HIGHLAND CITY

HIGHLAND CITY COUNCIL MINUTES

Tuesday, October 17, 2023

Approved January 16, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

YouTube Live: http://bit.ly/HC-youtube

Email comments prior to meeting: council@highlandcity.org

6:00 PM WORK SESSION – ROAD FUNDING

The meeting was called to order by Mayor Kurt Ostler as a work session at 6:05 pm. The meeting agenda was posted on the *Utah State Public Meeting Website* at least 24 hours prior to the meeting.

PRESIDING: Mayor Kurt Ostler

COUNCIL MEMBERS PRESENT: Brittney P. Bills, Ron Campbell, Jon Lefrandt, Kim Rodela (virtually), Scott L. Smith

CITY STAFF PRESENT: City Administrator Erin Wells, City Recorder Stephannie Cottle, City Engineer/Public Works Director Andy Spencer, Finance Director Tyler Bahr, Streets & Storm Drain Superintendent Ty Christensen, Streets & Storm Drain Operator II Hadley Hutchings, Streets & Storm Drain Operator Brad Herzog

OTHERS PRESENT: Jon Hart, Liz Rice

Mayor Ostler discussed the purpose of the City's road fee, which is $18.50 per month. He invited City Administrator Wells to make a presentation to the Council regarding this matter.

Ms. Wells introduced the City's "Roads Team", which includes Ty Christensen, Streets and Storm Drain Superintendent; Hadley Hutchings, Streets and Storm Drain Operator II; and Brad Herzog, Streets and Storm Drain Operator II. Mayor Ostler noted the goals of this discussion are to get direction from the Council regarding a spending policy for the transportation fee revenue and a Fiscal Year (FY) mid-year budget amendment to catch up from previous years. In the future, Administration also needs direction on the use of transportation fee revenue and moving toward implementing the traffic calming manual.

Finance Director Bahr presented road funding sources in FY2024: Grants and Impact Fees ($0 in FY2024), Road Fee ($1.1 million), B&C Road Funds ($900,000), County Options ($500,000), and General Fund ($300,000). The total funding available is $2.8 million. The County options include new sales tax approved by Utah County and Highland will begin seeing this revenue near the end of FY24. Road funding uses identified by Administration for FY24 include reconstruction and repair projects ($1 million), maintenance ($470,000), operations and snow removal ($1.02 million), and sidewalks/trails ($310,000). He then provided a breakdown of County-option spending:

- Fourth-quarter cent sales tax ~$375,000
  - Maintenance projects NOT capital
  - $165,000 Streets
  - $135,000 Trails
  - $75,000 Sidewalk
- New County-wide sales tax starting in March 2024
  - ~ $125,000 annual
  - Will need direction for next FY spending

City Engineer/Public Works Director Spencer then presented sidewalk spending information for the last three years and plans for the future:

- Last Three Years
  - Canterbury neighborhood – saw cutting of high spots
  - Various fixes throughout the City
- Improvements Moving Forward
  - Struggles with consistent contractors
  - Policy on trees impacting sidewalks

Council Member Bills asked if the City's trails must be compliant with the Americans with Disabilities Act (ADA). Mr. Spencer stated that curb cuts are placed at locations where someone may be crossing the street from a trail, but there is not a requirement for all trails to be ADA compliant. However, it is a good goal to achieve ADA compliance whenever possible.

Council Member Smith stated that the Murdock Canal Trail is asphalt; if concrete sidewalks are so expensive to maintain, he wondered why the City would not move towards asphalt sidewalks. Mr. Spencer stated that over the long term, concrete is cheaper to maintain. Trees can cause extensive damage to asphalt, and there are often trees next to sidewalks and trails. He discussed various sidewalk and trail projects and indicated a 75-year sidewalk is cheaper in concrete than in asphalt. When preventative maintenance can be completed, the lifespan of a sidewalk can be extended, but that must be adequately funded. Mr. Spencer then provided a detailed list of trail projects from FY23, noting the total expended was $257,839. He also provided photos of some of the completed trail projects.

Council Member Campbell asked if there is a problem with houses being very close to high power lines; he asked if that is an issue that has been studied. Mr. Spencer stated that the areas around high-power lines in Highland City have been developed for the most part. The powerlines predate the home development.

Mr. Spencer then discussed FY24 road expenses incurred:

- Capital - $1.47 million
  - Major Roads Maintenance $470,000
  - Road Fee $1 million
- Maintenance, Equipment, and Operations
  - $1.02 million
  - New snowplow & salt
  - Potholes, signage, paint, etc.
  - Personnel
- Expenses Incurred or Encumbered
  - Mountain Ridge Park $ 195,825
  - Ole Bish Lane $253,740
  - 11830 cul-de-sac $ 75,319

- Micro-surfacing (Canal and 6800 West) $ 225,304
- 10400 North Reconstruction $265,298
- Highland Hills Trail Extension $ 20,533
- Temporary Speed Tables $ 34,644
- Total $ 1,070,663

There was brief discussion about the number and location of temporary speed tables included in the amount listed by Mr. Spencer, after which he noted the remaining funding in FY24 is approximately $400,000.

Mr. Bahr then facilitated discussion among the Council and Administration regarding a 22-month road funding cycle; target spending is $1.5 million per construction year: $750,000 from each Fiscal Year in the 22-month cycle. Administration needs Council to understand that a road improvement cycle will cross fiscal years.

Ms. Wells presented a map illustrating the timing of road treatments throughout the City dating back to 2017; she identified projects yet to be completed and noted that there is a backlog due to the fact that the City put a hold on the road fee revenues during the Pleasant Grove court case. Administration is asking for direction from the Council on a budget adjustment in FY24 of approximately $500,000 to make up for that delay. Also included in the budget adjustment could be:

- Road Capital Fund Balance FY23 Estimate ~ $850,000
- Road Fee Fund Balance FY23 Estimate ~ $500,000
- Should maintain $750,000 between the two
    - Finish current construction year contracts if something happens to road fee funding

Future conversations and decisions relating to the road fee include:

- The fee sunsets in 2027 without Council extension
- Legislative Update
- Update the Road Treatment Schedule
    - Add seal coat plans to reconstructed roads?
    - Adjust citizen expectations to maintain borderline roads we are currently reconstructing?
    - Plan for future treatment cycles
- City needs to be more proactive in communicating progress to residents
- Funding source?
    - Road fee
    - General Fund
    - B&C funds
    - County option
        - Additional $125,000 FY25

High level discussion among the Council and Administration centered on plans for completion of the light blue road projects included on Ms. Wells' map; the number of housing units that pay the monthly road fee; and any plans to increase the road fee in the future.

Ms. Wells concluded by noting that the City has obtained preliminary crack seal bids from three contractors; the lowest bid is Morgan Pavement at $49,800 and they would like to get started as soon as possible. She is looking for a preliminary 'head nod' from the Council to allow them to proceed and she will bring formal approval of the Council at the next business meeting. The Mayor and Council offered their support for Morgan Pavement proceeding with the crack sealing work in advance of the bid being formally awarded.

Work Session adjourned at 6:57 pm.

7:00 PM REGULAR SESSION

Call to Order – Mayor Kurt Ostler
Invocation – Council Member Ron Campbell
Pledge of Allegiance – Council Member Jon Lefrandt

The meeting was called to order by Mayor Kurt Ostler as a regular session at 7:05 pm. The meeting agenda was posted on the *Utah State Public Meeting Website* at least 24 hours prior to the meeting. The prayer was offered by Council Member Ron Campbell and those in attendance were led in the Pledge of Allegiance by Council Member Jon Lefrandt.

