclaimed National Ice Cream Day
WHEREAS, Ice cream is made from milk
WHEREAS, milk is produced by cows
WHEREAS, cows are black and white

The evidence hereby presented does call this city to action, to establish our own Ice Cream Day.

FURTHERMORE, the first printed ice cream advertisement was published in May of 1777.

WHEREAS, each American Citizen consumes on average 22 pounds of ice cream each year.

The date of May 17, 2022 is the most statistically relevant day corresponding to the history of ice cream and is hereby declared Highland City Ice Cream Day.

City Administrator/Community Development Director Crane then refocused the discussion on the utility rate study; he presented the list of Capital Improvement Plan (CIP) projects that were considered throughout that study. Finance Director Bahr presented the list of CIP projects and invited Council feedback regarding changing the priority or status of any project included on the list. Public Works Director/City Engineer Spencer provided information about the urgency and scope of various projects included in the list.

Council Member Timothy A. Ball MOVED to adjourn the work session at 7:15 pm.

Council Member Kim Rodela SECONDED the motion.

All in favor, the motion passed unanimously.

7:15 PM REGULAR SESSION

Call to Order – Mayor Pro Tem Brittney P. Bills

Invocation – Council Member Sarah D. Petersen
Pledge of Allegiance – Council Member Timothy A. Ball

The meeting was called to order by Mayor Pro Tem Brittney P. Bills as a work session at 7:24 pm. The meeting agenda was posted on the *Utah State Public Meeting Website* at least 24 hours prior to the meeting. The prayer was offered by Council Member Sarah D. Petersen and those in attendance were led in the Pledge of Allegiance by Council Member Timothy A. Ball.

PRESIDING: Mayor Pro Tem Brittney P. Bills

COUNCIL MEMBERS

PRESENT: Timothy A. Ball, Sarah D. Petersen, Kim Rodela, Scott L. Smith

CITY STAFF PRESENT: City Administrator/Community Development Director Nathan Crane, City Attorney Rob Patterson, City Engineer Andy Spencer, City Recorder Stephannie Cottle, Finance Director Tyler Bahr, Fire Chief Brian Patten, Police Chief Brian Gwilliam,

OTHERS PRESENT: Jon Hart, Chris Sonntag, David Brazzeal, Perry Christensen, Susan Christensen, Wesley Warren, Robert Donigan, Ted Cannon, Jordan Winder, Kimberly Nearon, Haley Boardman, Danielle Rodriguez, Andrew Rodriguez, Nicole Largey, Tralaye Matthews, Brian Braithwaite, Jeremiah Webb

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Haley Boardman stated she lives on Country Club Drive near the entrance to the Alpine Country Club; she is concerned about the amount of traffic on the road, especially increased traffic in the summer months. There have been very scary incidents and she and many other residents would like to try to improve safety on the road. She has spoken with the Police Department, and they have placed a temporary speed monitoring sign on the road. She has also spoken with the management of the golf course about encouraging their patrons to be aware of their driving habits on the residential streets. She has been told that the City Council is the only body with any authority to take action to improve safety on the road. She is here to plead with the Council to do what they can, and she noted that residents are willing to dedicate funding to help. She asked for an electronic speed sign or a speed hump or dip on the road.

Council Member Smith asked Ms. Boardman which traffic calming tool she would prefer. Ms. Boardman stated she would prefer a speed hump or a dip, but if that were not an option, she would like her side of the street to mirror the other side, which has two permanent electronic speed signs.

David Brazzeal stated he would like to discuss efforts to prevent graffiti in the community. He stated that the community could enlist an artist to paint a mural on a site that is commonly tagged with graffiti or host some type of art contest that would entail painting such an area.

Council Member Rodela stated she has also researched this issue and has spoken with staff about some of these same issues. She thanked Mr. Brazzeal for his comments and indicated she is hopeful that it will be possible to take positive action on this issue in the coming months.

Ted Cannon stated he is a traffic engineer, and he echoed the comments made by Ms. Boardman; he has reviewed the Highland City General Plan and its transportation element, which is 14 years old and needs to be updated. He has found that Country Club Drive has been identified as a local subdivision street, but the width actually exceeds the standards width for a local subdivision street. This could be contributed to speeding on the road and possible traffic calming measures include speed bumps, re-striping/painting the road, chicanes, flashing speed limit signs, or narrowing intersections. He asked that the City review the design of the road and ensure it is properly classified.

Council Member Rodela asked Mr. Cannon's opinion on which traffic calming measure would be most effective. Mr. Cannon stated that chicanes are the least common and known but are likely the most effective. A chicane is created by adding features that require one or two different movements by a vehicle. The most budget conscious, however, would be to re-stripe and paint the roadway.

Andrew Rodriguez also echoed the comments by Ms. Boardman and Mr. Cannon; he stated he would be willing to contribute financially to any project that would help to improve the safety of the roadway.

Danielle Rodriguez also echoed the comments made about traffic on Country Club Drive; she added that it is important to increase awareness of the dangers of distracted driving and she would like the City to consider a project that is similar to other traffic calming projects that have been completed closer to the Country Club entrance. She hopes that the City will not wait until something tragic happens on the road before taking action.

Nicole Largey also offered her support for the comments and recommendations made regarding Country Club Drive.

Council Member Ball asked if the City's liability would be increased if it completed a project to make the road less navigable. City Attorney Patterson added that such a project would not dramatically increase the City's risk as long as any project conforms with appropriate traffic engineering designs.

City staff displayed a map of Country Club Drive and surrounding streets; Mr. Cannon reapproached and identified areas that are most dangerous on the street and highlighted areas in which physical obstacles could be placed to calm traffic on the road. Council Member Bills stated that the City has been discussing this road in recent months and one option for addressing this road and other problematic roads in the City would be to implement a policy that would allow a neighborhood to apply for a traffic calming project in which they would participate financially; additionally, the Council will be considering later this evening whether to proceed with an update to the General Plan.

Public Works Director/City Engineer Spencer stated that the tentative budget has funding for a traffic calming program.

Mr. Cannon stated that he feels that improving the safety of roads should be completed via community efforts, but the City does have a vital role in these projects.

Council Member Peterson stated she would like to discuss short- and long-term solutions as soon as possible. Council Member Bills agreed; the Council can not make a decision on a policy tonight but can ask staff to further research the issue in preparation for a policy discussion in a future meeting.

2. CONSENT ITEMS *(5 minutes)*

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

- a. **Approval of Meeting Minutes** *Administrative – Stephanie Cottle, City Recorder*
City Council Work Session – March 22, 2022 and City Council Work Session and Regular City Council Meeting – March 29, 2022
- b. **Construction Contract: Highland Glen Park Trail Improvements** *Administrative – Andy Spencer, Public Works Director/City Engineer*
Review and action regarding entering a construction contract with Earth Services LLC to begin construction on Highland Glen Park Trail Improvement project. The Council will take appropriate action.

Council Member Scott L. Smith MOVED that the Highland City Council approve the meeting minutes from the Work Session on March 22, 2022 and the Work Session and Regular City Council Meeting on March 29, 2022 without any amendments; and, consent item 2b Construction Contract for Highland Glen Park Trail Improvements.

Council Member Timothy A. Ball SECONDED the motion.

The vote was recorded as follows:

<i>Council Member Timothy A. Ball</i>	<i>Yes</i>
<i>Council Member Brittney P. Bills</i>	<i>Yes</i>
<i>Council Member Sarah D. Petersen</i>	<i>Yes</i>
<i>Council Member Kim Rodela</i>	<i>Yes</i>
<i>Council Member Scott L. Smith</i>	<i>Yes</i>

The motion passed 5:0.

3. PUBLIC HEARING: FY2022-2023 (FY2023) TENTATIVE BUDGET

Legislative – Tyler Bahr, Finance Director

The City Council will consider the FY2023 tentative budget. The Council will take appropriate action.

Council Member Smith stated that the staff report for this item indicates that the City's population has grown by 7.2 percent, but property tax revenue has only grown by 4.1 percent. He inquired as to the reason for that difference and indicated he believes it is because not all new housing units to house the increased population have been constructed yet. Finance Director Bahr stated that there are issues with timing; property taxes are based upon the number of dwelling units as of January 1 of each year. Council Member Smith asked if that means the property tax revenue in the budget for the Fiscal Year (FY) ending June 30, 2023 is dependent upon the number of dwelling units as of January 1, 2022, to which Mr. Bahr answered yes.

Mr. Bahr then used the aid of a PowerPoint presentation to highlight changes that have been made to the tentative budget since the Council's last review and discussion of the document.

- ARPA – transfer of \$1,134,657 in ARPA funding from the General Fund to the Parks Capital Fund for construction of Mountain Ridge Park
- Building revenue – transfer of \$537,895 from the General Fund to the Building Capital Fund, which represents estimated building permit revenue of \$900K less building-related expenses of \$362,105
- Unbudgeted items – inclusion of \$445,200 in General Fund items that were previously excluded from the budget, along with \$1,318,000 in other funds; a list of these items is attached to this report ("Items for Consideration in FY23 Budget")
- Elections – additional expense of \$35,000 to be set aside in a separate fund in anticipation of biannual election each at an estimated cost of \$70,000

Following the changes above, net General Fund revenue is estimated to be approximately \$555,000, which is attributed to revenue generated through building permit fees and the transfer from the Cemetery Perpetual Fund. These revenues are short-term, meaning that they are not recurring and are anticipated to decrease significantly in future years. The Council should decide how to allocate these funds, whether in a transfer to a capital fund or to another one-time, non-recurring purpose. The tentative budget projects no ongoing net revenue over ongoing expenditures in the General Fund.

Council Member Smith asked where the election funding is located within the budget. Mr. Bahr stated that it will be located in its own fund – not part of the General Fund or a reserve fund. He then briefly focused on the adjustments in the budget based upon past Council discussions regarding the City's public safety fee.

- The Lone Peak Public Safety District Board adopted its FY2023 budget on May 11, 2022.
- Based on feedback from the Council during the April 19 work session and regular council meeting, the tentative budget includes a \$212,000 increase in revenue generated by increasing the monthly public safety fee from \$11.50 to \$15.25.
- This increase is necessary as the City's assessments to fund Lone Peak Public Safety District are increasing by \$675K to \$4,939,654 to address salary and benefit cost increases for the Police and Fire departments.
- The public safety fee increase represents 31 percent of the additional revenue needed to fund the increase in assessments – the remainder will come from other General Fund sources (i.e., projected sales tax increase).

Mr. Bahr then presented a chart including items for consideration that have been included in the General Fund based upon the Council's prioritization of previously unfunded items. He concluded that staff recommends the Council approve the tentative budget and set a time and place for a public hearing and adoption of a final budget. Administration also needs direction from the Council regarding finalization of items for consideration to be included in the budget, direction regarding the public safety fee, and direction regarding the use of the \$555,000 in net General Fund revenue.

Council Member Smith asked if the \$55,000 in net revenue was generated by building permits, to which Mr. Bahr answered no. Council Member Smith wondered if the City needs to draw a better correlation between those revenues and expenditures; he noted he is concerned about appropriating building funds in a way that is not allowed due to recent adoption of State legislation governing building revenues. Mr. Bahr stated that the City will continue to monitor recommendations from the State Auditor's office regarding that matter, but the Council can provide direction to Administration to use those funds differently than what is proposed in the tentative budget.

Council Member Peterson stated that after the last City Council meeting, she heard from several residents who indicated they would like to raise the Public Safety Fee higher based upon some feedback provided by Brian Braithwaite in that meeting. She found it interesting that residents took the time to reach out to her to provide that input.

Mayor Pro Tem Brittney P. Bills opened the public hearing at 8:07 pm.

Brian Braithwaite stated that 66 percent of the City's budget is related to public safety and every year the costs associated with providing public safety service are increasing. There is no provision in the State's property tax law to allow for automatic adjustment for inflation, yet each City is dealing with increased employee and equipment costs. Additionally, the City is struggling to fill the existing public safety positions. Transparency is important and residents have a clear understanding of the purpose of the public safety fee and the manner in which the revenues are used. If the increases to provide public safety service are charged to the City's General Fund, every other part of the City pays the cost. He emphasized the importance of transparency and noted that while it is hard to increase the public safety fee, it is necessary as it will make it possible for the City to maintain the integrity of the fee.

