



HIGHLAND CITY

HIGHLAND CITY COUNCIL AGENDA

TUESDAY, APRIL 15, 2025

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandcity.org

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Kim Rodela

Pledge of Allegiance: Brittney P. Bills

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

2. PRESENTATIONS

- a. **Provo River Water Users Project Update** *Jeff Murdoch, Assistant Public Works Director*
Provo River Water Users Association is one of the irrigation companies that supply Highland water. Brad Jorgensen, a representative from Provo River, will give a presentation on their current projects.

3. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

- a. **Approval of Meeting Minutes** *Stephannie Cottle, City Recorder*
March 4, 2025
- b. **Approval of Meeting Minutes** *Stephannie Cottle, City Recorder*
April 1, 2025 Site Tour
- c. **Approval or Ratification of Large Purchases** *General City Management*
David Mortensen, Finance Director
- d. **ACTION: Metropolitan Planning Organization (MPO) Board Alternate and Technical Advisory Committee (TAC) Representative Appointments** *General City Management*
Stephannie Cottle, City Recorder, Kurt Ostler, Mayor
The City Council will consider appointing an MPO Board Alternative and MPO TAC representative.

4. ACTION ITEMS

- a. **ORDINANCE: PO Zone Text Amendment** *Land Use (Legislative)*
Rob Patterson, City Attorney/Planning & Zoning Administrator
The City Council will consider a request from Patterson Homes for a text amendment to the Professional Office zoning code.

- b. **ACTION: Fast Cast Voting Option** *General City Management*
Stephannie Cottle, City Recorder
The City Council will consider an option proposed by Utah County Elections to offer Fast Cast Voting at Highland City Hall during Early Voting.
- c. **ACTION: Mitchell Hollow Trail Design Change Order** *General City Management*
Chris Trusty, City Engineer/Public Works Director
The City Council will consider a change order for the Mitchell Hollow Trail design for Consor Engineers.

5. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

- a. **ACTION: 10050 Drainage Project** *General City Management*
Chris Trusty, City Engineer/Public Works Director
The City Council will consider approving a bid award to Baker Construction for the 10050 North drainage project.
- b. **RESOLUTION: Interlocal Agreement with Utah County for 2025 Elections** *General City Management*
Stephannie Cottle, City Recorder
The City Council will consider adopting a resolution to enter into an Interlocal Agreement with Utah County to assist with the administration of the 2025 Municipal Elections.

6. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

- a. **ACTION: Grass Field Reservation Policy** *General City Management*
Erin Wells, City Administrator, Kurt Ostler, Mayor
After considering the current field reservation policy, the City Council will provide direction on any amendments that they may wish to see.
- b. **ACTION: Baseball Field and Batting Cage Rental Rates** *General City Management*
Erin Wells, City Administrator, Kim Rodela, Council Member
The City Council will provide direction on policy and rates for city baseball field rentals.
- c. **Food Vendors in Highland Family Park** *General City Management*
Erin Wells, City Administrator, Kim Rodela, Council Member
The City Council will give direction on if and how they would like to see food vendors in Highland Family park.

7. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

- a. **Police Department Annual Report** *Brian Gwilliam, Police Chief*
- b. **East West Collector Road Data Followup**
- c. **Community Development Updates** *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*
- d. **School District Updates** *Kurt Ostler, Mayor*

8. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT

In accordance with Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at (801) 772-4505 at least three days in advance of the meeting.

ELECTRONIC PARTICIPATION

Members of the City Council may participate electronically during this meeting.

CERTIFICATE OF POSTING

I, Rob Patterson, certify that the foregoing agenda was posted at the principal office of the public body, on the Utah State website (<http://pmn.utah.gov>), and on Highland City's website (www.highlandcity.org).

Please note the order of agenda items are subject to change in order to accommodate the needs of the City Council, staff and the public.

Posted and dated this agenda on the 10th day of April, 2025

Rob Patterson

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.