PRESIDING:	Mayor Kurt Ostler
COUNCIL MEMBERS PRESENT:	Brittney P. Bills, Ron Campbell, Jon Lefrandt, Kim Rodela, Scott L. Smith
CITY STAFF PRESENT:	City Administrator Erin Wells, Assistant City Administrator/Community Development Director Jay Baughman, City Recorder Stephannie Cottle, Finance Director Tyler Bahr, City Engineer/Public Works Director Andy Spencer, Communications Specialist Brooklyn Wild, Police Chief Brian Gwilliam, Fire Chief Brian Patten
OTHERS PRESENT:	Jon Hart, Jeff Eaves, Sabina O'Hearn, Natalie Ball, Liz Rice, Sherry Kramer, Helene Pockrus, Kelli Campbell, Doug Cortney, Wesley Warren, Dennis & Marsha Anderson, Jenelle Cox, Bruce Smith, Jen Ashcraft

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Jeff Eaves addressed the issue of the alcohol law update, which is listed on tonight's agenda; he is against any changes to the ordinance. He referenced a study of alcohol related deaths and disease from 1990 to 2016 and indicated the findings were that alcohol use – regardless of the amount – leads to health loss across populations. Although there are some protective effects of alcohol related to heart disease and diabetes, these effects were offset when overall health risks were considered, especially due to the association between alcohol consumption and the risk of cancer, injuries, and communicable diseases. The results point to the need to revisit alcohol control policies and programs and consider recommendations for abstention. Results showed that the safest level of drinking was zero, though this is in conflict with most health guidelines, which dispel health benefits associated with consuming up to two drinks per day. Alcohol use contributes to health loss and extracts a toll across a lifespan, particularly among men. Policies that focus on reducing population level consumption will be mostly effective in reducing health loss. Mr. Eaves concluded that the overall benefit of allowing restaurants in Highland to serve alcohol is a net negative; the only people that will benefit are the developers. Highland was settled in 1870 and incorporated in 1977 and it is great because of the policies that were implemented by the leaders of that time. Often, governing bodies make policy changes with unintended consequences, and he believes changing the City's alcohol law will have long term impacts on this community. The Police Chief stated in the last meeting that the only establishment that serves alcohol in Highland is the country club, but in order to become a member of the country club, someone must pay $50,000, plus $8,000 per year thereafter. Mayor Ostler noted he has previously visited with Mr. Eaves and asked him to send the data he cited with the commitment that he will email it to the entire Council.

Jen Ashcraft stated she is supportive of the alcohol amendment in order for the Highland Mains project to proceed. She stated there have been five different cottage meetings over the past week, with the Mayor and Council Members Rodela, Campbell, LeFrandt, and Bills attending to discuss the issue. She stated she would have organized more meetings if she would have thought that this amendment would not pass. She stated that it seems ridiculous to her but given the manner in which the issue has been communicated to the public, it is no wonder there is so much fear and opposition to it. She feels that this messaging will skew the survey and cause people to vote against the matter because they do not understand what they are choosing between. In her many conversations with residents about the survey, she has found many people think they are choosing between alcohol in Highland versus no alcohol in Highland. This is completely false, but is due to misinformation being spread. The truth is that there is already alcohol in Highland; Alpine Country Club has a full bar and if a restaurant chooses to open in a retail space in the Macey's shopping center, they can serve wine and mixed alcoholic drinks. The area where Highland Mains is to be built does not have the same zoning as the Macey's shopping center and that is the issue at hand – a zone text amendment. She stated she understands there is a discussion of changing the existing law to include beer sales and she feels that could have been an easy discussion and vote of the Council, but now many residents are worked up about the issue and it has become a hot topic. Another piece of unfortunate misinformation is that this is a choice between developing the Highland Mains project versus no development in that space. This is also incorrect and regardless of the decision made, the space will be developed. The question is what kind of development the residents want to see in the space. She asked if they want more fast-food strip malls like currently exist, with terrible parking and bad food. If the focus is health, the food served at fast food restaurants is bad for people's diet. She asked that the Council vote in favor of the requested amendment to change the existing City Code, which already allows wine and mixed drinks, to include beer. She also asked that the zoning of the proposed Highland Mains property be changed so that the City can have somewhere nice to gather. She strongly encouraged the entire Council to consider the aesthetic and high class of Highland and build the little remaining retail space available with that in mind; residents want a gem that will be a crown center of the City and something that will distinguish the City from others.

Bruce Smith stated he is a Vietnam Veteran, and he was pleased that the meeting was opened with the Pledge of Allegiance and a prayer. He then asked three questions about the alcohol issue; first was why the survey was sent; it is his assumption that it was sent to gauge the public's interest in keeping or overturning the amendment. He then noted that he assumes the ultimate decision makers are the City Council and he received affirmation of that assumption. He stated that his third point was that the survey will gauge interest from the public and as representatives of the people answering the survey, he asked if it would be fair to assume that the Council will abide by the wishes of the people. He stated that if the survey indicates the majority of the public do not want the alcohol law changed, he hopes the Council will abide by those wishes. He stated he is very opposed to changing the alcohol law and he hopes the Council will honor those that provide their input.

Wesley Warren stated that despite being in favor of the proposed change to the City's alcohol laws, he also agrees with the health statistics provided by Mr. Eaves. He stated that is why he does not drink often. He stated he will also provide some data, which he will include in an email to the Mayor and Council following the meeting. He stated that of much greater concern health-wise are other substances, such as sugar, fat, and salt, all of which are readily available in great quantities at restaurants in Highland. He stated that he came across the idea that dry cities are perceived as being safer than wet cities; however, he found the opposite is true and he read from a study regarding the fact that more alcohol related crimes and incidents, as well as binge drinking, happen more often (nearly triple) in dry cities versus wet cities. There are a couple of reasons for this, including the fact that on-premise consumption promotes responsible drinking. It is very difficult to become inebriated at a restaurant. He concluded he appreciates the thought the Council has put into this matter.

Marsha Anderson stated that she is opposed to changing the alcohol law; if the Highland Mains area is going to be such a beautiful area, she is not sure why a restaurant would not want to locate there without the ability to sell alcohol. She stated there will be increased traffic in the area, which is already accident prone, and more revenue will be brought in through taxes, but private property taxes will not be reduced in a way that will benefit the existing residents of the City.

Natalie Ball stated she is tired of fighting in the community, and she is upset that this ‘community war’ was started by a developer. She asked if the City could close whatever loophole allowed a developer to come forward and present this plan to the Council without any input from the residents, which led to a holy war that has lasted for the past few months. She stated that the focus is building a place where the community can gather, but the topic has divided the community. The City’s community center should be public spaces and parks and actual City-owned property, not a private development. To represent that a developer is going to create something that belongs to the community is false; it belongs to them, and they do not live in this community. She is frustrated that someone who does not live in the community was allowed to come forward, pay a fee, and put this question to the Council that was never put before the residents. She asked the Council to consider how they can prevent something similar happening in the future. Highland is a beautiful, unique community and there is nothing else like it in the Valley; if it is going to be converted to something like Lehi, she is not sure where she is going to live.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature or have been previously studied by the City Council. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. Approval of Meeting Minutes *General City Management*
Stephannie Cottle, City Recorder
Regular City Council Meeting – September 5, 2023

b. Board Appointments *General City Management*
Mayor Kurt Ostler
The City Council will consider the Mayor’s request to appoint Ron Campbell to serve on the Parks, Trails, and Tree Commission and Jon Lefrandt to serve on the Highland City Arts Council.

