NEXT

HIGHLAND CITY

HIGHLAND CITY COUNCIL AGENDA

Tuesday, February 21, 2023

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: http://bit.ly/HC-youtube

Email comments prior to meeting: council@highlandcity.org

6:00 PM WORK SESSION – TRAFFIC CALMING TOOLBOX

7:00 PM REGULAR SESSION

Call to Order – Mayor Kurt Ostler
Invocation – Council Member Timothy A. Ball
Pledge of Allegiance – Council Member Scott L. Smith

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

2. PRESENTATIONS

a. FY2022 Audit – *Steve Rowley, Keddington & Christensen* **(7:10 pm – 15 min)**
Steve Rowley will present the results from the FY2022 audit.

3. CONSENT ITEMS (7:25 pm – 5 min)

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. ACTION: Planning Commission Appointments *General City Management – Kurt Ostler, Mayor*
The City Council will consider the Mayor's request to ratify the appointment of Audrey Moore and Claude Jones as Planning Commissioners. The Council will take appropriate action.

4. PUBLIC HEARING/RESOLUTION: FY2022-2023 (FY2023) MID-YEAR BUDGET ADJUSTMENTS *General City Management – Tyler Bahr, Finance Director* (7:30 pm – 20 min)

The City Council will hold a public hearing and consider proposed adjustments to the FY2023 budget. The Council will take appropriate action.

5. ACTION: APPROVAL OF SPECIAL RECOGNITION AND NAME RIGHTS AGREEMENT *General City Management – Erin Wells, City Administrator* **(7:50 pm – 10 min)**

The City Council will hold a public meeting to consider approving the Special Recognition and Naming Rights Agreement with Paul Adams for the all-abilities playground at Mountain Ridge Park. The Council will take appropriate action.

6. ACTION: PLAT AMENDMENT - CANTERBURY CIRCLE PLAT D *Land Use (Administrative) – Kellie Smith, Planner & GIS Analyst* **(8:00 – 10 min)**

The City Council will hold a public meeting to consider a request petitioned by Richard and Noelle Henderson, representing several property owners in the Canterbury Circle Subdivision, to combine 11 individual lots with property that each property owner purchased from the City. The Council will take appropriate action.

7. RESOLUTION: HIGHLAND/LEHI BOUNDARY ADJUSTMENT *Land Use (Legislative) – Stephannie Cottle, City Recorder* **(8:10 pm - 10 min)**

The City Council will consider the adoption of a resolution indicating the intent of Highland City to adjust a common boundary with Lehi City. The Council will take appropriate action.

8. EXPEDITED ITEMS

a. RESOLUTION: Disposal of Public Property *General City Management – Andy Spencer, City Engineer/Public Works Director* **(8:20 pm – 5 min)**

The City Council will consider a resolution for the disposal of Personal Public Property.

9. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

a. Cemetery Code Update – *Stephannie Cottle, City Recorder & Rob Patterson, City Attorney* **(8:25 pm – 15 min)**

b. Baseball Field Priorities – *Erin Wells, City Administrator & Andy Spencer, City Engineer/Public Works Director* **(8:40 pm – 10 min)**

c. Future Meetings

- February 28, Planning Commission Meeting, 7:00 pm, City Hall
- March 7, City Council Meeting, 7:00 pm, City Hall
- March 8, Lone Peak Public Safety District Meeting, 7:30 am, City Hall
- March 21, City Council Meeting, 7:00 pm, City Hall
- March 28, Planning Commission Meeting, 7:00 pm, City Hall

10. CLOSED SESSION

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT

In accordance with Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at (801) 772-4505 at least three days in advance of the meeting.

ELECTRONIC PARTICIPATION
Members of the City Council may participate electronically during this meeting.

CERTIFICATE OF POSTING
I, Kellie Smith, the City Planner, certify that the foregoing agenda was posted at the principal office of the public body, on the Utah State website (http://pmn.utah.gov), and on Highland City's website (www.highlandcity.org).

Please note the order of agenda items are subject to change in order to accommodate the needs of the City Council, staff and the public.

Posted and dated this agenda on the 16th day of February, 2023. **Kellie Smith, City Planner**

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.

AGENDA NEXT

HIGHLAND CITY

CITY COUNCIL AGENDA REPORT
ITEM #3a

DATE: February 21, 2023

TO: Honorable Mayor and Members of the City Council

FROM: Kurt Ostler, Mayor

SUBJECT: **ACTION:** Planning Commission Appointments

TYPE: **GENERAL CITY MANAGEMENT**

PURPOSE:

The City Council will consider the Mayor's request to ratify the appointment of Audrey Moore and Claude Jones as Planning Commissioners. The Council will take appropriate action.

PRIOR COUNCIL DIRECTION:

Not applicable.

BACKGROUND:

The Planning Commission is made of seven members appointed by the Mayor with the advice and consent of the City Council. Commissioners serve four year terms beginning February first of each year. The Commission provides recommendations to the City Council on land use matters.

The terms of both Audrey Moore and Claude Jones expire February 1, 2023. Audrey Moore was appointed to fill Chris Kemp's unexpired term and has been a Planning Commission for 2 years. Claude Jones has served a full 4-year term. Based on their engagement and competencies, I am recommending both be appointed to a full 4-year term. Below is a summary of the Planning Commission seats and appointees.

Seat	Name	Term Expiration	Notes
1	Audrey Moore	2027	2021 – Appointed to fill Chris Kemp's unexpired term; Appointed as Commissioner Chair till July 2023
2	Claude Jones	2027	2019 – Appointed to a 4-year term
3	Tracy Hill	2026	2022 – Appointed to a 4-year term
4	Chris Howden	2025	2021 – Appointed to a 4-year term
5	Jay Roundy	2025	Appointed to fill Mino Morgese's unexpired term
6	Jerry Abbott	2024	2020 – Appointed to a 4-year term

7	Trent Thayn	2024	Appointed to fill Tyler Standifird's unexpired term
Alternate	Chris Dayton	2026	Appointed as an alternate to fill Trent Thayn's unexpired term

FISCAL IMPACT:
This action will not have a financial impact on this fiscal year's budget expenditures.

MOTION TO APPROVE:
I move that City Council ratify the Mayor's appointment of Audrey Moore to serve a four-year term, and Claude Jones to serve a four-year term on the Planning Commission.

ATTACHMENTS:
1. Audrey Moore Volunteer Statement
2. Claude Jones Volunteer Statement

ATTACHMENT #1:

HIGHLAND CITY

Highland City Volunteer Statement of Interest

The residents of Highland have great pride in their City. The City utilizes many volunteers in numerous capacities to improve the overall quality of life in our town.

In order to encourage this participation, the Mayor is requesting statement of interests from those who are willing to serve. As vacancies or needs arise within the City, the Mayor and the City Recorder will review the statements, conduct interviews and make a selection(s).

If you are interested in serving as a volunteer within Highland City, please submit this Statement of Interest to the City Offices.

Name AUDREY WRIGHT Date 1-31-19
Phone number [redacted] Email address [redacted]
Residence address [redacted]

Please fill out the following form or attach a resume type document listing expertise, experience, interests, etc.

How long have you resided in Highland City? 6 YRS.
Occupation SELF EMPLOYED, DAILY EDUCATIONAL SERVICES
Education BA BYU. LITERATURE & COMMUNICATIONS PR, PROPERTY INVESTOR ALONG WASACH FNT
Are you able to meet in the evenings? YES Semi-monthly YES Monthly YES
List any background and experience you have that you think would be helpful to the Committee or Commission you would like to serve: DID PROPERTY RENOVATIONS/RENTALS ~~FOR~~ PURCHASING FOR LEASE OPTION FOR 18 years (WRIGHT FAMILY INVESTMENTS) CITY SERVICE, WORK WITH COUNCILMEN & CM ON PROJECTS. RESEARCH MANY OF THE ISSUES FOR RUNNING FOR COUNCIL OFFICE. EAGER TO LEARN. I HAVE THE TIME.
Please state why you would like to serve: I AM MAKING HIGHLAND MY LONGTERM HOME. I WANT TO LEARN ABOUT WHAT HIGHLAND NEEDS, WANTS AND IS REALLY LEGALLY ABLE TO BECOME. I WANT TO BE A PART OF THAT PROCESS. -THANK YOU.
If not selected for an immediate opening, do you wish to be considered for the next opening?
Additional comments: YES, THANK YOU.

Please select your interest:

Standing Committees

- Arts Council
- Beautification
- Highland Fling
- Tree Commission
- Youth Council

Ad Hoc Committees

- (Planning Commission) ALTERNATE
- Open Space
- Water Advisory Board
- Other: _____

Submittal of a Statement of Interest does not guarantee an appointment to a committee.

Highland City Volunteer Statement of Interest

ATTACHMENT #2:

The residents of Highland have great pride in their City. The City utilizes many volunteers in numerous capacities to improve the overall quality of life in our town.

In order to encourage this participation, the Mayor is requesting statement of interests from those who are willing to serve. As vacancies or needs arise within the City, the Mayor and the City Recorder will review the statements, conduct interviews and make a selection(s).

If you are interested in serving as a volunteer within Highland City, please submit this Statement of Interest to the City Offices.

Name Claude Jones [redacted] Date 2/22/17

Phone number [redacted] Email address [redacted]

Residence address [redacted]

Please fill out the following form or attach a resume type document listing expertise, experience, interests, etc.

How long have you resided in Highland City? 14 years

Occupation Retired from Murray City, UT

Education Masters Public Administration, BYU, B.S. Journalism U of U,

Are you able to meet in the evenings? Yes Semi-monthly ✓ Monthly ✓

List any background and experience you have that you think would be helpful to the Committee or Commission you would like to serve: served as elected City Council Member at Large West Valley City, have worked in Cities for 19 years, Roger Dixon, close neighbor, has kept me informed of City issues, Did serve unspectacularly on Highland ARTS Commission

Please state why you would like to serve: I believe I have the background and now the time to devote to contributing to the City. I think there are many issues related to growth

If not selected for an immediate opening, do you wish to be considered for the next opening? Yes

Additional comments: I have no agenda or special personal interests so I can be objective in decision-making

Please select your interest:

Standing Committees

- (Arts Council)
- Beautification
- Highland Fling
- (Tree Commission)
- Youth Council

Ad Hoc Committees

- (Planning Commission)
- Open Space
- (Water Advisory Board)
- Other: Library

Submittal of a Statement of Interest does not guarantee an appointment to a committee.

1st Term

AGENDA NEXT

HIGHLAND CITY

CITY COUNCIL AGENDA REPORT ITEM #4

DATE: February 21, 2023

TO: Honorable Mayor and Members of the City Council

FROM: Tyler Bahr, Finance Director

SUBJECT: **PUBLIC HEARING/RESOLUTION:** FY2022-2023 (FY2023) Mid-year Budget Adjustments

TYPE: **GENERAL CITY MANAGEMENT**

PURPOSE:

City Council will hold a public hearing and consider proposed adjustments to the FY2023 budget. The Council will take appropriate action.

STAFF RECOMMENDATION:

Staff recommends the Council hold a public hearing and APPROVE the resolution adopting the proposed budget adjustments.

PRIOR COUNCIL DIRECTION:

In various Council meetings since the beginning the fiscal year on July 1, the Council has approved and directed staff to make expenditures not included in the approved budget. This item formally brings the budget in alignment with the Council's previous direction.

BACKGROUND:

The City is required to keep expenditures within the budget approved by the City Council. Budget amendments are necessary to adjust for various unanticipated expenditures or changes in revenue and to comply with State requirements. Typically, the City completes two budget amendments, one mid-year and one at the end of the fiscal year.

Attachments to this report include full detail of the adjustments requested along with a summary by individual items (where one item may be allocated to various funds) and a summary by fund.

All expenditures that have already occurred received Council approval prior to the expenditure. Adjustments that have not previously been presented to the Council are as follows:

Item	Expense	Revenue	Source of Funding
Staff holiday expenses previously expensed from miscellaneous revenue.	6,500	(6,500)	Cash back reward received through Wells Fargo credit card

Item	Expense	Revenue	Source of Funding
Building inspection overtime and contract services due to high work volume.	29,000	(29,000)	Building permit revenue
Communications & Recorder staffing for temporary interns.	8,000	(8,000)	General Fund net revenue
Library expenses for added page position, fund study, books, programming, etc.	17,097		Fines/fees, non-resident cards, printing, interest
Library grants	13,720	(13,720)	Grants
Library revenue		(17,097)	Increase in various revenues including non-resident cards, fees & fine, printing
Library software migration	10,600	(10,600)	Prior years' savings (fund balance)
Newsletter printing cost increases.	2,400	(2,400)	Fund balance

FISCAL IMPACT:

The proposed mid-year amendments make use of various unplanned revenues as well as fund balances (savings from prior years).

Staff will continue to closely monitor the City's revenue and expenses. Final amendments for Council consideration will be prepared at the end of the fiscal year.

With the completion of the City's FY2022 financial audit, staff has also prepared an updated summary of the City's fund balances which is attached to this report, with fiscal year ending balances estimated to include the proposed budget adjustments. Portions of these balances have been identified for use to fund various projects and other expenses.

MOTION TO APPROVE:

I move that City Council approve the resolution adopting the proposed FY2023 mid-year budget adjustments.

ATTACHMENTS:

1. Resolution
2. FY2023 Proposed Mid-year Budget Adjustments by Item
3. FY2023 Proposed Mid-year Budget Adjustments by Fund
4. FY2023 Proposed Mid-year Budget Adjustments (Detail)
5. FY2022 Fund Analysis

A RESOLUTION OF THE HIGHLAND CITY COUNCIL, HIGHLAND CITY, UTAH, AMENDING THE FISCAL YEAR 2022-2023 MID-YEAR CITY BUDGET

WHEREAS, Utah Law allows for the amendment of the budgets of municipalities to reflect changes in revenues and expenditures and to make transfers between departments to meet the best interests of the municipality; and

WHEREAS, Highland City has complied with the notice and public hearing requirements of the Utah Law in considering an amendment of its 2022-2023 fiscal year budgets; and

WHEREAS, the City Council of Highland City has determined that an amendment to its fiscal year 2022-2023 budget is in the best interest of Highland City and its residents and in order for the budget to match the actual revenues and expenditures of the City.

NOW THEREFORE, IT IS HEREBY RESOLVED that the amended Highland City Budgets as attached hereto, for the 2022-2023 fiscal year mid-year budget adjustments of Highland City, Utah are hereby adopted.

ADOPTED AND RESOLVED by the City Council of Highland City, Utah, this 21st day of February, 2023.

HIGHLAND CITY, UTAH

_____
Kurt Ostler
Mayor

ATTEST:

_____
Stephannie Cottle
City Recorder

COUNCILMEMBER	YES	NO
Timothy A. Ball	☐	☐
Brittney P. Bills	☐	☐
Sarah D. Petersen	☐	☐
Kim Rodela	☐	☐
Scott L. Smith	☐	☐

FY2023 Proposed Mid-year Budget Adjustments By Item	Expense	Revenue	Transfer from	Transfer to	Source of Funding
Administrative expenses*	6,500	(6,500)			Cash back reward received through Wells Fargo credit card
Building inspection*	29,000	(29,000)			Building permit revenue
Cemetery dump truck	28,000	(28,000)			Cemetery - savings of funds appropriated in FY22
City Administrator severance & vacation payout	120,157	(120,157)			Fund balance
Communication staffing	16,500	(16,500)			General Fund net revenue & savings from reduction in contracted services
Communications & Recorder staffing*	8,000	(8,000)			General Fund net revenue
Council Chambers AV	6,127	(6,127)			Fund balance
Highland Glen pavilion repair	16,995	(16,995)			Fund balance
Highland Glen playground	135,000	(135,000)			Parks Capital Fund balance
Hog Hollow trail fencing	2,800	(2,800)			Open space fund balance from land sale proceeds
Jacobsen mower	137,000	(137,000)			Open Space - savings of funds appropriated in FY22
Knight Avenue Signal	150,000	(150,000)			Road capital fund balance
Legislative Executive Consulting, LLC contract	100,000	(100,000)			Culinary water fund balance
Library expenses*	17,097				Fines/fees, non-resident cards, printing, interest
Library grants*	13,720	(13,720)			Grants
Library revenue*		(17,097)			Increase in various revenues including non-resident cards, fees & fine, printing
Library software migration*	10,600	(10,600)			Prior years' savings (fund balance)
Mercer Corner landscaping	135,000	(135,000)			Resident contributions and property sale proceeds
Mountain Ridge Park	4,800,000	(4,800,000)	960,288	(960,288)	Fund balance & various transfers
Newsletter*	2,400	(2,400)			Fund balance
North Pointe Tipping fee increase	10,500	(10,500)			Garbage collection fees increased to compensate for additional cost
PI meter purchases	2,000,000	(2,000,000)			Grants, fund balance
Public Works salary adjustments	86,000	(81,000)			General Fund net revenue & enterprise service charges
Rhino Pumps at Greens Lift Station	34,696	(34,696)			Sewer fund balance
Skid steer purchase	7,865	(7,865)			Reduce Cemetery Fund transfer to General Fund
Snow plows	279,000	(279,000)			Road Capital - savings of funds appropriated in FY22
Trail maintenance	27,000	(27,000)			Open Space fund balance - proceeds from sale of Wimbleton property.
Utah Lake Commission	3,000	(3,000)			General Fund balance, savings, or unplanned revenue
Utility revenue		(825,000)			Aligning utility budgeted revenue with rate studies
Windsor Meadows Tree project	38,740	(38,740)			Sale of open space property
Youth Council training	2,500	(2,500)			Waste Management donation - $2,500
Grand Total	**8,224,197**	**(9,044,197)**	**960,288**	**(960,288)**	

