



HIGHLAND CITY

HIGHLAND CITY COUNCIL AGENDA

TUESDAY, MAY 7, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

VIRTUAL PARTICIPATION

 YouTube Live: <http://bit.ly/HC-youtube>

 Email comments prior to meeting: council@highlandcity.org

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Kim Rodela

Pledge of Allegiance: Council Member Brittney P. Bills

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

2. PRESENTATIONS

a. Legislative Updates - Senator Mike Kennedy

Senator Mike Kennedy will provide a brief synopsis of legislation passed in the latest legislative session.

3. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion.

Items on the consent agenda may be pulled for separate consideration.

a. Approval of Meeting Minutes *General City Management*

Stephannie Cottle, City Recorder

April 16, 2024

4. ACTION ITEMS

a. PUBLIC HEARING/RESOLUTION: FY 2024-2025 Highland City Tentative Budget *General City Management*

David Mortensen, Finance Director

The City Council will consider adoption of the Highland City Fiscal Year 2024-2025 Tentative Budget.

b. ACTION: PUBLIC HEARING: Conditional Use Permit for the Church of Jesus Christ of Latter-day Saints Land Use *(Administrative)*

Rob Patterson, City Attorney/Planning & Zoning Administrator

The City Council will conduct a public hearing to consider a request for a conditional use permit from the Church of Jesus Christ of Latter-day Saints to construct a pavilion on their property.

- c. **ACTION: Mountain Ridge Park Ninja Course Location** *General City Management*
Andy Spencer, City Engineer/Public Works Director
 The Council will consider formally adding a fitness obstacle course, often called a Ninja Course, to the Mountain Ridge Park master plan; and select where the course should be located. The Council will also consider if the trail along the western border should be relocated to provide for additional trees outside the playfield area.
- d. **ACTION: American Fork River Diversion Structure Reconstruction Prepayment to American Fork Irrigation Company** *General City Management*
Andy Spencer, City Engineer/Public Works Director
 The City Council will consider authorizing a prepayment of a portion of the City's annual water assessments to American Fork Irrigation Company to be used for the reconstruction of the diversion structure (weir) at the mouth of American Fork Canyon.
- e. **ACTION: Williams View Subdivision - 11200 North Reimbursement Agreement** *General City Management*
Andy Spencer, City Engineer/Public Works Director
 The City Council will consider a reimbursement agreement with the Williams View Development located at 11200 North and 6000 West for City improvements including placement of curb, gutter, sidewalk, asphalt widening, and associated irrigation ditch adjustments on the southern portion of 11200 North from 6000 West to 5909 West and on 6000 West along the first property frontage south of 11200 North.
- f. **ACTION: Jordan Valley/Central Utah Encroachment Agreement** *General City Management*
Andy Spencer, City Engineer/Public Works Director
 The City Council will consider entering into an encroachment agreement with the United States of America for roadway improvements on 6000 West at 10100 North. The Council will take appropriate action.

5. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

- a. **PUBLIC HEARING/ORDINANCE: PUBLIC HEARING: Dandi Annexation Land Use** *(Legislative)*
Rob Patterson, City Attorney/Planning & Zoning Administrator
 The City Council will hold a public hearing to consider a request from Amanda Meyer, representing Christopher Anderson, to annex approximately 2.56 acres of property located at 6481 West 9600 North. The purpose of this item is for the Council to make a final decision whether to allow the annexation and to approve the conditions of annexation. The Council will take appropriate action.
- b. **ORDINANCE: Campaign Finance Regulations** *Municipal Code Update (Legislative)*
Rob Patterson, City Attorney
 The City Council will consider a proposed amendment to the municipal code related to candidates for election and campaign finances.

6. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

- a. **Alpine Highway Fence Replacement Program** *General City Management*
Rob Patterson, City Attorney/Planning & Zoning Administrator
 The Council will discuss options for a grant/reimbursement program for the Alpine Highway fence.

b. Potential Adjustments to Park Hours *General City Management*

Erin Wells, City Administrator

The Council will consider the City's current ordinances on park hours, sound regulations, and curfew hours, and give direction for any changes they would like to see.

c. Parks Maintenance Care Priorities - Trail Corridors and Natural Vegetation *General City Management*

Andy Spencer, City Engineer/Public Works Director

The City Council will discuss maintenance of native plant areas along trails and naturally vegetated parks.

7. COMMUNICATION ITEMS

Communication items will be informational only. No final action will be taken.

a. Update on Traffic Calming Toolbox Implementation *Andy Spencer, City Engineer/Public Works Director*

b. School District Boundary Reorganization Timeline *Rob Patterson, City Attorney*

c. Short Term Rental Owner Occupancy Code *Kim Rodela, Council Member, Rob Patterson, City Attorney*

d. Fence Ordinances: Trail Corridors and Collector Roads *Kim Rodela, Council Member, Rob Patterson, City Attorney*

e. Accessory Structures Restrictions and Ridgeview PD *Scott Smith, Council Member, Rob Patterson, City Attorney*

f. FY20204 Financial Report *David Mortensen, Finance Director*

g. Council Policies and Procedures & Annual Conflict of Interest Statements *Erin Wells, City Administrator*

8. CLOSED SESSION

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

ADJOURNMENT

In accordance with Americans with Disabilities Act, Highland City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at (801) 772-4505 at least three days in advance of the meeting.

ELECTRONIC PARTICIPATION

Members of the City Council may participate electronically during this meeting.

CERTIFICATE OF POSTING

I, Stephannie Cottle, the duly appointed City Recorder, certify that the foregoing agenda was posted at the principal office of the public body, on the Utah State website (<http://pmn.utah.gov>), and on Highland City's website (www.highlandcity.org).

Please note the order of agenda items are subject to change in order to accommodate the needs of the City Council, staff and the public.

Posted and dated this agenda on the 2nd day of May, 2024.

Stephannie Cottle, CMC, City Recorder

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.



HIGHLAND CITY COUNCIL MINUTES

Tuesday, April 16, 2024

Highland City Council Chambers, 5400 West Civic Center Drive, Highland Utah 84003

7:00 PM REGULAR SESSION

Call to Order: Mayor Kurt Ostler

Invocation: Council Member Ron Campbell

Pledge of Allegiance: Council Member Doug Cortney

The meeting was called to order by Mayor Kurt Ostler as a regular session at 7:03 pm. The meeting agenda was posted on the *Utah State Public Meeting Website* at least 24 hours prior to the meeting. The prayer was offered by Council Member Ron Campbell and those in attendance were led in the Pledge of Allegiance by Council Member Doug Cortney.

PRESIDING: Mayor Kurt Ostler

COUNCIL MEMBERS: Brittney P. Bills – present
Ron Campbell - present
Doug Cortney – present
Kim Rodela – present
Scott L. Smith - present

CITY STAFF PRESENT: City Administrator Erin Wells (electronically), City Attorney/Planning & Zoning Administrator Rob Patterson, City Recorder Stephannie Cottle, Finance Director David Mortensen, City Engineer/Public Works Director Andy Spencer, Police Chief Brian Gwilliam, Fire Chief Brian Patten, Communications Specialist Brooklyn Wild

OTHERS PRESENT: Jon Hart, Brad Weber, McKenzie Weber, Melissa Dowdle, Steven Dowdle, Tyson England, David Josse, Andrew Patterson, Nate Woodbury, Jeanne Hodges, Todd Trane, Wesley Warren, Amy Rogers, Kaylee Rogers, Brent Pugh, Nathan Parmer, April Slade, Dustin Larsen

1. UNSCHEDULED PUBLIC APPEARANCES

Please limit comments to three minutes per person. Please state your name.

Nathan Parmer stated there is currently a development project underway, the Millhaven Subdivision, and it is north of the Canterbury neighborhood. There is a trail included in the project and City resources are being dedicated to that improvement; he asked that the City first spend money to improve and repair existing trails, sidewalks, and potholes. The new trail is connected to just one additional home and is not necessary. Those that live in the Avery Avenue neighborhood will be required to stop four times in less than 500 feet to leave the neighborhood. This is a safety concern for pedestrians and bicyclists. He asked that these matters be taken into consideration when the Council commences its work to review the City's trail and open space planning documents.

Amy Rogers introduced her daughter Kaylee and noted that they have concerns about the Mountain Ridge Park. They recently learned of the plans to include a ninja course at the park. They are concerned about the disturbances being created at the Park and the ninja course will only make that worse. Kaylee stated that the noise at the park is excessive; her bedroom window abuts the park, and she can always hear noise from teenagers and adults playing pickleball at the facility. She has been sleep deprived as a result and she asked that the City consider mechanisms for mitigating the noise. Adding the ninja park will only make the problem worse. Amy added that she has had to call the Police Department several times since the park opened; she sees and hears things that others may not see and hear because her home is right next to the park. Her kids cannot sleep almost every night because of the noise, and she is not sure a curfew will even help. She added that the ninja course will be somewhat secluded at the park, and this will only attract more nefarious activity.

Tyson England provided the Mayor and Council with a handout document summarizing his proposal to subdivide a one-acre lot he owns at 6005 West 10050 North. Benefits for the community include:

1. Improved safety along a busy street by adding a sidewalk, curb and gutter.
2. Beautify the neighborhood with a new home in place of a weedy field.
3. Additional tax revenue for the City.