Council Member Scott L. Smith MOVED that the City Council approve consent item 2a, the approval of meeting minutes from September 5, 2023 and 2b, appointment of Ron Campbell to serve on the Parks, Trails, and Trees Commission and Jon Lefrandt to serve on the Highland City Arts Council.

Council Member Brittney P. Bills SECONDED the motion.

The vote was recorded as follows:

Council Member Brittney P. Bills	*Yes*
Council Member Ron Campbell	*Yes*
Council Member Jon Lefrandt	*Yes*
Council Member Kim Rodela	*Yes*
Council Member Scott L. Smith	*Yes*

The motion passed 5:0.

3. ACTION: BID AWARD - CONSTRUCTION OF 6000 W PI CONNECTION TO PROVO RIVER AQUADUCT (PRA) *General City Management*

Andy Spencer, City Engineer/Public Works Director

The Council will consider awarding a contract with COP Construction for a connection to the Provo River Aqueduct (Murdock Canal).

City Engineer/Public Works Director Spencer explained staff is currently working to prepare plans to bid the full scope of the pump station project this winter with anticipation of construction in spring and early summer. While those plans are being finalized, staff would like to move ahead with a portion of the project including the connection to the Provo River Aqueduct (PRA) as it is imperative that the connection be done in the winter while the pipe is not in use. Once this connection is made, work associated with the full project scope can take place in the spring. Lindon City recently awarded a construction contract to COP Construction for a similar connection to the PRA. COP has agreed to make a connection for Highland City concurrent with the Lindon City work. Their bid for this work was $158,807. To ensure competitive pricing, a second bid was solicited from VanCon which came in at $159,116. The cost of this work by COP Construction is $158,807 plus 10 percent contingency = $174,688. The City Council approved funding in the FY24 budget for PI Capital Expenses (53-40-60) for the construction of the 6000 West Pump Station. This will be considered an appurtenant contract to that work and funded from this account. Staff recommends award of the contract to COP Construction.

Council Member Smith asked what the building will look like that will eventually be built in this area. Mr. Spencer stated it will look very similar to the building located in Ridgeview along 4800 West; it will be paved inside the fence and landscaped outside the fence and the fence will be black chain link.

Mayor Ostler asked if the pump will be connected directly to the City's pressurized irrigation (PI) system, to which Mr. Spencer answered yes. Mayor Ostler stated that the City originally purchased another property for this pump, but a more ideal location was found. He asked what will become of the other piece of property. Mr. Spencer stated that the other property may be more difficult to use, and it may be appropriate to declare it as surplus.

Council Member Smith asked if the pump station will pull water from the canal. Mr. Spencer answered yes; it comes from the pipe at a lower pressure and will be pumped to a higher pressure to lift water into the ponds and enter the system to provide adequate PI pressure. The City already owns allocated shares of water in that canal/pipe.

Council Member Brittney P. Bills MOVED that the City Council APPROVE a contract with COP Construction for the 20" turnout connection on the Provo River Aqueduct in an amount up to $174,688 and AUTHORIZE the City Administrator to sign the contract documents.

Council Member Scott L. Smith SECONDED the motion.

The vote was recorded as follows:

Council Member Brittney P. Bills	*Yes*
Council Member Ron Campbell	*Yes*
Council Member Jon Lefrandt	*Yes*
Council Member Kim Rodela	*Yes*
Council Member Scott L. Smith	*Yes*

The motion passed 5:0.

4. ACTION: BUILDING USE POLICY UPDATE *General City Management*

Jay Baughman, Assistant City Administrator / Community Development Director

The City Council will discuss draft updates to the City's Building Use Policy in order to align the policy with necessary changes in practice. The Council will take appropriate action.

Assistant City Administrator/Community Development Director Baughman explained Highland City has a Building Use Policy (the Policy) that regulates the use of City buildings that are available to be rented by the public for non-commercial use. As circumstances, policies, uses and technology have changed, it is necessary that the Policy be updated to conform with changes in:

- Use priority – Priorities have been simplified based on current practice and practical feasibility.
- City financial policies – Current Highland City financial policies (per state regulation) require that once a check is received, it must be deposited in a timely manner. Previous practice was to simply hold the check and only cash it if the deposit was not to be refunded.
    - Information is also provided that explains the City's use and storage of credit card information.
    - The Policy also now references the City Fee Schedule for the rental deposit amount, rather than having the amount listed in the Policy itself. This is so that the Policy does not have to be changed if the rental deposit fee amount changes.
- Legal requirements – Some language has been inserted to protect the City from potential legal liability.
- Wireless internet availability – The Highland Community Center has recently had a wireless internet system installed. A section has been inserted in the Policy to discuss the City's limitations and liabilities related to that service.
- Readability – General changes have also been made to the document for clarity in language and correctness in grammar.

Staff recommend approving the proposed changes to the Highland City Building Use Policy.

Council Member Smith stated he has a few concerns; he knows that there are plans to renovate or update the Community Center, but it is concerned about trying to rent the Center out when it looks like does. He would prefer to wait until the Center is improved before considering rental. He would also like to see the fee structure brought back to the Council; he does not think a renter should be paying such a high deposit when the building is in disrepair. He also would like to know who the building supervisor will be that will govern the use of the Center. Mr. Baughman stated the building supervisor is Shellee Bond. Ms. Wells stated that the intention of the policy was to govern the manner in which the building is used when it is rented. The City is working on scheduling the paint and carpet at the Center. She stated the Council can delay action on the policy until that is done, but many of the issues addressed by policy do not relate to the current condition of the Center. Council Member Campbell agreed with some of what Council Member Smith has said, but there are some parts of the policy that must be addressed in order to facilitate rental of the Center. He asked how the building deposit is determined. Mr. Baughman stated it is $150. Ms. Wells stated if a resident rents the building with a credit card, they will not be charged a deposit. However, if they choose not to use a credit card and use a check or cash, that will be refunded to them following their use of the Center. They can also document any damage at the Center prior to their use of the facility. Council Member Campbell stated he would encourage the City to create a form that allows a user to communicate damage they see at the Center before renting it.

High level discussion among the Council and staff centered on the rental process that will be employed by staff if the policy is approved; why the Community Center rental policy will differ from the rental policies of other City facilities; why non-residents would be charged the same fee as a resident for rental of the Community Center; and the use of the Community Center by the Timpanogos Symphony. Mayor Ostler asked the Council if they are comfortable voting on the use policy tonight or if they would prefer to table it and ask staff to make further revisions. The majority of the Council communicated they would like the building improved before the use policy is approved; they ultimately concluded to ask for more information about the timeline of the improvements and a change in the fee schedule to differentiate between residents and non-residents. They also asked that staff provide information on historical rentals of the facility to determine what category certain organizations that typically rent the Center would fall under in the priority use section of the policy.

Council Member Brittney P. Bills MOVED that the City Council CONTINUE the item regarding the Highland City Building Use Policy.