Items identified with "" have not previously been presented to the City Council.*

FY2023 Proposed Mid-year Budget Adjustments				
By Fund	**Expense**	**Revenue**	**Transfer from**	**Transfer to**
GENERAL FUND				
City Administrator severance & vacation payout	76,983	(76,983)		
Council Chambers AV	6,127	(6,127)		
Highland Glen pavilion repair	16,995	(16,995)		
North Pointe Tipping fee increase	10,500	(10,500)		
Public Works salary adjustments	32,500	(32,500)		
Utah Lake Commission	3,000	(3,000)		
Youth Council training	2,500	(2,500)		
Communication staffing	7,700	(7,700)		
Mountain Ridge Park		(760,030)	855,730	
Administrative expenses*	6,500	(6,500)		
Building inspection*	29,000	(29,000)		
Communications & Recorder staffing*	8,000	(8,000)		
Newsletter*	2,400	(2,400)		
GENERAL FUND Total	**202,205**	**(962,235)**	**855,730**	
CAP IMP FUND ROAD PROJECTS				
Knight Avenue Signal	150,000	(150,000)		
Snow plows	279,000	(279,000)		
CAP IMP FUND ROAD PROJECTS Total	**429,000**	**(429,000)**		
CAPITAL IMPROVEMENT FUND-PARKS				
Highland Glen playground	135,000	(135,000)		
Jacobsen mower	112,000	(112,000)		
Mountain Ridge Park	4,800,000	(4,039,970)	104,558	(960,288)
CAPITAL IMPROVEMENT FUND-PARKS Total	**5,047,000**	**(4,286,970)**	**104,558**	**(960,288)**
Cemetery Perpetual Fund				
Cemetery dump truck	28,000	(28,000)		
Public Works salary adjustments	7,500	(7,500)		
Skid steer purchase	7,865	(7,865)		
Cemetery Perpetual Fund Total	**43,365**	**(43,365)**		
CULINARY WATER FUND				
City Administrator severance & vacation payout	9,594	(9,594)		
Legislative Executive Consulting, LLC contract	100,000	(100,000)		
Public Works salary adjustments	5,000			
Utility revenue		(825,000)		
Communication staffing	2,200	(2,200)		
CULINARY WATER FUND Total	**116,794**	**(936,794)**		
Highland Open Space SSD				
City Administrator severance & vacation payout	4,797	(4,797)		
Hog Hollow trail fencing	2,800	(2,800)		
Jacobsen mower	25,000	(25,000)		
Mercer Corner landscaping	135,000	(135,000)		
Public Works salary adjustments	28,500	(28,500)		
Trail maintenance	27,000	(27,000)		
Windsor Meadows Tree project	38,740	(38,740)		
Highland Open Space SSD Total	**261,837**	**(261,837)**		
PRESSURIZED IRRIGATION FUND				
City Administrator severance & vacation payout	9,594	(9,594)		
PI meter purchases	2,000,000	(2,000,000)		
Public Works salary adjustments	4,500	(4,500)		

By Fund	Expense	Revenue	Transfer from	Transfer to
Communication staffing	2,200	(2,200)		
PRESSURIZED IRRIGATION FUND Total	**2,016,294**	**(2,016,294)**		
SEWER FUND				
City Administrator severance & vacation payout	9,594	(9,594)		
Public Works salary adjustments	4,000	(4,000)		
Rhino Pumps at Greens Lift Station	34,696	(34,696)		
Communication staffing	2,200	(2,200)		
SEWER FUND Total	**50,490**	**(50,490)**		
STORM SEWER FUND				
City Administrator severance & vacation payout	9,594	(9,594)		
Public Works salary adjustments	4,000	(4,000)		
Communication staffing	2,200	(2,200)		
STORM SEWER FUND Total	**15,794**	**(15,794)**		
Library Fund				
Library software migration*	10,600	(10,600)		
Library expenses*	17,097			
Library grants*	13,720	(13,720)		
Library revenue*		(17,097)		
Library Fund Total	**41,417**	**(41,417)**		

Items identified with "" have not previously been presented to the City Council.*

Highland City
Final Budget Adjustments
Fiscal Year 2022-2023

Items identified with "" have not previously been presented to the City Council.*

Account Number	Account Name	Fund	Revenue or Expense?	One-time or Ongoing	Approved Budget	Recommended Change	Item	Description	Funding Source
10-43-49	Supplies & Expenses City Adm	GENERAL FUND	Expense	One-time	2,000	6,500	Administrative expenses*	Staff holiday expenses, previously expensed from Miscellaneous Revenue	Cash back reward received through Wells Fargo credit card
10-38-91	Miscellaneous Revenue	GENERAL FUND	Revenue	Ongoing	(30,000)	(6,500)	Administrative expenses*	Staff holiday expenses, previously expensed from Miscellaneous Revenue	Cash back reward received through Wells Fargo credit card
10-58-12	Overtime	GENERAL FUND	Expense	Ongoing	2,000	3,000	Building inspection*	Heavy workload with Ridgeview	Building permit revenue
10-58-31	Professional & Tech. Services	GENERAL FUND	Expense	Ongoing	15,000	25,000	Building inspection*	Heavy workload with Ridgeview	Building permit revenue
10-58-33	Continuing Education	GENERAL FUND	Expense	Ongoing	2,700	1,000	Building inspection*	Training new building inspector	Building permit revenue
10-32-21	Building Permits	GENERAL FUND	Revenue	One-time	(700,000)	(29,000)	Building inspection*	Additional building permit revenue	
21-43-74	Capital Outlay	Cemetery Perpetual Fund	Expense	One-time	77,000	28,000	Cemetery dump truck	Cemetery dump truck - equipment to outfit, approved in FY22	Cemetery - savings of funds appropriated in FY22
21-39-90	PY Carryover Budgeted	Cemetery Perpetual Fund	Revenue	One-time	(122,954)	(28,000)	Cemetery dump truck	Prior year savings to fund vehicle outfiiting planned in FY22	
10-43-11	Salaries/Wages	GENERAL FUND	Expense	One-time	111,176	27,655	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-43-13	Employee Benefits	GENERAL FUND	Expense	One-time	51,479	7,127	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-43-30	Car Allowance	GENERAL FUND	Expense	One-time	4,800	185	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-43-41	Phone Reimbursement	GENERAL FUND	Expense	One-time	2,160	42	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-52-11	Salaries/Wages	GENERAL FUND	Expense	One-time	76,478	9,536	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-52-13	Employee Benefits	GENERAL FUND	Expense	One-time	29,261	2,457	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-58-11	Salaries/Wages	GENERAL FUND	Expense	One-time	184,170	2,861	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-58-13	Employee Benefits	GENERAL FUND	Expense	One-time	92,841	737	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-60-11	Salaries/Wages	GENERAL FUND	Expense	One-time	185,760	7,629	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-60-13	Employee Benefits	GENERAL FUND	Expense	One-time	97,665	1,965	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-66-11	Salaries/Wages	GENERAL FUND	Expense	One-time	113,618	7,629	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-66-13	Employee Benefits	GENERAL FUND	Expense	One-time	49,872	1,965	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-70-11	Salaries/Wages	GENERAL FUND	Expense	One-time	141,583	3,815	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-70-13	Employee Benefits	GENERAL FUND	Expense	One-time	52,716	983	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-73-11	Salaries/Wages	GENERAL FUND	Expense	One-time	29,552	1,907	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-73-13	Employee Benefits	GENERAL FUND	Expense	One-time	11,881	491	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-33-30	General Fund Surplus	GENERAL FUND	Revenue	One-time	-	(76,983)	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
20-43-11	Salaries/Wages	Highland Open Space SSD	Expense	One-time	95,775	3,815	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance

Account Number	Account Name	Fund	Revenue or Expense?	One-time or Ongoing	Approved Budget	Recommended Change	Item	Description	Funding Source
20-43-13	Employee Benefits	Highland Open Space SSD	Expense	One-time	48,311	983	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
20-39-90	PY Carryover Budgeted	Highland Open Space SSD	Revenue	One-time	(25,000)	(4,797)	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
52-40-11	Salaries/Wages	SEWER FUND	Expense	One-time	203,770	7,629	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
52-40-13	Employee Benefits	SEWER FUND	Expense	One-time	98,229	1,965	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
52-38-95	PY Carryover	SEWER FUND	Revenue	One-time	(2,725,680)	(9,594)	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
53-40-11	Salaries/Wages	PRESSURIZED IRRIGATION FUND	Expense	One-time	206,983	7,629	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
53-40-13	Employee Benefits	PRESSURIZED IRRIGATION FUND	Expense	One-time	98,872	1,965	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
53-38-95	PY Carryover	PRESSURIZED IRRIGATION FUND	Revenue	One-time	(2,910,671)	(9,594)	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
54-40-11	Salaries/Wages	STORM SEWER FUND	Expense	One-time	174,529	7,629	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
54-40-13	Employee Benefits	STORM SEWER FUND	Expense	One-time	77,668	1,965	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
54-38-95	PY Carryover Budgeted	STORM SEWER FUND	Revenue	One-time	(466,654)	(9,594)	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
55-40-11	Salaries/Wages	CULINARY WATER FUND	Expense	One-time	238,715	7,629	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
55-40-13	Employee Benefits	CULINARY WATER FUND	Expense	One-time	110,206	1,965	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
55-38-95	PY Carryover	CULINARY WATER FUND	Revenue	One-time	(110,463)	(9,594)	City Administrator severance & vacation payout	City Administrator severance. July 26 Decision	Fund balance
10-53-11	Salaries/Wages	GENERAL FUND	Expense	Ongoing	3,837	5,000	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
10-53-13	Employee Benefits	GENERAL FUND	Expense	Ongoing	284	500	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
10-60-13	Employee Benefits	GENERAL FUND	Expense	Ongoing	97,665	200	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
10-60-14	Salaries/Wages Part-Time	GENERAL FUND	Expense	Ongoing	-	2,000	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
10-33-30	General Fund Surplus	GENERAL FUND	Revenue	One-time	-	(7,700)	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
52-40-11	Salaries/Wages	SEWER FUND	Expense	Ongoing	203,770	2,000	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
52-40-13	Employee Benefits	SEWER FUND	Expense	Ongoing	98,229	200	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
52-38-95	PY Carryover	SEWER FUND	Revenue	One-time	(2,725,680)	(2,200)	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
53-40-13	Employee Benefits	PRESSURIZED IRRIGATION FUND	Expense	Ongoing	98,872	200	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
53-40-14	Seasonal Employees	PRESSURIZED IRRIGATION FUND	Expense	Ongoing	6,000	2,000	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
53-38-95	PY Carryover	PRESSURIZED IRRIGATION FUND	Revenue	One-time	(2,910,671)	(2,200)	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
54-40-13	Employee Benefits	STORM SEWER FUND	Expense	Ongoing	77,668	200	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services

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Account Number	Account Name	Fund	Revenue or Expense?	One-time or Ongoing	Approved Budget	Recommended Change	Item	Description	Funding Source
54-40-15	Seasonal Employees	STORM SEWER FUND	Expense	Ongoing	10,000	2,000	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
54-38-95	PY Carryover Budgeted	STORM SEWER FUND	Revenue	One-time	(466,654)	(2,200)	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
55-40-13	Employee Benefits	CULINARY WATER FUND	Expense	Ongoing	110,206	200	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
55-40-14	Seasonal Employees	CULINARY WATER FUND	Expense	Ongoing	6,000	2,000	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
55-38-95	PY Carryover	CULINARY WATER FUND	Revenue	One-time	(110,463)	(2,200)	Communication staffing	New communications staff hired; Council approved October 4	General Fund net revenue & savings from reduction in contracted services
10-43-15	Part-Time Employee	GENERAL FUND	Expense	Ongoing	-	8,000	Communications & Recorder staffing*	Events (communications portion) and Recorders office intern	General Fund net revenue
10-33-30	General Fund Surplus	GENERAL FUND	Revenue	One-time	-	(8,000)	Communications & Recorder staffing*	Events (communications portion) and Recorders office intern	General Fund net revenue
10-43-75	Capital Outlay-Special Proj	GENERAL FUND	Expense	One-time	100,000	6,127	Council Chambers AV	Council Chambers AV Upgrade Change Order. September 6 Council meeting.	Fund balance
10-33-30	General Fund Surplus	GENERAL FUND	Revenue	One-time	-	(6,127)	Council Chambers AV	Council Chambers AV Upgrade Change Order. September 6 Council meeting.	Fund balance
10-70-44	Highland Glen Park Improvement	GENERAL FUND	Expense	One-time	43,500	16,995	Highland Glen pavilion repair	Highland Glen Pavilion Repair. August 2 Council Meeting	Fund balance
10-33-30	General Fund Surplus	GENERAL FUND	Revenue	One-time	-	(16,995)	Highland Glen pavilion repair	Highland Glen Pavilion Repair. August 2 Council Meeting	Fund balance
40-40-75	Park Equipment	CAPITAL IMPROVEMENT FUND-PARKS	Expense	One-time	41,000	135,000	Highland Glen playground	Playground for Highland Glen approved in FY22	Parks Capital Fund balance
40-39-90	PY Carryover Budgeted	CAPITAL IMPROVEMENT FUND-PARKS	Revenue	One-time	(1,842,593)	(135,000)	Highland Glen playground	Playground for Highland Glen approved in FY22	Parks Capital Fund balance
20-43-74	Capital Outlay	Highland Open Space SSD	Expense	One-time	25,000	2,800	Hog Hollow trail fencing	Closing costs associated with Hog Hollow Trail Fencing. June 7 Council Meeting	Open space fund balance from land sale proceeds
20-39-90	PY Carryover Budgeted	Highland Open Space SSD	Revenue	One-time	(25,000)	(2,800)	Hog Hollow trail fencing	Closing costs associated with Hog Hollow Trail Fencing. June 7 Council Meeting	Open space fund balance from land sale proceeds
20-43-73	Equipment Replacement	Highland Open Space SSD	Expense	One-time	25,000	25,000	Jacobsen mower	Jacobsen mower approved in FY22 - Open Space portion	Open Space - savings of funds appropriated in FY22
20-39-90	PY Carryover Budgeted	Highland Open Space SSD	Revenue	One-time	(25,000)	(25,000)	Jacobsen mower	Jacobsen mower approved in FY22 - Open Space portion	Open Space - savings of funds appropriated in FY22
40-40-75	Park Equipment	CAPITAL IMPROVEMENT FUND-PARKS	Expense	One-time	41,000	112,000	Jacobsen mower	Jacobsen mower approved in FY22	Parks Capital - savings of funds appropriated in FY22
40-39-90	PY Carryover Budgeted	CAPITAL IMPROVEMENT FUND-PARKS	Revenue	One-time	(1,842,593)	(112,000)	Jacobsen mower	Jacobsen mower approved in FY22	Parks Capital - savings of funds appropriated in FY22
41-40-71	Major Road Maintenance	CAP IMP FUND ROAD PROJECTS	Expense	One-time	600,000	150,000	Knight Avenue Signal	Knight Avenue Signal. Discussed in September 6 Council Meeting.	Road capital fund balance
41-39-90	PY Carryover Budgeted	CAP IMP FUND ROAD PROJECTS	Revenue	One-time	(48,490)	(150,000)	Knight Avenue Signal	Knight Avenue Signal. Discussed in September 6 Council Meeting.	Road capital fund balance
55-40-31	Engineering & Professional Ser	CULINARY WATER FUND	Expense	One-time	40,000	100,000	Legislative Executive Consulting, LLC contract	Legislative Executive Consulting, LLC - grants consulting approved by Council 9/20/22	Culinary water fund balance
55-38-95	PY Carryover	CULINARY WATER FUND	Revenue	One-time	(110,463)	(100,000)	Legislative Executive Consulting, LLC contract	Legislative Executive Consulting, LLC - grants consulting approved by Council 9/20/22	Culinary water fund balance
22-39-90	PY Carryover Budget	Library Fund	Revenue	One-time	-	(10,600)	Library software migration*	Using savings from prior years for software migration	Prior years' savings (fund balance)
22-43-28	IT Software	Library Fund	Expense	One-time	15,000	10,600	Library software migration*	Using savings from prior years for software migration	Prior years' savings (fund balance)