This lot qualifies for subdivision on all City requirements except the last bullet:

- The neighborhood is zoned as R-1-40, and has not yet met the full density threshold. Subdividing this lot keeps the zoning for this neighborhood to City Code without requiring a rezone.
- The lot meets the minimum 120 feet of frontage along 6000 West.
- City Code does require a minimum of 20,000 square feet on each parcel. The current area divided by two would make each side 19,700.01 square feet ... short by just 300 square feet.

To adhere to City Code, the lot would need just 600 additional square feet. Neither neighbors to the south or west are interested in selling property. There used to be a ditch that ran along the east side of the yard, and the parcel line was drawn inside that ditch. Many years ago, it was filled in, and there is now over 23 feet of city owned property from the parcel line to the road. More than enough space for a sidewalk, curb and gutter. In order to meet the City Code, he is requesting to purchase a few feet more of the property from the City; this would make good use of land that is not currently being used. Mr. England concluded by presenting a map of the property and the surrounding area.

Mayor Ostler stated that Mr. England lives in an R-1-40 subdivision, and he has been in conversations with staff about the location of City utilities and whether it would be possible to acquire City property and use it as part of his development. He noted that Mr. England has not made a formal application and there are additional steps that must be taken before the Council can consider formal action on this matter. He noted that Mr. England was advised to provide this information to the Council as an introduction to his proposal.

David Josse thanked the Mayor and Council for their time. He stated that he represents North Utah County Soccer (NUCS), a service organization that has been in the community for over 35 years. He discussed the history of the club and its administration, noting there is still a demand for the program. Last year, another soccer organization lobbied the City for exclusive access to Lone Peak Park and he was not invited to participate in discussions of that issue. He never received any communication about the proposal though his club has many more players than any other club in north Utah County. He presented a document illustrating participation numbers and highlighted the fact that NUCS has 401 Highland participants, while Utah Surf Soccer Club has just 61. However, Surf will now have exclusive use of the largest park in Highland City. They are operating as a business, not a service organization.

Brent Pugh also referenced the City's trail system; he sent a letter to the City Council earlier today to express his opinion, which is that the City is trying to 'fit a square peg in a round hole'. Trail connectivity is important, but there are better ways to do it with respect to the Millhaven neighborhood. The new planned trail will be very disruptive to existing residential properties, which is concerning given the price point of the homes in the

neighborhood. There are other logical connection opportunities, and the Council must consider this matter before approving the project. Cutting through the new Millhaven neighborhood is not the best option and it will lead to low use of that section of the trail.

Mayor Kurt Ostler requested to move item 3g and 3 h to the consent agenda. Council Member Scott L. Smith requested that 3h be left as an action item as he had questions on that item.

2. CONSENT ITEMS

Items on the consent agenda are of a routine nature. They are intended to be acted upon in one motion. Items on the consent agenda may be pulled for separate consideration.

- a. Approval of Meeting Minutes General City Management**
Stephannie Cottle, City Recorder
March 12, 2024 and March 19, 2024

Council Member Ron Campbell MOVED that City Council approve consent item 2a, the approval of meeting minutes from March 12, 2024 and March 19, 2024 and item 3g, 2024 Trail Maintenance Contract Award.

Council Member Kim Rodela SECONDED the motion.

The vote was recorded as follows:

<i>Council Member Brittney P. Bills</i>	<i>Yes</i>
<i>Council Member Ron Campbell</i>	<i>Yes</i>
<i>Council Member Doug Cortney</i>	<i>Yes</i>
<i>Council Member Kim Rodela</i>	<i>Yes</i>
<i>Council Member Scott L. Smith</i>	<i>Yes</i>

The motion passed 5:0.

3. ACTION ITEMS

- a. ACTION: Public Hearing/Plat Amendment: Pearson - Peck Hollow Plat B Lot 2 Land Use (Administrative)**
Rob Patterson, City Attorney
The City Council will hold a public hearing to consider a request from Angie and Vess Pearson to amend lot 2 of the Peck Hollow Plat "B".

City Attorney Patterson explained Angie and Vess Pearson are the owners of lot 2 of the Peck Hollow Plat B subdivision (6407 W 9600 North) that they have recently built a home on. The Pearson's are also the owners of the two adjoining parcels to the east of that lot (6387 West, 9600 North). The properties are zoned R-1-20, which allows for minimum lot sizes of 20,000 square feet with 115 feet of street frontage. The adjoining parcels are not part of any recorded subdivision. One parcel is improved with an existing home. The other parcel is not developed and is currently a non-conforming parcel of record, as it does not have sufficient frontage on 9600 North. That parcel is used primarily for private access. The Pearsons desire to combine their Peck Hollow lot with the entirety of the unimproved parcel and a portion of the other parcel with a home on it. The end result of the proposed plat amendment would be to reduce the number of lots/parcels in the area from 3 to 2 and eliminate the nonconforming parcel of record. The parcel with a home on it would be reduced to 25,729.57 square feet (0.59 acres). The parcel would still conform to R-1-20 standards. Lot 2 would be increased from 1.6456 acres to 3.05 acres. The purpose of this amendment is to allow the Pearsons to increase their side yard area to complete their fencing, soccer field, and other landscaping goals. A public hearing is required because a resident of American Fork objected to the amendment. Notice of the proposed plat amendment was mailed to property

owners within 500' of the property on April 4, 2024. According to the Highland Development Code and Utah Code, the City Council can amend a plat if it finds:

1. Neither the public interest nor any person will be materially injured by the proposed amendment;
2. There is good cause for the amendment;
3. All easements for water and sewer facilities are preserved;
4. No public right of way is being vacated; and
5. The proposed amendment meets all requirements of the Development Code.

Staff believes that each of these requirements has been satisfied, as explained in the following proposed findings:

1. Neither the public interest nor any person will be injured by the proposed plat amendment. All owners of property have agreed to the plat amendment.
2. There is good cause for the amendment, because all requirements of the Development Code related to plat amendments are satisfied, the proposed plat amendment and the property line adjustments shown therein conform to the requirements of the Development Code, the amendment will remove a non-conforming parcel of record, and the amendment will allow the applicant to develop their property as desired.
3. All easements have been preserved. Public utility easements previously located on the east side of lot 2 are being relocated as part of the amendment. The utility companies have agreed to this. The plat otherwise contains all required public utility easements.
4. No public right of way is being vacated as part of this amendment.
5. Lot 2 and the developed parcel each comply with the requirements of the Development Code. The amendment will remove an existing nonconforming parcel of record.

Mayor Kurt Ostler opened the public hearing at 7:29 p.m.

There were no public comments.

Mayor Kurt Ostler closed the public hearing at 7:29 p.m.

Council Member Cortney asked if there is a technical reason for the horseshoe turnaround. Mr. Patterson stated that was the property owner's preference and the design that has been presented to the Council is their design.

Council Member Scott L. Smith MOVED that the City Council accept the findings from staff and APPROVE the plat amendment to Peck Hollow Plat B Lot 2.

Council Member Ron Campbell SECONDED the motion.

The vote was recorded as follows:

<i>Council Member Brittney P. Bills</i>	<i>Yes</i>
<i>Council Member Ron Campbell</i>	<i>Yes</i>
<i>Council Member Doug Cortney</i>	<i>Yes</i>
<i>Council Member Kim Rodela</i>	<i>Yes</i>
<i>Council Member Scott L. Smith</i>	<i>Yes</i>

The motion passed 5:0.

b. ACTION: Plat Amendment: Young - Sunrise Farms Plat A - Lots 103 & 104 Land Use (Administrative)

Rob Patterson, City Attorney

The City Council will consider a request from Mary Young to amend the plat for Sunrise Farms Plat A for Lots 103 and 104.

City Attorney Patterson explained Mary Young is the owner of lots 103 and 104 of the Sunrise Farms Plat A subdivision. She desires to combine those lots into a single, larger lot to be known as lot 201 of the Sunrise Farms Plat B. The purpose is to combine the lots for a single home to be constructed on the property. The property is zoned R-1-40. The end result of the proposed plat amendment would be to reduce the density in the subdivision by one. The original subdivision was platted with 10 lots, two of which (not the lots being amended) are under 30,000 square feet. Lots 103 and 104 are each over 30,000 square feet. The combined lot will be 62,594 square feet (1.44 acres). No public hearing is required because the application and procedures satisfy all requirements of Highland City Development Code, all owners of the respective properties are signing the amended plat, and no objections have been filed. Notice of the proposed plat amendment was mailed to property owners within 500 feet of the property on April 4, 2024. According to the Highland Development Code and Utah Code, the City Council can amend a plat if it finds:

1. Neither the public interest nor any person will be materially injured by the proposed amendment;
2. There is good cause for the amendment;
3. All easements for water and sewer facilities are preserved;
4. No public right of way is being vacated; and
5. The proposed amendment meets all requirements of the Development Code.