Council Member Scott L. Smith SECONDED the motion.

The vote was recorded as follows:

Council Member Brittney P. Bills	*Yes*
Council Member Ron Campbell	*Yes*
Council Member Jon Lefrandt	*Yes*
Council Member Kim Rodela	*Yes*
Council Member Scott L. Smith	*Yes*

The motion passed 5:0.

5. MAYOR/COUNCIL AND STAFF COMMUNICATION ITEMS

The City Council may discuss and receive updates on City events, projects, and issues from the Mayor, City Council members, and city staff. Topics discussed will be informational only. No final action will be taken on communication items.

b. **Alcohol Law Update** – *Erin Wells, City Administrator*

City Administrator Wells used the aid of a PowerPoint presentation to provide the alcohol law update. At present, 3,093 surveys have been completed: 2,526 online and 567 physical. There are approximately 5,000 homes in Highland and an adult population of approximately 12,040, so the number of surveys completed equates to 62 percent and 26 percent respectively. She compared this to previous voter turnout and surveys, indicating that the current survey triples the previous highest number of surveys completed on a City issue. The survey closes Friday, October 20, but can be included in their utility bill to return to the City as long as it is postmarked by October 20. The candidate debate is scheduled for October 26, and she asked if the Council would like to release the results before the debate. She discussed the pros and cons of doing so:

- Pro's
  - Timely and relevant information available for candidates and residents
- Con's
  - EXTREMELY limited turnaround time
    - Will not know if it's really feasible until Monday, October 23
      - Surveys delivered over the weekend
  - Recommend a special meeting to present results on Wednesday, October 25
  - Information would only be available 24 hours in advance of debate

The Council engaged in philosophical discussion and debate regarding whether to release the results prior to the candidate debate; there was a focus on the need to ensure a focus on other topics at the debate; who will be moderating the debate; and whether all Council Members would be able to attend a special meeting prior to the debate to review the results. The Mayor and Council ultimately concluded not to release the survey results prior to the debate, but to wait to release the results during the November 7 business meeting. They also indicated that they do not want the results included in the packet for the November 7 meeting and that they would like to allow public comments during the specific discussion of the item on November 7.

Mayor Ostler stressed that he and the Council are not aware of the current results of the survey; the only person who does know the current results is Ms. Wells, but she has not been sharing updates with the Mayor and Council.

a. **Alpine Highway Fence** – *Mayor Kurt Ostler*

City Administrator Wells used the aid of a PowerPoint to provide background information about the Alpine Highway Fence; she presented a map to illustrate the length of the fence, which is approximately 4,700 feet in length and impacts 31 homes. She also presented the theme wall design that has been adopted. The residents and the City both solicited bids for replacement of the fence; it was approximately $400,000 and it covers a concrete fence for all 31 units. Council Member Smith clarified the bid is actually closer to $450,000. Ms. Wells then noted staff's understanding of the options being discussed and considered by the Council include a grant process for partial reimbursement to residents who replace the fence or repair of existing fence. Staff's recommendations relative these options include:

- Replacement Option
  - Create time and budgetary boundaries
  - Homeowner responsible for their landscaping
  - Land survey required
  - Fence permit required
- Either Option
  - Work is contracted out
    - Identify funding source
  - Acknowledge it's the homeowners fence moving forward
  - Decide if a unified theme wall is desired moving forward

The Mayor and Ms. Wells facilitated discussion among the Council regarding the questions included in Ms. Wells' presentation; prioritization of outstanding projects in the City and the need to rank this project as a priority in order to allocate funding to it; how a grant program would be funded; how to 'do right' by residents who have been given wrong information by the City over the past several years; options that can be offered to residents with the Alpine Highway Fence on their property; the fact that just 10 of the 31 homeowners want to replace the fence.

Mayor Ostler asked the Council if they would like to personally contact all 31 homeowners before proceeding with an action to allocate funding for beautification/repair/replacement of the fence. Ms. Wells added another option would be for the City to obtain a bid for repair of the fence, rather than replacement. Council Member Campbell stated that he would only support repair if it included evaluation of the concrete pillars to determine they are stable and sturdy.

b. **Mountain Ridge Park** – *Andy Spencer, City Engineer/Public Works Director*

City Engineer/Public Works Director Spencer stated that work is underway to install the all-abilities rubber surface at the Park, as well as the pickleball courts, and he provided each Council Member with a sample of the material. He asked if the Council would like to partially open the Park once the surface is fully installed. Grass will be laid by mid-November, weather depending.

Council Member Smith stated he would like to have the park substantially complete before opening it; he would like to have a ribbon cutting as well. He indicated that it would be wise to make another push for donations before the end of the year because people will be aware of what kinds of donations they can make for tax purposes. Mayor Ostler agreed; he would like to brainstorm about the additional amenities/landscaping to be included at the park for which the City may need funding.

The Council agreed to hold off on opening the park and also encouraged the installation of the fence to prevent damage of the improvements. Mayor Ostler invited the Council to tour the park at noon this Thursday.

d. **Cemetery Maintenance Building** – *Erin Wells, City Administrator & Andy Spencer, City Engineer/Public Works Director*

City Engineer/Public Works Director Spencer presented information about the cemetery maintenance building; the original plan was to build a metal building with a concrete floor; the bid for the building was $67,294 not including a contingency. The Council requested that the staff obtain bids for a CMU block building to match other buildings at City facilities. Staff has obtained a bid and the cost for a 42 by 46-foot building is $260,000 plus $10,000 in design costs and $27,000 in contingency, for a total of $300,000. This is for the shell only and does not include a concrete floor.

City Administrator Wells provided information about the Cemetery Perpetual Care Fund:

- Perpetual Care Fund separate from General Fund
- Still "paying back" the General Fund for capital costs for land purchase and improvements
  - FY24 payback is net revenue from FY23
- Unexpected decrease in plot sales in FY23
  - COVID spike in previous years
  - Need to decrease transfer by $38,000
    - Decreased revenue to the General Fund
  - Any unbudgeted spending will further decrease transfer to the General Fund

She also offered further considerations:

- Building Budget - $48,000
- FY 2025 – Estimated Cemetery Fund payback to General Fund
- Other potential current uses of General Fund reserves
  - Mountain Ridge Park completion
  - Alpine Highway Fence
- Potential future expansion of the cemetery
  - Funding for land purchase
  - Right location for the permanent building?

The Council engaged in high level discussion about potential changes to the City cemetery that could increase public interest in and support of the cemetery; they also debated whether a permanent building in this location is appropriate at this time. They ultimately concluded to support the metal building option for the time being, but as additional funding is available to the City in the next five years, the Council could build the more permanent building. They supported softer, earthtone colors that are easily accessible in the event that repairs/replacement of any of the metal panels are needed.

e. **PI Long Term Financial Obligations** – *Tyler Bahr, Finance Director & Andy Spencer, City Engineer/Public Works Director*

Finance Director Bahr used the aid of a PowerPoint presentation to discuss the City's long term financial Pressurized Irrigation (PI) debt obligations; total remaining payments, including interest, is $1,498,855. The remaining principal is $1,300,823. Payoff is estimated in 2035. City Engineer/Public Works Director Spencer discussed the canal burial costs and noted developers have two options when dedicating shares to the City:

- Option 1: developer only gets 90 percent credit for water and the City gets the 10 percent extra water;
- Option 2: Developer gets full credit for water; developer pays approximately $1,000 per acre foot.