Council Member Smith stated he understands Mr. Braithwaite's thinking, but all utility fees need to be increased for a total increase of \$16 per month; if the City also increases the public safety fee, residents will experience a yearly increase of \$325. He stated he has many constituents who are on limited incomes and they call him frequently. It is necessary for the Council to consider the public safety fee in the context of all other increases. There are some in the City whose property taxes are lower than others. Mr. Braithwaite stated he recognizes that; residents should pay for what they use and it would be good for the residents to engage in discussion regarding the level of service they expect and what they are willing to pay for. There may be other fees that can be decreased upon careful examination of levels of service for different services the City provides. Council Member Smith stated that he is simply stating that it is difficult to increase fees when there is a budget surplus that could be used to cover a gap in a certain area of the City. Mr. Braithwaite stated that is a fine theory, but it eliminates transparency; the public safety fee should be at a level sufficient to pay for the service that is provided. The same should be true for all utilities in the City.

Tralaye Matthews referenced population growth in the community and the number of new homes that have been or are being built; that growth has an impact on public safety service, and she wondered why those new residences has not resulted in an increase in public safety revenue sufficient to cover the cost of providing service.

Mayor Pro Tem Bills asked Mr. Bahr to respond to Ms. Matthews' questions. Mr. Bahr stated the Lone Peak Public Safety District (LPPSD) serves both Highland and Alpine cities and is funded primarily by assessments to each city based upon the number of residences. Therefore, the assessment is directly tied to growth. Mayor Pro Tem Bills added that the public safety fee increase the Council is currently considering is directly tied to the difficulty the District has had in recruiting and retaining quality public safety officials in the current political climate. Ms. Matthews stated she understands that; however, residents are dealing with increased costs for all goods and services and there does not seem to be an end in sight for that inflation; a \$325 increase this year may not be too difficult for residents to accept, but she wondered if it would continue to increase at a similar rate year after year. Mayor Pro Tem Bills stated that Highland City has not raised taxes since 2008 and that has contributed to the current situation.

Wesley Warren asked if it is the City government's role to shield residents from the fallout of inflation and increases in various consumer indexes. He noted that Mr. Braithwaite was recommending passing realistic costs on to residents and that does not seem unreasonable to him; he does not expect a grocery store to keep their costs the same if the cost of goods and operating is increasing and he feels the same about the City.

Mayor Pro Tem Bills stated that protecting residents from risk is what the City does.

Mayor Pro Tem Brittney P. Bills closed the public hearing at 8:22 p.m.

Mayor Pro Tem Bills stated that given that the Council only received final information regarding certain utility rates tonight, she feels it would be helpful to have a work session meeting to discuss those issues and the budget as a whole. She polled the Council to determine what concerns they have about the budget and suggested that an action on the tentative budget be based upon a need to get answers to questions before a final budget is presented to the Council.

Council Member Peterson stated that she would like to have a work session as well and noted that she agrees with the residents who have recommended increasing the public safety fee for the purpose of ensuring transparency of that fee. She stated that she does not feel it is prudent for public safety to account for over 60 percent of the City's total budget and she would be more comfortable with 50 percent.

Council Member Smith stated that he will vote to adopt the tentative budget to comply with State law. He then noted that it is true that people have a great understanding of the purpose of utility fees, and they seem to understand when it is necessary to increase those fees. He is comfortable with a minimal increase to the public safety fee, but he is very concerned about how a larger increase will impact residents of the City. He is mostly concerned about increasing the fee in a year when the City has surplus monies available. He feels that as elected representatives, the Council should be providing a cushion for residents against decisions that are made on the

national level, and he thinks the City has done a good job of that in the past. Relative to other budget issues, he would like to have more discussion about building fees and how revenues are being allocated.

Mayor Pro Tem Bills stated she watched the meeting in which the public safety fee was initially enacted and asked Council Member Smith if he would have done anything different looking back at that time. Council Member Smith stated that the fee was enacted in 2019 and the initial proposal was for the fee to be \$12.57 per month; there were two Council Members who did not want the fee to be higher than \$10, while the other two wanted the fee to be \$12.57 and he made the motion to consider an \$11.50 fee as a compromise. Now, the proposal is to double that amount to increase the fee to \$23 per month.

Mayor Pro Tem Bills asked Council Member Smith if he needs additional information in preparation for a work session regarding the budget. Council Member Smith stated that he would like to see a list of projects in a format that provides information regarding the urgency/importance of each project. This would be helpful to the Council in ranking and prioritizing the projects. He also asked staff to be prepared to discuss the possibility of eliminating the open space fee and relying upon budget surplus to replace the revenue of that fee.

Council Member Rodela indicated she would like to have further discussion of the public safety fee in the work session meeting; if Council Member Peterson recommends reducing the percentage of the total budget dedicated to public safety to 50 percent, the Council needs to be prepared to reduce certain costs associated with public safety.

Council Member Ball stated that if the budget increases overall and the 60 percent of the budget dedicated to public safety is maintained, revenue should increase as the budget increases. He wondered why there is a disproportionate increase in the public safety percentage of the budget. He stated his primary concern is public safety and every other service in the City is secondary. He then asked if there is a legal way to accommodate those on a fixed or limited income when it comes to fee increases. City Attorney Patterson answered yes; there could be a tiered fee schedule based upon factors determined by the Council; he would need to think about the matter further to determine how to implement such a schedule practically. Council Member Ball stated he would like to discuss that matter further in a work session. He then noted that he is supportive of increasing the City's general fund reserve to prepare for 'rainy days' in the future that he anticipates will be much worse than present day conditions. Council Member Smith asked if the City could employ a process to allow residents to apply for a hardship to have their fees or taxes decreased. He stated he specifically like to consider that for residents on a fixed income. Mr. Crane stated that in the past the Council has adopted a resolution to provide for fee decreases when a family member was serving abroad in the military. He cannot recall if anyone took advantage of that program. Council Member Peterson stated she would support something like that in the future; she sympathizes with residents who are struggling to keep pace with inflation. Council Member Smith asked staff to look into an optional program in preparation for the work session to discuss the budget.

Mr. Crane facilitated discussion among the Council regarding the timing of scheduling a work session meeting; Mayor Pro Tem Bills asked Mr. Crane to send a poll to the Council to determine what dates and times they are available to meet.

Council Member Kim Rodela MOVED that the City Council approve the FY2022-2023 tentative budget for Highland City and schedule a public hearing on Tuesday, June 21, 2022 at 7:00pm in Highland City Council Chambers to consider its adoption; and included is a work session to go over the tentative budget to be held at a date determined by staff.

Council Member Scott L. Smith SECONDED the motion.

The vote was recorded as follows:

<i>Council Member Timothy A. Ball</i>	<i>Yes</i>
<i>Council Member Brittney P. Bills</i>	<i>Yes</i>

Council Member Sarah D. Petersen	Yes
Council Member Kim Rodela	Yes
Council Member Scott L. Smith	Yes

The motion passed 5:0.

4. ACTION: MOUNTAIN RIDGE PARK PLAYGROUND VENDOR *Administrative - Erin Wells, Assistant City Administrator*

The City Council will select a vendor for the design and installation of the Mountain Ridge Park playground. The Council will take appropriate action.

Assistant City Administrator Wells explained for some time, the Council has contemplated building Mountain Ridge Park. The most recent designs for the park have included space for an approximately 30,000 square foot all-abilities playground that was allocated a total budget of \$2 million. On March 29, Council saw presentations from six different playground vendors. Those vendors were narrowed to the top two finalists of Garret Parks and Play and Sonntag Recreation. Both Garret and Sonntag were given some revision instructions and asked to create a final design to present to the public. The two revised designs were presented to the public at large through the annual Open House, social media, email/text alerts, email to the Mountain Ridge listserv, newsletter, etc. The designs were also presented to a focus group of families whose member(s) of the family have special needs. In total, 196 people responded with 143 being from the general public and 53 from the special need's focus group. Staff tallied the responses received and based upon the feedback and the overall park design, recommends the Council select Sonntag Recreation as the vendor for the Playground. It is estimated that it will take up to six months to receive and install the equipment.

Council Member Smith stated that his only concern is whether the park will cater only to one group rather than to all children in the community. Council Member Rodela suggested that it may be possible to adjust the park so that it caters to children of all abilities and ages. Mr. Crane stated that he would suggest talking to a representative of Sonntag about that matter.

Council Member Peterson stated the Council has received emails over the past week from residents who asked that a splash pad or skate park be included at the Park; those amenities would cater to older children. Mr. Crane stated that if the Council wished to accommodate those requests, it would be necessary to remove a play field or make the playground smaller.

Chris Sonntag stated that anything can be changed at the park, but he noted he feels the current design caters to older kids as well as younger kids. The Quantis climbing feature is absolutely an element that caters to kids up to 16 years of age. Additionally, towers in the park have different climbing routes for kids of all abilities and sensory needs.

Council Member Rodela inquired as to the height of the slide. Jeremiah Webb stated the entry point is on a berm 18 feet off the ground; there is 22 feet from the top to the bottom of the slide. He added it is a very fast slide.

Mr. Sonntag added the park will be very visual; there are complex designs and various areas of play. If the Council wants to adjust the design to focus on other goals, that can be done.

Discussion then shifted to the need to ensure shaded areas so that it can be used throughout the summer months; Mr. Webb stated the shade structures are rated to withstand 150 mile per hour winds.

Mr. Sonntag then stated this will be the most inclusive playground in Utah County; he is very excited about the project and is confident it will provide something for all users. However, he can modify the design according to any direction from the Council.

Council Member Sarah D. Petersen MOVED that the City Council authorize staff to sign a contract with Sonntag Recreation for the all-abilities playground in Mountain Ridge Park, not to exceed \$2,000,000.00

Council Member Scott L. Smith SECONDED the motion.

The vote was recorded as follows:

<i>Council Member Timothy A. Ball</i>	<i>Yes</i>
<i>Council Member Brittney P. Bills</i>	<i>Yes</i>
<i>Council Member Sarah D. Petersen</i>	<i>Yes</i>
<i>Council Member Kim Rodela</i>	<i>Yes</i>
<i>Council Member Scott L. Smith</i>	<i>Yes</i>

The motion passed 5:0.

Council Member Rodela inquired as to the timeline for the project. Mr. Sonntag stated that the delivery timeframe is approximately six weeks; there may be some items that are delivered sooner than that.

Council Member Rodela asked if residents can help install the elements of the playground; this will increase resident ownership and pride in the park. Mr. Sonntag answered yes; the project is very customized, but there are some smaller elements that can be installed using resident assistance.

Council Member Ball inquired as to the warranty of the elements in the playground. Mr. Sonntag stated that there is a 100-year warranty for the project, with the exception of plastic items, which have a 15 year warranty, and cables and shade fabrics, which have an eight year warranty.

Mayor Pro Tem Bills stated she would like to solicit further feedback from elementary school aged children; Council Members could take pictures of the design for the park to local schools to get their input. This would give the children some buy-in and generate excitement for the project.

Closing discussion among the Council centered on the name of the park; Council Member Smith stated he feels it would be best to wait to decide upon a name. It may be that the City receives a large donation for the park and naming rights could be associated with a certain donation level.

5. ACTION: CONCRETE RESTROOM BUILDING FOR MOUNTAIN RIDGE PARK *Administrative - Nathan Crane, AICP, City Administrator/Community Development Director*

The City Council will consider a request to approve the purchase contracts with CXT Precast Products, Inc. for a precast concrete restroom building at Mountain Ridge Park in the amount of \$229,268 and authorize the Mayor or City Administrator and City Recorder to execute the necessary contract for the projects. The Council will take appropriate action.

City Administrator/Community Development Director Crane gave a brief introduction and invited Council feedback.

Council Member Rodela asked if it is possible to install motion activated lights and cameras on the restroom facility. She also asked if drinking fountains are included on the building and if it will remain open year-round. Mr. Crane answered yes to all of Council Member Rodela's questions.

Council Member Smith asked if there has been vandalism at the park in the past. Mr. Crane answered yes, but the design of this restroom is very vandalism proof. He added that it has eight individual lavatories, two of which are Americans with Disabilities Act (ADA) compliant.