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Account Number	Account Name	Fund	Revenue or Expense?	One-time or Ongoing	Approved Budget	Recommended Change	Item	Description	Funding Source
22-43-22	Library Board Expenses	Library Fund	Expense	One-time	250	8,750	Library expenses*	Library fund study	Fines/fees, non-resident cards, printing, interest
22-36-12	Grants	Library Fund	Revenue	Ongoing	(5,000)	(13,720)	Library grants*	Additional three (3) grants received	Grants
22-43-50	Grant Expenditures	Library Fund	Expense	One-time	5,000	13,720	Library grants*	Additional three (3) grants received	Grants
22-43-62	Insurance Expense	Library Fund	Expense	Ongoing	832	68	Library expenses*	Increase based on FY22 actuals	Fines/fees, non-resident cards, printing, interest
22-43-23	Books & Materials	Library Fund	Expense	One-time	30,000	3,000	Library expenses*	As per Library strategic plan to purchase more juvenile nonfiction	Fines/fees, non-resident cards, printing, interest
22-43-31	Phone Reimbursement	Library Fund	Expense	Ongoing	1,800	360	Library expenses*	Added Devin to phone reimbursement	Fines/fees, non-resident cards, printing, interest
22-32-10	Fees & Fines	Library Fund	Revenue	Ongoing	(13,000)	(5,000)	Library revenue*	Increase revenue projection based on FY22 actuals	Increase in various revenues including non-resident cards, fees & fine, printing
22-32-11	Non-Resident Cards	Library Fund	Revenue	Ongoing	(25,000)	(7,000)	Library revenue*	Increase revenue projection based on FY22 actuals	Increase in various revenues including non-resident cards, fees & fine, printing
22-32-13	Printing	Library Fund	Revenue	Ongoing	(1,200)	(600)	Library revenue*	Increase revenue projection based on FY22 actuals	Increase in various revenues including non-resident cards, fees & fine, printing
22-36-10	Interest Income	Library Fund	Revenue	Ongoing	-	(500)	Library revenue*	Increase revenue projection based on FY22 actuals	Increase in various revenues including non-resident cards, fees & fine, printing
22-43-30	Programming	Library Fund	Expense	Ongoing	10,500	1,500	Library expenses*	Anticipating larger summer programs	Fines/fees, non-resident cards, printing, interest
22-39-90	PY Carryover Budget	Library Fund	Revenue	One-time	-	(3,997)	Library revenue*		Increase in various revenues including non-resident cards, fees & fine, printing
20-43-62	Property Maintenance	Highland Open Space SSD	Expense	One-time	-	135,000	Mercer Corner landscaping	Mercer Corner landscaping	Resident contributions and property sale proceeds
20-39-90	PY Carryover Budgeted	Highland Open Space SSD	Revenue	One-time	(25,000)	(135,000)	Mercer Corner landscaping	Mercer Corner landscaping	Resident contributions and property sale proceeds
40-40-78	Mountain Ridge Park	CAPITAL IMPROVEMENT FUND-PARKS	Expense	One-time	3,500,000	4,800,000	Mountain Ridge Park	Mountain Ridge Park	Fund balance & various transfers
40-39-90	PY Carryover Budgeted	CAPITAL IMPROVEMENT FUND-PARKS	Revenue	One-time	(1,842,593)	(4,039,970)	Mountain Ridge Park	Mountain Ridge Park	Fund balance & various transfers
10-2246	Accrued Tree Planter Bonds	GENERAL FUND	Transfer from	One-time	-	95,700	Mountain Ridge Park	Transfer to Parks Capital for Mountain Ridge - Council approval 9/6/22	Liability account - Street Tree funds no longer restricted (10-2246)
10-90-90	Transfer to Capital Imp Fund	GENERAL FUND	Transfer from	One-time	2,084,562	10,000	Mountain Ridge Park	Transfer to Parks Capital for Mountain Ridge - Council approval 9/6/23	Patterson donation
10-90-90	Transfer to Capital Imp Fund	GENERAL FUND	Transfer from	One-time	2,084,562	750,030	Mountain Ridge Park	Transfer to Parks Capital for Mountain Ridge - Council approval 9/6/26	General Fund balance - approximately 7.5% $30 additional from ARPA
10-33-30	General Fund Surplus	GENERAL FUND	Revenue	One-time	-	(760,030)	Mountain Ridge Park	Transfer to Parks Capital for Mountain Ridge - Council approval 9/6/26	General Fund balance - approximately 7.5% $30 additional from ARPA
40-2140	AF City Lanscaping funds deb	CAPITAL IMPROVEMENT FUND-PARKS	Transfer from	One-time	-	104,558	Mountain Ridge Park	Transfer to Parks Capital for Mountain Ridge - Council approval 9/6/26	Liability account - AF debris basin funds no longer restricted (40-2140)
40-30-90	Transfer from General Fund	CAPITAL IMPROVEMENT FUND-PARKS	Transfer to	One-time	(1,134,657)	(855,730)	Mountain Ridge Park	Transfers to Parks Capital from General Fund for Mtn. Ridge - approved by Council 9/6/22	ARPA - 2nd tranche (7/2022), GF balance, Patterson donation, tree planter funds

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Account Number	Account Name	Fund	Revenue or Expense?	One-time or Ongoing	Approved Budget	Recommended Change	Item	Description	Funding Source
40-30-91	Transfer from Other Funds	CAPITAL IMPROVEMENT FUND-PARKS	Transfer to	One-time	-	(104,558)	Mountain Ridge Park	Transfers to Parks Capital from non-General Fund sources for Mtn. Ridge - approved by Council 9/6/22	AF debris basin landscaping
10-43-27	Newsletter Printing	GENERAL FUND	Expense	Ongoing	7,600	2,400	Newsletter*	Additional inserts being added	Fund balance
10-33-30	General Fund Surplus	GENERAL FUND	Revenue	One-time	-	(2,400)	Newsletter*	Additional inserts being added	Fund balance
10-39-10	Garbage Collection Fees	GENERAL FUND	Revenue	Ongoing	(1,179,589)	(10,500)	North Pointe Tipping fee increase	Monthly increase of $.23 per can to compsensate for tipping fee increase	Garbage collection fees increased to compensate for additional cost
10-73-49	North Pointe Tipping Fees	GENERAL FUND	Expense	Ongoing	282,000	10,500	North Pointe Tipping fee increase	Increase in tipping fees	Garbage collection fees increased to compensate for additional cost
22-43-13	Employee Benefits	Library Fund	Expense	Ongoing	43,262	738	Library expenses*	Additional page	Fines/fees, non-resident cards, printing, interest
22-43-14	Salaries/Wages Part-Time	Library Fund	Expense	Ongoing	138,319	2,681	Library expenses*	Additional page	Fines/fees, non-resident cards, printing, interest
53-40-60	Capital Expenses/Projects	PRESSURIZED IRRIGATION FUND	Expense	One-time	3,753,500	2,000,000	PI meter purchases	PI Meter purchases	Grants, fund balance
53-38-95	PY Carryover	PRESSURIZED IRRIGATION FUND	Revenue	One-time	(2,910,671)	(2,000,000)	PI meter purchases	PI Meter purchases	Grants, fund balance
10-60-11	Salaries/Wages	GENERAL FUND	Expense	Ongoing	185,760	3,000	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
10-60-13	Employee Benefits	GENERAL FUND	Expense	Ongoing	97,665	1,000	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
10-70-11	Salaries/Wages	GENERAL FUND	Expense	Ongoing	141,583	23,000	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
10-70-13	Employee Benefits	GENERAL FUND	Expense	Ongoing	52,716	5,500	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
10-33-30	General Fund Surplus	GENERAL FUND	Revenue	Ongoing	-	(32,500)	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
20-43-11	Salaries/Wages	Highland Open Space SSD	Expense	Ongoing	95,775	23,000	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
20-43-13	Employee Benefits	Highland Open Space SSD	Expense	Ongoing	48,311	5,500	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
20-39-90	PY Carryover Budgeted	Highland Open Space SSD	Revenue	Ongoing	(25,000)	(28,500)	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
21-43-11	Salaries/Wages	Cemetery Perpetual Fund	Expense	Ongoing	67,929	6,000	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges

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Account Number	Account Name	Fund	Revenue or Expense?	One-time or Ongoing	Approved Budget	Recommended Change	Item	Description	Funding Source
21-43-13	Employee Benefits	Cemetery Perpetual Fund	Expense	Ongoing	33,305	1,500	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
21-39-90	PY Carryover Budgeted	Cemetery Perpetual Fund	Revenue	Ongoing	(122,954)	(7,500)	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
52-40-11	Salaries/Wages	SEWER FUND	Expense	Ongoing	203,770	3,000	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
52-40-13	Employee Benefits	SEWER FUND	Expense	Ongoing	98,229	1,000	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
52-38-95	PY Carryover	SEWER FUND	Revenue	Ongoing	(2,725,680)	(4,000)	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
53-40-11	Salaries/Wages	PRESSURIZED IRRIGATION FUND	Expense	Ongoing	206,983	3,500	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
53-40-13	Employee Benefits	PRESSURIZED IRRIGATION FUND	Expense	Ongoing	98,872	1,000	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
53-38-95	PY Carryover	PRESSURIZED IRRIGATION FUND	Revenue	Ongoing	(2,910,671)	(4,500)	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
54-40-11	Salaries/Wages	STORM SEWER FUND	Expense	Ongoing	174,529	3,000	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
54-40-13	Employee Benefits	STORM SEWER FUND	Expense	Ongoing	77,668	1,000	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
54-38-95	PY Carryover Budgeted	STORM SEWER FUND	Revenue	Ongoing	(466,654)	(4,000)	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
55-40-11	Salaries/Wages	CULINARY WATER FUND	Expense	Ongoing	238,715	4,000	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges
55-40-13	Employee Benefits	CULINARY WATER FUND	Expense	Ongoing	110,206	1,000	Public Works salary adjustments	Addition of Parks Lead. PW employee adjustments plus salary-related benefits. Individual meeting approval from Council September 15.	General Fund net revenue & enterprise service charges

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Account Number	Account Name	Fund	Revenue or Expense?	One-time or Ongoing	Approved Budget	Recommended Change	Item	Description	Funding Source
52-40-73	Capital Expenses/Projects	SEWER FUND	Expense	One-time	3,129,368	34,696	Rhino Pumps at Greens Lift Station	Rhino Pumps at Greens Lift Station. September 6 Council Meeting	Sewer fund balance
52-38-95	PY Carryover	SEWER FUND	Expense	One-time	(2,725,680)	(34,696)	Rhino Pumps at Greens Lift Station	Rhino Pumps at Greens Lift Station. September 6 Council Meeting	Sewer fund balance
21-43-74	Capital Outlay	Cemetery Perpetual Fund	Expense	One-time	77,000	7,865	Skid steer purchase	Skid Steer Purchase. August 16 Council Meeting	Reduce Cemetery Fund transfer to General Fund
21-30-90	Transfer from General Fund	Cemetery Perpetual Fund	Expense	One-time	-	(7,865)	Skid steer purchase	Skid Steer Purchase. August 16 Council Meeting	Reduce Cemetery Fund transfer to General Fund
41-40-81	Capital Outlay-Equipment	CAP IMP FUND ROAD PROJECTS	Expense	One-time	-	279,000	Snow plows	Snow plows approved in FY22	Road Capital - savings of funds appropriated in FY22
41-39-90	PY Carryover Budgeted	CAP IMP FUND ROAD PROJECTS	Expense	One-time	(48,490)	(279,000)	Snow plows	Snow plows approved in FY22	Road Capital - savings of funds appropriated in FY22
20-43-22	Trail Maintenance	Highland Open Space SSD	Expense	One-time	65,000	27,000	Trail maintenance	Sale of Wimbleton Open Space. 50% proceeds go to trail. June 21 Council Meeting.	Open Space fund balance - proceeds from sale of Wimbleton property.
20-39-90	PY Carryover Budgeted	Highland Open Space SSD	Expense	One-time	(25,000)	(27,000)	Trail maintenance	Sale of Wimbleton Open Space. 50% proceeds go to trail. June 21 Council Meeting.	Open Space fund balance - proceeds from sale of Wimbleton property.
10-41-21	Professional Org. Memberships	GENERAL FUND	Expense	One-time	22,500	3,000	Utah Lake Commission	Utah Lake Commission membership - removed from FY23 budget based on Council's intent to withdraw from the Commission, but 1-year notice is required	General Fund balance, savings, or unplanned revenue
10-33-30	General Fund Surplus	GENERAL FUND	Expense	One-time	-	(3,000)	Utah Lake Commission	Utah Lake Commission membership - removed from FY23 budget based on Council's intent to withdraw from the Commission, but 1-year notice is required	General Fund balance, savings, or unplanned revenue
55-37-10	Service Charges	CULINARY WATER FUND	Revenue	Ongoing	(875,000)	(825,000)	Utility revenue	Aligning utility budgeted revenue with rate studies	Aligning utility budgeted revenue with rate studies
20-43-64	Sprinkler Repair	Highland Open Space SSD	Expense	One-time	10,000	16,850	Windsor Meadows Tree project	Install drip irrigation at Windsor Meadows. Approved in July 5 Council meeting	Sale of open space property
20-34-10	Sale of Property	Highland Open Space SSD	Expense	One-time	(10,000)	(16,850)	Windsor Meadows Tree project	Install drip irrigation at Windsor Meadows. Approved in July 5 Council meeting	Sale of open space property
20-43-19	Flowers, Mulch, & Tree Replace	Highland Open Space SSD	Expense	One-time	-	21,890	Windsor Meadows Tree project	Windsor Meadows Tree Project. July 5 Council Meeting.	Open Space Fund balance from land sale proceeds within Windsor Meadows subdivision
20-34-10	Sale of Property	Highland Open Space SSD	Expense	One-time	(10,000)	(21,890)	Windsor Meadows Tree project	Windsor Meadows Tree Project. July 5 Council Meeting.	Open Space Fund balance from land sale proceeds within Windsor Meadows subdivision
10-41-60	Youth City Council	GENERAL FUND	Expense	One-time	6,500	2,500	Youth Council training	Additional youth council training attendees	Waste Management donation - $2,500
10-38-84	Youth Council Misc. Rev.	GENERAL FUND	Revenue	One-time	(100)	(2,500)	Youth Council training	Donation from Waste Management $2,500	Waste Management donation - $2,500

Fund Analysis - Highland City

FUND NAME	BALANCE* (6/30/22)	FY23 BUDGETED NET REVENUE / (EXPENSE)	FY2023 ESTIMATED ENDING BALANCE *(EXCLUDING MID-YEAR ADJUSTMENTS)*	FY2023 ESTIMATED ENDING BALANCE *(INCLUDING MID-YEAR ADJUSTMENTS)*	MAJOR SOURCES & INTENDED USES of BALANCE
General Fund	$3,487,158	$783,524	$4,270,682	$4,174,982	• 4 months of operating cash = approximately 35% of annual revenues ($4.2MM in FY2022) • Major revenue sources: sales tax, property tax, utility franchise tax, building permits, public safety fee
Highland Open Space SSD	$567,617	($25,000)	$542,617	$319,520	• Major revenue sources: open space fee, property sales, general fund
Library	$78,410	$3,356	$81,766	$67,169	• Major revenue source: property tax (88% of total Library funding) • Other revenue sources: non-resident cards, fees, grants
Park Tax	$43,301	$135,000	$178,301	$178,301	• New to FY23: Began receiving revenue in 4th quarter FY2022
NW Annexation Cap Project	$115,350	$0	$115,350	$115,350	• No longer used - transfer to enterprise funds by end of FY2023
Town Center Exaction Fee Cap	$267,653	$1,000	$268,653	$268,653	• Infrastructure development participation • Pending closeout, net balance will be used for Mountain Ridge Park
Sewer	$3,798,201	($2,725,680)	$1,072,521	$1,022,031	• Capital projects, maintenance, & expenses as identified in impact fee & utility rate studies • FY23: Pheasant Hollow, Dry Creek, Country Club
Pressurized Irrigation	$5,201,716	($2,925,671)	$2,276,045	$259,751	• Capital projects, maintenance, & expenses as identified in impact fee & utility rate studies • FY23: meter purchases, installation
Storm Sewer	$1,640,245	($466,654)	$1,173,591	$1,157,797	• Capital projects, maintenance, & expenses as identified in utility rate studies • FY23: debris basin
Culinary Water	$748,762	($110,463)	$638,299	$1,346,505	• Capital projects, maintenance, & expenses as identified in impact fee & utility rate studies
Utility Transportation	$310,583	$1,822	$312,405	$312,405	• Road maintenance & reconstruction - existing facilities only • Revenue collected for following year's expenses
Cemetery Perpetual Fund	$237,037	($122,954)	$114,083	$78,583	• Major revenue source: cemetery lot sales • Net revenue transferred to general fund to payoff purchase of property
Debt Service	$0	$0	$0	$0	• Bond payments pass through from general fund, building capital, & parks capital
Internal Service IT Fund	($1,466)	$0	($1,466)	($1,466)	• Assessments to departments for IT expenses
Capital Improvement Fund – Parks	$7,750,161	($1,977,593)	$5,772,568	$1,581,297	• Major revenue sources: property sales, impact fees, transfers • Uses: Mountain Ridge Park & bond payments thru 9/2027
Capital Improvement Fund Road Projects	$1,289,374	($48,490)	$1,240,884	$811,884	• Major revenue source: impact fees • Uses: road construction
Capital Improvement Fund Building	$1,162,699	($330,580)	$832,119	$832,119	• Major revenue sources: property sales & impact fees • Uses: parks building, building bond payments

**Balances noted above do not include some restricted/assigned funds that may be used for only specific, limited purposes*

Legend:

Old funds to be terminated	Utilities	Capital	Pass-through or restricted	Other

DRAFT

AGENDA NEXT

HIGHLAND CITY

CITY COUNCIL AGENDA REPORT ITEM #5

DATE: February 21, 2023

TO: Honorable Mayor and Members of the City Council

FROM: Erin Wells, City Administrator

SUBJECT: **ACTION:** Approval of Special Recognition and Naming Rights Agreement

TYPE: **GENERAL CITY MANAGEMENT**

PURPOSE:

The City Council will hold a public meeting to consider approving the Special Recognition and Naming Rights Agreement with Paul Adams for the all-abilities playground at Mountain Ridge Park. The Council will take appropriate action.