Staff believes that each of these requirements has been satisfied, as explained in the following proposed findings:

1. Neither the public interest nor any person will be injured by the proposed plat amendment. All owners of property have agreed to the plat amendment.
2. There is good cause for the amendment, because all requirements of the Development Code related to plat amendments are satisfied, the proposed plat amendment and the property line adjustments shown therein conform to the requirements of the Development Code, and the amendment will allow the applicant to develop their property as desired.
3. There are no affected easements for water and sewer facilities. The plat contains all required public utility easements.
4. No public right of way is being vacated as part of this amendment.
5. The proposed amendment results in a lot that conforms to all requirements of the Development Code. While the subdivision could not have been platted in this manner under the R-1-40 standards, due to the number of lots under 30,000 square feet, this does not necessarily prohibit the Council from approving a subsequent plat amendment if the Council believes there is good cause for the amendment. Overall, the proposed plat amendment reduces density within the development.

Mr. Patterson concluded that there is a proposed stipulation related to this plat amendment; the combined lot cannot have two sets of utility laterals. One set of utility laterals must be removed and capped at the main. The applicant will need to coordinate with the current developer of the subdivision regarding road cuts to access the utility laterals and must have the utility disconnection and capping inspected and approved by City staff.

Mayor Ostler asked why the City would require the applicant to remove the second utility lateral; he noted that the property owner could apply to split the lot again in the future and would meet the requirements for a subdivision. City Engineer/Public Works Director Spencer stated that is correct, but the City currently does not allow two meters for one lot.

Council Member Kim Rodela MOVED that the City Council accept the findings and APPROVE the plat amendment to Sunrise Farms Plat A, including the proposed stipulation that the combined lot cannot have 2 sets of utility laterals.

Council Member Doug Cortney SECONDED the motion.

The vote was recorded as follows:

Council Member Brittney P. Bills Yes
Council Member Ron Campbell Yes

Council Member Doug Cortney Yes
Council Member Kim Rodela Yes
Council Member Scott L. Smith Yes

The motion passed 5:0.

c. ACTION: Plat Amendment: Millhaven Homes - Foxwood Estates - Lots 17-19 Land Use (Administrative)

Rob Patterson, City Attorney

The City Council will consider a request from Millhaven Homes to amend the plat for Foxwood Estates Plat A for lots 17, 18, and 19.

City Attorney Patterson noted this is the agenda item that a few residents referred to during tonight's public comment period. He reported on April 11, 2024, the City's Development Administration Board approved the final plat for Foxwood Estates as a 20-lot subdivision. Millhaven has buyers that are interested in larger lots and would like to reconfigure and combine three lots (17, 18, and 19) into two lots. The property is zoned R-1-40. The end result of the proposed plat amendment would be to reduce the density in the subdivision by one. The 20-lot subdivision includes five lots (not the lots being amended) that are under 30,000 square feet. Lots 17, 18, and 19 are each over 30,000 square feet. The proposed reconfigured and amended lots will be 57,799 square feet (1.33 acres) and 54,281 square feet (1.25 acres). No public hearing is required because the application and procedures satisfy all requirements of Highland City Development Code, all owners of the respective properties are signing the amended plat, and no objections have been filed. Notice of the proposed plat amendment was mailed to property owners within 500 feet of the property on April 4, 2024. According to the Highland Development Code and Utah Code, the City Council can amend a plat if it finds:

1. Neither the public interest nor any person will be materially injured by the proposed amendment;
2. There is good cause for the amendment;
3. All easements for water and sewer facilities are preserved;
4. No public right of way is being vacated; and
5. The proposed amendment meets all requirements of the Development Code.

Staff believes that each of these requirements has been satisfied, as explained in the following proposed findings:

1. Neither the public interest nor any person will be injured by the proposed plat amendment. All owners of property have agreed to the plat amendment.
2. There is good cause for the amendment, because all requirements of the Development Code related to plat amendments are satisfied, the proposed plat amendment and the property line adjustments shown therein conform to the requirements of the Development Code, and the amendment will allow the applicant and future owners of the lots to develop their property as desired.
3. There are no affected easements for water and sewer facilities. The plat contains all required public utility easements.
4. No public right of way is being vacated as part of this amendment.
5. The proposed amendment results in a lot that conforms to all requirements of the Development Code. While the subdivision could not have been platted in this manner under the R-1-40 standards, due to the number of lots under 30,000 square feet, this does not necessarily prohibit the Council from approving a subsequent plat amendment if the Council believes there is good cause for the amendment. Overall, the proposed plat amendment reduces density within the development. Approving the amendment at this time (after final plat approval but before the plat is recorded) allows the developer to install the correct type and number of utility lines for the lots.

Mayor Ostler invited input from the applicant.

Todd Trane stated that he wanted to make this change at this time to avoid the need to remove utility laterals

from the road once it is constructed; two owners in the subdivision would like to have larger lots and he feels the amendment benefits Highland.

Mayor Ostler asked Mr. Trane to address the comment about the trail amenity included in the project. Mr. Trane stated he is trying to schedule a preconstruction meeting with City staff to discuss those issues. The work that has been underway in the area is related to the Lehi irrigation infrastructure, not City infrastructure. Once construction drawings are approved, he will commence construction, hopefully by July. Mayor Ostler asked how many of the lots in the subdivision are already sold, to which Mr. Trane answered approximately half.

Council Member Smith stated that he still does not understand where the trail will be located. Mr. Trane reviewed the map for the project; the trail connection is at 6400 West, and it follows the roadway and trail corridor in Canterbury.

Mayor Ostler noted that this is the first subdivision that has followed the new review and approval process involving the City’s Development Administration Board; the Council has not seen these application documents until this meeting. Mr. Trane stated that nothing has changed since preliminary approval of the project. Mayor Ostler asked why the trail does not run behind the homes across the ravine. Mr. Trane stated that he looked at several scenarios and trying to get the trail across the ravine was very difficult; it made more sense to have the backyards of the homes face the ravine. Mayor Ostler asked if the trail will be ten feet wide. Mr. Trane answered yes and noted that in any location where a potential driveway crossing is needed (just two lots), he will use concrete curbing to keep the trail edges in place.

Council Member Smith asked if buyers of the lots are aware of the trail layout plans. Mr. Trane answered yes and many of them are excited about the trail and its connectivity.

Council Member Campbell stated he is excited about decreased density associated with this application and the two previous applications. Mr. Trane stated that he has many clients that want more property. Mayor Ostler stated the recent trends are related to high density housing development; however, there is still a market for larger properties, and it is great that developers are catering to that market. Mr. Trane agreed.

Council Member Cortney stated that he is somewhat disturbed by the request as it seems to be a ‘run around’ of the City’s development process. The request for 19 lots rather than 20 would not have been approved by the City’s Development Administration Board last week. Mayor Ostler stated that is correct. Mr. Trane stated that he does not want to cut the road after the project is completed. Council Member Cortney stated that is the only reason he is comfortable approving the plat amendment.

Council Member Scott L. Smith MOVED that the City Council accept the findings and APPROVE the plat amendment to Foxwood Estates Plat A.

Council Member Doug Cortney SECONDED the motion.

The vote was recorded as follows:

<i>Council Member Brittney P. Bills</i>	<i>Yes</i>
<i>Council Member Ron Campbell</i>	<i>Yes</i>
<i>Council Member Doug Cortney</i>	<i>Yes</i>
<i>Council Member Kim Rodela</i>	<i>Yes</i>
<i>Council Member Scott L. Smith</i>	<i>Yes</i>

The motion passed 5:0.

d. ACTION: Farmers Market Memorandum of Understanding *General City Management*

Rob Patterson, City Attorney

The City Council will consider a proposed memorandum of understanding authorizing Highland Farmers Market LLC (Heather Heras) to conduct a farmers market in Heritage Park.

City Attorney Patterson explained on March 19, 2024, the Council considered as a discussion item a proposal from Heather Heras regarding the potential operation of a farmers market within Highland. Because City policy prohibits commercial activity within City parks unless they are City-sponsored, the Council discussed whether to support the farmers market and whether to make a code change or sponsor the farmers market as a City. The Council gave staff direction to work with Heather to prepare potential terms for a City-sponsored farmers market operated by Ms. Heras through an LLC. Subsequently, he and Ms. Heras have worked to draft a memorandum of understanding (MOU) regarding the administration of the farmers market; general terms include:

- Market held in Heritage Park weekly, Thursday nights, June through September;
- No market during Fling or on July 4;
- City waives special event and park/pavilion rental/use fees (no direct revenue to City); and
- Ms. Heras' LLC is responsible for ensuring vendors comply with tax reporting and state law, cleaning up park, avoiding damage to park facilities, complying with safety and other city regulations.

He presented a site plan of Heritage Park to identify the proposed uses to be included in the market. He then expounded on terms relating to insurance, compensation, signage, parking, food trucks, and an exit clause; these are items that staff needs feedback from the Council on and he facilitated discussion among the Council regarding the matters. Council Members expressed concern and opposition to providing insurance for a farmers market event, but indicated they are supportive of the City foregoing direct compensation, will allow signage related to the farmers market, will allow City vendors to use other parking lots/overflow areas, will permit food trucks to park in the parking lot or street shoulder, and to remove the exit-clause in the agreement and provide that the contract term will be for one year.