Council Member Scott L. Smith MOVED that the City Council approve the contracts with CXT Precast Products Inc., for the purchase of four precast concrete restroom buildings for \$229,608.

Council Member Kim Rodela SECONDED the motion.

The vote was recorded as follows:

<i>Council Member Timothy A. Ball</i>	<i>Yes</i>
<i>Council Member Brittney P. Bills</i>	<i>Yes</i>
<i>Council Member Sarah D. Petersen</i>	<i>Yes</i>
<i>Council Member Kim Rodela</i>	<i>Yes</i>
<i>Council Member Scott L. Smith</i>	<i>Yes</i>

The motion passed 5:0.

6. ACTION/RESOLUTION: DECLARATION OF SURPLUS PROPERTY: BEACON HILLS PLAT H

Legislative – Kellie Smith, Planner/GIS Analyst

The City Council will consider the disposal of 13,374 square feet of public property along the Highland City border in the Beacon Hills Plat H subdivision. The Council will take appropriate action.

Planner/GIS Analyst Smith in January 2022, the City Council directed staff to look at possible routes to connect the Highland City trail system to Alpine and Draper. On February 1, 2022, the City Council discussed and determined that the best option was to connect to Draper property through the Pressurized Irrigation (PI) pond property. The Council directed staff to pursue negotiations aimed at implementing the PI pond option. In order to have a public connection from Highland City property to Draper City property, the City worked with the property owner to the west, Alpine Joint Venture LTD, to negotiate a property swap. Alpine Joint Venture has agreed to trade a 20'-wide strip of property west of the PI pond in exchange for the City's 20'-wide strip of property south of the PI pond. Depending on the Council's decision, the City would be trading 13,374 square feet for 10,864 square feet to provide the public trail connection to the Hog Hollow trails. If the Council decides to advise staff to proceed with the disposal of the 13,374 square feet of open space property, there will be a public hearing and one additional resolution for the Council to consider at a future City Council meeting before it is approved as surplus.

Mayor Pro Tem Bills asked who will be notified of the proposal to declare the land as surplus in order to proceed with the land swap. Mr. Smith stated that the notice will be posted on the State's public notice website, the City website, and in three public places. The City will not provide personal notice to any individual resident. Mayor Pro Tem Bills stated she has not heard any negative feedback regarding the proposal. Ms. Smith stated she also has not heard any negative feedback, but the issue has not yet been publicly noticed.

Council Member Smith stated that the property to be disposed of was designated as open space; he asked if there were plans to improve the open space in any manner. Ms. Smith stated that most of the open spaces along the City's border were intended for future trail improvements, but for this area, there are some barriers to public access and trail connectivity. Council Member Smith asked if it is a true statement that the subject property could not be used to develop a new trail or trail connection. Ms. Smith answered yes. Council Member Smith asked if the City will be able to proceed with negotiations with Draper City to allow access to Hog Hollow. Mr. Crane stated Administration will continue to discuss the matter with Draper City, but at this point, they are supportive of the trail connection.

Mayor Pro Tem Bills invited public input.

Jordan Winder stated that he appreciates the City's swift action on this matter, but he has a few questions. First, he asked if the Council has considered how the parking lot near the pond and the planned trail connection will be utilized. He stated that the area already has a great deal of people who utilize the parking lot and there is noticeable wear and tear. Second, he asked if there may be any efforts on the City's part to address speeding and increased traffic congestion in the area.

Mayor Pro Tem Bills asked Mr. Winder if he had any expectations for the subject property when he purchased his home. Mr. Winder stated that he understood the property immediately north of his property was owned by the City. This led to brief discussion about options for addressing parking problems at the City property and whether it may be appropriate to charge a fee to park there.

Perry Christensen echoed Mr. Winder's comments about parking and speeding in the area. He then asked if the City has an understanding of the status of the Blue Bison project and assurance that the existing road will not connect to the Blue Bison development.

Mayor Pro Tem Bills stated that issue has been discussed at length by the Council; this matter arose due to the fact that the City did not want to pursue a connection to the Blue Bison project. City Attorney Patterson added that concrete barriers and fences have been erected to block motorized access to the Blue Bison parcel and to increase the visibility of the fact that the road is not a public right-of-way. Mayor Pro Tem Bills stated that patrol officers from Draper have been issuing tickets for trespassing on Blue Bison property; residents are advised to talk to City staff if they have concerns about these issues.

Council Member Smith stated that he does not feel there is any support in the City for a connection into the Blue Bison property; opening the trail will increase traffic in the area and he asked that staff consider the issue and provide recommendations for accommodating increased traffic and monitoring speeding problems. He does not want the area to become a tourist site. He would like to meet with residents and discuss their ideas for solving issues they have noticed. He noted there are similar concerns in other areas of the City, and it would be helpful for the City to have a general policy regarding these matters.

Council Member Kim Rodela MOVED that the City Council approve the Resolution to declare certain open space in the Beacon Hills Plat H subdivision, as shown in Exhibit A, surplus for the purpose of disposal.

Council Member Timothy A. Ball SECONDED the motion.

The vote was recorded as follows:

<i>Council Member Timothy A. Ball</i>	<i>Yes</i>
<i>Council Member Brittney P. Bills</i>	<i>Yes</i>
<i>Council Member Sarah D. Petersen</i>	<i>Yes</i>
<i>Council Member Kim Rodela</i>	<i>Yes</i>
<i>Council Member Scott L. Smith</i>	<i>Yes</i>

The motion passed 5:0.

7. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. Council Committee Reports – *Central Utah 911 – Mayor Pro Tem Brittney P. Bills*

Mayor Pro Tem Bills discussed her participation with the Central Utah 911 Commission, and she provided a report of the budget, staffing, city assessment, calls for service from each city in the District, and proposals to increase dispatch fees.

b. Text Amendments – *Kellie Smith, Planner/GIS Analyst*

Planner/GIS Analyst reported on proposed text amendments that are being referred to the Planning Commission over the course of the next several meetings; this included text amendments regarding total number of lots in residential zones of the City, home occupations, remnant parcels, plat amendments, retaining walls, and setback encroachments. Relative to setback encroachments, she asked for Council input regarding whether they are comfortable allowing some elements of a home, such as accessory stairs or access points, to be located within a setback. The Council briefly discussed hypothetical situations that would be considered to be a setback encroachment and indicated they are comfortable with minor encroachments. Ms. Smith then noted these items will eventually be presented to the City Council for detailed discussion/action following a recommendation being made by the Planning Commission.

c. Survey Results – *Erin Wells, Assistant City Administrator*

Assistant City Administrator Wells indicated the survey results are not ready at this time and they will be presented to the Council at a future meeting.

d. Fireworks Restrictions – *Erin Wells, Assistant City Administrator*

Assistant City Administrator Wells explained State law provides regulations for locations where fireworks can be sold and areas in which firework bans are allowed. She presented the City's 2020 fireworks ban map and stated it will need to be updated to include new development and allow fireworks in the Ridgeview area. Fire Chief Patten added that he is comfortable with updates to the 2020 map as it complies with State law; the City will publish it to provide adequate notice to residents.

e. Tree Sale – *Andy Spencer*

Public Works Director/City Engineer Spencer stated the City has taken delivery of about 40 trees and staff is ready to accept volunteers to help plant the trees. The City will direct the planting location once volunteers have been recruited. He asked for feedback on the dates the Council would like the trees to be planted, but they should be planted within the next two weeks to a month to ensure they are planted before very hot temperatures settle in.

Council Member Rodela asked for a list of locations that staff has identified for the trees; the Council can use this to solicit volunteers from each respective area. Council Member Smith agreed; he will reach out to the neighborhoods in his district to enlist volunteers.

f. Draft Fund-Raising Brochure – *Nathan Crane, City Administrator/Community Development Director*

City Administrator/Community Development Director Crane distributed a draft of the fund-raising brochure and asked for feedback from the Council on appropriate amendments. The Council advised adjustments to font size and color. There was also brief discussion about the amount of funding that has been raised to date and the status of the creation of a fundraising website for City projects. They also discussed platforms through which donors can make a donation and the manner in which donors will be recognized for their support.

g. Future Meetings

- May 24, Planning Commission Meeting, 7:00 pm, City Hall
- June 7, City Council Meeting, 7:00 pm, City Hall
- June 8, Lone Peak Public Safety District Meeting, 7:30 am, City Hall
- June 21, City Council Meeting, 7:00 pm, City Hall
- June 28, Planning Commission, 7:00 pm, City Hall

ADJOURNMENT

Council Member Scott L. Smith MOVED to adjourn the regular meeting and Council Member Timothy A. Ball SECONDED the motion. All voted in favor and the motion passed unanimously.

The meeting adjourned at 10:24 pm.

I, Stephannie Cottle, City Recorder of Highland City, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on May 17, 2022. This document constitutes the official minutes for the Highland City Council Meeting.



Stephannie Cottle
City Recorder

Welcome to the Highland
City Council Meeting

May 17, 2022



1

Please sign the
attendance sheet and fill
out a comment card if
you wish to speak to the
Council



2



6:00 PM WORK SESSION

UTILITY RATE STUDY

Call to Order – Mayor Pro Tem Brittney P. Bills

3

UTILITY FUND FINANCIAL PLAN
UPDATED ANALYSIS
WATER, SEWER, STORM AND PRESSURIZED
IRRIGATION

MAY 2022



4

HIGHLAND, UTAH
UTILITY CORP.

2

AGENDA

- Review 2021 Recommended Rate Changes
- Evaluation of Needed Updates
- Recommendations

5

HIGHLAND, UTAH
UTILITY CORP.

3

FINANCIAL PLAN OBJECTIVES

Key Policies

- Financial Ratios
 - Revenue Sufficiency – Each Utility Pays its Own Way
 - Cash Reserves – Goal to Maintain a Minimum of 365 Days of Cash on Hand
 - Debt Service Coverage Ratio – 1.25 Times Minimum
- Ensure Ease of Implementation and Equity
- Review Rates for Five-Year Period

6

HIGHLAND, UTAH
UTILITY CIPSP

4

2021 RATE RECOMMENDATIONS

2021 Rate Increases

Water Rate Increase to Mitigate Dip in Fund Balance

30% Increase to Base and Usage Fees

BASE RATE	PROPOSED	CONSUMPTIVE RATE	PROPOSED
Residential	\$15.91	Residential (6,000 – 15,999 gallons)	\$1.01
Commercial	\$33.15	Residential (16,000+ gallons)	\$2.65
Institutional	\$33.15	Institutional (6,000+ gallons)	\$1.35
		Commercial (6,000+ gallons)	\$1.33
		Industrial (6,000+ gallons)	\$1.70

All Other Models:

No Change At This Time

Evaluate Working Capital and Debt Coverage Over Time

Entities should evaluate enterprise funds every 3-5 Years.

