



HIGHLAND CITY

HIGHLAND CITY COUNCIL AGENDA

TUESDAY, FEBRUARY 18, 2025

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandut.gov

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Doug Cortney

Pledge of Allegiance: Council Member Scott L. Smith

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

- a. **Approval of Meeting Minutes General City Management**
Stephannie Cottle, City Recorder
January 23, 2025 (Budget Retreat)
- b. **Planning Commission Appointments General City Management**
Kurt Ostler, Mayor, Jay Baughman, Assistant City Administrator/Community Development Director
The City Council will consider the Mayor's request to ratify the reappointment of Christopher Howden and Debra Maughan as Planning Commissioners. Wesley Warren and Sherry Kramer will be reappointed to Alternate Commissioner seats.

3. ACTION ITEMS

- a. **RESOLUTION: Resolution Establishing a Speed Limit For a Portion of Canal Boulevard/Madison Avenue General City Management**
Erin Wells, City Administrator, Chris Trusty, City Engineer/Public Works Director
The City Council will consider whether to pass a resolution reducing the speed limit on Canal Boulevard from 6000 West to 6800 West from 30 to 25 mph.
- b. **ACTION: Fire Station Driveway Reconstruction Bid Award General City Management**
Chris Trusty, City Engineer/Public Works Director
The City Council will consider a bid award for the reconstruction of the fire station parking lot to Concrete Concrete.
- c. **ACTION: Council Meeting Time and Structure General City Management**
Rob Patterson, City Attorney/Planning & Zoning Administrator

The City Council will consider amending its 2025 meeting schedule to establish a 6:00 pm meeting start time and giving direction to staff on any other meeting structure changes that the Council would like implemented.

4. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

- a. **ACTION: Farmers Market Contract Approval** *General City Management*
Rob Patterson, City Attorney/Planning & Zoning Administrator
The City Council will consider entering into an agreement with Good4Life Markets, LLC, to operate a farmers' market at Heritage Park in 2025.
- b. **ACTION: 2025 Central Utah Water Conservancy District Assessment** *General City Management*
Chris Trusty, City Engineer/Public Works Director
The City Council will consider approving payment for the City's annual assessments for the Central Utah Water Conservancy District.

5. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

- a. **City Committees** *General City Management*
Municipal Code Update (Legislative)
Development Code Update (Legislative)
Rob Patterson, City Attorney/Planning & Zoning Administrator
The City Council will discuss current issues with the organization and regulatory structure of current City committees.

6. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

- a. **Golf Cart Ordinance Research** *Ron Campbell, Council Member, Brian Gwilliam, Police Chief*
- b. **Purchasing Policy** *David Mortensen, Finance Director, Erin Wells, City Administrator*
- c. **Community Development Update** *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*
- d. **Legislative Update** *Kurt Ostler, Mayor, Ron Campbell, Council Member, Kim Rodela, Council Member*
- e. **School District Update** *Kurt Ostler, Mayor*

7. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT

In accordance with Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at (801) 772-4505 at least three days in advance of the meeting.

ELECTRONIC PARTICIPATION

Members of the City Council may participate electronically during this meeting.

CERTIFICATE OF POSTING

I, Stephannie Cottle, the duly appointed City Recorder, certify that the foregoing agenda was posted at the principal office of the public body, on the Utah State website (<http://pmn.utah.gov>), and on Highland City's website (www.highlandcity.org).

Please note the order of agenda items are subject to change in order to accommodate the needs of the City Council, staff and the public.

Posted and dated this agenda on the 17th day of February, 2025.

Stephannie Cottle, CMC | UCC, City Recorder

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.
