



HIGHLAND CITY

HIGHLAND CITY COUNCIL AGENDA

TUESDAY, DECEMBER 2, 2025

AMENDED

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION



YouTube Live: <http://bit.ly/HC-youtube>



Email comments prior to meeting: council@highlandut.gov

6:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Mayor Kurt Ostler

Pledge of Allegiance: Council Member Kim Rodela

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

2. PRESENTATIONS

- a. **Legislative Update - Senator Brady Brammer & Representative Kristen Chevrier**
Senator Brammer and Representative Chevrier will provide an update on upcoming legislation related to Highland City.
- b. **Library Annual Report**
The Library Board will present their annual report to the City Council.
- c. **Thank You to Mayor Kurt Ostler**
The City Council and Staff will recognize Mayor Kurt Ostler for his commitment and service to Highland City.

3. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

- a. **Approval of Meeting Minutes General City Management**
Stephannie Cottle, City Recorder
October 7, 2025
- b. **Approval of Meeting Minutes General City Management**
Stephannie Cottle, City Recorder
October 21, 2025
- c. **Approval of Meeting Minutes General City Management**
Stephannie Cottle, City Recorder
November 18, 2025 Canvass Meeting

4. ACTION ITEMS

- a. **PUBLIC HEARING/ORDINANCE: General Plan, Comprehensive Update and Amendment, Public Hearing General Plan Amendment (Legislative)**
Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney/Planning & Zoning Administrator
The City Council will discuss the proposed comprehensive update and amendment to the General Plan, hold a public hearing, and adopt the draft amended General Plan if ready to do so.
- b. **RESOLUTION: Boundary Line Adjustment Between Highland City and Draper City General City Management**
Stephannie Cottle, City Recorder
The City Council will consider the adoption of a resolution indicating the intent of Highland City to adjust a common boundary with Draper City.
- c. **ACTION: Rename Canterbury South Park - Charlie Greenland Park General City Management**
Kim Rodela, Council Member, Scott Smith, Council Member, Ron Campbell, Council Member, Erin Wells, City Administrator
The City Council will consider whether to rename Canterbury South Park to Charlie Greenland Park.
- d. **ORDINANCE: Alcohol License Amendments - Removing Per-Zone Limit Municipal Code Update (Legislative)**
Kim Rodela, Council Member, Scott Smith, Council Member, Rob Patterson, City Attorney/Planning & Zoning Administrator
The City Council will consider repealing the restriction on the number of alcohol licenses that may be issued within a particular zone within the Town Center, while maintaining the overall 4-license limit within Highland City.
- e. **RESOLUTION: Personnel Policy Regulations - Elected Officials Retirement Contribution Amounts General City Management**
Erin Wells, City Administrator, Jess Andra, Human Resources Generalist
The City Council will consider the City's policy on retirement contributions for elected officials.

5. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

- a. **RESOLUTION: Lone Peak Public Safety District Interlocal Agreement Amendment General City Management**
Erin Wells, City Administrator
The City Council will consider adopting changes to the Lone Peak Public Safety Interlocal Agreement, specifically on the assessment formula for the Fire Department charged to each city.
- b. **ACTION: 4800 West Design Contract Approval General City Management**
Chris Trusty, City Engineer/Public Works Director
The City Council will consider the award of a design contract for the 4800 West Safety Improvement project.
- c. **ACTION: Public Works Work Order System General City Management**
Chris Trusty, City Engineer/Public Works Director
The City Council will consider the purchase and implementation of asset management software.

6. COMMUNICATION ITEMS

Communication items are informational only. No final action will be taken.

- a. **Council Vacancy Update** *Kurt Ostler, Mayor*
- b. **Development Update: Ridges at Alpine** *Rob Patterson, City Attorney/Planning & Zoning Administrator*
- c. **Meeder Investment Update** *David Mortensen, Finance Director*
- d. **Possible Safety Improvements to City Hall, the Library, & the Justice Court** *Erin Wells, City Administrator*
- e. **America 250 Grant** *Kurt Ostler, Mayor*

7. CLOSED MEETING

The City Council may recess to convene in a closed meeting to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT

In accordance with Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at (801) 772-4505 at least three days in advance of the meeting.

ELECTRONIC PARTICIPATION

Members of the City Council may participate electronically during this meeting.

CERTIFICATE OF POSTING

I, Stephannie Cottle, the duly appointed City Recorder, certify that the foregoing agenda was posted at the principal office of the public body, on the Utah State website (<http://pmn.utah.gov>), and on Highland City's website (www.highlandut.gov).

Please note the order of agenda items are subject to change in order to accommodate the needs of the City Council, staff and the public.

Posted and dated this agenda on the 26th day of November 2025.

Stephannie Cottle, CMC |UCC, City Recorder

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.
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