7

HIGHLAND, UTAH
UTILITY CIPSP

5

MODEL UPDATES

2022 Updates

All Utilities Impacted by Increased Capital Costs

2021 Water CIP: \$2,790,788

2022 Water CIP: \$4,351,559

Increase: \$1,560,771

2021 Sewer CIP: \$3,659,552

2022 Sewer CIP: \$6,279,292

Increase: \$2,619,740

2021 Storm CIP: \$1,305,532

2022 Storm CIP: \$2,468,184

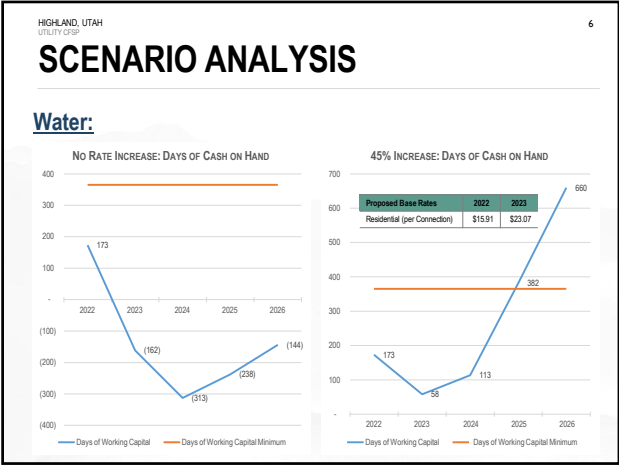
Increase: \$1,162,652

2021 PI CIP: \$10,623,367

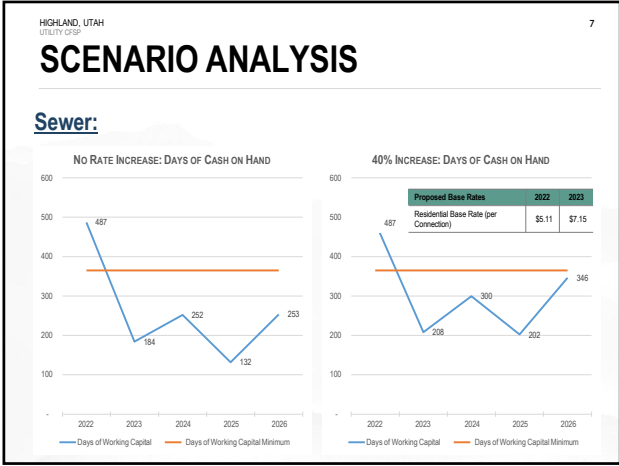
2022 PI CIP: \$12,338,128

Increase: \$1,714,761

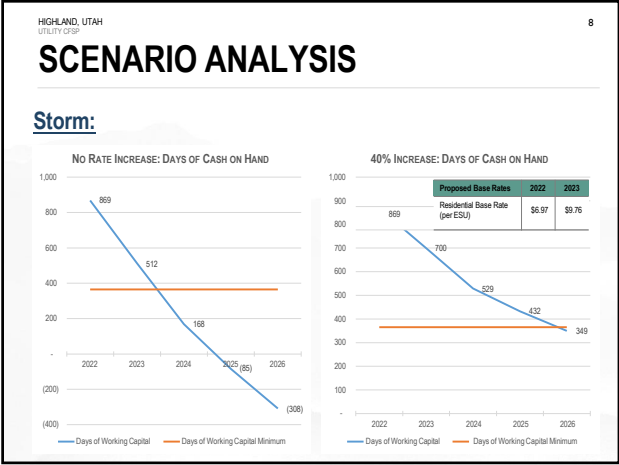
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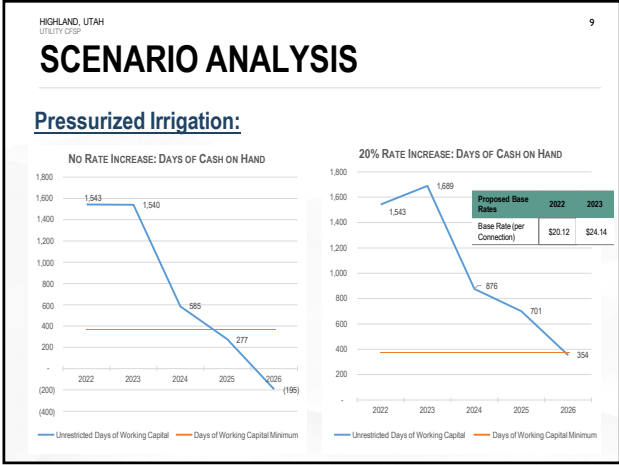
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10



11



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HIGHLAND, UTAH
UTILITY GPSP

10

RECOMMENDATIONS

Proposed Water Rates

Proposed Base Rates	2022	2023
Residential (per Connection)	\$15.91	\$23.07
Commercial (per Connection)	\$33.15	\$48.07
Institutional (per Connection)	\$33.15	\$48.07

Consumptive Rate Adjustments	2022	2023
Residential (per 1,000 Gal, 6,000 – 15,999 gallons)	\$1.01	\$1.47
Residential (per 1,000 Gal, 16,000+ gallons)	\$2.65	\$3.85
Institutional (per 1,000 Gal, 6,000+ gallons)	\$1.35	\$1.96
Commercial (per 1,000 Gal, 6,000+ gallons)	\$1.33	\$1.92
Industrial (per 1,000 Gal, 6,000+ gallons)	\$1.70	\$2.47

Proposed Sewer Rates

Proposed Base Rates	2022	2023
Residential Base Rate (per Connection)	\$5.11	\$7.15
Non-Residential Base Rate (per Connection)	\$6.20	\$8.68
Production Rate (per 1,000 Gal)	\$0.34	\$0.48

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HIGHLAND, UTAH
UTILITY GPSP

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RECOMMENDATIONS

Proposed Storm Rates

Proposed Base Rates	2022	2023
Residential Base Rate (per ESU)	\$6.97	\$9.76
Non-Residential Base Rate (per SF of Parking Lot)	\$0.00136	\$0.00190

Proposed Pressurized Irrigation Rates

Proposed Base Rates	2022	2023
Base Rate (per Connection)	\$20.12	\$24.14
Base Rate (per SF)	\$0.000664	\$0.000797

Total Proposed Base Rate Increase: ~\$16

Consumptive Increase will Vary By Customer

14



GARBAGE RATES

DISCUSSION

Presented by – Erin Wells
Assistant City Administrator

15

Garbage Department Overview

- Revenue
 - Can fees
- Expenses
 - Garbage Tipping Fees (Northpointe)
 - Hauling Fees (Waste Management)
 - Other costs (salaries and benefits, billing charges, credit card fees, etc.)
- Can Count
 - First Garbage – 4,663
 - Second Garbage – 2,838
 - Recycling – 3,272

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Historical Budget Impact

	FY21	FY22 Budgeted	FY22 Projected
Total Revenue	\$1,022,850	\$990,000	\$1,002,538
Total Expense	\$958,262	\$997,038	\$1,003,308
Net Revenue	\$64,588	(\$7,038)	(\$770)

17

FY23 Budget Changes

- 7.2% - Annual household growth
- \$1 per ton increase for Northpointe
- 11.1% increase for Waste Management

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FY23 Can Cost Impacts			
	Total Can Cost to City	Current Rate	Deficit
First Garbage	\$10.75	\$9.61	(\$1.14)
Second Garbage	\$7.49	\$6.76	(\$0.73)
Recycling	\$7.18	\$6.27	(\$0.91)

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FY23 Budget Impact			
	No Rate Change Scenario	Breakeven Scenario	Net Revenue Buffer Scenario
Total Revenue	\$1,050,461	\$1,179,589	\$1,229,589
Total Expense	\$1,179,589	\$1,179,589	\$1,179,589
Net Revenue	(\$129,128)	\$--	\$50,000

20

Monthly Resident Impact			
	No Rate Change Scenario	Breakeven Scenario	Net Revenue Buffer Scenario
First Garbage	\$9.61	\$10.75	\$11.13
Second Garbage	\$6.76	\$7.49	\$7.87
Recycling	\$6.27	\$7.18	\$7.55
Difference	\$--	\$2.79	\$3.91

21



7:15 PM REGULAR SESSION

Call to Order – Mayor Pro Tem Brittney P. Bills
Invocation – Council Member Sarah D. Petersen
Pledge of Allegiance – Council Member Timothy A. Ball

22



UNSCHEDULED PUBLIC APPEARANCES

Time set aside for the public to express their ideas and comments on non-agenda items. Please state your name and limit your comments to three (3) minutes.

23

CONSENT ITEMS *(5 minutes)*

2a. Approval of Meeting Minutes: March 22, 2022 and March 29, 2022
Administrative

2b. Construction Contract: Highland Glen Park Trail Improvements *Administrative*

24



FY2022-2023 (FY2023) TENTATIVE BUDGET

LEGISLATIVE

Item 3 - Public Hearing
Presented by - Tyler Bahr
Finance Director

25

Tentative Budget - Revisions

Description	Amount
ARPA - transfer to Park Capital	\$1,134,657
Net building revenue - transfer to Building Capital	537,895
Previously unbudgeted items now included (General Fund)	445,200
Elections	35,000
Previously unbudgeted items now included (other funds)	1,318,000

**Results in \$555K of one-time net General Fund revenue - allocate to expenses or transfer to a capital fund*

26

Public Safety Fee

	Monthly Fee	Annual Revenue Generated
Current Fee	\$11.50	\$650K
Proposed	\$15.25 (↑\$3.75)	\$862K (↑\$212K)

27

Public Safety Fee

Ongoing revenue is sufficient to cover public safety increase WITHOUT raising the Public Safety fee

Pros

- Reduces overall impact on residents when other increases are necessary - utilities, garbage

Cons

- Public safety consumes **66%** of GF ongoing revenue - was 47% in 2008
- Limits ability to address inflation
- Timing between cost & revenue increase

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Items for Consideration

General Fund

Account Number	One-time or Ongoing?	Account Title	Amount	Notes
10-43-75	One-time	Capital Outlay-Special Proj	100,000	Council Chambers AV
10-60-74	One-time	Capital Outlay-Equipment	77,000	Skid steer (Cemetery)
10-43-75	Ongoing	Capital Outlay-Special Proj	50,000	Tree replacement
10-60-48	One-time	Streets, Traffic, & Warn Signs	20,000	2nd variable message sign
10-43-74	One-time	Capital Outlay-Equipment	6,500	Fire station exhaust system
10-60-34	One-time	Prof and Tech Services	15,000	Traffic Control Toolbox Study
10-60-48	Ongoing	Streets, Traffic, & Warn Signs	14,000	Radar Speed & RRFB Sign
10-72-63	Ongoing	Community Enrichment	7,800	Christmas lights
10-41-62	Ongoing	Council Appropriations	18,000	\$3K per Mayor & Council Member
10-52-25	One-time	Special Projects	78,400	General Plan update \$75K Alt Trans Plan Match \$3.4K
10-70-31	Ongoing	Park Maintenance Contract	3,500	Gardening beds - City Hall, LP
10-43-40	Ongoing	Mass Notification System	5,000	Texting system

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Items for Consideration

General Fund - Building Permits

Account Number	One-time or Ongoing?	Account Title	Amount	Notes
10-58-74	One-time	Capital Outlay-Equipment	50,000	Vehicle for inspector

Other Funds

Account Number	Fund	One-time or Ongoing?	Account Title	Amount	Notes
42-40-67	CAP IMP BUILDING	One-time	New Parks Maintenance Bldg.	900,000	Parks Maint Bldg
40-40-75	CAPITAL IMP PARKS	Ongoing	Park Equipment	41,000	Garbage cans in parks
21-43-74	Cemetery	One-time	Capital Outlay	75,000	Grave excavation equip
21-43-12	Cemetery	Ongoing	Overtime	2,000	Weekend burials
20-43-74	Open Space	Ongoing	Capital Outlay	150,000	Playground @ Mitchell Hollow
TBD	Parks Tax	Ongoing	Playground Maintenance & Rep.	150,000	Playground @ Heritage Park

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Recommendations

- Approve tentative budget, & set time/place for adoption
- Make decision regarding “Items for Consideration...”
- Provide direction regarding public safety fee
- Provide direction regarding \$555K net General Fund revenue

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Proposed Motion

- I move that the City Council:
- Approve the FY2022-2023 tentative budget for Highland City and schedule a public hearing on Tuesday, June 21, 2022 at 7:00pm in Highland City Council Chambers to consider its adoption;
 - Direct staff to include in the Final Budget expenses identified in the list of “Items for Consideration in the FY23 Budget;”

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Proposed Motion (cont.)

- Direct staff to include in the Final Budget revenue consistent with an increase in the monthly public safety fee from \$11.50 to \$15.25; and
- Direct staff to include in the final budget a transfer of \$555,000 from the General Fund to [identify destination capital fund – i.e. Parks Capital Fund].

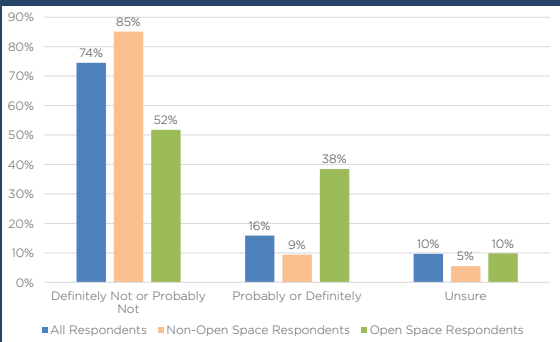
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Open Space Fee Question

- Open Space subdivisions in Highland have smaller lots in exchange for public parks, open space, and trails in their subdivision. The residents of these subdivisions pay \$20 per month (Open Space Fee) to fund approximately two-thirds the cost of the maintenance of these areas. General City funds pay the remaining one-third of the cost. Would you support the City removing or lessening the Open Space Fee and replacing the revenue with one of the following options?