STAFF RECOMMENDATION:

Staff recommends Council approve the Special Recognition and Naming Rights Agreement with Paul Adams as attached.

PRIOR COUNCIL DIRECTION:

On January 3, 2022, Council approved the Special Recognition and Naming Agreement document subject to Council approving the dollar amount threshold for use of naming rights.

BACKGROUND:

Previously, Paul Adams, a resident of Highland who lives adjacent to the future Mountain Ridge Park has verbally pledged a donation to the park. Mayor Ostler and other have been working with him to finalize his donation. Paul has signed the Special Recognition and Naming Agreement agreeing to donate $500,000 towards the all-abilities playground at the park. The agreement outlines that the recognition name Paul selects (such as Paul and Rachel Adams) will be put in a plague or monument near the playground to honor their contribution. This will not prohibit other donors from donating to and being recognized for a donation to the playground. The total cost of the playground is $2,000,000.

FISCAL IMPACT:

The donation would increase revenue by $500,000 which would go towards the construction of Mountain Ridge Park. The cost to install an honorary plague or monument has been budgeted into the park budget.

MOTION TO APPROVE:

I move that the City Council approve the Special Recognition and Naming Rights Agreement with Paul Adams for a donation of $500,000 for the all-abilities playground at Mountain Ridge Park and authorize the Mayor to sign the agreement.

ATTACHMENTS:

1. Paul Adams' Special Recognition and Naming Rights Agreement

HIGHLAND CITY

Highland City
5400 West Civic Center Drive, Suite 1
Highland, UT 84003
Phone (801) 756-5751
www.highlandcity.org

SPECIAL RECOGNITION AND NAMING AGREEMENT – MOUNTAIN RIDGE PARK

This Agreement is made by and between Paul Adams _____ ("**Donor**"), and Highland City ("**City**"), regarding a gift and donation made by Donor to City.

1. Donor hereby irrevocably gifts to City $ 500,000 ("**Donation**"), either by way of the Highland City Foundation or by direct donation to the City, for the improvement of Mountain Ridge Park ("**Park**"). The Donation is by way of gift, and City has not and shall not provide any good, property, service, or other benefit to Donor in exchange for the Donation.

2. The Donation is intended to provide for the following facilities ("**Facilities**"): All Abilities Playground

3. City shall, without further approval or consent of Donor, use the Donation to develop and improve the Park and provide the Facilities. The specific use of the Donation and details the Park's improvement shall be determined solely by City, provided the Donation shall be used for public purposes per 26 U.S.C. § 170(c)(1) and consistent with this agreement.

4. City shall recognize and honor the Donation by allowing Donor to provide a name or statement that will be displayed and honored ("**Naming**"), as follows:

   a. Name/Statement to be Recognized: Paul and Rachel Adams

   b. Naming may be limited, removed, or restricted to avoid protect the integrity or reputation of City, as City may reasonably and in good faith determine, in which case Donor shall have an opportunity to provide a different name/statement.

   c. The Naming shall be placed on or near the Facilities by way of plaque, sign, monument, or other appropriate, visible acknowledgment; on the general donor monument, if applicable; and shall be used to denote, describe, and reference the Facilities for all City purposes, including for signage, reservations, and websites.

   d. Donor may change the name/statement during the duration of Donor's

Naming rights by paying City's actual costs to rename the acknowledging materials.

5. Donor's Naming rights shall continue for the useful life of the Facilities. In the event the Facilities are involuntarily damaged or destroyed, and City determines, in its discretion, to rebuild, repair, or reconstruct the Facilities, City shall reestablish and continue the Naming with the rebuilt, repaired, or reconstructed Facilities for their useful life. If the City does not rebuild, repair, or reconstruct the Facilities, the Naming rights shall cease, subject to Donor's right of first refusal set forth in section 7.

6. In the event City voluntarily demolishes the Facilities, or, after the end of the useful life of the Facilities, significantly reconstructs, rebuilds, renovates, upgrades, or modifies the Facilities, the Naming shall cease, and Donor shall have no further rights thereto, subject to Donor's right of first refusal set forth in section 7.

7. Donor shall be given the first right of refusal to make a new donation or other contribution, according to City's then-existing donation policy, for naming rights related to any new facility or improvement constructed in the place of the Facilities or related to any renovated, upgraded, or modified Facilities.

8. This agreement and the rights and benefits hereunder may not be assigned by either party without the prior written consent of the other party, which consent shall be in the sole and absolute discretion of the non-assigning party.

9. This agreement constitutes the entire agreement and understanding of the parties with regard to the matters referred to herein, and supersedes all prior oral and written agreements or representations. This agreement may not be modified or amended except by written agreement executed by both parties hereto.

10. Donor represents that Donor is legally authorized to execute this agreement, and that all steps or actions required for Donor to execute this agreement and provide the Donation to City have been completed.

11. Nothing herein grants Donor any right, title, or interest to any property owned by City, nor any control over or special rights to the Facilities or the Park.

SIGNATURE PAGE TO FOLLOW

For Donor:

Signature

Paul Adams

Name

Title

2/16/23

Date

Rachel Adams

Signature

Rachel Adams

Name

Title

2/16/23

Date

For Highland City

Signature

Name

Title

Date

Attested:

City Recorder

AGENDA NEXT

HIGHLAND CITY

CITY COUNCIL AGENDA REPORT
ITEM #6

DATE: February 21, 2023

TO: Honorable Mayor and Members of the City Council

FROM: Kellie Smith, Planner & GIS Analyst

SUBJECT: **ACTION:** Plat Amendment – Canterbury Circle Plat D

TYPE: **LAND USE (ADMINISTRATIVE)**

PURPOSE:

The City Council will hold a public meeting to consider a request petitioned by Richard and Noelle Henderson, representing several property owners in the Canterbury Circle Subdivision, to combine 11 individual lots with property that each property owner purchased from the City. The Council will take appropriate action.

STAFF RECOMMENDATION:

Staff recommends the City Council accept the findings and **APPROVE** the final plat amendment subject to the following stipulations:

1. The recorded plat shall be in substantial conformance with the final plat received February 13, 2023.
2. Prior to recording, the recorded plat shall be revised as required by the City Engineer.

PRIOR COUNCIL DIRECTION:

The City Council approved the final plat for Canterbury Circle Plat A on October 3, 2000. On July 16, 2013, the City Council approved Resolution 2013-17 designating the open space property in the Canterbury Circle Subdivision for disposal. Every property owner purchased the property adjacent to their lots.

BACKGROUND:

The public utility companies were notified of the changes to the public utility easements as part of the lot combinations. Lots 2, 3, and 4 have CenturyLink lines in the existing public utility easements and therefore CenturyLink denied the request to vacate the easements along those existing property lines. The proposed plat shows these public utility easements remaining in place.

A recorded water line easement in favor of Highland City exists along the side and back of Lot 9. This easement is also reflected on the plat.

CITIZEN PARTICIPATION:

Notice of the plat amendment request was mailed to all property owners within 500 feet. No comments have been received.

ANALYSIS/FINDINGS:

- The adjustment of property lines will not impact or require any changes to the approved infrastructure and public improvements that the developer is required to provide in connection with the approved subdivision.

FISCAL IMPACT:

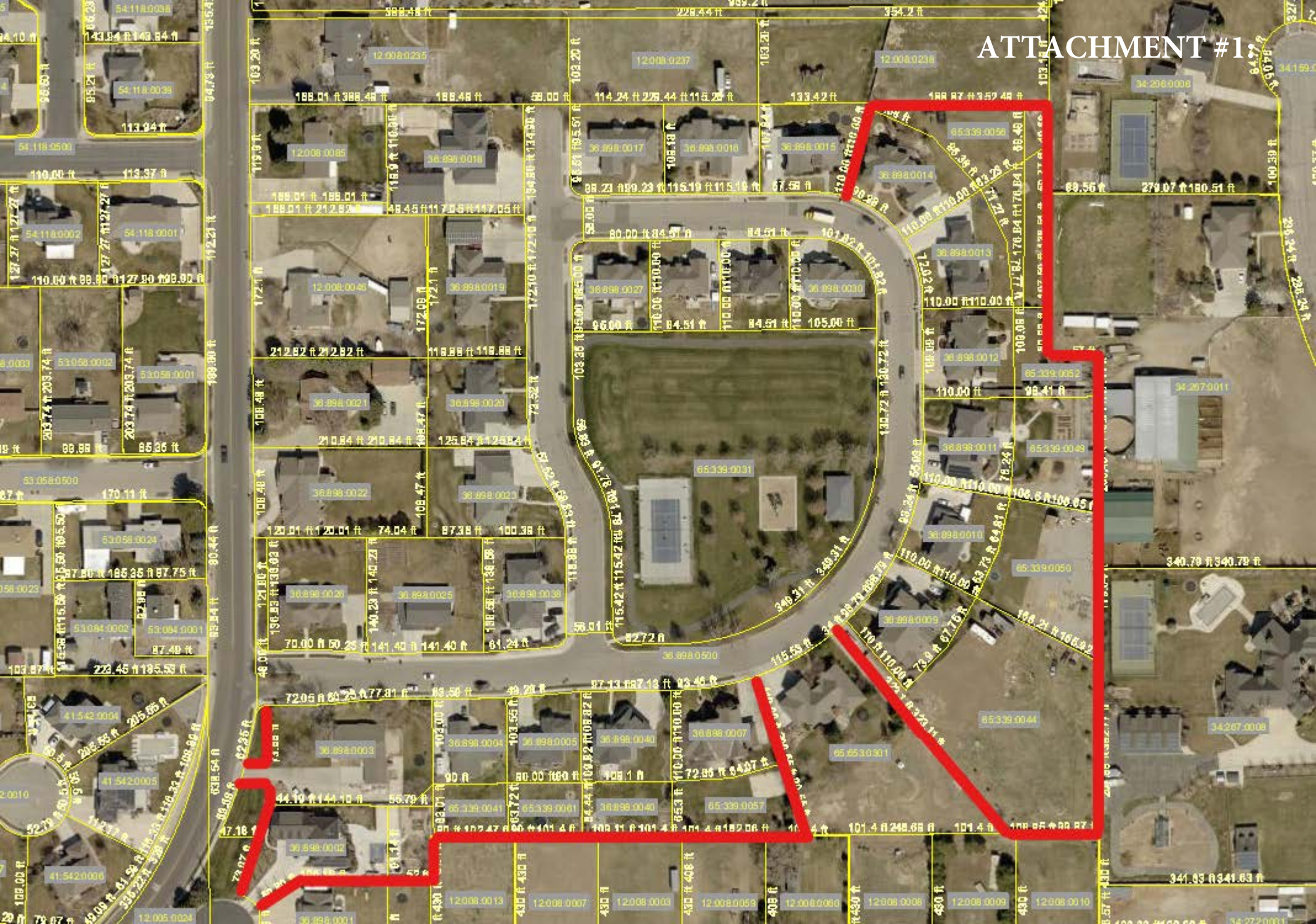
This action will not have a financial impact on this fiscal year's budget expenditures. The monies received for these lot sales have already been paid to the City.

MOTION TO APPROVE:

I move that the City Council accept the findings and **APPROVE** Canterbury Circle Plat D subject to the two (2) stipulations recommended by Staff.

ATTACHMENTS:

1. Vicinity Map
2. Canterbury Circle Plat A
3. Project Narrative
4. Proposed Plat Amendment


ATTACHMENT #1:

ATTACHMENT #2:

1 " = 60 '

EXCLUSIVE WATER LINE EASEMENT WITHIN EMERGENCY ACCESS EASEMENT. NO OTHER UTILITIES TO BE PLACED WITHIN EASEMENT WITHOUT APPROVAL OF HIGHLAND WATER COMPANY.

S 89°51'20" E 804.20'(804.97')

N 00°31'20" W 420.38'(420.20')

6000 WEST STREET
PREVIOUSLY DEDICATED

9700 NORTH

CANTERBURY PARK CIRCLE
9800 NORTH

S 00°25'40" W 193.48'(193.45')

S 89°51'20" E 57.00' (56.98')

S 00°24'40" W 197.50'(197.41')

S 00°28'16" E 575.28'(575.12')

S 89°55'59" W 810.86'(810.64')

N 00°31'20" W 59.48'(59.46')

N 89°56'12" W 207.74'(207.68')

N 18°22'08" E 73.07'(73.05')

WEST 14.16'(14.16')
S 89°55'59" W 47.18'(47.17')

R = 566.00'
L = 165.772'
△= 16°46'51"
CHD.= N 16°03'53" E
165.18'(165.13')

R = 50.00'
L = 29.214'
△= 33°28'35"
CHD.= N 55°40'34" W
28.80'(28.79')

STATE PLANE COORDINATES		
POINT #	NORTHING	EASTING
A	755,199.6500	1,916,169.0400
B	755,662.5002	1,916,164.8204
C	755,662.5002	1,916,150.6644
D	755,821.1851	1,916,196.3687
E	756,241.4291	1,916,192.5302
F	756,240.8933	1,916,405.8936
G	756,412.9305	1,916,406.3555
H	756,413.4735	1,916,198.9621
I	756,428.4696	1,916,198.8254
J	756,428.0512	1,916,356.7893
K	756,547.9120	1,916,355.6968
L	756,545.8851	1,917,159.6656
M	756,436.4425	1,917,158.8485

STATE PLANE COORDS. CONT.		
N	756,239.8065	1,917,157.4318
O	756,238.8628	1,917,214.4155
P	755,663.7463	1,917,217.1480
Q	755,662.7991	1,916,406.5127
R	755,517.3811	1,916,406.8174
S	755,517.5387	1,916,199.1347
T	755,576.9914	1,916,198.5927
U	755,593.2263	1,916,174.8145
V	755,662.5553	1,916,197.8354
SURVEY MONUMENTS		
U	755,865.4881	1,916,600.6398
V	756,406.6284	1,916,551.3983
W	756,312.5335	1,916,977.1923
X	756,143.8681	1,916,978.7296
GRID FACTOR = 0.9997181		

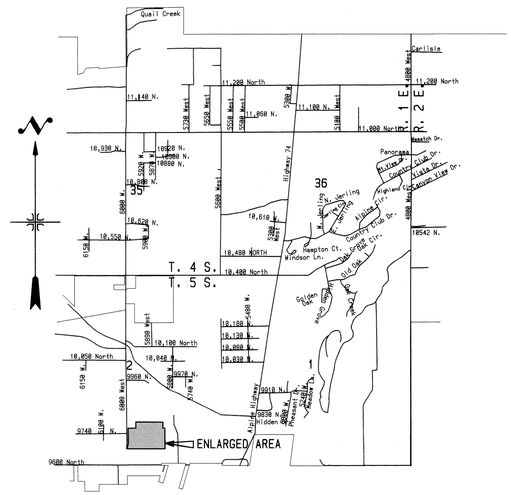
CURVE TABLE					
STA.	RADIUS	DELTA	ARC LENGTH	CHORD BEARING	CHORD DISTANCE
C1	50.00'	33°28'35"	29.21'	S 55°40'34" E	28.80'
C2	566.00'	07°03'26"	69.72'	N 20°55'36" E	69.67'
C3	566.00'	02°11'16"	21.61'	N 16°18'14" E	21.61'
C4	566.00'	06°18'54"	62.38'	N 12°03'09" E	62.35'
C5	15.00'	80°34'58"	21.10'	N 49°11'11" E	19.40'
C6	618.398'	02°26'52"	26.42'	S 88°16'38" W	26.42'
C7	618.398'	04°34'00"	49.29'	S 85°48'11" W	49.28'
C8	562.398'	04°10'20"	40.95'	S 85°07'05" W	40.94'
C9	562.398'	01°13'12"	11.97'	S 88°38'10" W	11.97'
C10	303.00'	17°44'39"	93.84'	S 80°36'21" W	93.46'
C11	303.00'	18°45'53"	99.23'	S 62°21'05" W	98.79'
C12	303.00'	06°25'57"	34.02'	S 49°45'09" W	34.00'
C13	303.00'	18°45'53"	99.23'	S 37°09'14" W	98.79'
C14	303.00'	17°42'00"	93.62'	S 18°55'13" W	93.24'
C15	303.00'	10°35'29"	56.01'	S 04°46'25" W	55.93'
C16	128.00'	32°40'35"	73.00'	S 16°51'37" E	72.02'
C17	128.00'	41°37'59"	93.01'	S 54°00'55" E	90.98'
C18	128.00'	15°41'26"	35.05'	S 82°40'37" E	34.94'
C19	15.00'	90°00'00"	23.56'	S 45°31'20" E	21.21'
C20	156.00'	12°57'59"	35.30'	N 07°00'16" W	35.23'
C21	156.00'	21°14'54"	57.85'	N 24°08'42" W	57.52'
C22	100.00'	34°12'53"	59.72'	N 17°37'42" W	58.83'
C23	15.00'	86°06'26"	22.54'	N 42°31'53" E	20.48'
C24	618.398'	02°20'57"	25.35'	N 84°24'37" E	25.35'
C25	562.00'	06°14'31"	61.27'	N 86°21'25" E	61.24'
C26	15.00'	90°00'00"	23.56'	S 45°31'20" E	21.21'
C27	15.00'	90°00'00"	23.56'	S 44°28'40" W	21.21'
C28	72.00'	90°00'00"	113.10'	N 45°31'20" W	101.82'
C29	100.00'	34°12'53"	59.72'	S 17°37'41" E	58.83'
C30	156.00'	34°12'53"	93.16'	S 17°37'44" E	91.78'
C31	15.00'	90°00'00"	23.56'	S 45°31'20" E	21.21'
C32	247.00'	90°00'00"	387.99'	N 44°28'40" E	349.31'
C33	128.00'	34°00'27"	75.97'	N 18°53'24" W	74.85'
C34	128.00'	34°26'20"	76.94'	N 16°22'56" W	75.78'
C35	590.398'	06°14'31"	64.32'	N 86°21'24" E	64.29'
C36	590.398'	06°14'31"	64.32'	N 86°21'25" E	64.29'
C37	275.00'	90°00'00"	431.97'	S 44°28'40" W	388.91'
C38	100.00'	90°00'00"	157.00'	S 45°31'20" E	141.42'
C39					
C40					
C41					
C42					
C43					
C44					
C45					

NOTES:
1.) THE EMERGENCY ACCESS BETWEEN LOTS 18 AND 19 SHALL REMAIN AS AN EASEMENT FOR INGRESS AND EGRESS FOR LOTS 18 & 19 AND SHALL BE A PERPETUAL EASEMENT, FOR SAID LOTS 18 & 19, EVEN AT SUCH TIME THAT ANOTHER ACCESS INTO THE SUBDIVISION IS DEVELOPED.
2.) CORNER LOTS 3, 17, 24, 26, AND 27 HAVE A 14 FOOT SETBACK REQUIREMENT FROM THE BACK OF CURB FOR FENCEING ALONG THE SIDE-YARD SIDE OF THE YARD.