Council Member Doug Cortney MOVED that City Council approve the Memorandum of Understanding with Highland Farmers Market LLC with the following findings:

- 1. The Farmers Market is a benefit to the city because it builds a sense of community.*
- 2. The Farmers Market is a benefit which allows residents to sell items at the market.*
- 3. Highland City will not provide insurance for the Farmers Market.*

Council Member Scott L. Smith SECONDED the motion.

The vote was recorded as follows:

<i>Council Member Brittney P. Bills</i>	<i>Yes</i>
<i>Council Member Ron Campbell</i>	<i>Yes</i>
<i>Council Member Doug Cortney</i>	<i>Yes</i>
<i>Council Member Kim Rodela</i>	<i>Yes</i>
<i>Council Member Scott L. Smith</i>	<i>Yes</i>

The motion passed 5:0.

e. ACTION: Approval of Lone Peak Public Safety District Fiscal Year 2024-2025 Tentative Budget

General City Management

David Mortensen, Finance Director

The City Council will consider approval of the Lone Peak Public Safety District Fiscal Year 2024-2025 Tentative Budget that was adopted by the Lone Peak Public Safety District Board on April 10, 2024.

Finance Director Mortensen explained in their April 10, 2024 Board Meeting, the Lone Peak Public Safety District Board heard a proposal from staff for a Fiscal Year 2024-2025 Tentative Budget that included assessments due from Highland City of \$249,175 for Administration, \$3,077,520 for Police, and \$2,399,003 for Fire/EMS. After some discussion, the Board moved and voted to reduce proposed wage increases, stating that they preferred a six percent overall wage increase for both the police and fire departments (market and merit percentage split to be determined by each department chief). The effect of this change, approved by the Board, resulted an increase of the Highland City assessment for Police of \$25,264 and an increase for Fire/EMS of \$44,369 for a combined increase of \$69,633. The assessment related to Administration did not change. The new proposed Highland City assessments for Police and Fire are \$3,052,256 and \$2,354,634 respectively. As a part of the interlocal agreement governing Lone Peak, if the Lone Peak Budget increase exceeds a certain amount, it is required to also come to the respective cities for their approval. This Council approval is following that process. Mr. Mortensen then stated that one matter of importance is a discrepancy he discovered in the FY 2024 assessment amounts as it related to health insurance costs. This will not change anything related to FY 2025, but it will change the FY 2024 numbers somewhat.

Council Member Campbell asked if the change has more or less of a fiscal impact to Highland, to which Mr. Mortensen answered more. He stated that when the District's budget was adopted last year, the document included a 10 percent medical benefit estimate; however, the actual percentage change from one year to the next was four percent, so the budget exceeds the actual costs.

Council Member Cortney asked what the assessment percentage change threshold is that would trigger a City Council review of the budget. Mr. Mortensen stated he is not sure of the percentage change, but he understands it is very low and the Council should plan to review the proposal each year. City Attorney Patterson stated that is correct and he compared the annual assessment adjustment to the Council's annual consideration of the certified property tax rate.

City Administrator Wells provided input regarding the Board's action relative to employee compensation and the annual assessment amount; at present, the current public safety fee is sufficient to cover the expenditures included in the budget document.

Council Member Smith stated that according to his calculations, the assessments to be charged to Alpine and Highland total approximately \$8.6 million. Mr. Mortensen stated that is correct. Council Member Smith stated the total expenditures listed in the budget are \$9.283 million and he asked how expenditures can exceed revenues. Mr. Mortensen stated the District receives other revenue besides the assessments charged to the cities. This includes fees for services, ambulance revenue, and the amount paid by the school district for school resource officers. This makes up the difference between the assessments to the cities and expenditures. Council Member Smith referred to historical budgets for the District; in 2021, the expenditures total \$7.4 million and he is concerned about a \$2 million increase in just four years. Mr. Mortensen stated that is likely due to increased staffing levels and increased employee compensation. Council Member Smith stated he is concerned this could become a problematic trend. Mayor Ostler spoke to the wage pressure in the public safety realm and invited Chiefs Gwilliam and Patton to provide their input regarding trends they are observing in the job market. Both Chief's reported a lack of qualified candidates and a decreased desire of individuals to enter into a public safety field; it has been necessary to increase wages to be competitive with other agencies, but that pressure has leveled off somewhat. However, it will be necessary to review wages each year to determine if the District is still being competitive. This led to high level philosophical discussion among the group regarding the desired level of service related to public safety and how that impacts staffing levels and wage costs. Council Member Smith asked for statistics of the Department related to call volume and other demands/factors that have caused the District to increase staffing levels.

Council Member Doug Cortney MOVED that City Council approve the Lone Peak Public Safety District Fiscal

Year 2024-2025 Tentative Budget that was adopted by the Lone Peak Public Safety District Board on April 10, 2024.

Council Member Kim Rodela *SECONDED* the motion.

The vote was recorded as follows:

Council Member Brittney P. Bills	Yes
Council Member Ron Campbell	Yes
Council Member Doug Cortney	Yes
Council Member Kim Rodela	Yes
Council Member Scott L. Smith	Yes

The motion passed 5:0.

f. ACTION: Mountain Ridge Park Phase 2 Contracts *General City Management*

Andy Spencer, City Engineer/Public Works Director

The City Council will consider awarding contracts to award the primary construction items for Mountain Ridge Park Phase 2.

Council Member Smith expressed concern that each construction contract the City enters into has a 10 percent contingency, which is typically always used for any given project. City Engineer/Public Works Director Spencer noted that the contingency is not always used in full, but he acknowledged ever increasing material and construction costs, which is the basis of a contingency amount in major project contracts.

Mr. Spencer then explained on December 5, 2023, the Council approved the use of \$1.3 million in Parks Impact fee funds for Mountain Ridge Phase 2 in addition to the \$700,000 left over from Phase I construction. The Council also subsequently provided direction relative to priority items for the Phase 2 potential items that could be added to the park. With the approval of \$1.3M in Park Impact Fees, the available City funds for Mountain Ridge Park Phase 2 is approximately \$2M. A Highland City family has agreed to donate \$250,000 towards the baseball field. This donation increases the current budget to \$2,250,000. Since the time of the donor reviewing the baseball field and the Council providing guidance on priorities, the staff have been working to refine the designs to implement and get final bids.

- A bid for the balance of all planted areas (topsoil, sprinklers, grass, and trees, shrubs, rock) has been provided by Stratton & Bratt in the amount of \$1,197,625.62, based upon the topsoil import option #2 on their bid form.
- A bid for the asphalt trail has been provided by Eckles paving in the amount of \$56,295.50.
- A budgetary bid for the baseball field and the associated critical items has been provided by S & L in the amount of \$774,296.25. The final bids for some baseball related items were not available by the Council packet preparation deadline. However, the provided costs are very close to the final costs.
- The total cost of these three core items is \$2,028,217, with a 10% contingency, the total cost is \$2,231,039. There will also be some design and construction related expenses from the landscape architect and engineering teams that will likely be equivalent to the remaining available budget.

S & L is proposing to complete the work for a fixed Construction Management fee of \$73,400 and a 5% markup on subcontracts and direct in-house expenses. This will allow the City team to work with S & L to find the most efficient way of completing the baseball field and any other items that the City is able to find funds to construct. Even though the available funds are not dramatically in excess of the contingency budgets, knowing that some donations are still in process of coming in, staff is comfortable in recommending to the Council that construction proceed on the three large items described above. It is feared that if we do not proceed with construction, we will not be able to complete the improvements in calendar year 2024. Items that do not yet have funding available are:

- Ninja Course
- Stage Foundation
- Shades and Bleachers for Baseball Area
- Futsal Fence
- Exterior Fencing of the Park
- Additional Security Cameras
- Conduits for Future Lighting
- Maintenance Building
- Baseball Field Maintenance Building

The estimated costs for these items without contingency funding is \$1,200,000. Staff and Council can continue to have conversations regarding fundraising and using other city funds to add these amenities while initial work begins on the landscaping, trail, and baseball field. The cost of this phase of the Mountain Ridge Park project is \$2,231,039. Funding for this expense is included both in FY 2024 and FY2025 in GL 40-40-78, Mountain Ridge Park. There will need to be an end of year budget adjustment in FY2024 to reflect the final expenditures for the park that will be paid in FY2024. Staff is closely tracking the available funds and expenditures to ensure that expenses do not exceed the available resources.

Mayor Ostler invited Dustin Larsen of S & L to approach the Council to discuss his proposals for the park. Mr. Larsen stated he grew up in Alpine and now lives in Highland and his children plays in parks throughout the City; from that point of view, he is very invested in building quality parks for the community, and he discussed a few park projects he has worked on in Highland and other cities. He stated a design build model is most beneficial for the City in terms of costs and the City's ability to be most transparent regarding amenities to be included in the project.

Mayor Ostler asked if the baseball field can accommodate teams of all ages. Mr. Larsen stated it will be a typical high school field, but it will use a portable mound so that it can be adjusted, and all ages can use it. The donor, however, has a child entering high school and he is interested in providing a field that will accommodate high school teams.