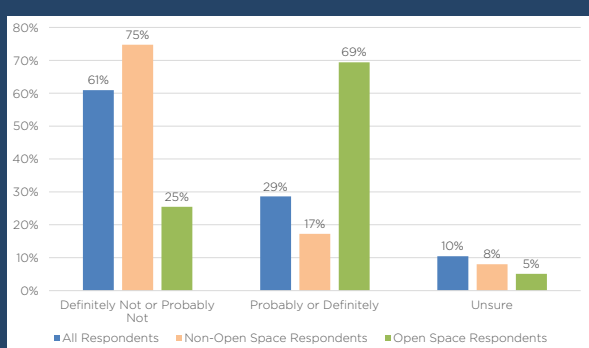
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Support for Replacing Open Space Fee with Property Tax Increase



35

Support for Replacing Open Space Fee with City-wide Parks Fee



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MOUNTAIN RIDGE PARK PLAYGROUND VENDOR ADMINISTRATIVE

Item 4 - Action
Presented by - Erin Wells
Assistant City Administrator

37

Background

- Parks Subcommittee
 - Expanded playground area to 30,000 square feet
 - Budget established of \$2 million
- March 29 - 6 proposals to Council
- Narrowed to finalists:
 - Garret Parks and Play
 - Sonntag
- Taken to public for feedback

38

Garrett Parks and Play



39

Sonntag



40

Public Feedback

Group	Preference for Garrett Parks and Play	Preference for Sonntag Recreation
Special Needs Focus Group	8%	89%
General Public	41%	56%
All Respondents	32%	65%

- 196 - Total Responses (143 - General Public, 53 - Special Needs Group)
- Open House, social media, email/text alerts, Mountain Ridge listserv, newsletter, etc.

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Feedback from Children at Open House

	Garrett Parks and Play	Sonntag Recreation
Dot Count	34	71

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Staff Notes –
Garrett Parks and Play

- Pros:
 - Unique “grand” structure (Riverview Ropes & Double Bubble)
 - Lots of climbing nets
 - Unique dual spinning structure
- Cons:
 - Less shade
 - Tallest slide is only 15 feet
 - Longer lead Times = 4-6 months (Miracle), 7 months (Dynamo)
 - Flat playground
 - “Grand” element not inclusive for those with physical disabilities
 - Multiple manufacturing companies

44

Staff Notes – Sonntag

- Pros:
 - 30-foot tall rope climbing structure and slide
 - Shorter lead time = 2-4 months
 - Unique bridge and infinity climbing element
 - One “grand” structure (slide tower) accessible to those with physical disabilities
 - Unique grade modulation
 - Two track zipline
- Cons:
 - Separated “grand” structures
 - Swing areas spread apart
 - Metal climbing element not shaded

45

City Budgeted Funding

Amount	Budgeted Source
\$ 1.4 million	Remaining from Sale of Spring Creek Park
\$ 358,055	Sale to Patterson Storage
\$ 400,000	Dry Creek Property Sale
\$ 95,700	Street Tree Account
\$ 87,300	Enterprise Fund Eligible Portions
\$ 144,390	B&C Road Money Eligible Portions
\$ 10,000	Patterson Donation
\$ 2.3 million	ARPA Funds
\$ 625,000	FY2021 Revenue over Expenses
\$ 5.4 million	Total

- Not including \$520,000 in donations, Foundation donations, sports field construction

46

Budgeted Phases of Park

Amount	Phase/ Element
\$ 2.1 million	Phase 1 - Sidewalk, piping ditch, parking lot
\$ 2 million	Playground
\$ 260,000	Restroom (estimated total)
\$ 4.4 million	Total

- \$800,000 to \$1 million unallocated from budgeted funds

47

Estimated Costs for Unfunded Park Elements

Amount	Budgeted Source
\$ 750,000	Pickleball Courts
\$ 300,000	Lighting for Pickleball Courts
\$ 175,000	Shade & bench areas for Pickleball Courts
\$ 1.5 million	Sports Fields (may be donated)
\$ 275,000	Permitter Walkway and seating areas
\$ 350,000	Pavilions
\$ 450,000	Additional Landscaping
\$ 3.8 million	Total

- Additional funds needed to complete the park

48

Recommendation and
Proposed Motion

- Based on resident feedback and the overall park design, staff recommends that Council select Sonntag Recreation as the vendor for the Mountain Ridge Park playground. It is estimated that it will take up to six months to receive and install the equipment.
- I move that the City Council authorize staff to sign a contract with Sonntag recreation for the all-abilities playground in Mountain Ridge Park.

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**CONCRETE RESTROOM BUILDING
FOR MOUNTAIN RIDGE PARK**
ADMINISTRATIVE

Item 5 - Action
Presented by -Nathan Crane, AICP
City Administrator/Community Development Director

50

Overview

- Highland Glen Park
- 8 Individual Lavatories
- Concrete Building
- Stainless Steel Fixtures
- Cost is \$229,268
 - Heating - \$10,000
 - Pad Prep/Electrical/etc. - \$10,000-\$15,000
 - Cost increase by 20% in July
- Installed between 90-120 days

51

Restrooms



52



**DECLARATION OF SURPLUS
PROPERTY: BEACON HILLS PLAT H**
ADMINISTRATIVE

Item 6 - Action/Resolution
Presented by - Kellie Smith
Planner/GIS Analyst

53

Background

- February 1, 2022, the City Council was presented 4 possible trail connection options to the Hog Hollow trail. The Council directed staff to pursue the PI pond option.

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Vicinity Map



55

Disposal of Real Public Property

- 1. Declare property surplus by resolution
- 2. Publish public hearing notices
- 3. Hold a public hearing
- 4. Approve the disposal of the property

56

Proposed Motion

I move that the City Council **APPROVE** the Resolution to declare certain open space in the Beacon Hills Plat H subdivision, as shown in Exhibit A, surplus for the purpose of disposal.

57



MAYOR/COUNCIL AND STAFF
COMMUNICATION ITEMS

- 7a. Council Committee Reports - Central Utah 911 - Mayor Pro Tem Brittney P. Bills
- 7b. Text Amendments - Kellie Smith, Planner/GIS Analyst
- 7c. Survey Results (**POSTPONED**) - Erin Wells, Assistant City Administrator
- 7d. Fireworks Restrictions - Erin Wells, Assistant City Administrator & Fire Chief Brian Patten
- 7e. Future Meetings
 - May 24, Planning Commission Meeting, 7:00 pm, City Hall
 - June 7, City Council Work Session, 7:00 pm, City Hall
 - June 8, Lone Peak Public Safety District Board Meeting, 7:30 am, City Hall
 - June 21, City Council Meeting, 7:00 pm, City Hall
 - June 28, Planning Commission Meeting, 7:00 pm, City Hall

58

Text Amendments

- Fractional Numbers
- Home Occupations
- Remnant Parcels
- Plat Amendments
- Setback Encroachment
- Retaining Walls

59

Fractional Numbers

Discrepancy between rounding to nearest whole number or rounding down -

- 3-4103 Area And Width Requirements: "In determining number of lots, and any computation or measurement resulting in a fractional number shall be **rounded to the nearest whole number.**"
- 3-613 Fractional Numbers: "Any computation or measurement resulting in a fractional number **shall be rounded down to the next smaller whole number.**"

60

Home Occupations

- Current
 - Home occupations only permitted in R-1-40, R-1-20, and A1 Zones
- Proposed
 - Home occupations permitted in every residential unit (Utah State Code 10-1-203)
 - Flex Use - no commercial/office use in existing residential units

61

Remnant Parcels

- Proposed:
 - Remnant parcels must have a plan as part of the preliminary plat for the city to make sure appropriate infrastructure is planned for (can do final plat in phases, like Ridgeview)
 - The City will not allow for buildable remnant parcels

62

Plat Amendments (combining of lots/parcels)

- Current
 - The combining of lots requires a plat amendment:
 - Application, Radius notices, City Council, plat to record at the County
 - 2022 Legislative Update allows municipalities to not require a plat amendment for the combining of lots or parcels
- Proposed
 - The combining of lots requires staff approval:
 - Application, Administrative staff review, record a Notice of Approval

63

Setback Encroachment

Examples

- Cantilevers
- Bay Windows
- Stairs
- Fireplace/Chimneys
- American Fork – the main dwelling may encroach 5' into setback for 30% width of the dwelling in the front setback (50% for rear setback)

*Staff recommends to not allow any setback encroachments into any municipal or public utility easements

64

Retaining Walls

- Current
 - max height of 4' in front yard setback
 - max height of 6' everywhere else on the property
- Proposed
 - add an exception for daylight basements and window wells

65



FIREWORK RESTRICTIONS
COMMUNICATION

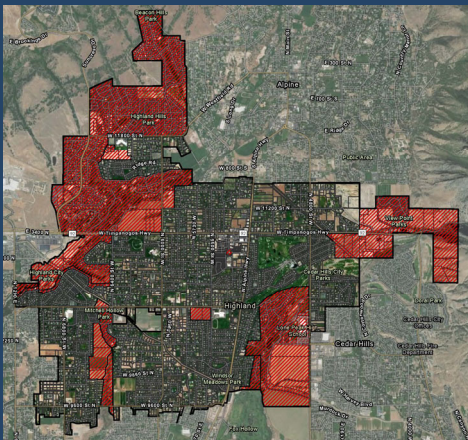
Item 7d – Communication
Presented by – *Erin Wells, Assistant City Administrator*
 & *Fire Chief Brian Patten*

66

State Law Restrictions

- Fireworks can be discharged from
 - July 2-July 5 (Independence Day)
 - July 22-July 25 (Pioneer Day)
 - December 31 (New Year's Eve)
 - January 22 (Chinese New Year)
- Cities can only ban fireworks due to
 - Existing or historical hazardous environmental conditions in mountainous or dry grass
 - Within 200 feet of waterways
 - Wildland interface area.

67



68

2020 through Current Banned Subdivisions and Other Areas

- Beacon Hills; Bull River, drainage areas, and surrounding property; Chamberry Fields; Country French; Dry Creek Highland and drainage areas; Hidden Oaks; Highland Glen Park; Highland Hills; Highland Hollow and drainage areas; Highland Oaks; homes abutting Highland Hollow and drainage area in the Highland Hollow and Canterbury North; Hunter Ridge; Lone Peak High School; Meadow Lane; Mercer Hollow; Mitchell Hollow Park and drainage areas; Mountain Ridge Park; Mouth of American Fork Canyon; Oak Ridge; open field south of Mitchell Hollow Park; Pheasant Hollow Park; Skye Estates; State owned property south of Lone Peak High School; Sterling Pointe; Sunset Mountain Properties; Town Center Splash Pad; View Point; west side of 10150 North; and Westfield Cove.