HIGHLAND WATER COMPANY

APPROVED THIS____ DAY OF _____, 20___.
BY THE HIGHLAND WATER COMPANY
ADMINISTRATOR.

WATER COMPANY OFFICIAL



HIGHLAND CITY
VICINITY MAP

SCALE: 1" = 2000'

SURVEYOR'S CERTIFICATE

I, BARRY L. PRETTYMAN, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NO. 166406 AS PRESCRIBED UNDER THE LAWS OF THE STATE OF UTAH. I FURTHER CERTIFY BY AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED BELOW, AND HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS, BLOCKS, STREETS, AND EASEMENTS AND THE SAME HAS BEEN CORRECTLY SURVEYED AND STAKED ON THE GROUND AS SHOWN ON THIS PLAT AND THAT THIS PLAT IS TRUE AND CORRECT.

BOUNDARY DESCRIPTION

COMMENCING NORTH 00°31'20" WEST 463.00 FEET ALONG THE SECTION LINE AND WEST 14.160 FEET FROM THE SOUTH QUARTER CORNER OF SECTION 2, TOWNHIP 5 SOUTH, RANGE 1 EAST, SALT LAKE BASE MERIDIAN; THENCE AS FOLLOWS:

COURSE	DISTANCE	REMARKS
NORTHEASTERLY	ARC:165.772'	R=566.00' LEFT, △=16°46'51", CHD.=N 16°03'53" E 165.18'
N 00°31'20" W	420.38'	
S 89°51'20" E	212.62'	
N 00°25'13" E	172.89'	ALONG A FENCE.
N 89°51'20" W	215.46'	
N 00°31'20" W	15.00'	
S 89°51'20" E	166.01'	
N 00°31'20" W	119.90'	
S 89°51'20" E	804.20'	
S 00°25'40" W	109.48'	
S 00°24'40" W	197.50'	
S 89°51'20" E	57.00'	
S 00°16'20" E	575.28'	
S 89°55'59" W	810.86'	
S 00°07'12" E	145.54'	
N 89°56'12" W	207.74'	
N 00°31'20" W	59.48'	
NORTHWESTERLY	ARC:29.214'	R=50.00' LEFT, △=33°28'35", CHD.=N 55°40'34" W 28.80'
N 18°22'08" E	73.07'	
S 89°55'59" W	47.18'	TO THE POINT OF BEGINNING.
		AREA = 19.831 ACRES.

BASIS OF BEARING = UTAH COORDINATE BEARINGS, CENTRAL ZONE. N 34°26'03" W BETWEEN THE SOUTH 1/4 CORNER OF SECTION 2, T. 5 S., R. 1 E., S.L.B. & M. AND THE V#42 BACKSIGHT TOWER.

Jan. 17, 2001
DATE

Barry L. Prettyman
SURVEYOR (See Seal Below)

OWNERS' DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT WE, ALL OF THE UNDERSIGNED OWNERS OF ALL THE PROPERTY DESCRIBED IN THE SURVEYOR'S CERTIFICATE HEREON AND SHOWN ON THIS MAP, HAVE CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS, BLOCKS, STREETS AND EASEMENTS AND DO HEREBY DEDICATE THE STREETS AND OTHER PUBLIC AREAS AS INDICATED HEREON FOR PERPETUAL USE OF THE PUBLIC.

IN WITNESS HEREOF WE HAVE SET OUR HANDS THIS 25th DAY OF January, A.D. 2001

SHANE A. MORRIS, MEMBER CANTERBURY CIRCLE L.C.
KENNETH L. JENSEN
ALLEN B. WASHBURN
GRACE JENSEN
ILENE A. WASHBURN

ACKNOWLEDGEMENT

STATE OF UTAH } S.S.
COUNTY OF UTAH }

ON THE 25th DAY OF January, A.D. 2001 PERSONALLY APPEARED BEFORE ME THE SIGNERS OF THE FOREGOING DEDICATION WHO DULY ACKNOWLEDGE TO ME THAT THEY DID EXECUTE THE SAME.

MY COMMISSION EXPIRES 4-6-01

NOTARY PUBLIC (See Seal Below)

ACCEPTANCE BY LEGISLATIVE BODY

THE CITY COUNCIL OF HIGHLAND CITY COUNTY OF UTAH, APPROVES THIS SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL STREETS, EASEMENTS, AND OTHER PARCELS OF LAND INTENDED FOR PUBLIC PURPOSES FOR THE PERPETUAL USE OF THE PUBLIC THIS 3rd DAY OF October, A.D. 2000

Jess Adamson

APPROVED _____ ENGINEER (See Seal Below)

ATTEST _____ CLERK-RECORDER (See Seal Below)

BOARD OF HEALTH

APPROVED SUBJECT TO THE FOLLOWING CONDITIONS _____

CITY-COUNTY HEALTH DEPARTMENT

PLANNING COMMISSION APPROVAL

APPROVED THIS 26th DAY OF September, A.D. 2000, BY THE HIGHLAND CITY PLANNING COMMISSION

Beery Ellerman
DIRECTOR-SECRETARY

Devon Paul Draper
CHAIRMAN, PLANNING COMMISSION

PLAT "A"

ENT 83861:2001 Bk I 8925
RANDALL A. COVINGTON
UTAH COUNTY RECORDER
2001 Jan 31 5:00 pm FEE 60.00 BY SS
RECORDED FOR HIGHLAND CITY

CANTERBURY CIRCLE
SUBDIVISION

THIS PLAT VACATES PLAT "A", ALDEN ACRES SUBDIVISION WHICH LIES WITHIN THIS SUBDIVISION.

HIGHLAND, UTAH COUNTY, UTAH

SCALE: 1" = 60 FEET

8925-102

UTILITY EASEMENT DEDICATION

SHANE MORRIS AND DAN SORENSON PRESENT OWNERS OF THE PROPERTY SET FORTH AND DESCRIBED IN THIS PLAT, HEREBY OFFERS AND CONVEYS TO ALL PUBLIC UTILITY AGENCIES, THEIR SUCCESSORS AND ASSIGNS, A PERMANENT EASEMENT AND RIGHT-OF-WAY OVER, UNDER, ACCROSS, AND THROUGH THOSE AREAS DESIGNATED ON THIS PLAT AS "OPEN AREAS" (INCLUDING WITHIN STREETS, PATHWAYS, ETC.)" FOR UTILITY EASEMENTS FOR THE CONSTRUCTION AND MAINTENANCE OF SUBTERRANEAN ELECTRICAL, TELEPHONE, NATURAL GAS, SEWER, WATER AND DRAINAGE LINES AND APPURTENANCES, TOGETHER WITH THE RIGHT OF ACCESS THERETO, WHICH WOULD REQUIRE THAT NO SURFACE CONSTRUCTION BE ALLOWED WHICH WOULD INTERFERE WITH NORMAL UTILITY USE. IT IS UNDERSTOOD THAT IF IT BECOMES NECESSARY TO RELOCATE SAID UTILITIES AT THE INSTANCE OR REQUEST OF ANY PUBLIC INTITY OR THE OWNER, THE COSTS AND EXPENSES IN CURRED THEREBY WILL BE BORNE BY THE OWNER OR THE ENTITY REQUIRING OR REQUESTING THE SAME.

SURVEYOR'S SEAL	NOTARY PUBLIC SEAL	CITY-COUNTY ENGINEER SEAL	CLERK-RECORDER SEAL
REGISTERED LAND SURVEYOR BARRY L. PRETTYMAN #166406 STATE OF UTAH	JOAN J. RUSSON NOTARY PUBLIC-STATE OF UTAH 901 SOUTH 400 EAST #108 OREM, UTAH 84058 COMM. EXP. 4-6-2001	HIGHLAND CITY CITY ENGINEER STATE OF UTAH	HIGHLAND CITY CORPORATE SEAL STATE OF UTAH

This form approved by Utah County and the municipalities therein.

COLE SURVEYING & ENG.

sec.2, T5S, R1E, SLB&M

ATTACHMENT #3:

Attn: Highland City Council

We, the residents of Canterbury Park Circle, purchased open space property in 2015. We would all like to combine it with our existing properties.

Thank you.

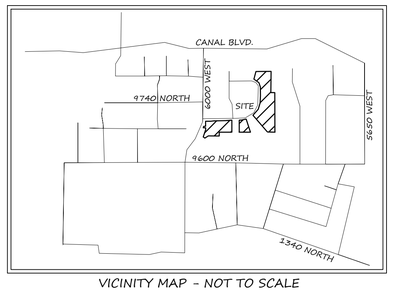
Signed,
Property owners of the Canterbury Park Circle subdivision in Highland, Utah.

ATTACHMENT #4:

CANTERBURY CIRCLE SUBDIVISION PLAT "D"

LOCATED IN SE 1/4 SECTION 2, TOWNSHIP 5 SOUTH, RANGE 1 EAST, SLB&M

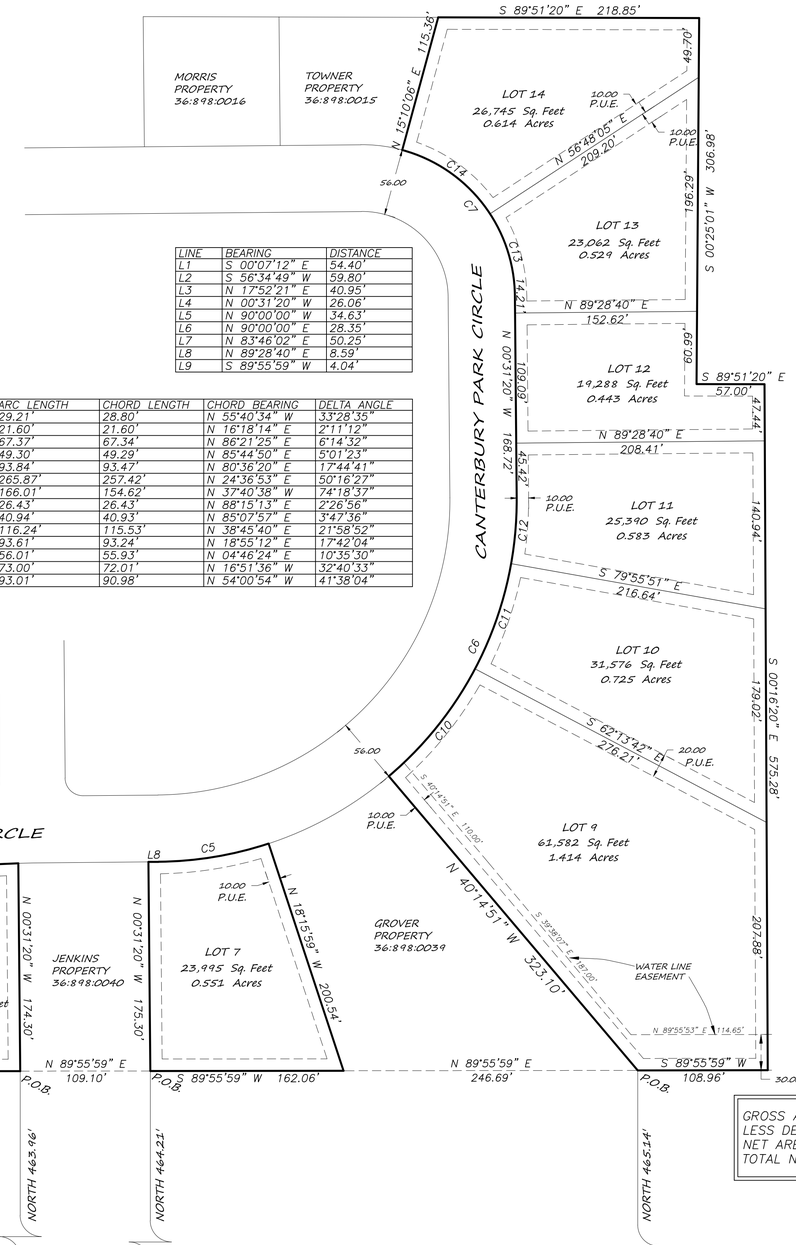
HIGHLAND CITY, UT



VICINITY MAP - NOT TO SCALE

NOTES

1. ALL EASEMENT DEPICTED ON THIS PLAT ARE 10 FEET IN WIDTH.
2. A FENCE THAT ABUTS OPEN SPACE OR TRAIL HAS ADDITIONAL RESTRICTIONS OF SIZE AND OPACITY. FENCES ALONG OPEN SPACE OR A TRAIL MUST COMPLY WITH HIGHLAND CITY ORDINANCES. ALL FENCES REQUIRE A FENCE PERMIT PRIOR TO INSTALLATION. IN ADDITION, RETAINING WALLS ARE REGULATED BY ORDINACE AND REAUIRE A RETAINING WALL PERMIT PRIOR TO CONSTRUCTION.
3. THE PROPERTY IS LOCATED WITHIN ZONE X FEMA FLOOD PANEL NO. 49049C0166F HAVING AND EFFETIVE DATE OF JUNE 19, 2020.



SCALE: 1" = 60'

0 60 120 180

LINE	BEARING	DISTANCE
L1	S 00°07'12" E	54.40'
L2	S 56°34'49" W	59.80'
L3	N 17°52'21" E	40.95'
L4	N 00°31'20" W	26.06'
L5	N 90°00'00" W	34.63'
L6	N 90°00'00" E	28.35'
L7	N 83°46'02" E	50.25'
L8	N 89°28'40" E	8.59'
L9	S 89°55'59" W	4.04'

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	50.00'	29.21'	28.80'	N 55°40'34" W	33°28'35"
C2	566.00'	21.60'	21.60'	N 16°18'14" E	2°11'12"
C3	618.39'	67.37'	67.34'	N 86°21'25" E	6°14'32"
C4	562.39'	49.30'	49.29'	N 85°44'50" E	5°01'23"
C5	303.00'	93.84'	93.47'	N 80°36'20" E	17°44'41"
C6	303.00'	265.87'	257.42'	N 24°36'53" E	50°16'27"
C7	128.00'	166.01'	154.62'	N 37°40'38" W	74°18'37"
C8	618.39'	26.43'	26.43'	N 88°15'13" E	2°26'56"
C9	618.39'	40.94'	40.93'	N 85°07'57" E	3°47'36"
C10	303.00'	116.24'	115.53'	N 38°45'40" E	21°58'52"
C11	303.00'	93.61'	93.24'	N 18°55'12" E	17°42'04"
C12	303.00'	56.01'	55.93'	N 04°46'24" E	10°35'30"
C13	128.00'	73.00'	72.01'	N 16°51'36" W	32°40'33"
C14	128.00'	93.01'	90.98'	N 54°00'54" W	41°38'04"

LEGEND

- SECTION CORNER
- ⅝" REBAR, 2' LONG, WITH 2" DIAMETER ALUMINUM OR PLASTIC CAP MARKED OAK HILLS SURVEYING

OAK HILLS SURVEYING
Office locations
Springville, UT
American Fork, UT
Ph. (801) 796-3828
kevin.oakhills@gmail
ohsurveying.com
Member UCLS/NSPS

SOUTHEAST CORNER SECTION 2 T5S, R1E

S89°56'12"E 421.59' | S89°56'12"E 530.69' | S89°56'12"E 939.44'

SECTION LINE - BASIS OF BEARINGS S89°56'12"E 2652.72'

SOUTHEAST CORNER SECTION 2 T5S, R1E

GROSS AREA OF DEVELOPMENT:	6.6199 ACRES
LESS DEDICATIONS:	0.00 ACRES
NET AREA OF DEVELOPMENT:	6.6199 ACRES
TOTAL NUMBER OF LOTS:	11

DATE OF PLAN PEPARATION:	6-17-2022
DATE OF REVISION 1:	2-13-2023
DATE OF REVISION 2:	

SURVEYOR'S CERTIFICATE

I, KEVIN S BISHOP, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR, AND THAT I HOLD A LICENSE IN ACCORDANCE WITH TITLE 58, CHAPTER 22, PROFESSIONAL ENGINEERS AND LAND SURVEYORS LICENSING ACT, UTAH CODE ANNOTATED, 1953 AS AMENDED, CERTIFICATE NO. 6508652 I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF THE TRACTS OF LAND SHOWN ON THIS PLAT AND DESCRIBED BELOW, AND HAVE SUBDIVIDED SAID TRACTS OF LAND INTO LOTS, AND EASEMENTS AND HAVE COMPLETED A SURVEY OF OF THE PROPERTY DESCRIBED ON THIS PLAT IN ACCORDANCE WITH SECTION 17-23-17, UTAH CODE ANNOTATED, 1953 AS AMENDED AND HAVE PLACED MONUMENTS AS REPRESENTED ON THE PLAT.

