



HIGHLAND CITY

HIGHLAND CITY COUNCIL AGENDA

TUESDAY, JUNE 17, 2025

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandut.gov

6:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Brittney P. Bills

Pledge of Allegiance: Mayor Kurt Ostler

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

- a. **Approval of Meeting Minutes** *General City Management*
Stephannie Cottle, City Recorder
May 6, 2025
- b. **Approval or Ratification of Large Purchases** *General City Management*
David Mortensen, Finance Director
The City Council will consider approval or ratification of large purchases.
- c. **Library Board Appointments** *General City Management*
Kurt Ostler, Mayor
The City Council will consider the Mayor's recommendation to reappointing three members of the Library Board.

3. ACTION ITEMS

- a. **PUBLIC HEARING/ORDINANCE: Approval of FY2024-2025 Budget Adjustments** *General City Management*
David Mortensen, Finance Director
The City Council will hold a public hearing and consider amending the fiscal year 2024-2025 budget for various items as shown in the attached exhibit.
- b. **RESOLUTION: Consolidated Fee Schedule** *General City Management*
Candice Linford, Treasurer
The City Council will consider the new fees and rates proposed in the FY2026 Consolidated Fee Schedule.

- c. **RESOLUTION: Certified Tax Rate** *General City Management*
David Mortensen, Finance Director
The City Council will consider adoption of the Fiscal Year 2025-2026 Certified Tax Rate.
- d. **PUBLIC HEARING/RESOLUTION: Pressurized Irrigation Fund Transfer** *General City Management*
David Mortensen, Finance Director
The City Council will consider a transfer of funds from the Pressurized Irrigation Fund to the General Fund.
- e. **PUBLIC HEARING/ORDINANCE: Officer Compensation** *General City Management*
David Mortensen, Finance Director
The City Council will consider adopting an ordinance enacting budgeted compensation increases for specific City officers for fiscal year 2025-2026.
- f. **PUBLIC HEARING/ORDINANCE: Adoption of the Fiscal Year 2025-2026 Budget** *General City Management*
David Mortensen, Finance Director
The City Council will consider adoption of the Highland City Fiscal Year 2025-2026 Budget.

4. **EXPEDITED ITEMS**

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

- a. **ACTION: Sewer Slip Lining Project Phase 2 Bid Award** *General City Management*
Chris Trusty, City Engineer/Public Works Director
The City Council will consider a bid award to Insituform for the installation of 5,137 linear feet for an 8-inch sewer liner for the FY2026 Sewer Slip Lining Project.
- b. **ACTION: Purchase of MXU's for Culinary System** *General City Management*
Chris Trusty, City Engineer/Public Works Director
The City Council will consider the purchase of MXU "M" series radios with FY2026 monies for the culinary drinking water system.

5. **DISCUSSION ITEMS**

Items in this section are for discussion and direction to staff only. No final action will be taken.

- a. **Fiscal Year 2024-2025 Fraud Risk Assessment** *General City Management*
David Mortensen, Finance Director
The City Council will receive and discuss the fiscal year 2024-2025 Fraud Risk Assessment

6. **COMMUNICATION ITEMS**

Communication items are informational only. No final action will be taken.

- a. **Utah County Sheriff's Office Evidence Memorandum of Understanding** *Brian Gwilliam, Police Chief*
- b. **Election Update** *Stephannie Cottle, City Recorder*
- c. **Community Development Update** ([Updated Projects List](#)) *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*
- d. **School District Update** *Kurt Ostler, Mayor*

7. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT

In accordance with Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at (801) 772-4505 at least three days in advance of the meeting.

ELECTRONIC PARTICIPATION

Members of the City Council may participate electronically during this meeting.

CERTIFICATE OF POSTING

I, Stephannie Cottle, the duly appointed City Recorder, certify that the foregoing agenda was posted at the principal office of the public body, on the Utah State website (<http://pmn.utah.gov>), and on Highland City's website (www.highlandut.gov).

Please note the order of agenda items are subject to change in order to accommodate the needs of the City Council, staff and the public.

Posted and dated this agenda on the 12th day of June 2025

Stephannie Cottle, CMC |UCC, City Recorder

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.