69

Staff Communication Plans

- Ensure map is up to date with State Fire marshal
- Distribute map to Firework retailers
- Publish map on city communication tools

70

CENTRAL UTAH

911

5 Year Proposed Expense Comparison Totals

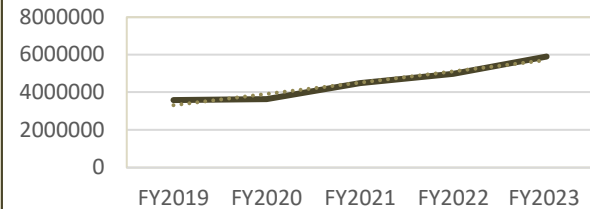
Detailed Expenditures - FY2019-2023



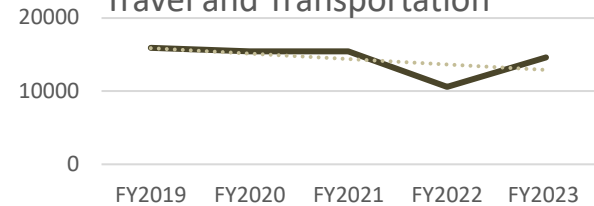
DETAILED EXPENDITURES FY2019 FY2020 FY2021 FY2022 FY2023 Projected

Salaries and Benefits	Total	Total	Total	Total	Total
Wages	\$2,227,857	\$2,274,757	\$2,571,493	\$2,790,970	\$3,900,000
Overtime	\$125,000	\$55,070	\$150,000	\$175,000	\$200,000
Benefits	\$1,193,018	\$1,252,669	\$1,716,000	\$1,820,070	\$1,600,000
Performance Increase	\$46,900	\$47,907	\$53,362	\$193,586	\$200,000
Subtotals	\$3,592,775	\$3,630,403	\$4,490,855	\$4,979,626	\$5,900,000
Travel & Transportation	Total	Total	Total	Total	Total
Mileage	\$4,300	\$4,300	\$4,300	\$4,300	\$4,300
Car Allowance	\$4,800	\$4,800	\$4,800	\$0	\$0
Transportation	\$1,500	\$1,500	\$1,500	\$1,500	\$3,000
Lodging	\$2,000	\$1,500	\$1,500	\$1,500	\$3,000
Per Diem	\$1,800	\$1,800	\$1,800	\$1,800	\$2,500
Meals	\$1,200	\$1,200	\$1,200	\$1,200	\$1,500
Other	\$300	\$300	\$300	\$300	\$300
Subtotals	\$15,900	\$15,400	\$15,400	\$10,600	\$14,600
Misc.	Total	Total	Total	Total	Total
Wire Transfers/Bank Fees	\$350	\$350	\$700	\$750	\$750
Subtotals	\$350	\$350	\$700	\$750	\$750
Books/Subscr/Membership	Total	Total	Total	Total	Total
APCO	\$856	\$856	\$1,600	\$1,650	\$2,401
NENA	\$550	\$550	\$710	\$710	\$725
UGFOA	\$50	\$50	\$50	\$50	\$50
Utah County EMS	\$175	\$175	\$175	\$175	\$175
Technology Net	\$250	\$250	\$0	\$0	\$0
Management Publications	\$150	\$84	\$0	\$0	\$0
Subtotals	\$2,031	\$1,965	\$2,535	\$2,585	\$3,351

Salaries and Benefits



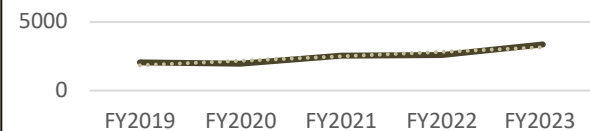
Travel and Transportation



Misc.

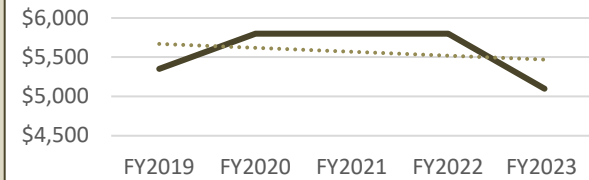


Book/Subscr/Memberships

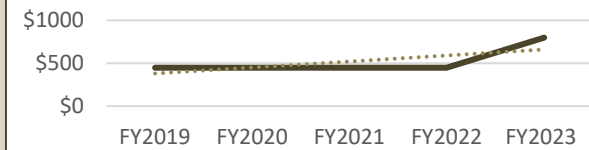


Office Expenses	Total	Total	Total	Total	Total
General Office Supplies	\$3,500	\$3,500	\$3,500	\$3,500	\$3,000
Printing	\$1,000	\$1,000	\$1,000	\$1,000	\$750
Copier Supplies/usage	\$550	\$500	\$500	\$500	\$500
Printer Supplies	\$0	\$500	\$500	\$500	\$500
Postage	\$300	\$300	\$300	\$300	\$350
Subtotals	\$5,350	\$5,800	\$5,800	\$5,800	\$5,100
Public Notices	Total	Total	Total	Total	Total
Public Notice	\$150	\$150	\$150	\$150	\$150
Job Advertisements	\$300	\$300	\$300	\$300	\$650
Subtotals	\$450	\$450	\$450	\$450	\$800
Professional Services	Total	Total	Total	Total	Total
Legal	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Audit - Financial	\$7,875	\$8,000	\$8,000	\$8,000	\$8,100
Audit - BEMS	\$65	\$65	\$65	\$65	\$65
Language Translation	\$1,300	\$1,800	\$2,500	\$3,600	\$5,000
Drug Screening	\$500	\$2,000	\$1,000	\$2,000	\$2,000
Polygraph Testing	\$4,000	\$0	\$0	\$0	\$0
Audiometry Testing	\$300	\$500	\$500	\$500	\$500
Livescans Fingerprinting	\$200	\$250	\$250	\$250	\$0
Director Transitional Training	\$8,650	\$0	\$0	\$0	\$0
Subtotals	\$27,890	\$17,615	\$17,315	\$19,415	\$20,665
Insurance and Bonds	Total	Total	Total	Total	Total
General Liability	\$10,000	\$8,000	\$8,000	\$9,000	\$9,000
Treasurers and Notary Bond	\$550	\$0	\$0	\$0	\$0
Crime	\$750	\$750	\$750	\$600	\$600
Facility Property	\$11,000	\$10,000	\$10,000	\$8,000	\$8,000
Subtotals	\$22,300	\$18,750	\$18,750	\$17,600	\$8,000
Miscellaneous Business	Total	Total	Total	Total	Total
Business Expenses	\$2,150	\$1,500	\$1,500	\$1,500	\$1,500
Telecommunicator Week	\$1,000	\$1,000	\$3,200	\$3,200	\$3,200
Holiday	\$3,500	\$3,500	\$6,200	\$6,200	\$6,200

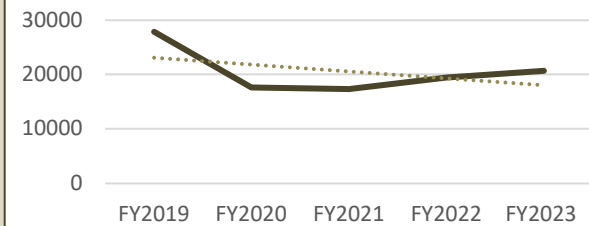
Office Expenses



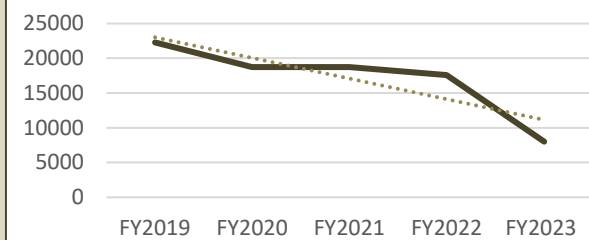
Public Notices



Professional Services

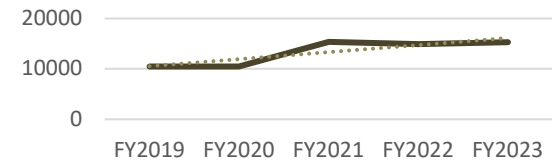


Insurance and Bonds

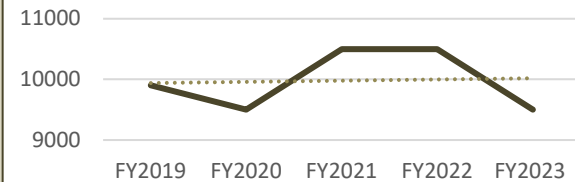


Employee Recognition	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
Emergency Evacuation	\$500	\$500	\$500	\$0	\$400
Subtotals	\$10,500	\$10,500	\$15,400	\$14,900	\$15,300
Training and Education	Total	Total	Total	Total	Total
Dispatcher CME/In-Service	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Trainer Course	\$2,000	\$0	\$1,000	\$1,000	\$0
Supervisory	\$900	\$1,000	\$1,000	\$1,000	\$2,000
Administrative	\$500	\$1,500	\$1,500	\$1,500	\$1,000
Professional Development	\$200	\$200	\$200	\$200	\$2500
Education Materials/Supplies	\$800	\$800	\$800	\$800	\$200
Public Education Supplies	\$500	\$1,000	\$1,000	\$1,000	\$800
Conference Registrations	\$3,000	\$3,000	\$3,000	\$3,000	\$1,000
Subtotals	\$9,900	\$9,500	\$10,500	\$10,500	\$9,500
Certifications/Re-Certifications	Total	Total	Total	Total	Total
IAEFD/Q	\$4,000	\$4,000	\$4,000	\$4,000	\$5,000
IAEMD/Q	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
Utah EMD	\$1,800	\$1,200	\$2,000	\$2,000	\$0
CPR	\$460	\$500	\$500	\$500	\$500
Certified Training Officer - CTO	\$0	\$1,100	\$1,100	\$1,100	\$4,500
Subtotals	\$10,260	\$10,800	\$11,600	\$11,600	\$14,000
Information Technology	Total	Total	Total	Total	Total
Headsets, Base Stations, and Batteries	\$4,500	\$2,000	\$2,000	\$3,000	\$4,000
Computer Peripherals/Tools	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Subtotals	\$6,500	\$4,000	\$4,000	\$5,000	\$6,000
Software	Total	Total	Total	Total	Total
Schedule Software	\$7,800	\$4,000	\$5,500	\$5,500	\$5,500
Firewall	\$3,335	\$4,800	\$4,048	\$3,100	\$6,000
Exchange	\$1,982	\$0	\$3,500	\$5,600	\$5,600
Frontline	\$800	\$950	\$1,000	\$1,000	\$4,500
VM Backup	\$780	\$0	\$0	\$1,000	\$2,000
Server Backup	\$1,700	\$0	\$0	\$0	\$0
Spam and Antivirus Filters	\$951	\$1,100	\$1,300	\$1,000	\$1,200