Council Member Rodela asked if the fencing is fixed or retractable. Mr. Larsen stated the plans call for a fixed eight-foot-tall vinyl coated fence, but he can pivot and change the fencing if desired.

Discussion among the group centered on the size of the baseball field and how it relates to other uses and nearby residential properties; Council Member Smith acknowledged concerns that have been expressed regarding the noise from the park, but noted that the area has always been planned to be used for a public park and he does not want to keep people from using it in order to reduce noise. Mayor Ostler agreed, but noted that the concerns relate largely to excessive noise in the late evening hours, and profanity and other disturbing noise that is not appropriate for a public park. This led to discussion about the City's ability to police or prevent those activities. Mayor Ostler stated he has asked that staff include an item on the next meeting agenda to discuss the neighbors' concerns in more detail.

Mayor Ostler then invited public input regarding the park design and the construction contract.

April Slade stated that she lives on the west side of the park; she addressed the comments made by Council Member Smith regarding the public knowledge that the property was to be used for a public park someday. She was aware of that fact and knew the park was coming, but it is much larger than she thought it would be. She feels bad for those that live directly adjacent to it. The City has suggested that residents donate towards the costs needed to plant trees to serve as a noise barrier. She would like for the City to carefully consider the size and type of trees to ensure that they can serve as a barrier/shield for residents from park and the trail. She noted there has been a lot of geotagging for the park, which has attracted many different people and she is hopeful that will reduce

eventually. She stated that she has a 17-year-old son who was excited about using the park, but after becoming aware of some of the activities taking place there after hours, he is less so. The Council needs to consider if the park is for Highland residents or if it is for people from other cities. She knows that the City cannot control who accesses a public park, but it is a fact that many people from other cities are traveling to Highland and impacting a city they do not live in.

Council Member Smith asked Ms. Slade to offer solutions to the concerns she has expressed, with the understating that eliminating the park is not an option.

Ms. Slade then read a statement from her husband regarding his concerns about the park, including the introduction of a storage building on the northwest side of the park. The original location has changed and that is concerning to residents. The size of the building is unknown as well. He is concerned about the ninja park and its size and purpose, the proximity of these amenities to the nearby residential properties.

The Mayor and Council discussed the plans for the storage shed at the park and the manner in which it will be used. Mr. Spencer stated it is 24 feet by 30 feet in size, and 16 feet tall. It is fairly small when considering the size of the park, but will benefit staff and special events coordinators by giving them access to storage space for basic elements needed at the park.

Council Member Rodela stated that this agenda item was intended to be a discussion and action on the contracts for the baseball and soccer fields and other specific elements; she does not feel comfortable talking about anything that exceeds that scope because it was not publicly advertised to give residents the opportunity to attend and discuss some of the issues that are being discussed.

Mr. Spencer briefly discussed the scope of the asphalt trail and baseball field construction; he provided a site plan to identify the elements that will be discussed at a later date. Council Member Smith stated that the contracts being acted upon tonight include the area between the trail and residential fences and he asked if the contractor will plant trees in that area. Mr. Spencer answered yes, and the contract documents include the planting plans for that area. Mayor Ostler added he would be open to hearing input from the residents in that area regarding the types of trees they would prefer be planted in that area.

Brad Weber stated his home is west of the site of the ninja course; he has monitored this issue for several months and noted that the documents that have been publicly posted do not include the ninja course. Also, it is too close to residential properties. The buffer between the playground and his property was supposed to be grass and trees, but the City is now putting the ninja course there and he is very concerned. He will attend the next meeting to discuss his other suggestions regarding noise and the concept of a curfew.

Council Member Rodela asked Mr. Weber if he knew there would be a maintenance building near his home. Mr. Weber stated he understood that was part of the proposal, but in doing his due diligence to buy his property, he learned that the building would be moved to another location. He is not opposed to the park, but he was simply not aware that it would be so large and grand in scale.

Council Member Campbell stated that the ninja course is not part of the action to be taken by the Council tonight; when that element of the park is brought to the Council for action, he would like to have a history of when that amenity was added to the plan and how it was communicated to the nearby residents. Mr. Weber stated that he only recently heard about the ninja course when he saw this agenda and that is why he and other residents have attended tonight's meeting.

Steven Dowdle stated he was aware there would be a park in that location, but he did not know how large it would be. He is frustrated by some of the proposed future plans for the rest of the park, including the ninja course. He did not expect to be living next to an amusement park, and that is what the park has turned into in his opinion. Each

weekend the parking lot is completely full and parking issues will only get worse when the baseball field is completed and being used regularly. He stated his three children do not enjoy using the park because of the type of individuals who are using it. They have experienced other children urinating from the top of the playground structure, loud music, and other disturbances in the evening hours. He stated the reason he feels his concerns are valid is that some of the decisions being made tonight will impact the entire plan for the area going forward. The maintenance building described by Mr. Spencer sounds very large, much larger than a typical shed. He would prefer that a smaller maintenance building be used as a support function for the baseball field, but such a large building directly adjacent to homes is unreasonable. He added he has planted 20 trees in his own backyard, but the noise disturbance is still quite substantial and concerning.

Wesley Warren stated he also lives near the park, and he shared some thoughts from neighbors Paul and Rachel Adams. They have noticed increased noise and light pollution associated with the pickleball courts. They have seen teens at the park late in the evening hours, but they have not noticed too much noise. The playground equipment is about what they expected. He also shared thoughts from Cody Dean, who is fine with everything that has been proposed. However, it is important for the City to consider how parks impact adjacent residential properties and he will share his thoughts on that matter at the next meeting.

McKenzie Weber stated she has had the complete opposite experience as those mentioned by Mr. Warren; she lives next to the park and has been miserable since it opened. She will also attend the next meeting.

Council Member Kim Rodela MOVED that City Council APPROVE contracts for Mountain Ridge Park, Phase 2 with Stratton & Bratt in an amount up to \$1,317,388.18, Eckles Paving in an amount up to \$61,925, and S & L, Inc. in an amount up to \$851,726 and AUTHORIZE the City Administrator to sign the contracts.

Council Member Doug Cortney SECONDED the motion.

Council Member Cortney asked if staff could review the landscaping plans to ensure there is adequate room for trees between the walking trail and residential properties. Mr. Spencer stated he will review the plans with the landscape architect.

Council Member Ron Campbell suggested that the Council continue this item to look at the overall park design and the impact the elements being considered tonight will have on neighboring residents.

Mr. Spencer stated that the park is a multi-use park, and it will require regular maintenance; staff needs to have adequate access to the park and a place to store equipment and tools needed for proper maintenance. If this contract is not awarded and he is unable to proceed, he will not be able to complete some elements this year. Council Member Smith understands there is some urgency associated with this agenda item, but he also wants to be considerate of residents' concerns. He stated he will vote against awarding the contract tonight.

City Administrator Wells stated that it has been staff's understanding that the Council wants to get the park constructed as soon as possible and that is why phase two has moved at the pace it has. Administration has been operating upon the most approved plan and list of priorities approved by the Council. She quickly reviewed the history of the plan and found that the City has been discussing it since 2021, but Mr. Weber is correct in that previously published maps of the park did not include a ninja course. There have been no less than 10 different maps/plans for the project, but Administration was only operating based upon the most recently approved plan for the project.

Mr. Larsen stated he has found the City's process to be somewhat atypical, but he has been selected as an asset to identify and solve many of the problems the residents have discussed, not to hurry and build the park as quickly as possible. He will take the concerns into consideration and make adjustments to meet the needs of the community. It is not absolutely necessary to include a ninja course in the project.

Council Member Campbell asked if there is room on the west side of the ninja course for both a drive aisle for City staff and trees to serve as a buffer for residential properties. Mr. Larsen stated he does not believe there is sufficient room for both in that area; he clarified that the approval before the Council tonight does not include a ninja course and that element can be approved separately at a future date.

Council Member Bills stated that the contract includes elements that the Council has already approved; she expressed a willingness to participate in smaller group that could meet with residents to discuss their concerns at length. Council Member Campbell stated he would be willing to participate with a smaller group as well.

The vote was recorded as follows:

<i>Council Member Brittney P. Bills</i>	<i>Yes</i>
<i>Council Member Ron Campbell</i>	<i>Yes</i>
<i>Council Member Doug Cortney</i>	<i>Yes</i>
<i>Council Member Kim Rodela</i>	<i>Yes</i>
<i>Council Member Scott L. Smith</i>	<i>No</i>

The motion passed 4:1.

Council Member Smith would like to be part of the group as well. Council Member Bills stated she would give up her position to Council Member Smith, but would like to receive a summary of all the discussions in resident meetings.

- g. ACTION: Trails Maintenance Contract Awards** *General City Management*
Andy Spencer, City Engineer/Public Works Director
The City Council will consider awarding the bid for the 2024 Trail Maintenance Project.

This item was moved to the consent agenda, where is passed unanimously.

- h. ACTION: 2024 Street Preservation Contract Award** *General City Management*
Andy Spencer, City Engineer/Public Works Director

The City Council will consider awarding Morgan Pavement a contract for road seal coat.

