



HIGHLAND CITY

HIGHLAND CITY COUNCIL AGENDA

TUESDAY, SEPTEMBER 16, 2025

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandut.gov

6:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Brittney P. Bills

Pledge of Allegiance: Mayor Kurt Ostler

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

2. PRESENTATIONS

a. Constitution Week Proclamation *Kurt Ostler, Mayor*

The Mayor will present to the City Council a proclamation designating September 17-September 23, 2025 as Constitution Week.

b. Highland Fling *Cristina Medina, Civic Events Coordinator*

Cristina Medina, Civic Events Coordinator, will present a brief review of the 2025 Highland Fling.

3. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

a. Approval of Meeting Minutes *General City Management*

Stephannie Cottle, City Recorder

July 15, 2025

b. Approval of Meeting Minutes *General City Management*

Stephannie Cottle, City Recorder

August 26, 2025

c. Approval or Ratification of Large Purchases *General City Management*

David Mortensen, Finance Director

The City Council will consider and review large purchases made by the City during August 2025.

d. CDBG Contract Amendment *General City Management*

Rob Patterson, City Attorney/Planning & Zoning Administrator

The City Council will consider approving slightly amending the previously approved contract with Utah County regarding Highland City's participation in the CDBG program.

e. **Planning Commission Appointment** *General City Management*

Kurt Ostler, Mayor

The City Council will consider the Mayor's request to ratify the appointment of Sherry Kramer as a Planning Commissioner.

4. ACTION ITEMS

a. **ACTION: 11200 North Connection and General Plan Classification** *General City Management*
General Plan Amendment (Legislative)

Rob Patterson, City Attorney/Planning & Zoning Administrator, Chris Trusty, City Engineer/Public Works Director

The City Council will consider connectivity and road classification options for 11200 North.

b. **ACTION: Interlocal Agreement with Utah County - 4800 West Project** *General City Management*
Chris Trusty, City Engineer/Public Works Director

The City Council will consider approving an interlocal agreement between Utah County and Highland City to fund improvements to 4800 West through Highland and Alpine.

c. **ACTION: Interlocal Agreement with Alpine - 4800 West MAG Project Management** *General City Management*

Chris Trusty, City Engineer/Public Works Director

The City Council will consider approving an interlocal agreement between Highland City and Alpine City outlining the individual responsibilities of both cities related to the improvements on 4800 West through Highland and Alpine.

5. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

a. **Review of the City's Bonds and Payment Sources** *David Mortensen, Finance Director*

b. **Grass Field Rental Policy** *General City Management*

Jay Baughman, Assistant City Administrator/Community Development Director

The City Council will discuss the edits to the Field Use Policy presented in the packet and give direction to staff regarding the final policy document.

c. **Business Licensing - Renting Parts of Private Property in Residential Zones** *Rob Patterson, City Attorney/Planning & Zoning Administrator*

d. **Elections Update** *Stephannie Cottle, City Recorder*

e. **Community Development Update** ([Current Projects List](#)) *Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator*

6. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT

In accordance with Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at (801) 772-4505 at least three days in advance of the meeting.

ELECTRONIC PARTICIPATION

Members of the City Council may participate electronically during this meeting.

CERTIFICATE OF POSTING

I, Stephannie Cottle, the duly appointed City Recorder, certify that the foregoing agenda was posted at the principal office of the public body, on the Utah State website (<http://pmn.utah.gov>), and on Highland City's website (www.highlandut.gov).

Please note the order of agenda items are subject to change in order to accommodate the needs of the City Council, staff and the public.

Posted and dated this agenda on the 11th day of September 2025

Stephannie Cottle, CMC |UCC, City Recorder

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.