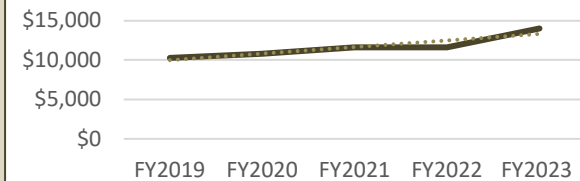
Miscellaneous Business



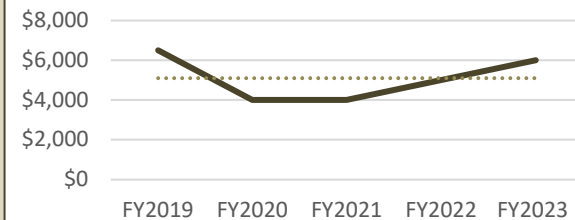
Training and Education



Certifications/Recertifications

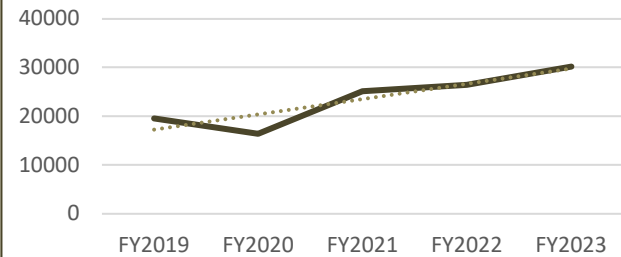


Information Technology

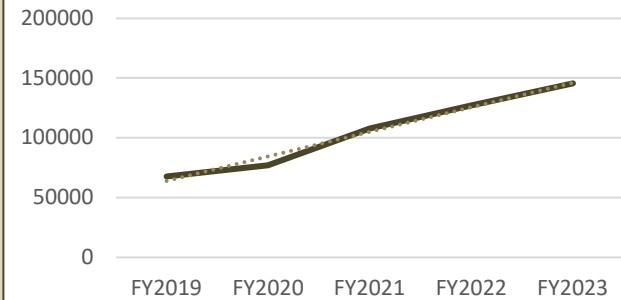


Domain Registration	\$50	\$150	\$200	\$200	\$200
Web Hosting	\$160	\$250	\$250	\$250	\$250
Splash Top, PDW, VSphere, Keeper	\$1,565	\$1,650	\$1,600	\$1,700	\$1,800
TechSmith Camtasia	\$180	\$44	\$100	\$100	\$200
PDF Solution	\$220	\$150	\$150	\$0	\$150
HR/Training System	\$0	\$3,000	\$4,500	\$4,000	\$2,800
Exclaimer Mail archiver	\$0	\$320	\$0	\$0	\$0
FortiManager/Analyzer	\$0	\$0	\$2,933	\$2,933	\$0
Subtotals	\$19,523	\$16,414	\$25,081	\$26,383	\$30,200
IT Maintenance & Support	Total	Total	Total	Total	Total
Radio System	\$10,545	\$10,545	\$21,100	\$11,000	\$11,000
Spillman	\$38,000	\$50,000	\$35,000	\$40,000	\$40,000
Criticalll	\$1,500	\$1,500	\$1,920	\$1,920	\$4,000
Pelorus	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200
Priority Dispatch Card Set	\$5,850	\$4,500	\$2,000	\$2,000	\$2,000
ProQA/AQUA	\$6,300	\$6,300	\$14,000	\$14,000	\$14,000
Headset Repair	\$1,500	\$0	\$0	\$0	\$0
Notification systems	\$0	\$0	\$18,000	\$18,000	\$18,000
Fire Paging/Alerting	\$0	\$0	\$11,500	\$36,000	\$52,500
Subtotals	\$67,895	\$77,045	\$107,720	\$127,120	\$145,700
Telephone & Communications	Total	Total	Total	Total	Total
911 Phone (Selective router, NG911/ESINet, MOS)	\$218,000	\$215,000	\$250,000	\$250,000	\$15,000
Dispatch Administrative Lines	\$5,000	\$5,500	\$5,500	\$5,500	\$5,500
Business Administrative Lines	\$6,000	\$6,000	\$6,000	\$6,000	\$6,200
Long Distance	\$2,500	\$2,500	\$2,500	\$2,500	\$3,600
Bluffdale FX	\$2,100	\$2,100	\$2,100	\$2,100	\$2,400
Cell Phones	\$3,500	\$3,500	\$3,500	\$3,500	\$2,500
Fiber Connectivity	\$7,000	\$7,000	\$7,000	\$8,600	\$8,600
Internet	\$2,600	\$1,600	\$1,600	\$0	\$ 13,200
Subtotals	\$246,700	\$243,200	\$278,200	\$278,200	\$57,000
Facilities - General	Total	Total	Total	Total	Total
Work area health/Sanitation	\$600	\$600	\$2,000	\$5,000	\$4,000

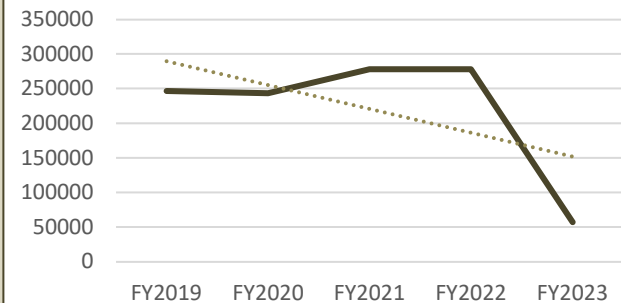
Software Licensing/Renewals



IT Maintenance & Support

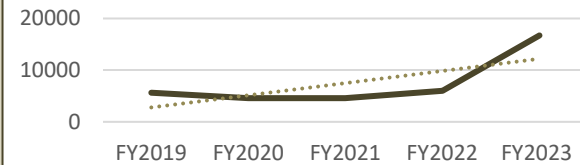


Telephone & Communications

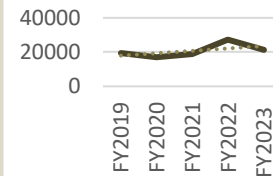


UPS Batteries	\$3,200	\$1,500	\$1,500	\$1,500	\$0
Breakroom/Kitchen	\$1,800	\$2,500	\$2,500	\$2,500	\$4,000
Water Softener	\$0	\$0	\$0	\$0	\$8,700
Subtotals	\$5,600	\$4,600	\$4,600	\$6,000	\$16,700
Facilities Maintenance	Total	Total	Total	Total	Total
Building Supplies	\$5,000	\$2,500	\$2,500	\$2,500	\$2,000
Janitorial Services and Supplies	\$9,000	\$9,000	\$11,000	\$15,000	\$10,000
Generator Preventative	\$1,500	\$2,000	\$2,000	\$2,500	\$3,600
HVAC System & Preventative	\$2,400	\$2,000	\$3,300	\$3,300	\$3,300
UPS Preventative	\$1,500	\$1,500	\$0	\$4,000	\$2,400
Subtotals	\$19,400	\$17,000	\$18,800	\$27,300	\$21,300
Facilities Grounds Maintenance	Total	Total	Total	Total	Total
General Grounds Maintenance	\$4,000	\$2,000	\$1,000	\$1,000	\$1,300
Snow Removal	\$0	\$3,000	\$3,000	\$3,000	\$3,000
Pest Control	\$0	\$250	\$300	\$500	\$500
Equipment	\$0	\$400	\$1,000	\$1,000	\$500
Subtotals	\$4,000	\$5,650	\$5,300	\$5,500	\$5,300
Utilities	Total	Total	Total	Total	Total
Electricity	\$36,000	\$36,000	\$35,000	\$35,000	\$24,000
Water and Sewer	\$4,000	\$4,000	\$4,000	\$4,000	\$3,500
Fuel for Generator	\$4,000	\$4,000	\$2,500	\$2,500	\$0
Dumpster	\$1,200	\$1,200	\$1,800	\$2,000	\$2,400
Subtotals	\$45,200	\$45,200	\$43,300	\$43,500	\$29,900
Capital	Total	Total	Total	Total	Total
General/Miscellaneous	\$0	\$0	\$0	\$15,500	\$15,500
Office Equipment	\$220,000	\$0	\$9,680	\$9,680	\$12,000
Chairs	\$0	\$0	\$0	\$0	\$9000
Information Technology	\$1,500	\$2,500	\$2,500	\$2,500	\$10,000
DSS Recorder Maintenance	\$9,995	\$9,995	\$9,995	\$9,995	\$0
Facilities	\$39,305	\$350	\$1,700	\$3,000	\$75,000
Subtotals	\$270,800	\$12,845	\$23,875	\$40,675	\$121,500

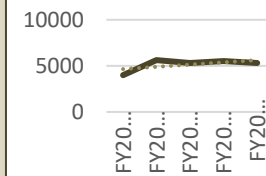
Facilities - General



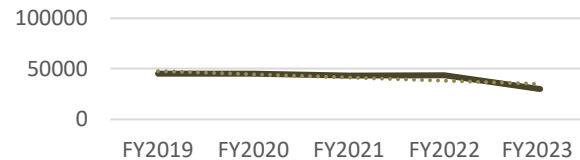
Facilities Maintenance



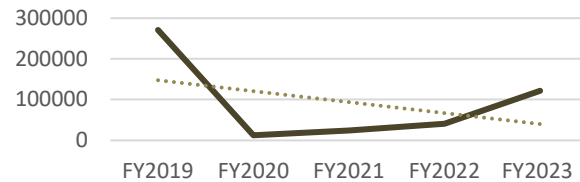
Grounds Maintenance



Utilities



Capital



5 Year Proposed Dispatch Fees

Detailed Agency - FY2019 - FY2023



CONTRACT AGENCY	FY2019			FY2020			FY2021			FY2022			FY2023		
CITY/COUNTY	Population Estimate	Calls for Service	FY2018 Total	Population Estimate	Calls for Service	FY2019 Total	Population Estimate	Calls for Service	FY2020 Total	Population Estimate	Calls for Service	FY2021 Total	Population Estimate	Calls for Service	FY2022 Total
Alpine	10,235	3,527	\$46,990	10,361	3,502	\$45,652	10,371	3,625	\$47,060	10,504	3,701	\$54,996	10,251	3,634	\$66,747
American Fork	28,326	25,269	\$301,446	28,770	25,007	\$288,232	29,527	24,817	\$290,128	32,519	26,280	\$355,104	33,337	26,965	\$453,469
Bluffdale	10,931	5,472	\$143,896	11,809	5,472	\$145,395	13,484	6,291	\$164,982	14,699	7,533	\$193,318	16,358	8,225	\$144,370
Cedar Fort	383	392	\$4,636	389	508	\$5,715	392	549	\$6,213	397	552	\$7,222	395	443	\$7,295
Cedar Hills	10,265	2,536	\$36,057	10,374	2,358	\$32,817	10,374	2,317	\$32,969	10,217	2,492	\$39,682	10,083	2,762	\$52,967
Eagle Mountain	27,332	10,759	\$140,303	29,202	11,743	\$146,888	32,204	12,417	\$158,618	35,616	13,609	\$199,706	38,391	14,451	\$263,091
Elk Ridge	3,183	768	\$10,982	3,430	812	\$11,195	3,757	888	\$12,470	4,053	1,047	\$16,470	4,335	1,101	\$21,422
Fairfield	130	160	\$1,874	136	186	\$2,083	143	254	\$2,850	141	257	\$3,323	145	187	\$3,066
Genola	1,419	480	\$6,415	1,484	526	\$6,706	1,520	617	\$7,824	1,549	710	\$10,163	1,567	701	\$12,478
Goshen	944	436	\$5,561	949	546	\$6,533	952	663	\$7,877	936	768	\$10,369	915	836	\$23,640
Highland	17,989	7,670	\$98,845	18,647	7,338	\$92,080	18,957	7,227	\$92,490	19,183	7,589	\$110,798	19,175	7,770	\$140,022
Juab County	N/A	-	N/A	4,810	4,886	\$55,715	5,298	5,163	\$59,703	5,444	5,727	\$76,000	5,639	6,675	\$109,704
Lehi	58,486	29,122	\$367,636	61,130	30,402	\$369,653	62,712	31,238	\$384,914	66,037	32,716	\$463,594	69,724	33,530	\$591,513
Nephi	N/A	-	N/A	5,784	4,303	\$50,213	5,952	4,220	\$50,050	6,111	4,274	\$58,448	6,378	4,725	\$79,979
North Fork Fire	N/A	165	\$1,825	N/A	159	\$1,695	N/A	189	\$2,039	-	208	\$2,594	-	221	\$3,455
Payson	19,548	13,876	\$168,656	19,810	13,962	\$163,681	19,892	13,770	\$163,693	19,826	13,778	\$188,515	20,303	13,359	\$228,360
Pleasant Grove	N/A	-	N/A	N/A	-	N/A	N/A	-	N/A	38,845	23,184	\$321,819	38,258	18,741	\$329,910
Salem	7,475	4,066	\$50,788	7,831	4,070	\$49,223	8,210	4,225	\$51,847	8,469	4,106	\$58,336	8,621	4,232	\$74,477
Santaquin	10,572	5,692	\$71,186	11,062	5,816	\$70,246	11,652	6,416	\$78,114	12,274	7,096	\$98,826	12,865	6,822	\$119,057
Saratoga Springs	25,407	12,897	\$172,868	26,887	13,479	\$163,729	29,608	14,364	\$177,587	31,393	15,377	\$218,191	33,282	15,695	\$277,503
Spanish Fork	37,935	21,870	\$271,404	38,861	21,903	\$262,502	39,443	22,337	\$271,073	39,961	23,037	\$320,931	40,913	22,611	\$392,921
Utah County	8,769	26,433	\$299,013	8,769	25,973	\$283,832	12,974	26,254	\$292,826	12,974	25,584	\$329,958	10,561	20,822	\$335,327
Vineyard	3,195	1,570	\$19,849	3,953	2,661	\$31,326	6,210	3,963	\$47,488	10,052	5,346	\$75,136	11,866	6,929	\$119,745
Woodland Hills	1,482	391	\$5,485	1,527	307	\$4,402	1,548	330	\$4,754	1,567	365	\$5,876	1,590	533	\$9,879
State Parks	N/A	144	\$1,589	N/A	142	\$1,517	N/A	220	\$2,370	-	422	\$5,266	-	593	\$9,256
Forest Service	N/A	368	\$4,072	N/A	213	\$2,271	N/A	91	\$977	-	20	\$254	-	54	\$838
TOTALS	284,006	174,063	\$2,231,376	305,975	186,274	\$2,293,301	325,180	192,445	\$2,410,916	382,767	225,778	\$3,224,895	394,952	222,617	\$3,791,386