Mr. Spencer stated he prefers option one because the City gets extra water at a discounted rate. He also discussed the City's current practices:

- Current practice for developers dedicating shares with enclosure debt encumbrances:
  - Allow developer to bring in 10% extra water
    - OR
  - Allow developer to give City cash to pay off the encumbrance.
    - Water groups do not take early payment, so extra money goes into PI fund
  - Either way, additional long term liabilities will be added to the City's balance sheet as there is very limited water available that is not encumbered; these new liabilities will also be satisfied in FY2035

- Would Council like to see changes in practice?

The Mayor and Council discussed the options; they preferred option one, but indicated they would leave option two available to developers who are struggling to get enough water to dedicate for a development.

f. **Lehi/DR Horton Future Development** – *Andy Spencer, City Engineer/Public Works Director*

City Engineer/Public Works Director Spencer stated in 2021, the City entered into an agreement with Lehi City and DR Horton for property located at the east corner of 11800 North and Highland Boulevard. The agreement set the density for the development and cost sharing for improvements:

- Highland pays for 1/3 of 11800/Highland Blvd intersection treatment.
- Highland pays for 1/2 of center median costs
- Trail update – adjacent property owner decided against corridor.
- Lehi pays 1/2 cost of maintenance.

He provided DR Horton's latest plan relative to Highland Boulevard; it shows a middle island, an additional access that was not part of the earlier discussions of the project, a runaway truck ramp, future traffic signal at Grant Boulevard, and improvements at SR-92.

The Council discussed the history of the negotiations of this agreement, after which they engaged in discussion with Mr. Spencer regarding the certain improvements on Highland Boulevard that they can support; this included discussion of the recommendations of the traffic calming toolbox for the area; pros and cons of traffic signals along the road; and widening the road to benefit Lehi at Highland's expense. The Council offered support for roundabouts and other traffic calming measures on the road. They were also supportive of median islands on the road. They indicated they are opposed to the additional access that was not included in the original plans. They debated the runaway truck ramp and Mr. Spencer noted that it may be needed as the area becomes busier with heavier traffic. A runaway truck ramp is expensive, and the City would be paying the greater portion of the cost for this element. Chief Patten offered input on the runaway truck ramp; they can be effective in certain circumstances, especially in terrain like 11800 North.

The Council discussed funding options, including grants, for the improvements recommended by DR Horton. Mr. Spencer stated they are waiting for direction from Highland City in order to adjust their preliminary plat to be submitted to Lehi for land use. They want to begin constructing roads early in 2024. The Council stated they want to explore the issues presented tonight further before providing a definitive response to DR Horton; they desired additional time to discuss the future traffic signals, roundabouts, signals, and appropriate traffic calming measures. Mr. Spencer asked the Council to reach out to him with additional input if they have it.

g. **TSSD Water Re-Use Update** – *Andy Spencer, City Engineer/Public Works Director*

City Administrator Wells explained that this Thursday, the TSSD Board will take a vote on their rate increase, which would become effective in January 2024 if approved. Highland City is a passthrough entity for the collection of the rates. City Engineer/Public Works Director Spencer stated that there will be interlocal agreement coming before the Council soon regarding the rates and a potential future water exchange with American Fork.

h. **Open Positions**

City Administrator Wells stated the following positions are currently open:

- Permit Tech

- Staff Engineer
- Finance Director
- Seasonal Parks Worker
- Planner
- Library Page

The City will be posting for a Planner position and Library Page.

Council Member Smith asked Mr. Bahr where he is going. Mr. Bahr answered the Salt Lake City Public Library system, which manages seven to eight branches with an approximate total budget of approximately $38 million. He stated it has been great working for Highland and he appreciated this opportunity. Auditors will be at Highland on Monday to begin the annual audit.

i. Budget and Bids for Community Center

City Administrator Wells reported the budget for improvements at the Community Cetner is $6,000:

- Council appropriations FY22. Now in General Fund Reserves
- Bids
- Paint - $2,050
  - Working on scheduling
- Carpet - $11,818
  - To be completed after painting
  - Additional funding: General Fund reserves, FY24 Council appropriations, Building maintenance

j. Future Meetings/Events

- October 24, Planning Commission Meeting, 7:00 pm, City Hall
- October 26, Candidate Debate, 7:00 pm, City Hall
- October 30, Trick or Treat Street, 5:00 pm, Splash Pad
- November 7, City Council Meeting, 7:00 pm, City Hall
- November 8, Lone Peak Public Safety District Meeting, 7:30 am, City Hall
- November 18, Tree Lighting Ceremony, 6:00 pm, Heritage Park
- November 21, Election Day, 7:00 am to 8:00 pm, Voting Center at City Hall
- December 5, City Council Meeting, 7:00 pm, City Hall

6. CLOSED SESSION

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT

Council Member Ron Campbell MOVED to adjourn the regular meeting and Council Member Scott L. Smith SECONDED the motion. All voted in favor and the motion passed unanimously.

The meeting adjourned at 10:18 pm.

I, Stephannie Cottle, City Recorder of Highland City, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on October 17, 2023. This document constitutes the official minutes for the Highland City Council Meeting.

Stephannie Cottle, CMC
City Recorder

HIGHLAND CITY

6:00 PM WORK SESSION: ROAD FUNDING

Call to Order – Mayor Kurt Ostler

1

Roads Team

Ty Christensen,
Streets & Storm Drain
Superintendent

Hadley Hutchings,
Streets & Storm Drain
Operator II

Brad Herzog,
Streets & Storm Drain
Operator II

2

Council Direction Needed: Goals of Work Session

- Now
  - Consensus on Road Spending Policy
    - Crossing Fiscal Years
  - FY24 Mid-Year Budget Adjustment
    - Catch up from previous years
- Future
  - Road Fee and Plan Moving Forward
  - Implementing Traffic Calming Manual

3

Agenda

- Overall Transportation Funding
  - County Option Money
  - Trails and Sidewalks Spending
  - Roads Spending
- Road Funding Cycle
- FY24 Budget Adjustments
- Preview of Future Conversations

4

Road Funding Sources (FY2024)

Grants & Impact Fees ($0 in FY2024)

Road Fee $1.1MM

B&C $900K

County Options $500K*

General Fund $300K

The Road Pot $2.8MM

County options include new sales tax approved by Utah County – Highland will begin seeing this revenue near the end of FY2024

5

Road Funding Uses (FY2024)

The Road Pot $2.8MM

Grant & Impact Fee Projects $0 (in FY24)

Reconstruction & Repair $1 MM

Maintenance $470K

Operations & Snow Removal $1.02MM

Sidewalks & Trails $310K

6

Breakdown of County Option Spending

- Fourth-quarter cent sales tax ~$375,000
  - Maintenance projects NOT capital
  - $165,000 Streets
  - $135,000 Trails
  - $75,000 Sidewalk
- New County-wide sales tax starting in March 2024
  - ~ $125,000 annual
  - Will need direction for next FY spending

7

Sidewalk Spending Now and Future

- Last Three Years
  - Canterbury neighborhood – saw cutting of high spots
  - Various fixes throughout the City
- Improvements Moving Forward
  - Struggles with consistent contractors
  - Policy on trees impacting sidewalks

8

Trail Spending (FY23)