On March 19, 2024, the Council approved the largest portion of the 2024 street preservation contracts. The bid for the mastic seal portion of the project was not available for that Council meeting. Highland City received a bid for the 2024 Highland City Street Maintenance from Morgan Pavement. The bid for projects involves Crack Seal for \$4,560.00 and ONYX Frictional Mastic Sealant for \$56,200.00 for various streets in Highland City. The cost of this Road Treatment Project is \$70,940.00 with a 10% contingency. Funding for this expense is included in GL 70-23-05 Development Seal Coat Budget within the FY 2023/2024 budget (38,186.50), and the remaining portion will be paid from GL 56-40-70 Roads Fee Project. This award will make the total programmed from City Roads Fee sources for Calendar Year 2024 to \$1,356,527.64.

Council Member Smith stated he reviewed the map regarding this project, and it appeared that most of the roads are in uninhabited neighborhoods. Mr. Spencer stated that when a subdivision is completed, contractors have two options: they can treat the street with a seal coat after the one-year maintenance period, or they can pay the City for the treatment. When the second option is selected, the City will typically allow some time to pass to get the greatest value for the money available. The maps actually are not accurate and many of the streets now have homes on them.

Council Member Scott L. Smith MOVED that City Council APPROVE the contract to Morgan Pavement for streets preservation in an amount up to \$70,940.00 and AUTHORIZE the City Administrator to sign the contract documents.

Council Member Ron Campbell *SECONDED* the motion.

The vote was recorded as follows:

Council Member Brittney P. Bills	Yes
Council Member Ron Campbell	Yes
Council Member Doug Cortney	Yes
Council Member Kim Rodela	Yes
Council Member Scott L. Smith	Yes

The motion passed 5:0.

i. RESOLUTION: Alpine Highland Justice Court Interlocal Agreement *General City Management*
Rob Patterson, City Attorney

The City Council will consider a proposed interlocal agreement with Alpine City to formalize the city's current justice court operations.

City Attorney Patterson explained on December 5, 2023, the Council adopted a resolution requesting recertification of the Highland City Justice Court from the state. As part of that recertification process, the state reviewed the justice court's operations and asked for clarification regarding how the justice court was set up to serve both Highland and Alpine and what contracts established that arrangement. As staff reviewed the issue and history, it became clear that Highland has always operated and certified the justice court, with Alpine paying a portion of the justice court costs. However, there has not been a formal agreement establishing this. The state recertified the Highland City Justice Court on February 1, 2024, but they also imposed a deadline of May 1 for the cities to enter into an interlocal agreement regarding justice court operations. Accordingly, Highland City prepared an interlocal agreement that formalizes the long-standing practices of the cities. The proposed agreement generally establishes the following terms:

1. The court is Highland City's court, the court remains located in Highland, and Highland remains responsible for all costs and expenses to staff and equip the court. Highland remains responsible to certify the court and ensure the court meets state certification requirements.
2. Alpine and Highland agree to extend Highland's justice court's jurisdiction to include Alpine, allowing Alpine residents to use the court for small claims and allowing the court to hear and decide citations issued by the Lone Peak Police Department or other law enforcement officers in Alpine.
3. Highland appoints the judge of the court and sets the judge's salary, with the advice of Alpine.
4. Each city separately contracts for prosecution and defense services, though they can agree to contract with the same attorneys for convenience.
5. Alpine pays 40% of court costs and 40% of rent costs on a monthly basis.
6. The court continues to remit fines and fees to each city based on the origin of the case or citation.

Council Member Scott L. Smith *MOVED* that City Council *ADOPT* the resolution approving the *Interlocal Cooperation Agreement for Justice Court Services with Alpine City*.

Council Member Doug Cortney *SECONDED* the motion.

The vote was recorded as follows:

Council Member Brittney P. Bills	Yes
Council Member Ron Campbell	Yes
Council Member Doug Cortney	Yes
Council Member Kim Rodela	Yes

Council Member Scott L. Smith Yes

The motion passed 5:0.

j. ACTION: Emergency Preparedness Committee *General City Management*
Ron Campbell, Council Member

The City Council will consider a request from Council Member Ron Campbell to form an Emergency Preparedness Committee.

On January 16, 2024, the Council ratified the Mayor's appointment of Council members to serve on various Highland City boards and committees. Along with his appointments, Mayor Ostler requested Council Member Ron Campbell to focus on Emergency Preparedness for Highland City. On March 19, 2024, the Council briefly discussed this new ad hoc committee and provided direction to staff to bring this item back for further discussion and consideration.

Council Member Campbell discussed his request for the creation of an Emergency Preparedness Committee, and he presented a draft bylaws document to govern the Committee. The Council reviewed and discussed the bylaws document; Council Member Cortney offered some technical and grammatical corrections needed and suggested a sunset or expiration date for the Committee. The Council discussed the makeup of the Committee and their goals, with Council Member Rodela asking that the Committee and their efforts be reviewed after one year to determine if the Committee should be made permanent.

Council Member Campbell stated he feels strongly that the Committee should have seven members; he will propose that they meet every two weeks at first, and once a month at a minimum. He is also willing to provide a quarterly report of the Committee's work. Council Member Rodela stated she would be comfortable with a bi-annual report, Council Member Smith agreed.

Council Member Doug Cortney MOVED that City Council approve the creation of the ad hoc Emergency Preparedness Committee for Highland City with the following corrections:

- 1. Correct OPMA reference*
- 2. Add police representation*
- 3. Bi-annual reporting to City Council*
- 4. 5-member committee*

Council Member Scott L. Smith SECONDED the motion.

The vote was recorded as follows:

<i>Council Member Brittney P. Bills</i>	<i>Yes</i>
<i>Council Member Ron Campbell</i>	<i>Yes</i>
<i>Council Member Doug Cortney</i>	<i>Yes</i>
<i>Council Member Kim Rodela</i>	<i>Yes</i>
<i>Council Member Scott L. Smith</i>	<i>Yes</i>

The motion passed 5:0.

4. EXPEDITED ITEMS

Items in this section are to be acted upon by City Council. These items have been brought before Council previously. The report and presentation may be abbreviated.

a. ACTION: General Plan Contract Award *General City Management*

Jay Baughman, Assistant City Administrator/Community Development Director, Rob Patterson, City Attorney

The City Council will consider approving a contract with Landmark Design Team to engage their services in the update of the Highland City General Plan.

City Attorney Patterson explained on December 5, 2023, City staff requested volunteers from the City Council to be part of the committee that would evaluate the responses from firms seeking to partner with the City on its General Plan update. City Council members Doug Cortney and Ron Campbell volunteered to be on the evaluation committee, which also includes Planning Commission members Chris Howden, Audrey Moore, and Debra Maughan and staff members Erin Wells, Andy Spencer, and Jay Baughman. In late 2023, City staff issued a request for proposals (RFP) from qualified firms seeking to partner with the City on its General Plan update taking place in 2024. Of the three firms that sent responses, two of them were selected by the evaluation committee to interview with them to get a better feel for each firm's approach to the update process. Through these meetings, as well as recommendations from these firm's former clients, the committee selected Landmark Design Team. The committee was impressed by their approach to engaging with the Highland community, their expertise in transportation planning, and the examples they provided of the finished product. The proposed agreement runs from April 2024 to April 2025 with the option to extend the time frame as needed. Compensation is \$127,855, which is close to the amount that was budgeted for the project and less than the amount asked by the other firm that was interviewed. The Evaluation Committee is requesting the optional Social Pinpoint Online Engagement tool offered by Landmark Design Team, which will allow Highland citizens to provide input on the General Plan through an interactive online map. Other provisions of the agreement set forth authorized representatives of each party, the nature of the City's relationship to Landmark Design Team, indemnification, termination, and amendments. The overall plan, process, and schedule for the update of the general plan is outlined in Landmark's proposal, attached to the contract. It includes the creation of a Plan Advisory Committee formed of City staff and officials, public stakeholders, and potentially representatives from other impacted entities (UDOT or utilities). Landmark proposes at least three public meetings to gather information and feedback on the plan with additional advertising, public outreach, and methods of gathering data from the public throughout the initial phase of the process. The schedule also proposes additional meetings with the Plan Advisory Committee and City leadership. They tentatively propose to have a draft plan prepared in January for city and public review, followed by revisions leading to a final plan. The cost of this project is \$127,855. Funding for this expense is included in GL 24-52-25, Special Projects, within the FY2024 budget. An additional \$20,000 is included in an additional budget request for FY2025 to cover the shortfall as well as provide funds for additional communication efforts the Council may want to undertake with this process. This project will span both the FY2024 and FY2025 fiscal years, with part of the funds being spent in the current year.

Council Member Smith asked for some examples of why the selection committee felt Landmark's proposal was the strongest. Council Member Campbell stated none of the proposals was perfect, but he only had minimal concerns with Landmark's proposal and work product. Council Member Cortney agreed Landmark's end product was of the highest quality. Additionally, Mr. Baughman contacted references listed by Landmark and all indicated they would work with Landmark again in the future.

Council Member Ron Campbell MOVED that City Council approve the contract with Landmark Design Team.

Council Member Scott L. Smith SECONDED the motion.