Central Utah 911

5 Year Historical Actual by Account

Detailed Actual Expenditures - FY2019-FY2023

FY2022				FY2023	
Income	Dispatch Fee	911 Revenue	Total	Projected Revenue	Total
Taxes		\$2,282,252	\$2,282,252	\$2,450,895	\$2,450,895
Intergovernmental revenue	\$2,583,222		\$2,583,222	\$3,352,751	\$3,352,751
Charges for services			\$0	\$0	\$0
Interest		\$9,135	\$9,135	\$8,094	\$8,094
Miscellaneous revenue		\$802	\$802	\$1,536	\$1,536
Contributions and transfers			\$0	\$0	\$0
Total Income	\$2,583,222	\$2,292,189	\$4,875,411	\$5,813,283	\$5,813,283

Expenses	FY2021			FY2022	
	Dispatch Fee	911 Revenue	Total	Projected Expenses	Total
Salaries and Benefits					
Salaries	\$1,748,938	\$1,075,874	\$2,824,812	\$3,229,708	\$3,229,708
Benefits	\$720,663	\$463,825	\$1,184,488	\$1,422,562	\$1,422,562
Total 110-130 Salaries and Benefits	\$2,469,601	\$1,539,699	\$4,009,300	\$4,652,270	\$4,652,270
150 Travel/Transportation	\$1278	\$1004	\$2,282	\$9439	\$9,439
160 Miscellaneous	\$474	\$0	\$474	\$408	\$408
210 Books/Subscr/Memberships	\$2,567	\$0	\$2,567	\$2,577	\$2,577
220 Office Expense & Supplies	\$3,084	\$2,274	\$5,358	\$4,779	\$4,779
230 Public Notices	\$28	\$22	\$50	\$449	\$449
240 Professional Services	\$9,839	\$7,731	\$17,570	\$19,633	\$19,633
250 Insurance Bonds	\$9,070	\$7,126	\$16,196	\$16,143	\$16,143
260 Miscellaneous Supplies	\$16,868	\$0	\$16,868	\$13,967	\$13,967
310 Training and Education	\$3,494	\$2,884	\$6,378	\$10,466	\$10,466
320 Certifications	\$5,935	\$4,229	\$10,164	\$12,613	\$12,613
410 Information Technology	\$3,356	\$2,445	\$5,801	\$4,136	\$4,136
420 Software Licensing/Renewals	\$11,936	\$6,858	\$18,794	\$27,866	\$27,866
430 IT Maintenance & Support	\$50,651	\$37,364	\$88,015	\$87,725	\$87,725
440 Telephone & Communications	\$164,906	\$95,027	\$259,933	\$313,912	\$313,912
510 Facilities	\$2,863	\$2,164	\$5,027	\$8,802	\$8,802
520 Facilities Maintenance	\$21,690	\$818	\$22,508	\$22,367	\$22,367
530 Grounds Maintenance	\$2,174	\$0	\$2,174	\$5,317	\$5,317
540 Utilities	\$24,159	\$0	\$24,159	\$31,725	\$31,725
740 Capital	\$22,161	\$15,519	\$37,680	\$29,447	\$29,447
Depreciation expense	\$145,600	\$95,181	\$237,953	\$240,000	\$240,000
Total Expenses	\$2,971,734	\$1,820,345	\$4,792,079	\$5,514,041	\$5,514,041

CENTRAL UTAH 911



5 Year Historical Trend

Detailed Actual Expenditures - FY2018-FY2022

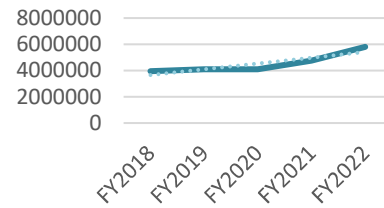
INCOME FROM OPERATIONS

Income	FY2018	FY2019	FY2020	FY2021	FY2022
Total	Total	Total	Total	Total	Total
Taxes	\$4,084,805	\$4,037,892	\$3,889,017	\$4,727,919	\$2,450,895
Intergovernmental revenue	\$0	\$0	\$151,293	\$0	\$3,352,751
Charges for services	\$0	\$750	\$0	\$0	\$0
Interest	\$35,128	\$56,436	\$44,038	\$10,000	\$8,094
Miscellaneous revenue	-\$172,592	\$4,367	\$5,895	\$500	\$1,536
Contributions and transfers	\$0	\$0	\$0	\$0	\$0
Total Income	\$3,947,341	\$4,099,445	\$4,090,243	\$4,738,419	\$5,813,283

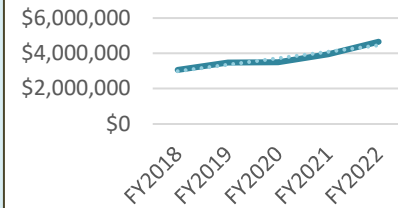
Expenses	FY2018	FY2019	FY2020	FY2021	FY2022
Wages and Benefits					
Salaries	\$2,190,800	\$2,288,831	\$2,491,521	\$2,768,520	\$3,229,708
Benefits	\$879,083	\$1,173,040	\$991,262	\$1,181,402	\$1,422,562
Total 110-130 Salaries and Benefits	\$3,069,883	\$3,461,871	\$3,482,783	\$3,949,922	\$4,652,270

150 Travel/Transportation	\$9,965	\$5,131	\$6,370	\$2,282	\$9,439
160 Miscellaneous	\$8,676	\$1,368	\$677	\$474	\$408
210 Books/Subscr/Memberships	\$1,346	\$1,731	\$1,695	\$2,567	\$2,577
220 Office Expense & Supplies	\$6,570	\$4,592	\$6,251	\$5,358	\$4,779
230 Public Notices	\$155	\$459	\$37	\$50	\$449
240 Professional Services	\$24,041	\$16,570	\$15,675	\$17,570	\$19,633
250 Insurance Bonds	\$16,805	\$15,810	\$15,343	\$16,196	\$16,143
260 Miscellaneous Supplies	\$10,635	\$9,316	\$8,070	\$16,868	\$13,967
310 Training and Education	\$15,643	\$7,946	\$6,293	\$6,378	\$10,466
320 Certifications	\$0	\$8,305	\$6,759	\$10,164	\$12,613
410 Information Technology	\$0	\$8,021	\$3,102	\$5,801	\$4,136
420 Software Licensing/Renewals	\$9,593	\$17,541	\$16,774	\$18,794	\$27,866
430 IT Maintenance & Support	\$0	\$49,598	\$81,192	\$88,015	\$87,725
440 Telephone & Communications	\$179,435	\$217,751	\$223,403	\$259,933	\$313,912
510 Facilities	\$0	\$3,641	\$5,185	\$5,027	\$8,802
520 Facilities Maintenance	\$51,277	\$13,053	\$16,749	\$22,508	\$22,367
530 Grounds Maintenance	\$0	\$3,210	\$2,075	\$2,174	\$5,317
540 Utilities	\$29,480	\$28,925	\$24,898	\$24,159	\$29,447
740 Capital	\$230,576	\$255,283	\$252,582	\$237,953	\$240,000

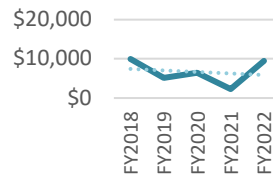
Income



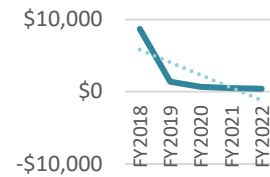
Wages and Benefits



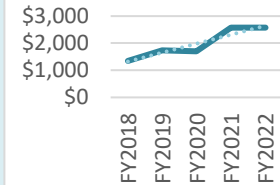
Travel/Transportation



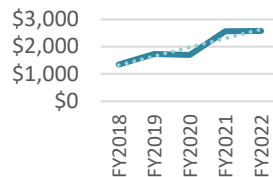
Miscellaneous



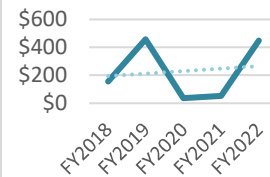
Books/Subscr/Memberships



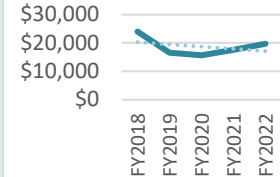
Office Supplies



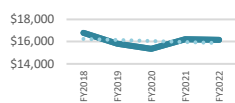
Public Notices



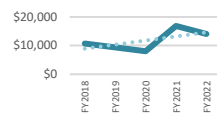
Professional Services



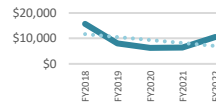
Insurance Bonds



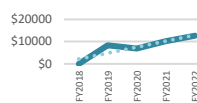
Miscellaneous Supplies



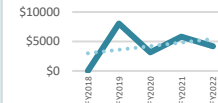
Training & Education



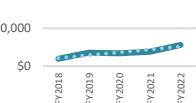
Certifications



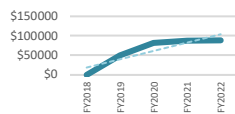
Information Technology



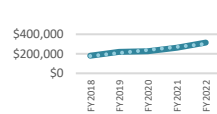
Software Licensing/Renewals



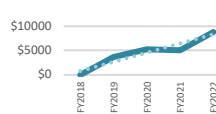
IT Maintenance & Support



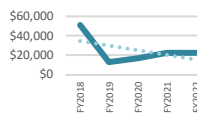
Telephone & Communications



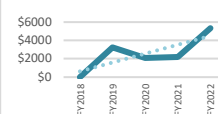
Facilities



Facilities Maintenance



Grounds Maintenance



Utilities





CENTRAL UTAH 911

FY 2022

DISPATCH FEES PERCENTAGE

CITY/COUNTY	FY 2019 TOTAL	Police		Fire/EMS		TOTAL
Alpine	\$69,518	90%	\$62,566	10%	\$6,952	\$69,518
American Fork	\$472,294	87%	\$410,896	13%	\$61,398	\$472,294
Bluffdale	\$150,363	100%	\$150,363	0%	\$0	\$150,363
Cedar Fort	\$7,598	96%	\$7,294	4%	\$304	\$7,598
Cedar Hills	\$55,166	91%	\$50,201	9%	\$4,965	\$55,166
Eagle Mountain	\$274,013	92%	\$252,092	8%	\$21,921	\$274,013
Elk Ridge	\$22,312	92%	\$20,527	8%	\$1,785	\$22,312
Fairfield	\$3,193	90%	\$2,874	10%	\$319	\$3,193
Genola	\$12,997	93%	\$12,087	7%	\$910	\$12,997
Goshen	\$24,622	86%	\$21,175	14%	\$3,447	\$24,622
Highland	\$145,835	93%	\$135,626	7%	\$10,208	\$145,835
Juab	\$114,258	83%	\$94,834	17%	\$19,424	\$114,258
Lehi	\$616,069	90%	\$554,462	10%	\$61,607	\$616,069
Nephi	\$83,300	96%	\$79,968	4%	\$3,332	\$83,300
Payson	\$237,840	87%	\$206,921	13%	\$30,919	\$237,840
Pleasant Grove	\$343,607	92%	\$316,118	8%	\$27,489	\$343,607
Salem	\$77,569	92%	\$71,363	8%	\$6,206	\$77,569
Santaquin	\$123,999	93%	\$115,319	7%	\$8,680	\$123,999
Saratoga Springs	\$289,024	92%	\$265,902	8%	\$23,122	\$289,024
Spanish Fork	\$409,233	90%	\$368,310	10%	\$40,923	\$409,233
Utah County	\$349,248	100%	\$348,550	0%	\$698	\$349,248
Vineyard	\$124,716	100%	\$124,716	0%	\$0	\$124,716
Woodland Hills	\$10,289	90%	\$9,260	10%	\$1,029	\$10,289
North Fork Fire	\$3,598	0%	\$0	100%	\$3,598	\$3,598
	\$4,020,659		\$3,681,423		\$339,236	\$4,020,659