- Expenses Incurred
  - Lone Peak High Trail
  - Mitchell Hollow Park
  - Highland Glen Park Trail
  - Canterbury South Trail
  - Canterbury North Trail
  - Bull River Trail
  - Highland Hills Trail
  - Mercer Hollow Trail
  - Highland Hills Trail (New Const)
  - Wimbleton Open Space Trail

	Funding Sources	
10-70-38	Trail Maintenance	$59,705.13
40-40-76	Trails (Park Capital)	$86,676.89
41-40-71	Major Road Maintenance	$20,533.22
20-43-22 – Wimbleton		$25,553.16
20-43-22 – Open Space Trails Acct.		$65,370.60
	Total expended on trail maintenance	$257,839.00

9

10

FY24 Budgeted Road Expenses

- Capital - $1.47 million
  - Major Roads Maintenance $470,000
  - Road Fee $1 million
- Maintenance, Equipment, and Operations
  - $1.02 million
  - New snowplow & salt
  - Potholes, signage, paint, etc.
  - Personnel

11

FY24 Roads Expenses Incurred

- Expenses Incurred or Encumbered

– Mountain Ridge Park	$ 195,825
– Ole Bish Lane	$253,740
– 11830 cul-de-sac	$ 75,319
– Micro-surfacing (Canal and 6800 West)	$ 225,304
– 10400 North Reconstruction	$265,298
– Highland Hills Trail Extension	$ 20,533
– Temporary Speed Tables	$ 34,644
– Total	$ 1,070,663

12

13

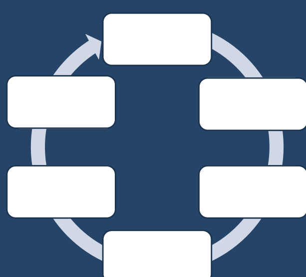
Remaining Budgeted Funds for FY24

- ~$400,000

14

Road Funding Cycle (22 Months)

FY 2025



FY 2024

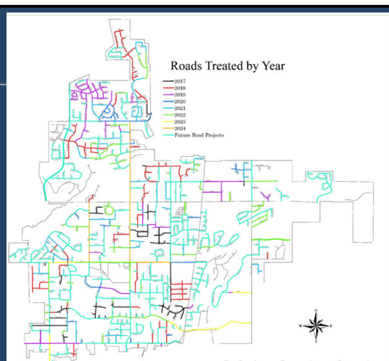
15

Road Funding Cycle

- Target Spending $1.5 million per construction year
  - $750K from each Fiscal Year
- Council Understanding Needed
  - Road improvement cycle crosses fiscal years

16

Road Plan Status



17

How did we get behind?

- Inflation
  - 2016, 6000 West Project - $122,000
  - 2023, 10400 North Project - $265,000
- Reconstruction vs. Repair
- Pleasant Grove court case slow down
  - 22-month cycle
  - Decision – November 2022
  - Limited Projects – Spring 2023

18

Council Direction Needed

- Budget Adjustment FY24 - $500,000 from Fund Balance (making up for PG delay)
  - Road Capital Fund Balance FY23 Estimate - $850,000
  - Road Fee Fund Balance FY23 Estimate - $500,000
  - Should maintain $750,000 between the two
    - Finish current construction year contracts if something happens to road fee funding

19

Calendar Year 2024 Road Spending

- $1.65 million
  - $400,000 – remaining FY24
  - $500,000 – budget adjustment
  - $750,000 – FY25 future monies
  - Planning does include contingencies

20

Future Conversations & Decisions: Road Fee

- Sunsets in 2027 without Council extension
- Legislative Update
- Update the Road Treatment Schedule
  - Add seal coat plans to reconstructed roads?
  - Adjust citizen expectations to maintain borderline roads we are currently reconstructing?
  - Plan for future treatment cycles
- City needs to be more proactive in communicating progress to residents

21

Future Conversations & Decisions: Traffic Calming Improvements

- Funding source?
  - Road fee
  - General Fund
  - B&C funds
  - County option
    - Additional $125,000 FY25

22

Preliminary Crack Sealing Bid Approval

- Morgan Pavement - $49,800
- Kilgore Contracting - $50,000
- M&M Asphalt Services - $77,063

23

Welcome to the Highland City Council Meeting

October 17, 2023

Please Sign the Attendance Sheet

HIGHLAND CITY

24

7:00 PM REGULAR SESSION

Call to Order – Mayor Kurt Ostler
Invocation – Council Member Ron Campbell
Pledge of Allegiance – Council Member Jon Lefrandt

25

UNSCHEDULED PUBLIC APPEARANCES

Time set aside for the public to express their ideas and comments on non-agenda items.

- Please state your name clearly.
- Limit your comments to three (3) minutes.

26

CONSENT ITEMS *(5 minutes)*

2a. Approval of Meeting Minutes: September 5, 2023
General City Management

2b. Board Appointments *General City Management*

27

Motion to Approve

I move that the City Council approve consent item 2a, the approval of meeting minutes from September 5, 2023 and 2b, appointment of Ron Campbell to serve on the Parks, Trails, and Trees Commission and Jon Lefrandt to serve on the Highland City Arts Council.

28

BID AWARD: CONSTRUCTION OF 6000 W PI CONNECTION TO PROVO RIVER AQUADUCT (PRA) *General City Management*

Item 3 – Action
Presented by – Andy Spencer
City Engineer/Public Works Director

29

Prior Council Direction

30

Motion to Approve

I move that the City Council APPROVE a contract with COP Construction for the 20" turnout connection on the Provo River Aquaduct in an amount up to $174,688 and AUTHORIZE the City Administrator to sign the contract documents.

31

HIGHLAND CITY

BUILDING USE POLICY UPDATE

General City Management

Item 4 – Action
Presented by – Jay Baughman
Assistant City Administrator/Community Development Director

32

Overview of Changes

- **Use priority** – **Priority groups** have been **simplified** based on current practice and practical feasibility
- **City financial policies** –
  - **Check depositing**
  - **Credit card** use and storage information for **security deposits**.
  - **City Fee Schedule** for the **rental deposit amount**, rather than having the amount listed in the Policy itself.

33

Overview of Changes (Continued)

- **Legal disclaimers** –language to **protect the City** from potential **legal liability**
- **Wireless internet availability** – The Highland **Community Center wireless** internet system
- **Readability** –**language** and **grammar** corrections

34

Motion to Approve

I move that the City Council approve the suggested changes to the Highland City Building Use Policy.