The vote was recorded as follows:

<i>Council Member Brittney P. Bills</i>	<i>Yes</i>
<i>Council Member Ron Campbell</i>	<i>Yes</i>
<i>Council Member Doug Cortney</i>	<i>Yes</i>
<i>Council Member Kim Rodela</i>	<i>Yes</i>

The motion passed 5:0.

5. DISCUSSION ITEMS

Items in this section are for discussion and direction to staff only. No final action will be taken.

a. DISCUSSION: Culinary Meter Reading Technology *General City Management*
Andy Spencer, City Engineer/Public Works Director

The City Council will consider purchasing the proper amount of MXU radios for the Culinary Drinking water system to replace the older "R" radios that do not have the capability to communicate with the Sensus AMI tower system with new "M" radios that have the capability to communicate with the recently installed Sensus AMI tower system.

Council Member Doug Cortney MOVED to extend the meeting to 10:15 pm. Council Member Ron Campbell SECONDED the motion. All voted in favor, except Council Member Kim Rodela. Motion passed.

City Engineer/Public Works Director Spencer explained Highland City made the decision to convert our entire Culinary water meter system to the Sensus Metering system around 2007-2009. At that time, the MXU "R" radios were installed to provide the ability to read the water meters via a drive by radio read system. This requires an employee to spend a day driving a truck around Highland with the meter reading equipment to get within radio range to read the meters. Prior to this improvement, the water staff would spend 3-4 weeks individually reading the meters which only happened yearly. The original "R" radios that were installed had an anticipated battery life span of 20 years (approximately 2027-2029). With new technological advances, Sensus has created an "M" radio which has the ability to communicate via a tower system directly to City Hall. With the current PI meter project, we have now installed the 2 radio towers needed to read all the PI and Culinary meters in the City as long as they have the proper "M" radio in the meter pit to transmit the signal and information to the towers and directly to City Hall. This will also provide residents with the opportunity to create a user profile and see their real-time water usage. If we continue with the MXU "R" radios for culinary, residents will only be able to see their PI readings in real-time, an employee would still need to spend a day driving around the City one day per month, and we would still need to address the impending battery failure of the MXU "R" radios. There are approximately 3,500 radios that need to be updated to an "M" radio. The exact number of radios will be available in the very near future as the tower system begins to read those meters that will respond. Staff is asking for preliminary direction whether Council would like to move forward with the conversion to the "M" radios because, due to the supply backup of these parts, the City will not receive these radios until after July 2025. If Council gives direction to move forward, a formal action will come to the Council shortly. The estimated costs of these radios is approximately \$650,000 for the parts only, not including the labor to install them. This purchase will impact the FY2026 budget. As these radios are not contemplated in the current utility rate studies, it is anticipated that an adjustment in utility rates would be needed to complete this project. If Council approves moving forward with the new radios, staff will undertake a water rate study analysis once the sewer rate study is complete.

Council Member Bills suggested staff explore grant opportunities for this type of project. Council Member Smith echoed the suggestion. He asked if it will be funded through the enterprise funding if a grant is not available. Mr. Spencer answered yes. He stated that the financial information he has provided tonight is not concrete and is based upon an estimate he has received for the project. He simply wanted to put the project 'on the Council's radar' tonight.

Council Member Cortney asked if there will be a cost savings associated with this improvement. Mr. Spencer stated most changes will be a result of the ability of a homeowner to detect a leak much sooner because they will have access to daily usage information.

b. DISCUSSION: Alpine Highway Fence Replacement Program *General City Management Rob Patterson, City Attorney, Andy Spencer, City Engineer/Public Works Director*

The City Council will give staff direction on their goals for the Alpine Highway Fence replacement program.

City Attorney Patterson stated that on March 19, 2024, the City Council discussed the bid the City had received to repair the existing fence into serviceable condition, which cost approximately \$250,000. After discussion, a majority of the Council indicated that they did not want to proceed with the City repairing the fence and would prefer to consider some type of grant/reimbursement program instead. It is staff's understanding that this program would be solely for the portion of the fence facing Alpine Highway and not any other fence on those properties, and that the residents would be required to purchase and install the fence and provide proof of payment and fence completion in order to obtain City funds. In order for staff to establish the Alpine Highway Fence replacement program, staff needs further direction from the City Council on six issues. These issues are not presented in any particular order, but each would need to be addressed to move forward with a replacement program.

1. How much money total does the Council want to dedicate to the program?
2. How many years will the program continue?
3. Is the money made available all at once from the City and used until it is gone, or are lesser sums made available each year?
 - a. For example, if the City offered \$150,000 as total fence reimbursement funding, is that money to be made available immediately and remains until used while the program lasts, or would the Council prefer to budget \$50,000 per year for three years?
4. How much money will the City offer on a per-linear-foot basis for fence replacement?
 - a. Staff estimate the total length of fencing at 4,650 linear feet. Applying that number to different total potential funding amounts results in the following calculations (approximately \$10.75 per linear foot for each \$50,000 provided in funding):
 - i. \$100,000 = \$21.50 per linear foot
 - ii. \$150,000 = \$32.25 per linear foot
 - iii. \$200,000 = \$43 per linear foot
 - iv. \$250,000 = \$53.75 per linear foot
 - v. \$300,000 = \$64.50 per linear foot
5. How many people need to join together in order to obtain funding?
 - a. For example, can a single resident opt to change their fence along Alpine Highway (more patchwork appearance), or do they need two of their adjacent neighbors to also change their fence at the same time? What about neighbors that are the holdouts or last ones to complete the fence?
6. What designs will the Council allow, and does the Council want to continue allowing the current brick/wood style fence to be maintained?
 - a. If the Council does not approve an alternate design, then the only fence type permitted would be the current brick/wood. The Council could approve either a general material (pre-cast concrete or CMU blocks) or a specific design that must be followed in order for a resident to obtain grant funding. Attached are some fence design options to consider.

Mayor Ostler facilitated discussion among the Council regarding the questions asked by Mr. Patterson; they discussed a grant fund of \$250,000 and CMU blocks that can be consistent in appearance along the corridor. Council Members Rodela and Bills expressed an understanding that the City has some obligation to participate in funding the fence replacement, but indicated they are not comfortable with \$250,000. The Council settled on \$100,000 per year for the next two years. Council Member Rodela reiterated her opposition and stated she can support \$75,000; she and Council Member Bills highlighted the decision to reduce the proposed salary increases for public safety, but are willing to spend a significant amount of money on a fence. Council Member Smith stated that this is a one-time expense, whereas public safety wage increases are ongoing and will compound year after year. Council Member Campbell stated he has changed his position based upon Council Member Rodela's input;

he can also support \$75,000 per year for the next two years.

Mr. Patterson concluded he will use the feedback provided tonight and bring a few optional proposals to the Council at their next meeting.

6. COMMUNICATION ITEMS

Communication items will be informational only. No final action will be taken.

a. School District Boundaries *Rob Patterson, City Attorney*

Council Member Doug Cortney MOVED to extend the meeting by 5 minutes. Council Member Ron Campbell SECONDED the motion. All voted in favor except Council Members Scott L. Smith and Kim Rodela. The motion passed.

City Attorney Patterson stated that the Alpine School District is considering a boundary realignment action and some cities have talked about doing something similar. Particularly, Alpine is considering adjusting its boundaries and that would impact Highland. He will be monitoring the issue and if anything comes to fruition, he will inform the Mayor and Council immediately.

7. CLOSED SESSION

The City Council may recess to convene in a closed session to discuss items, as provided by Utah Code Annotated §52-4-205.

At 10:18 pm Council Member Doug Cortney MOVED that the City Council recess to convene in a closed session to discuss reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205.

Council Member Ron Campbell SECONDED the motion.

The vote was recorded as follows:

<i>Council Member Brittney P. Bills</i>	<i>Yes</i>
<i>Council Member Ron Campbell</i>	<i>Yes</i>
<i>Council Member Doug Cortney</i>	<i>Yes</i>
<i>Council Member Kim Rodela</i>	<i>Yes</i>
<i>Council Member Scott L. Smith</i>	<i>Yes</i>

The motion passed unanimously.

Council Member Ron Campbell MOVED to adjourn the CLOSED SESSION and Council Member Kim Rodela SECONDED the motion. All voted in favor and the motion passed unanimously.

The CLOSED SESSION adjourned at 11:25 pm.

ADJOURNMENT

Council Member Kim Rodela MOVED to adjourn the regular meeting and Council Member Ron Campbell SECONDED the motion. All voted in favor and the motion passed unanimously.

The meeting adjourned at 11:25 pm.

I, Stephannie Cottle, City Recorder of Highland City, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on April 16, 2024. This document constitutes the official minutes for the Highland City Council Meeting.

Stephannie Cottle, CMC
City Recorder

DRAFT



CITY COUNCIL AGENDA REPORT

ITEM #4a

DATE: May 7, 2024
TO: Honorable Mayor and Members of the City Council
FROM: David Mortensen, Finance Director
SUBJECT: FY 2024-2025 Highland City Tentative Budget
TYPE: General City Management

PURPOSE:

The City Council will consider adoption of the Highland City Fiscal Year 2024-2025 Tentative Budget.

