



**HIGHLAND CITY**

# **HIGHLAND CITY COUNCIL AGENDA**

**TUESDAY, AUGUST 19, 2025**

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

## **VIRTUAL PARTICIPATION**



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: [council@highlandut.gov](mailto:council@highlandut.gov)

## **6:00 PM REGULAR SESSION**

Call to Order: Mayor Kurt Ostler

Invocation: Mayor Kurt Ostler

Pledge of Allegiance: Council Member Kim Rodela

### **1. UNSCHEDULED PUBLIC APPEARANCES**

Please limit comments to three minutes per person. Please state your name.

### **2. CONSENT ITEMS**

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

- a. **Approval of Meeting Minutes General City Management**  
*Stephannie Cottle, City Recorder*  
June 17, 2025
- b. **Approval of Meeting Minutes General City Management**  
*Stephannie Cottle, City Recorder*  
July 1, 2025
- c. **Approval or Ratification of Large Purchases General City Management**  
*David Mortensen, Finance Director*  
The City Council will consider and review large purchases made by the City during July 2025.

### **3. ACTION ITEMS**

- a. **ACTION: Plat Amendment - Lot Combination Windsor Meadows Land Use (Administrative)**  
*Rob Patterson, City Attorney/Planning & Zoning Administrator*  
The City Council will consider a request from Jeff Harvey and Larinda Nilsen to amend their lot to combine their main lot with an adjacent open space parcel sold to them by the City and, as part of that combination, remove a public utility and drainage easement that runs along the rear lot line that is being adjusted.
- b. **ACTION: Contract Authorization with DLS Consulting, Inc. General City Management**  
*Erin Wells, City Administrator*  
The City Council will consider renewing a contract with DLS Consulting, Inc. for consultant services focused on grant and legislative support for a one (1) year term.

- c. **ORDINANCE: Professional Office Zone Text Amendment Development Code Update** *(Legislative)*  
*Rob Patterson, City Attorney/Planning & Zoning Administrator*  
The City Council will consider comprehensive amendments to the Professional Office (PO) zoning district regulations.
- d. **ACTION: Interlocal Agreement with Utah County - 4800 West Project** *General City Management*  
*Chris Trusty, City Engineer/Public Works Director*  
The City Council will consider approving an interlocal agreement between Utah County and Highland City to fund improvements to 4800 West through Highland and Alpine.

#### 4. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

- a. **ACTION: Hanover Sewer Repair Change Order** *General City Management*  
*Chris Trusty, City Engineer/Public Works Director*  
The City Council will consider a change order for the Hanover Way sewer repair in the amount of \$18,624.

#### 5. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

- a. **Utah Wellbeing Survey Participation Opportunity** *General City Management*  
*Erin Wells, City Administrator*  
The City Council will give direction as to whether they would like to participate in the 2026 Utah Wellbeing Project Survey.

#### 6. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

- a. **Parks Watering & Pressurized Irrigation System Stored Water** *General City Management*  
*Chris Trusty, City Engineer/Public Works Director, Kurt Ostler, Mayor*
- b. **Road Maintenance Plan Update** *Chris Trusty, City Engineer/Public Works Director*
- c. **Culinary Pressure Reducing Valve Implementation** *Chris Trusty, City Engineer/Public Works Director*
- d. **City Investment Options Followup** *David Mortensen, Finance Director*
- e. **Financial Report** *David Mortensen, Finance Director*
- f. **Election Update** *Stephannie Cottle, City Recorder*
- g. **Community Development Update** [\(Current Projects List\)](#) *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*

#### 7. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

#### ADJOURNMENT

In accordance with Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at (801) 772-4505 at least three days in advance of the meeting.

#### **ELECTRONIC PARTICIPATION**

Members of the City Council may participate electronically during this meeting.

#### **CERTIFICATE OF POSTING**

I, Stephannie Cottle, the duly appointed City Recorder, certify that the foregoing agenda was posted at the principal office of the public body, on the Utah State website (<http://pmn.utah.gov>), and on Highland City's website ([www.highlandut.gov](http://www.highlandut.gov)).

Please note the order of agenda items are subject to change in order to accommodate the needs of the City Council, staff and the public.

Posted and dated this agenda on the 14th day of August 2025.

Stephannie Cottle, CMC|UCC, City Recorder

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| <b>THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.</b> |
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