35

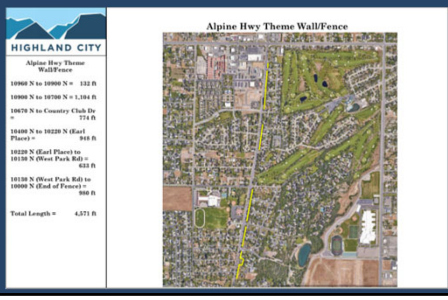
HIGHLAND CITY

ALPINE HIGHWAY FENCE

Item 5a – Communication
Presented by – Kurt Ostler
Mayor

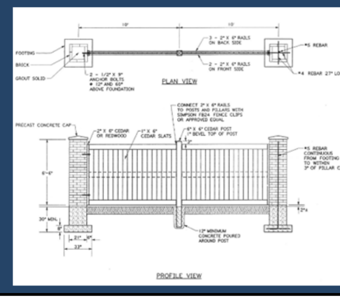
36

Location Map



37

Alpine Hwy Fence Detail – Theme Wall



38

Additional Information

- ~$400,000 bid received by homeowners for fence replacement
- Options being discussed (staff is aware of):
  - Grant process for partial reimbursement to residents who replace the fence
  - Repair of existing fence

39

Staff Recommendations

- Replacement Option
  - Create time and budgetary boundaries
  - Homeowner responsible for their landscaping
  - Land survey required
  - Fence permit required
- Either Option
  - Work is contracted out
    - Identify funding source
  - Acknowledge it's the homeowners fence moving forward
  - Decide if a unified theme wall is desired moving forward

40

Theme Wall Code: Development Code 3-612 4

4. Theme Walls. A theme wall is a wall that is **installed along state highways**, arterial, and collector streets, and open space areas as determined during the development review process.
   a) Any developer of a residential subdivision shall provide a six (6) foot theme wall adjacent to all arterial and collector streets, open space areas, and trails except as provided herein. Gates connecting to open space areas may be allowed in theme walls if approved as part of the development review process. All theme walls shall be **located on private property and owned by the owner of such private property** or by a homeowners' association, unless the City agrees otherwise by way of a condition of approval during the development review process or recorded agreement.

41

Theme Wall Code: Development Code 3-612 4

b) Materials and Design

i. **Permitted Materials: Precast concrete, concrete, masonry block, brick, stone**, or a similar solid, durable material of equal or better quality. Accent landscaping and design elements such as stone veneer, brick, planters, marble, rock, decorative pilasters, decorative caps, stone or tile insets, or other significant design features are also permitted.

ii. **Prohibited: Vinyl, wood, chain link**.

iii. All theme walls between different uses shall provide columns every fifty (50) feet to provide variety and visual interest. Said columns shall extend a minimum of six (6) inches from the face of the theme wall and be architecturally enhanced as required above.

42

Theme Wall Code: Development Code 3-612 4

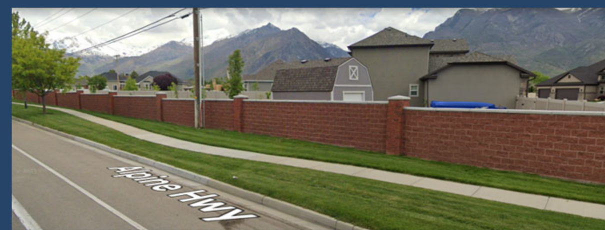
c) Maintenance and Reconstruction

i. The Owner of the theme wall shall maintain the theme wall in reasonably good and safe condition.

ii. Any reconstruction of the theme wall shall conform to the theme wall design approved as part of the development review process, unless a different design is approved by the City Council.

43

Theme Wall Example



44

HIGHLAND CITY

ALCOHOL LAW UPDATE

Item 5b – Communication
Presented by – Erin Wells
City Administrator

45

Count & Comparisons

- Current approximate count: 3,093
  - Online: 2,526
  - Physical: 567

- ~5,000 – Homes in Highland (62%)
- ~12,040 – Adult Population (26%)
- 4,902 - 2021 Voter Turnout
- 3,781 – 2019 Voter Turnout
- 1,270 – 2021 Resident Survey Response (highest year)

46

Timeline

- Survey Closes – Friday, October 20
- Candidate Debate – Thursday, October 26

47

Do we release results before the debate?

- Pro's
  - Timely and relevant information available for candidates and residents
- Con's
  - EXTREMELY limited turnaround time
    - Will not know if it's really feasible until Monday, October 23
      - Surveys delivered over the weekend
  - Recommend a special meeting to present results on Wednesday, October 25
  - Information would only be available 24 hours in advance of debate

48

MOUNTAIN RIDGE PARK

Item 5c – Communication
Presented by – Andy Spencer
City Engineer/Public Works Director

49

Schedule - (Partial Opening?)

50

CEMETERY MAINTENANCE BUILDING

Item 5d – Communication
Presented by – Erin Wells, City Administrator and Andy Spencer, City Engineer/Public Works Director

51

Original Metal Building

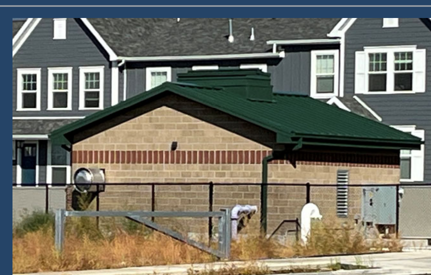
52

Original Metal Building

- 40X40 metal building with doors and concrete floor
- $67,294 not including contingency

53

Council Bid Request – CMU Building



54

Council Bid Request – CMU Building

- $260,000 – 42X46 CMU
- $10,000 – design
- $27,000 – Contingency
- ~$300,000 – Total
- Shell only

55

Cemetery Fund 101

- Perpetual Care Fund separate from General Fund
- Still "paying back" the General Fund for capital costs for land purchase and improvements
  - FY24 payback is net revenue from FY23
- Unexpected decrease in plot sales in FY23
  - COVID spike in previous years
  - Need to decrease transfer by $38,000
    - Decreased revenue to the General Fund
  - Any unbudgeted spending will further decrease transfer to the General Fund

56

Further Considerations

- Building Budget - $48,000
- FY 2025 – Estimated Cemetery Fund payback to General Fund
- Other potential current uses of General Fund reserves
  - Mountain Ridge Park completion
  - Alpine Highway Fence
- Potential future expansion of the cemetery
  - Funding for land purchase
  - Right location for the permanent building?

57

- ~$78,000 cost
- "Temporary" fix
- Would reduce General Fund revenue an additional ~$30,000

- ~$300,000 cost
- First step toward permanent fix
- Would reduce General Fund revenue an additional ~$252,000

58

HIGHLAND CITY

PI LONG TERM FINANCIAL OBLIGATIONS

Item 5e – Communication
Presented by – Tyler Bahr, Finance Director
Andy Spencer, City Engineer/Public Works Director

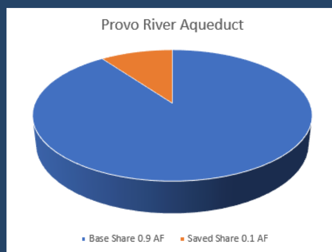
59

Murdoch Canal Enclosure Assessments to PI (Payoff 2035)

	Remaining payments – including interest	Principal (long-term obligation)
Highland Conservation	$1,146,814	$1,000,802
Provo Reservoir	$352,041	$300,021
Total	$1,498,855	$1,300,823

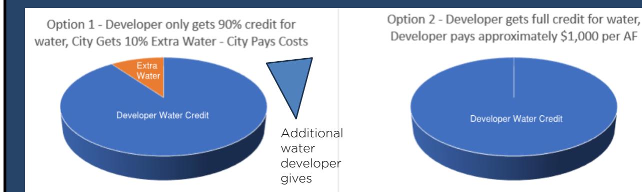
60

Canal Burial Costs



61

Developer Options



62

Question Regarding Staff Practice

- Current practice for developers dedicating shares with enclosure debt encumbrances:
  - Allow developer to bring in 10% extra water
    - OR
  - Allow developer to give City cash to pay off the encumbrance.
    - Water groups do not take early payment, so extra money goes into PI fund
  - Either way, additional long term liabilities will be added to the City's balance sheet as there is very limited water available that is not encumbered; these new liabilities will also be satisfied in FY2035
- Would Council like to see changes in practice?