BOUNDARY DESCRIPTION

BEGINNING AT A POINT ON THE SOUTH LINE OF PLAT "A" CANTERBURY CIRCLE SUBDIVISION, SAID POINT BEING LOCATED S89°56'12"E 421.59 FEET ALONG THE SECTION LINE AND NORTH 463.96 FEET FROM THE SOUTH ONE QUARTER CORNER OF SECTION 2, TOWNSHIP 5 SOUTH, RANGE 1 EAST, SLB&M; THENCE S89°55'59"W 184.05 FEET, THENCE S00°07'12"E 54.40 FEET, THENCE N89°27'23"W 158.18 FEET, THENCE S56°34'49"W 59.80 FEET, THENCE 29.21 FEET ALONG THE ARC OF A 50.00 FOOT RADIUS CURVE TO THE LEFT (CHORD BEARS N55°40'34"W 28.80 FET), THENCE N18°22'08"E 73.07 FEET, THENCE N17°52'21"E 40.95 FEET, THENCE N00°31'20"W 26.06 FEET, THENCE WEST 34.63 FEET, THENCE 21.60 FEET ALONG THE ARC OF A 566.00 FOOT RADIUS CURVE TO THE LEFT (CHORD BEARS N16°18'14"E 21.60 FEET), THENCE EAST 28.35 FEET, THENCE N00°31'20"W 73.66 FEET, THENCE N89°28'40"E 72.05 FEET, THENCE N83°46'02"E 50.25 FEET, THENCE N89°28'40"E 141.40 FEET, THENCE 67.37 FEET ALONG THE ARC OF A 618.39 FOOT RADIUS CURVE TO THE LEFT (CHORD BEARS N86°21'25"E 67.34 FEET), THENCE 49.30 FEET ALONG THE ARC OF A 562.39 FOOT RADIUS CURVE TO THE RIGHT (CHORD BEARS N85°44'50"E 49.29 FEET), THENCE S00°31'20"E 174.30 FEET TO THE POINT OF BEGINNING.

ALSO
BEGINNING AT A POINT ON THE SOUTH LINE OF PLAT "A" CANTERBURY CIRCLE SUBDIVISION, SAID POINT BEING LOCATED S89°56'12"E 530.69 FEET ALONG THE SECTION LINE AND NORTH 464.21 FEET FROM THE SOUTH ONE QUARTER CORNER OF SECTION 2, TOWNSHIP 5 SOUTH, RANGE 1 EAST, SLB&M; THENCE N00°31'20"W 175.30 FEET, THENCE N89°28'40"E 8.59 FEET, THENCE 93.84 FEET ALONG THE ARC OF 303.00 FOOT RADIUS CURVE TO THE LEFT (CHORD BEARS N80°36'20"E 93.47 FEET), THENCE S18°15'59"E 200.54 FEET, THENCE S89°55'59"W 162.06 FEET TO THE POINT OF BEGINNING.

ALSO
BEGINNING AT A POINT ON THE SOUTH LINE OF PLAT "A" CANTERBURY CIRCLE SUBDIVISION, SAID POINT BEING LOCATED S89°56'12"E 939.44 FEET ALONG THE SECTION LINE AND NORTH 465.14 FEET FROM THE SOUTH ONE QUARTER CORNER OF SECTION 2, TOWNSHIP 5 SOUTH, RANGE 1 EAST, SLB&M; THENCE N40°14'51"W 323.10 FEET, THENCE 265.87 FEET ALONG THE ARC OF A 303.00 FOOT RADIUS CURVE TO THE LEFT (CHORD BEARS N24°36'53"E 257.42 FEET), THENCE N00°31'20"W 168.72 FEET, THENCE 166.01 FEET ALONG THE ARC OF A 128.00 FOOT RADIUS CURVE TO THE LEFT (CHORD BEARS N37°40'38"W 154.62 FEET), THENCE N15°10'06"E 115.36 FEET, THENCE S89°51'20"E 218.85 FEET, THENCE S00°25'01"W 306.98 FEET, THENCE S89°51'20"E 57.00 FEET, THENCE S00°16'20"E 575.28 FEET, THENCE S89°55'59"W 108.96 FEET TO THE POINT OF BEGINNING.

BASIS OF BEARINGS IS S89°56'12"E ALONG THE SECTION LINE FROM THE SOUTH ONE QUARTER CORNER OF SECTION 2 TO THE SOUTHEAST CORNER OF SECTION 2.

PRELIMINARY PLAT — JANUARY 31, 2023
SURVEYOR — DATE

ACCEPTANCE BY LEGISLATIVE BODY

THE CITY COUNCIL OF THE CITY OF HIGHLAND CITY, COUNTY OF UTAH, APPROVES THIS SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL STREETS, EASEMENTS, AND OTHER PARCELS OF LAND INTENDED FOR PUBLIC PURPOSES FOR THE PERPETUAL USE OF THE PUBLIC.

THIS_____DAY OF_____, AD, 2023.

APPROVED BY MAYOR

APPROVED BY ENGINEER — ATTEST: CLERK - RECORDER

HIGHLAND CITY ATTORNEY

APPROVED AS TO FORM THIS_____DAY OF _____ AD, 2023.

HIGHLAND CITY ATTORNEY

PLANNING COMMISSION APPROVAL

APPROVED AS TO FORM THIS_____DAY OF _____ AD, 2023 BY THE HIGHLAND CITY PLANNING COMMISSION.

DIRECTOR - SECRETARY — PLANNING COMMISSION CHAIRMAN

CANTERBURY CIRCLE

PLAT "D" SUBDIVISION

BEING A VACATION OF LOTS 3, 4, 5, 7, 9, 10, 11, 12, 13 & 14
CANTERBURY CIRCLE PLAT "A" SUBDIVISION

ALSO BEING A VACATION OF LOTS 2 & 32 PLAT "B" CANTERBURY CIRCLE
LOCATED IN SE 1/4 SECTION 2, TOWNSHIP 5 SOUTH, RANGE 1 EAST, SLB&M
HIGHLAND CITY, UTAH, COUNTY OF UTAH

RECORDER SEAL	NOTARY PUBLIC SEAL	SURVEYOR SEAL	
		PRELIMINARY — PROFESSIONAL LAND SURVEYOR — KEVIN S BISHOP 6508652 — STATE OF UTAH	

OWNER'S DEDICATION

KNOWN ALL BY THESE PRESENTS THAT WE THE UNDERSIGNED OWNERS OF THE DESCRIBED TRACT OF LAND SHOWN HEREON, HAVING CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS TO BE KNOWN AS CANTERBURY CIRCLE PLAT "D" SUBDIVISION, AND DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE, AND DO FURTHER DEDICATE THE EASEMENTS AS SHOWN FOR THE USE BY ALL SUPPLIERS OF UTILITY OR OTHER NECESSARY SERVICES.

IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS THIS ____ DAY OF _____ A.D. 2023

_____ _____
Dylan Higginbotham

_____ _____
Dylan Higginbotham Leah Higginbotham

ACKNOWLEDGEMENT

STATE OF UTAH
S.S.
COUNTY OF UTAH

ON THE____DAY OF_____,A.D. 2023 PERSONALLY APPEARED BEFORE ME THE SIGNERS OF THE FOREGOING DEDICATION WHO DULY ACKNOWLEDGE TO ME THAT THEY DID EXECUTE THE SAME.

MY COMMISSION EXPIRES:_____ NOTARY PUBLIC: _____

A NOTARY PUBLIC COMMISSIONER IN UTAH COMMISSION NUMBER:_____

OWNER'S DEDICATION

KNOWN ALL BY THESE PRESENTS THAT WE THE UNDERSIGNED OWNERS OF THE DESCRIBED TRACT OF LAND SHOWN HEREON, HAVING CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS TO BE KNOWN AS CANTERBURY CIRCLE PLAT "D" SUBDIVISION, AND DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE, AND DO FURTHER DEDICATE THE EASEMENTS AS SHOWN FOR THE USE BY ALL SUPPLIERS OF UTILITY OR OTHER NECESSARY SERVICES.

IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS THIS ____ DAY OF _____ A.D. 2023

_____ _____
Stanley J. Phillips, Jr. Lori A. Phillips

_____ _____

ACKNOWLEDGEMENT

STATE OF UTAH
S.S.
COUNTY OF UTAH

ON THE____DAY OF_____,A.D. 2023 PERSONALLY APPEARED BEFORE ME THE SIGNERS OF THE FOREGOING DEDICATION WHO DULY ACKNOWLEDGE TO ME THAT THEY DID EXECUTE THE SAME.

MY COMMISSION EXPIRES:_____ NOTARY PUBLIC: _____

A NOTARY PUBLIC COMMISSIONER IN UTAH COMMISSION NUMBER:_____

OWNER'S DEDICATION

KNOWN ALL BY THESE PRESENTS THAT WE THE UNDERSIGNED OWNERS OF THE DESCRIBED TRACT OF LAND SHOWN HEREON, HAVING CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS TO BE KNOWN AS CANTERBURY CIRCLE PLAT "D" SUBDIVISION, AND DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE, AND DO FURTHER DEDICATE THE EASEMENTS AS SHOWN FOR THE USE BY ALL SUPPLIERS OF UTILITY OR OTHER NECESSARY SERVICES.

IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS THIS ____ DAY OF _____ A.D. 2023

_____ _____
Camille M. Saari, Trustee of The Camille M. Saari Trust
dated October 5, 2012

ACKNOWLEDGEMENT

STATE OF UTAH
S.S.
COUNTY OF UTAH

ON THE____DAY OF_____,A.D. 2023 PERSONALLY APPEARED BEFORE ME THE SIGNERS OF THE FOREGOING DEDICATION WHO DULY ACKNOWLEDGE TO ME THAT THEY DID EXECUTE THE SAME.

MY COMMISSION EXPIRES:_____ NOTARY PUBLIC: _____

A NOTARY PUBLIC COMMISSIONER IN UTAH COMMISSION NUMBER:_____

OWNER'S DEDICATION

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IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS THIS ____ DAY OF _____ A.D. 2023

_____ _____
J. Dean Stroemer Keri Stroemer

_____ _____
Kenneth K. Murdock

ACKNOWLEDGEMENT

STATE OF UTAH
S.S.
COUNTY OF UTAH

ON THE____DAY OF_____,A.D. 2023 PERSONALLY APPEARED BEFORE ME THE SIGNERS OF THE FOREGOING DEDICATION WHO DULY ACKNOWLEDGE TO ME THAT THEY DID EXECUTE THE SAME.

MY COMMISSION EXPIRES:_____ NOTARY PUBLIC: _____

A NOTARY PUBLIC COMMISSIONER IN UTAH COMMISSION NUMBER:_____

OWNER'S DEDICATION

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IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS THIS ____ DAY OF _____ A.D. 2023

_____ _____
Richard L. Henderson Noelle C. Henderson

_____ _____

ACKNOWLEDGEMENT

STATE OF UTAH
S.S.
COUNTY OF UTAH

ON THE____DAY OF_____,A.D. 2023 PERSONALLY APPEARED BEFORE ME THE SIGNERS OF THE FOREGOING DEDICATION WHO DULY ACKNOWLEDGE TO ME THAT THEY DID EXECUTE THE SAME.

MY COMMISSION EXPIRES:_____ NOTARY PUBLIC: _____

A NOTARY PUBLIC COMMISSIONER IN UTAH COMMISSION NUMBER:_____

OWNER'S DEDICATION

KNOWN ALL BY THESE PRESENTS THAT WE THE UNDERSIGNED OWNERS OF THE DESCRIBED TRACT OF LAND SHOWN HEREON, HAVING CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS TO BE KNOWN AS CANTERBURY CIRCLE PLAT "D" SUBDIVISION, AND DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE, AND DO FURTHER DEDICATE THE EASEMENTS AS SHOWN FOR THE USE BY ALL SUPPLIERS OF UTILITY OR OTHER NECESSARY SERVICES.

IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS THIS ____ DAY OF _____ A.D. 2023

_____ _____
Jacob Turpin Camille Turpin

_____ _____
David N. Johnson Mary Lynn Johnson

ACKNOWLEDGEMENT

STATE OF UTAH
S.S.
COUNTY OF UTAH

ON THE____DAY OF_____,A.D. 2023 PERSONALLY APPEARED BEFORE ME THE SIGNERS OF THE FOREGOING DEDICATION WHO DULY ACKNOWLEDGE TO ME THAT THEY DID EXECUTE THE SAME.

MY COMMISSION EXPIRES:_____ NOTARY PUBLIC: _____

A NOTARY PUBLIC COMMISSIONER IN UTAH COMMISSION NUMBER:_____

OWNER'S DEDICATION

KNOWN ALL BY THESE PRESENTS THAT WE THE UNDERSIGNED OWNERS OF THE DESCRIBED TRACT OF LAND SHOWN HEREON, HAVING CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS TO BE KNOWN AS CANTERBURY CIRCLE PLAT "D" SUBDIVISION, AND DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE, AND DO FURTHER DEDICATE THE EASEMENTS AS SHOWN FOR THE USE BY ALL SUPPLIERS OF UTILITY OR OTHER NECESSARY SERVICES.

IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS THIS ____ DAY OF _____ A.D. 2023

_____ _____
Ronald Lindsay

_____ _____
Michael Beck

ACKNOWLEDGEMENT

STATE OF UTAH
S.S.
COUNTY OF UTAH

ON THE____DAY OF_____,A.D. 2023 PERSONALLY APPEARED BEFORE ME THE SIGNERS OF THE FOREGOING DEDICATION WHO DULY ACKNOWLEDGE TO ME THAT THEY DID EXECUTE THE SAME.

MY COMMISSION EXPIRES:_____ NOTARY PUBLIC: _____

A NOTARY PUBLIC COMMISSIONER IN UTAH COMMISSION NUMBER:_____

OWNER'S DEDICATION

KNOWN ALL BY THESE PRESENTS THAT WE THE UNDERSIGNED OWNERS OF THE DESCRIBED TRACT OF LAND SHOWN HEREON, HAVING CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS TO BE KNOWN AS CANTERBURY CIRCLE PLAT "D" SUBDIVISION, AND DO HEREBY DEDICATE FOR THE PERPETUAL USE OF THE PUBLIC ALL PARCELS OF LAND SHOWN ON THIS PLAT AS INTENDED FOR PUBLIC USE, AND DO FURTHER DEDICATE THE EASEMENTS AS SHOWN FOR THE USE BY ALL SUPPLIERS OF UTILITY OR OTHER NECESSARY SERVICES.

IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR HANDS THIS ____ DAY OF _____ A.D. 2023

_____ _____
Wendy Ann Hall, Trustee of the Wendy Ann Hall Trust, February 17, 2005 David Benjamin Hall, Trustee of the Wendy Ann Hall Trust, February 17, 2005

_____ _____
Wendy Ann Hall David Benjamin Hall

ACKNOWLEDGEMENT

STATE OF UTAH
S.S.
COUNTY OF UTAH

ON THE____DAY OF_____,A.D. 2023 PERSONALLY APPEARED BEFORE ME THE SIGNERS OF THE FOREGOING DEDICATION WHO DULY ACKNOWLEDGE TO ME THAT THEY DID EXECUTE THE SAME.

MY COMMISSION EXPIRES:_____ NOTARY PUBLIC: _____

A NOTARY PUBLIC COMMISSIONER IN UTAH COMMISSION NUMBER:_____

CANTERBURY CIRCLE

PLAT "D" SUBDIVISION

BEING A VACATION OF LOTS 3, 4, 5, 7, 9, 10, 11, 12, 13 & 14
CANTERBURY CIRCLE PLAT "A" SUBDIVISION
ALSO BEING A VACATION OF LOTS 2 & 32 PLAT "B" CANTERBURY CIRCLE
LOCATED IN SE 1/4 SECTION 2, TOWNSHIP 5 SOUTH, RANGE 1 EAST, SLB&M
HIGHLAND CITY, UTAH, COUNTY OF UTAH

RECORDER SEAL	NOTARY PUBLIC SEAL	SURVEYOR SEAL	
		PROFESSIONAL LAND SURVEYOR KEVIN S BISHOP 6508652 STATE OF UTAH PRELIMINARY	

OAK HILLS SURVEYING
Office locations
Springville, UT
American Fork, UT
Ph. (801) 796-3828
kevin.oakhills@gmail
ohsurveying.com
Member UCLS/NSPS

PAGE 2 OF 2

GROSS AREA OF DEVELOPMENT:	6.6199 ACRES
LESS DEDICATIONS:	0.00 ACRES
NET AREA OF DEVELOPMENT:	6.6199 ACRES
TOTAL NUMBER OF LOTS:	11

AGENDA NEXT

HIGHLAND CITY

CITY COUNCIL AGENDA REPORT
ITEM #7

DATE: February 21, 2023

TO: Honorable Mayor and Members of the City Council

FROM: Stephannie Cottle, City Recorder

SUBJECT: **RESOLUTION:** Highland/Lehi Boundary Adjustment

TYPE: **LAND USE (LEGISLATIVE)**

PURPOSE:
The City Council will consider the adoption of a resolution indicating the intent of Highland City to adjust a common boundary with Lehi City. The Council will take appropriate action.

STAFF RECOMMENDATION:
Staff recommends adopting the resolution of intent to adjust the common boundary of Highland and Lehi.

PRIOR COUNCIL DIRECTION:
In July of 2019, Lehi City and Highland City entered into a cooperative agreement regarding Dry Creek Reservoir and surrounding properties.

BACKGROUND:
The following is a section from that agreement regarding the common boundary between the cities.

2. ***City Boundaries:*** *Lehi and Highland agree to establish the center line, starting at middle of inlet to Reservoir and continuing through middle of Reservoir to the middle of Dam of existing outlet the length of the reservoir as the common boundary between the Cities, as shown on the attached map in Exhibit B. Lehi also agrees to establish their city boundary pertaining to newly acquired property from Autumn Ridge Farm LLC deeded property to Highland, to now have newly acquired Highland property be in Highland boundaries. It is understood that each city will need to hold public hearings on the issue and prepare resolutions and documentation for recording for the common boundary to be finalized.*

In March of 2020, the boundary line was adjusted to establish the center line through the middle of the reservoir as directed in the agreement; however, the newly acquired property from Autumn Ridge Farm, LLC was not included in that boundary line adjustment.

This boundary line adjustment will move parcel 11:036:0265, which is the property acquired by Highland City from Autumn Ridge Farm, LLC, into Highland City boundaries.

Parcel 11:036:0227, which was acquired by Highland City in 2007 will also be moved into Highland City boundaries as a matter of cleaning up the boundary lines between Highland and Lehi cities.

Boundary line adjustments are a multi-step process outlined in state code. This the first of two required Council actions. If the resolution of intent to annex is approved, staff is then required to advertise the intent to annex for a minimum of 60 days. Finally, Council will hold a public hearing and formally approve or deny the adjustment.

FISCAL IMPACT:

This action will not have a fiscal impact to the City.

MOTION TO APPROVE:

I move that City Council adopt the resolution indicating the intent of Highland City to adjust a common boundary with Lehi City and set a date of May 2, 2023 for a public hearing on the matter.

ATTACHMENTS:

1. Resolution
2. Highland/Lehi Common Boundary Map
3. July 2019 Cooperative Agreement

ATTACHMENT #1:

A RESOLUTION STATING HIGHLAND CITY'S INTENT TO ADJUST ITS COMMON BOUNDARIES WITH LEHI CITY, AUTHORIZING A PUBLIC HEARING THERON AND PROVIDING FOR NOTICE OF SAID HEARING

WHEREAS, *Utah Code Ann.* § 10-2-419 establishes a procedure for adjustment of the common boundaries between adjacent municipalities.

WHEREAS, Highland City shares certain common boundaries with Lehi City.

WHEREAS, Lehi City and Highland City each desire that certain property be transferred from one municipal jurisdiction to the other as outlined in the attached map.

NOW THEREFORE, BE IT RESOLVED by the City Council of Highland City that:

1. This resolution is passed indicating that the City Council desires and intends to adjust the common municipal boundaries with Lehi City in the locations set forth in Exhibit A.

2. The Highland City Recorder is directed to publish notice of the proposed municipal boundary adjustment for three successive weeks prior to the public hearing on the Utah Public Notice website, Highland City website, and one notice plus one additional notice per 2,000 population within the municipality that are most likely to give notice to residents.

3. The notice shall state the date, time and place of the public hearing, which is May 2, 2023 at 7:00 p.m. at City Hall.

4. The notice shall state that the City Council will adjust the boundaries unless, at or before the public hearing, written protests to the adjustment are filed by the owners of the private real property that:

   A. Is located within the area proposed for adjustment;
   B. Covers at least 25% of the private land area within the area proposed for adjustment; and
   C. Is equal in value to at least 15% of the value of all private real property within the area proposed for adjustment.

5. The area proposed for inclusion (annexation) within Lehi City will be automatically withdrawn from each local district providing fire protection, paramedic and emergency services.

6. The area proposed for inclusion (annexation) within Highland City will be automatically withdrawn from each local district providing fire protection, paramedic and emergency services.

7. The first publication of the notice shall be within 14 days of the City Council's adoption of this resolution.

8. The provisions of this Resolution shall take effect upon its passage and publication as required by law.

ADOPTED by the City Council of Highland City, Utah this 21st day of February, 2023.

HIGHLAND CITY, UTAH

_____
Kurt Ostler
Mayor

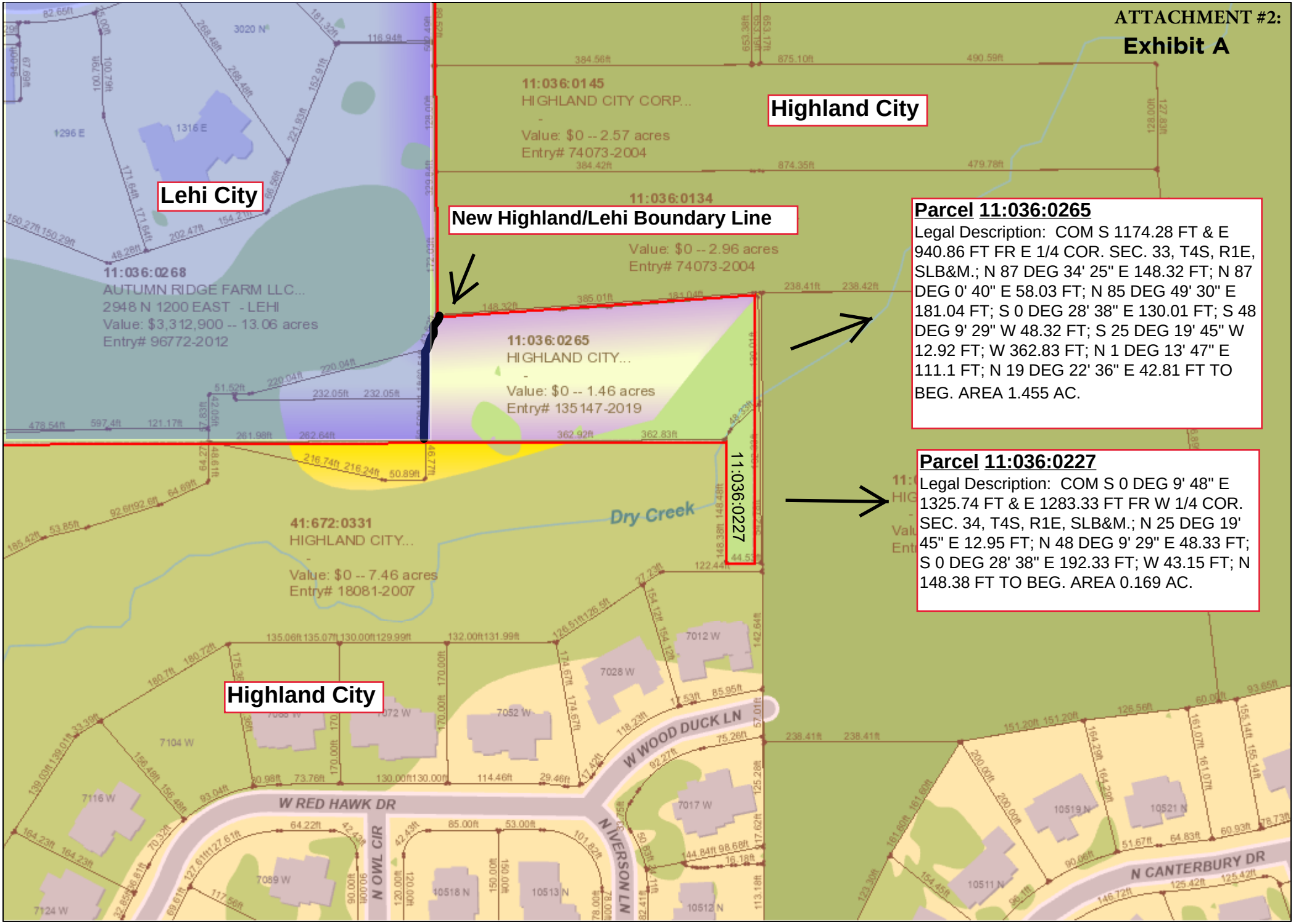
ATTEST:

_____
Stephannie Cottle, CMC
City Recorder

COUNCIL MEMBER	YES	NO
Timothy A. Ball	☐	☐
Brittney P. Bills	☐	☐
Sarah D. Petersen	☐	☐
Kim Rodela	☐	☐
Scott L. Smith	☐	☐

ATTACHMENT #2:

Exhibit A



Parcel 11:036:0265

Legal Description: COM S 1174.28 FT & E 940.86 FT FR E 1/4 COR. SEC. 33, T4S, R1E, SLB&M.; N 87 DEG 34' 25" E 148.32 FT; N 87 DEG 0' 40" E 58.03 FT; N 85 DEG 49' 30" E 181.04 FT; S 0 DEG 28' 38" E 130.01 FT; S 48 DEG 9' 29" W 48.32 FT; S 25 DEG 19' 45" W 12.92 FT; W 362.83 FT; N 1 DEG 13' 47" E 111.1 FT; N 19 DEG 22' 36" E 42.81 FT TO BEG. AREA 1.455 AC.

Parcel 11:036:0227

Legal Description: COM S 0 DEG 9' 48" E 1325.74 FT & E 1283.33 FT FR W 1/4 COR. SEC. 34, T4S, R1E, SLB&M.; N 25 DEG 19' 45" E 12.95 FT; N 48 DEG 9' 29" E 48.33 FT; S 0 DEG 28' 38" E 192.33 FT; W 43.15 FT; N 148.38 FT TO BEG. AREA 0.169 AC.

Utah County Parcel Map

Highland-Lehi Boundary Adj (2 Parcels-Dry Creek)

This cadastral map is generated from Utah County Recorder data. It is for reference only and no liability is assumed for any inaccuracies, incorrect data or variations with an actual survey

Date: 1/25/2023

N

COOPERATIVE AGREEMENT BETWEEN LEHI CITY AND HIGHLANDCITYREGARDING DRY CREEK RESERVOIR AND SURROUNDING PROPERTIES

THIS COOPERATIVE AGREEMENT is made this 16th day of July, 2019 between Lehi City (hereinafter "Lehi"), a municipal corporation of the State of Utah, and Highland City (hereinafter "Highland"), also a municipal corporation of the State of Utah, referred to singly as "each City" or together as "the Cities."

Recitals

WHEREAS, Northern Utah County Water Conservancy District (District) is the owner of the Dry Creek Dam (hereinafter "Dam") and Debris Basin, a portion of which is situated in or abuts Lehi and Highland, and the District is rehabilitating the Dam to meet current engineering standards and minimum dam safety requirements; and

WHEREAS, Lehi desires to convert the Debris Basin into a permanent water storage facility (Reservoir) to be used with Lehi's secondary water system and to add recreational facilities to the Reservoir to be made available to the general public (the Project), and has entered into a Cooperative Agreement with District to accomplish the same; and

WHEREAS, Highland owns property southwest of the Dam as shown in the attached Exhibit A that needs parking and access to 1200 East; and

WHEREAS, Lehi needs to build a 42-inch irrigation pipeline from the Reservoir along the north side of Dry Creek to 1200 East Street to serve its secondary water system; and

WHEREAS, Lehi and Highland desire a trail along Dry Creek connecting 1200 East to the Murdock Canal Trail; and

WHEREAS, Lehi needs to improve 1200 East to meet current standards and better serve the public; and

WHEREAS, Autumn Ridge Farm LLC owns property along 1200 East needed for Lehi to make the 1200 East Street improvements; and

WHEREAS, the Cities desire to address their responsibilities and understandings regarding the Project, pipeline, trail, access, 1200 East Street, and the Cities' mutual boundary through the reservoir;

NOW, THEREFORE, subject to the recitals, terms, and conditions of this Agreement, the Parties agree as follows.

1. **Reservoir Operation and Maintenance:** Lehi shall be responsible for operating, maintaining the reservoir and the trail and dry ground around the Dry Creek Reservoir to

the wood fence on the east side, but not including the wood fence, which will be maintained by property owner. If signage is provided wherein the Districts and Utah Department of Natural Resources name appears, Lehi is not opposed to the District including Highland City name on the sign. If at any time a park entrance or usage fee is instituted, Highland residents will be treated the same as Lehi resident pertaining to entrance or usage fee for use of the Reservoir or Project area.

2. **City Boundaries:** Lehi and Highland agree to establish the center line, starting at middle of inlet to Reservoir and continuing through middle of Reservoir to the middle of Dam of existing outlet the length of the reservoir as the common boundary between the Cities, as shown on the attached map in Exhibit B. Lehi also agrees to establish their city boundary pertaining to newly acquired property from Autumn Ridge Farm LLC deeded property to Highland, to now have newly acquired Highland property be in Highland boundaries. It is understood that each City will need to hold public hearings on the issue and prepare resolutions and documentation for recording for the common boundary to be finalized.

3. **Deeding of Property**: In exchange for Lehi obtaining a warranty deed from Autumn Ridge Farm LLC in favor of Highland City for 1.46 acres for possible future use as a parking area for a Highland City park, Highland will deed 3.127 acres to Autumn Ridge Farm LLC.

4. **Easement for Pipeline, Trail, and Access Road**: Highland agrees to execute a 30-foot permanent non-exclusive easement (hereafter "Easement") and an adjacent 20-foot temporary construction easement in favor of Lehi with 20-foot temporary easement expiring December 31, 2021. Lehi agrees to execute a permanent non-exclusive easement in favor of Highland over Utah County parcel 41:672:0326(see Exhibit #A) Lehi will construct a 42-inch irrigation pipeline (hereafter "Pipe") from the Dam to 1200 East Street. The Pipe and 10-foot asphalt trail (Hereafter "10-foot Trail") will be built and paid for by Lehi. 10-foot Trail will be designed as to not hinder Highland building a 28-foot road, possible future parking area, road, utilities or other park amenities needed by Highland from 1200 East Street. Lehi will submit construction drawing as to placement of Pipe, Easement and 10-foot Trail to Highland engineer for review, with Highland signing in agreement of placement. Highland agrees to maintain 10-foot Trail after it is built by Lehi. Lehi agrees to build 10-foot Public Trail on top of Pipe within Easement, with 10-foot Trail being installed by December 31, 2021, with Highland thereafter owning the 10-Foot Trail. Lehi will limit its removal of Highland trees when constructing and installing Pipe and 10-foot Trail. Lehi is not opposed to granting Highland a road curb cut off of the paved road, from Reservoir access road going up to 3200 North, allowing Highland to access the south side of the Dam area, by the Murdock trail. Highland understands that it needs to be granted access over District property, wherein Highland will do with separate agreement with District.

5. **Cash Payment**: Lehi agrees to pay Highland four hundred thousand dollars ($400,000.00) at closing.

6. **Closing**: All documents and money shall be held at a mutually agreed upon title company until such time as all the property transfers are complete and satisfied. Upon closing, the deeds and property transfers shall be recorded at the county recorder's office.

7. **Interlocal Act Provisions**: The Cities agree that this Agreement does not create aninterlocal entity.

8. **Responsibility and Indemnification:** Lehi shall be responsible for the maintenance and upkeep of the features it installs at the Reservoir, including the trail surrounding the Reservoir, and Pipe, from Dam to 1200 East Street. Lehi shall indemnify and hold Highland harmless from any and all claims arising from Lehi's negligent, reckless, or intentional conduct.

9. **Emergency Response:** Even though the municipal boundary between the communities will be in the center of the reservoir, Lehi City shall be primarily responsible for providing emergency response services up to the wood fence on the east side of the reservoir.

10. **Binding Agreement:** This Agreement shall be binding upon the parties and may not be assigned without prior written approval of the other party.

11. **Captions:** The headings used in this Agreement are inserted for reference purposes only and shall not be deemed to define, limit, extend, describe, or affect in any way the meaning, scope, or interpretation of any of the terms or provisions of this Agreement or the intent hereof.