63

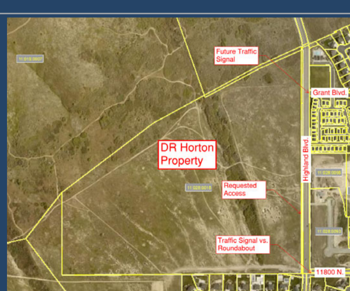
HIGHLAND CITY

LEHI/DR HORTON FUTURE DEVELOPMENT

Item 5f – Communication
Presented by – Andy Spencer
City Engineer/Public Works Director

64

DR Horton Property



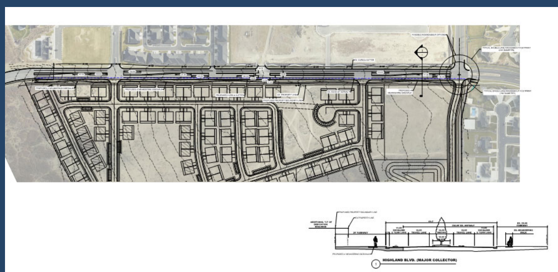
65

Lehi-DR Horton Agreement Conditions

- Highland pays for 1/3 of 11800/Highland Blvd intersection treatment.
- Highland pays for 1/2 of center median costs
- Trail update – adjacent property owner decided against corridor.
- Lehi pays 1/2 cost of maintenance.

66

Highland Boulevard – DR Horton Plan



67

Runaway Trucks

68

Discussion

- Roundabout vs Traffic Signal
  - Double Lane Roundabout
  - Five Lane Road
- Median Islands
- Additional Access
- Runaway Trucks
- Future Traffic Signal at Grant Blvd.
- Improvements at SR-92

69

HIGHLAND CITY

TSSD WATER RE-USE UPDATE

Item 5g – Communication
Presented by – Andy Spencer
City Engineer/Public Works Director

70

TSSD Rate Increase

- Board vote October 19
- Rate increase to be effective in January 2024

71

Sewer Effluent Water Re-use

- Highland City Application – Sept. 27, 2023
- Forthcoming Inter-local Agreement
- Future water exchange

72

OPEN POSITIONS

Item 5h – Communication
Presented by – Erin Wells
City Administrator

73

Job Openings

- Currently Posted
  - Seasonal Parks Workers
  - Permit Technician
  - Finance Director
  - Staff Engineer
- Coming Soon
  - Planner
  - Library page

74

COMMUNITY CENTER IMPROVEMENT BIDS

Item 5i – Communication
Presented by – Erin Wells
City Administrator

75

Budget & Bids

- $6,000 – Budget
  - Council appropriations FY22. Now in General Fund Reserves
- Bids
  - Paint - $2,050
    - Working on scheduling
  - Carpet - $11,818
    - To be completed after painting
    - Additional funding: General Fund reserves, FY24 Council appropriations, Building maintenance

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FUTURE EVENTS & MEETINGS

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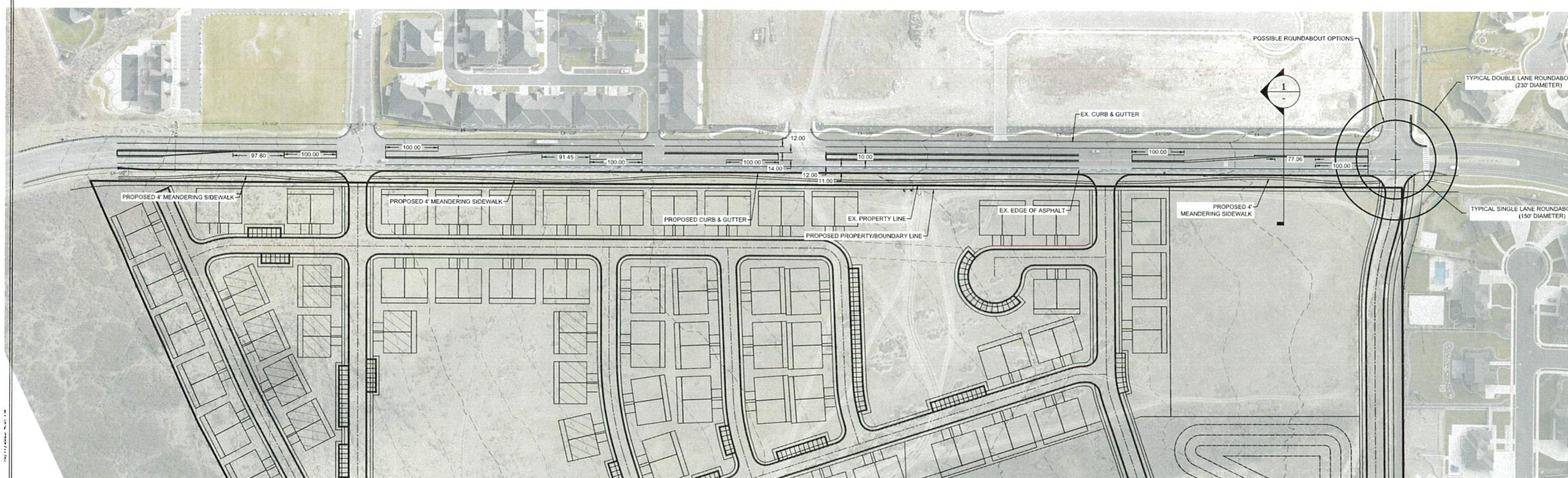
Item 5i - Communication

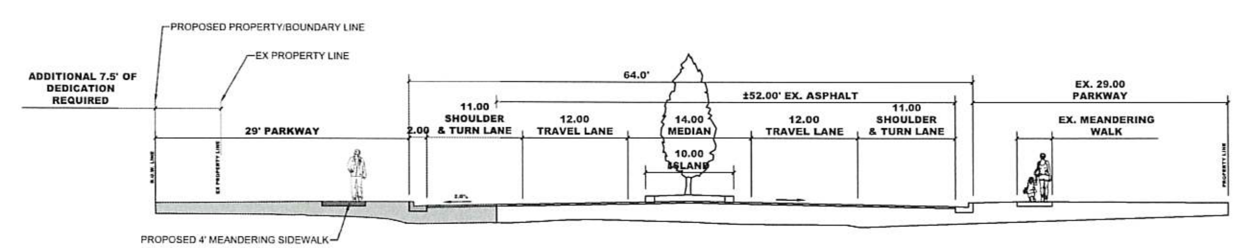
77

NORTH

SCALE: 1"=100'

100 50 0 100





1 HIGHLAND BLVD. (MAJOR COLLECTOR)

LEI
- A Utah Corporation -
ENGINEERS
SURVEYORS
PLANNERS

3302 N. Main Street
Spanish Fork, UT 84660
Phone: 801.798.0555
Fax: 801.798.9393
office@lei-eng.com
www.lei-eng.com

NOT FOR CONSTRUCTION

SKYE

LEHI & HIGHLAND, UTAH

HIGHLAND BLVD. CROSS SECTION

REVISIONS

1 -

2 -

3 -

4 -

5 -

LEI PROJECT #: 2020-0067

DRAWN BY: DSE

DESIGNED BY: BCT

SCALE: 1"=100'

DATE: 10/17/2023

SHEET 1