12. **Counterparts:** This Agreement may be signed in any number of counterparts with the same effect as if the signatures upon any counterpart were upon the same instrument. All signed counterparts shall be deemed to be one original.

13. **Severability:** The provisions of this Agreement are severable, and should any provision hereof be void, voidable, unenforceable, or invalid, such void, voidable, unenforceable, or invalid provision shall not affect the other provisions of this Agreement.

14. **Waiver or Breach:** Any waiver by any Party of any breach of any kind or character whatsoever by the other, whether such be directed or implied, shall not be construed as a continuing wavier of, or consent to, any subsequent breach of this Agreement.

15. **Amendment:** This Agreement may not be modified except by an instrument in writing signed by the Parties.

16. **Interpretation and Enforcement:** The laws of Utah shall govern interpretation of this Agreement. If any term of this Agreement is deemed unenforceable, the remainder of the Agreement shall stay in full force and effect. Whether or not suit is filed, if services of an attorney are required by any party to secure performance under this Agreement, the non-defaulting Party shall be entitled to reasonable attorney's fees and costs.

17. **Notice:** Any notice or other communication required or permitted to be given hereunder shall be deemed to have been received:

    a. Upon personal delivery or actual receipt thereof; or
    b. Within three (3) days after such notice is deposited in the United States mail, certified mail postage prepaid and addressed to the Parties at their respective addresses.

18. **Exhibits and Recitals:** The Recitals set forth above and all exhibits to this Agreement are incorporated herein to the same extent as if such items were set forth herein in their entirety within the body of the Agreement.

19. **Agreement:** This Agreement contains the entire agreement between the Parties and no statements, promises, or inducements made by any Party that are not contained in this written agreement shall be binding or valid.

20. **Performance:** Each Party agrees to undertake and perform all further acts that are reasonably necessary to carry out the intent and purposes of this Agreement at the request of the other Parties.

21. **Compliance:** The failure of any Party to insist upon strict compliance of any of the terms and conditions, or failure or delay by either party to exercise any rights or remedies provided in this Agreement, or by law, will not release another Party from any obligations arising under this Agreement.

22. **No Joint Venture:** This Agreement does not create any type of agency relationship, joint venture, or partnership between the Parties.

23. **Authority:** Each Party represents that it has the authority to enter into this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused these presents to be executed by their duly authorized officers as of the day and year first above written.

LEHI CITY

Attest:

Title: City Recorder
Date: 7/22/19

Title: Mayor
Date: July 22, 2019

HIGHLAND CITY

Attest:

Cindy M. Arnold

Title: City Recorder
Date: 07/22/2019

Title: Mayor
Date: 7/23/2019

APPROVED AS TO FORM

Ryan Wood, Lehi City Attorney

Highland City Attorney

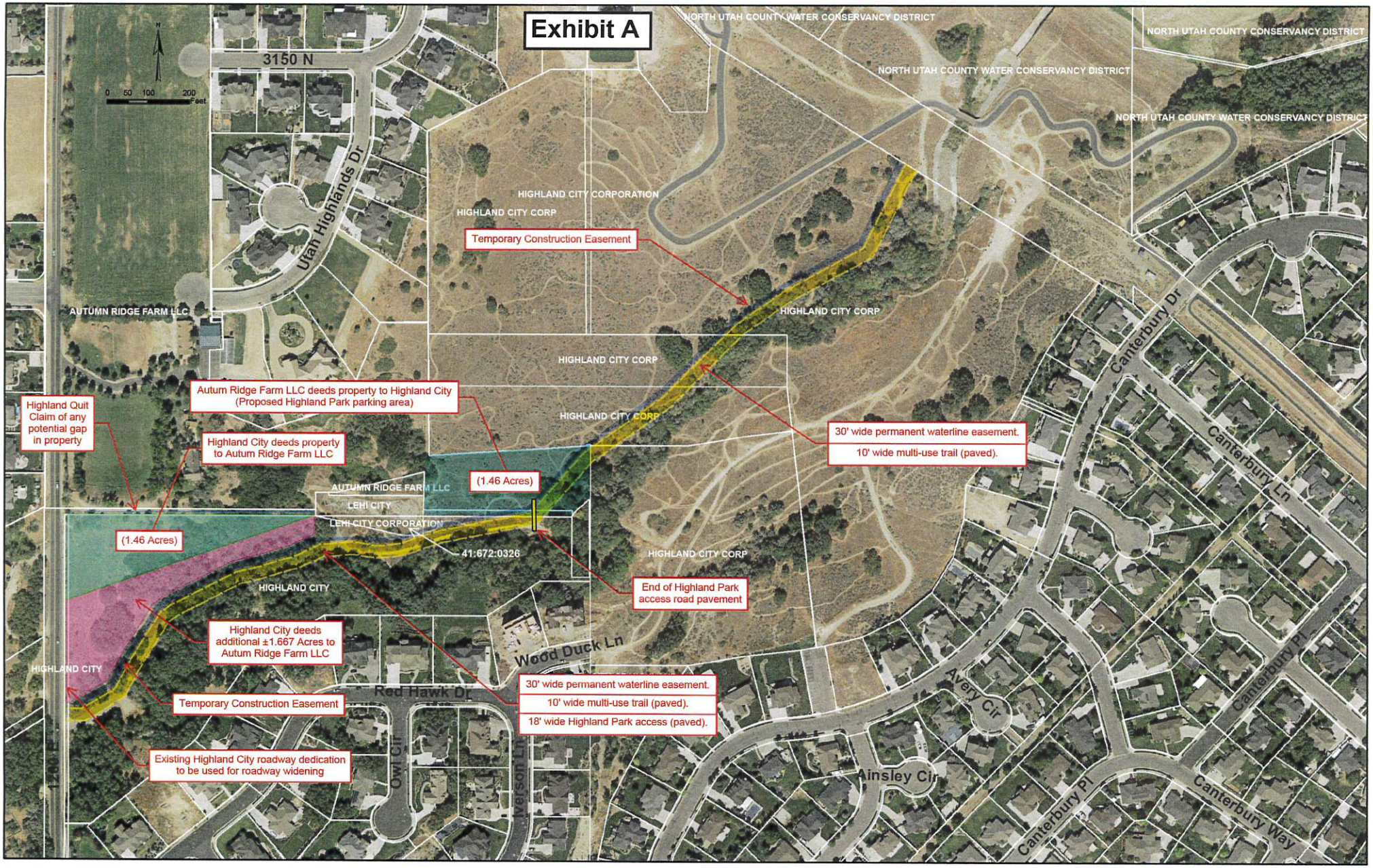


Exhibit A
3150 N
Utah Highlands Dr
0 50 100 200 Feet
NORTH UTAH COUNTY WATER CONSERVANCY DISTRICT
NORTH UTAH COUNTY CONSERVANCY DISTRICT
NORTH UTAH COUNTY WATER CONSERVANCY DISTRICT
NORTH UTAH COUNTY WATER CONSERVANCY DISTRICT
HIGHLAND CITY CORPORATION
HIGHLAND CITY CORP
Temporary Construction Easement
AUTUMN RIDGE FARM LLC
HIGHLAND CITY CORP
HIGHLAND CITY CORP
Autum Ridge Farm LLC deeds property to Highland City
(Proposed Highland Park parking area)
Highland Quit Claim of any potential gap in property
Highland City deeds property to Autum Ridge Farm LLC
HIGHLAND CITY CORP
30' wide permanent waterline easement.
10' wide multi-use trail (paved).
(1.46 Acres)
AUTUMN RIDGE FARM LLC
LEHI CITY
LEHI CITY CORPORATION
(1.46 Acres)
41:672:0326
HIGHLAND CITY CORP
End of Highland Park access road pavement
HIGHLAND CITY
Highland City deeds additional ±1,667 Acres to Autum Ridge Farm LLC
HIGHLAND CITY
Wood Duck Ln
30' wide permanent waterline easement.
10' wide multi-use trail (paved).
18' wide Highland Park access (paved).
Temporary Construction Easement
Red Hawk Dr
Existing Highland City roadway dedication to be used for roadway widening
Owl Cir
Iverson Ln
1200 E
Canterbury Dr
Canterbury Ln
Canterbury Pl
Avery Cir
Ainsley Cir
Canterbury Pl
Canterbury Way

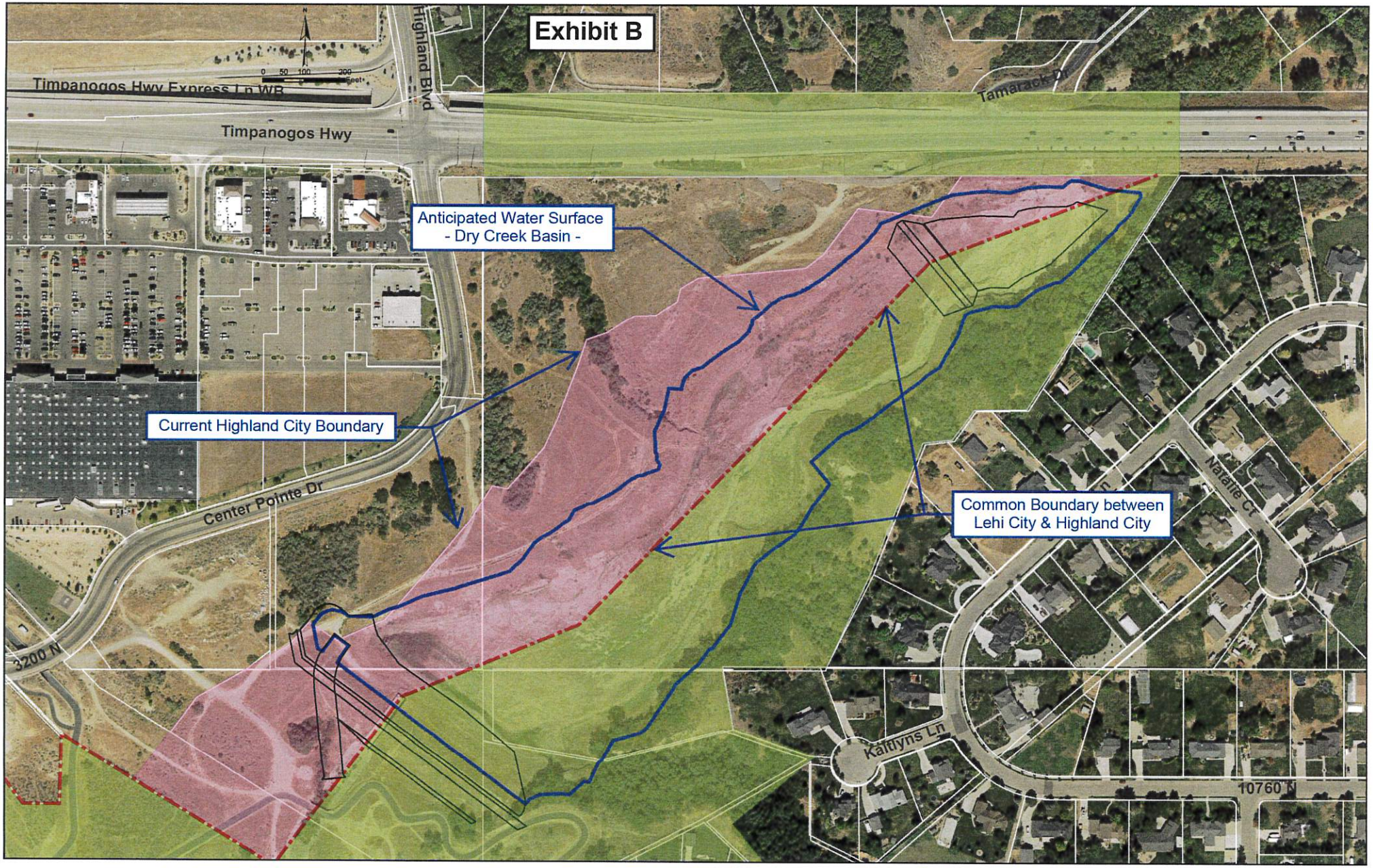


Exhibit B
Timpanogos Hwy Express Ln WB
Timpanogos Hwy
Highland Blvd
Tamarack Dr
Anticipated Water Surface
- Dry Creek Basin -
Current Highland City Boundary
Common Boundary between
Lehi City & Highland City
Center Pointe Dr
3200 N
Natalie Ct
Kaitlyns Ln
10760 N

AGENDA

HIGHLAND CITY

CITY COUNCIL AGENDA REPORT
ITEM #8a

DATE: February 21, 2023

TO: Honorable Mayor and Members of the City Council

FROM: Andy Spencer, City Engineer/Public Works Director

SUBJECT: **RESOLUTION:** Disposal of Public Property

TYPE: **GENERAL CITY MANAGEMENT**

PURPOSE:
The City Council will consider a resolution for the disposal of Personal Public Property.

STAFF RECOMMENDATION:
Staff recommends that the City Council take the appropriate action to declare items used by the Public Works department in facilitating public services that are no longer needed or useful as surplus; thereby, making them eligible for disposal.

PRIOR COUNCIL DIRECTION:
On March 15, 2022, Council approved the purchase of new playground equipment for Highland Glen Park. At that time, the City Council asked that staff salvage the old playground and offer it for sale.

BACKGROUND:
The Highland Glen playground equipment is 21 years old and has several broken elements to it. Staff has removed the equipment in anticipation of receiving the new playground equipment and would now like to now offer it to the public for sale.

In addition to the playground equipment, the Public Works department has the following equipment that is no longer used and that should be considered for surplus and available to the public for sale.

2004 Lastec Mower
Grounds Master 345 Mower
2008 Grasshopper Mower
Caddie Lane Lift Station Sewer Pump
Dry Creek Lift Station Sewer Pump

All items declared surplus will be disposed of according to Municipal Code 2.44.040. Pursuant to Municipal Code 2.44.040: Once the City Council approves the disposal of Personal Public Property a reasonable notice of at least 14 days prior to disposition shall be placed on the City Website. After the notice period, the City will then dispose of personal public property by means of auction, sealed bid, or other method designed to best

serve the interests of City residents. All items will be sold "as-is" and with no warranty, guarantee or representation of any kind expressed or implied as to the condition, utility, or usability of the item. All known deficiencies of the item will be disclosed as part of the listing information.

FISCAL IMPACT:

Payment for items declared surplus will be accounted as Miscellaneous Revenue and will be part included in the general fund balances at the end of FY23.

MOTION TO APPROVE:

I move that the City Council approve the surplus of items identified in the staff report and authorize the Resolution allowing for the appropriate disposition of these items in accordance with the Highland City Municipal Code.

ATTACHMENTS:

1. Resolution
2. Highland City Asset Disposal Sheet
3. Pictures of Equipment to be Declared Surplus.

ATTACHMENT #1:

A RESOLUTION OF HIGHLAND CITY, UTAH DECLARING SURPLUS PROPERTY FOR SELLING, CONVEYING OR DISPOSING

WHEREAS, the Highland City Council has been made aware of items that are no longer needed; and

WHEREAS, the Highland City Council has established a process for disposing of personal public property which is:

1. The City Administrator shall be responsible for the coordination and disposal of all personal public property; and

2. Each department head shall identify assets for disposal and complete an Asset Disposal sheet determining the market value of the asset taking into account the replacement cost and depreciation rate for the item; and

3. The City Administrator shall select the best disposal option; and

4. The City Council shall authorize by resolution the surplus and subsequent sale of all personal public property valued over $300; and

5. Notice shall be given to the public on the Highland City website after the items have been declared surplus and at least fourteen days prior to the disposition.

NOW, THEREFORE be it resolved by the Highland City Council that the following items are hereby declared surplus property and the City Council hereby authorizes the City Administrator to sell, convey or dispose of the equipment as listed below following City policy as set forth above:

Highland Glen Park Playground Equipment
2004 Lastec Mower
Grounds Master 345 Mower
2008 Grasshopper Mower
Caddie Lane Lift Station Sewer Pumps
Dry Creek Lift Station Sewer Pumps

This resolution shall take effect immediately upon passage.

PASSED AND ADOPTED by the Highland City Council this 21st day of February 2023.

HIGHLAND CITY, UTAH

_____

Kurt Ostler
Highland City Mayor

ATTEST:

_____

Stephannie Cottle
Highland City Recorder

COUNCIL MEMBER	YES	NO
Timothy A. Ball	☐	☐
Brittney P. Bills	☐	☐
Sarah D. Petersen	☐	☐
Kim Rodela	☐	☐

ATTACHMENT #2:

Asset Disposal Sheet
Surplus of City Assets

2002 Highland Glen Playground Equipment: Manufacturer – Game Time, Age unknown

Toro 345 Grounds Master Lawn Mower

2004 Lastec Mower

2008 Grasshopper Mower

Caddie Lane Lift Station Sewer Pump 300-gallon Gorman Rupp

Dry Creek Lift Station Sewer Pump 600-gallon Gorman Rupp

ATTACHMENT #3:

Highland Glen Playground

Equipment

Toro 345 Mower

2004 Lastec Mower

MX5
322D GRASSHOPPER
DIESEL
RMT
801-261-2100

2008 Grasshopper
GRASSHOPPER 322D
DIESEL
RMT
801-261-2100

DURAMAX

Caddie Lane Lift Station Pump

Dry Creek Lift Station Pump