STAFF RECOMMENDATION:

Staff recommends that the Council approve the resolution adopting the Highland City Fiscal Year 2024-2025 Tentative Budget and set the time and place of a final public hearing to consider adoption of the final budget in accordance with State code.

PRIOR COUNCIL DIRECTION:

The Council held budget work sessions on March 19 and April 30 along with individual budget meetings with the City Administrator and Finance Director, in which Council directed staff to make various adjustments to the tentative budget to align with their goals and vision and to establish the budget amounts that are being proposed at this time.

BACKGROUND:

The City is required by State law to consider a tentative budget no later than the first regularly scheduled Council meeting in May ahead of adopting the final budget no later than June 30. Approval of the tentative budget does not preclude the Council from making changes to the budget prior to final adoption in June.

Changes from the prior version of the budget, that was presented to Council on April 30, include using an additional \$100,000 in General Fund net revenues and \$200,000 in General Fund reserve balance to transfer \$300,000 from the General Fund into the Parks Capital Improvement Fund for the purpose of constructing a maintenance building at Mountain Ridge Park and installing power conduits for field lighting at the park. All other items contained in the proposed tentative budget are unchanged from the version provided to the Council and discussed in the April 30 work session.

Staff is still working on details regarding the new emergency manager position requested by Council and will bring that back for Council consideration in a future meeting. In terms of adding additional funds for implementing the traffic calming toolbox, staff is recommending giving time to see for this first year how applications and results occur and then discussing, if needed, the use of additional funds.

Additional items that staff anticipates could change prior to the final budget adoption are:

- Sewer rate fees as a result of the recent increase from Timpanogos Special Service District.

- Certified tax rate which will be provided by Utah County in mid-June.
- Recommended market adjustments for staff based on the final results of the study.

FISCAL IMPACT:

The proposed tentative budget makes use of various ongoing and one-time revenues, as well as fund balances derived from prior year revenues. Projected revenues and fund balances are sufficient to fund the proposed expenses, with some funds projected to realize net revenue after expenses. Details are provided in the attached tentative budget document.

MOTION:

I move that City Council approve the resolution adopting the Highland City Fiscal Year 2024-2025 Tentative Budget and schedule a public hearing for Tuesday, June 18, 2024, at 7:00pm in the Highland City Council Chambers to consider the adoption of the final budget.

ATTACHMENTS:

1. Highland FY25 Tentative Budget Version 5.0 5-7-24
2. R-2024- Adopting the Highland City Fiscal Year 2024-2025 Tentative Budget

Highland City

Fiscal Year 2024-2025 Tentative Budget

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ALL FUNDS SUMMARY						
Fund	Estimated Beginning Fund Balance	Budgeted Revenue (Including PY Fund Balance)	Budgeted Expenditure (Excluding Depreciation)	Net Revenue (Including PY Fund Balance & Excluding Depreciation)	Use of PY Fund Balance	Estimated Ending Fund Balance
General Fund	\$ 5,225,300	\$ 13,585,121	\$ 13,388,156	\$ 196,965	\$ 640,000	\$ 4,782,265
Open Space Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery Perpetual Fund	\$ 99,938	\$ 436,417	\$ 320,947	\$ 115,470	\$ 70,917	\$ 144,491
Library Fund	\$ 93,571	\$ 452,500	\$ 450,789	\$ 1,711	\$ 25,000	\$ 70,282
Parks Tax Fund	\$ 219,437	\$ 184,000	\$ 175,000	\$ 9,000	\$ -	\$ 228,437
Building & Development Fund	\$ 276,349	\$ 1,139,000	\$ 1,113,471	\$ 25,529	\$ -	\$ 301,878
Debt Service Fund	\$ 447	\$ 951,257	\$ 951,257	\$ -	\$ -	\$ 447
Parks Capital Improvement Fund	\$ 4,116,306	\$ 2,864,876	\$ 2,864,876	\$ -	\$ 1,719,876	\$ 2,396,430
Roads Capital Improvement Fund	\$ 537,060	\$ 995,000	\$ 995,000	\$ -	\$ -	\$ 537,060
Buildings Capital Improvement Fund	\$ 2,102,938	\$ 1,922,100	\$ 1,922,100	\$ -	\$ 1,807,100	\$ 295,838
Town Center Exaction Fund	\$ 79,383	\$ -	\$ -	\$ -	\$ -	\$ 79,383
Sewer Fund	\$ 2,882,557	\$ 3,212,948	\$ 2,712,948	\$ 500,000	\$ 92,948	\$ 3,289,609
Pressurized Irrigation Fund	\$ 4,417,506	\$ 7,991,477	\$ 7,471,477	\$ 520,000	\$ 1,483,477	\$ 3,454,029
Storm Sewer Fund	\$ 1,777,974	\$ 1,255,305	\$ 995,305	\$ 260,000	\$ 325,305	\$ 1,712,669
Culinary Water Fund	\$ 1,089,344	\$ 2,973,000	\$ 2,442,174	\$ 530,826	\$ -	\$ 1,620,170
Utility Transportation Fund	\$ 139,596	\$ 1,155,000	\$ 1,153,769	\$ 1,231	\$ -	\$ 140,827
Internal Service IT Fund	\$ 8,113	\$ 48,750	\$ 48,750	\$ -	\$ -	\$ 8,113
TOTAL - ALL FUNDS	\$ 23,065,819	\$ 39,166,751	\$ 37,006,019	\$ 2,160,732	\$ 6,164,623	\$ 19,061,928

GENERAL FUND SUMMARY						
	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	
BEGINNING FUND BALANCE:				\$ 5,443,273	\$ 5,225,300	
REVENUES:						
Taxes	\$ 6,448,644	\$ 6,895,727	\$ 7,537,644	\$ 7,273,183	\$ 7,707,000	
Licenses and Permits	958,621	1,444,453	1,104,600	19,000	24,600	
Intergovernmental Revenue	1,705,849	2,417,808	3,577,247	1,481,000	1,525,000	
Fees and Services	818,686	781,810	1,110,026	900,600	975,000	
Court Fines	160,229	159,628	186,857	146,500	212,850	
Other	103,032	67,549	231,194	120,000	245,000	
Cemetery	-	-	60	-	-	
Miscellaneous	419,232	405,275	599,872	603,600	543,600	
Garbage and Other	1,199,686	1,288,952	1,530,946	1,534,451	1,533,154	
TOTAL REVENUE	\$ 11,813,980	\$ 13,461,201	\$ 15,878,447	\$ 12,078,334	\$ 12,766,204	
TRANSFERS IN:						
Transfers In From Other Financial Sources	\$ 108,000	\$ 767,234	\$ 360,044	\$ 949,000	\$ -	
Transfer from Cemetery Perpetual Fund	-	-	-	-	70,917	
Transfer from Pressurized Irrigation Fund	-	-	-	-	108,000	
TOTAL TRANSFERS IN	\$ 108,000	\$ 767,234	\$ 360,044	\$ 949,000	\$ 178,917	
TOTAL REVENUE & TRANSFERS IN	\$ 11,921,980	\$ 14,228,435	\$ 16,238,491	\$ 13,027,334	\$ 12,945,121	
USE OF PRIOR YEAR FUND BALANCE:	\$ -	\$ -	\$ -	\$ 217,973	\$ 640,000	

GENERAL FUND SUMMARY						
	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	
GENERAL FUND EXPENDITURES:						
Council	\$ 100,082	\$ 156,165	\$ 148,411	\$ 129,710	\$ 102,947	
Court	208,824	231,922	268,883	265,169	255,821	
Administrative	1,383,726	500,913	502,756	528,655	587,807	
Human Resources	-	-	-	-	91,800	
Auditor	17,342	12,500	13,500	26,000	20,000	
Finance	177,981	171,646	213,065	265,291	103,614	
Recorder	89,990	154,699	104,472	158,501	126,384	
Treasurer	51,106	54,519	58,637	60,424	93,521	
Attorney	63,812	67,566	62,250	70,000	81,392	
Appeal Authority	4,740	564	(454)	1,500	-	
Planning and Zoning	86,516	110,323	125,117	24,025	48,496	
Education and Promotion	-	1,866	780	24,227	39,752	
Police	2,228,836	2,266,969	2,735,870	2,873,225	3,035,195	
Emergency Services	1,969,607	2,001,129	2,251,705	2,524,354	2,588,336	
Building Inspection	183,170	377,942	362,777	4,833	59,247	
Streets and Roads	718,681	763,211	838,767	837,476	899,027	
Engineering	219,092	238,361	278,263	210,610	216,932	
Parks and Recreation	413,825	662,335	829,749	1,650,579	1,901,911	
Community Events	93,402	115,506	128,850	147,236	186,765	
Garbage	958,262	1,008,303	1,141,848	1,254,493	1,295,728	
TOTAL DEPT ALLOCATIONS	\$ 8,969,532	\$ 8,896,439	\$ 10,065,248	\$ 11,056,307	\$ 11,734,675	

GENERAL FUND SUMMARY						
	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	
TRANSFERS OUT:						
Transfer to Capital Improvement Fund	\$ 1,063,000	\$ 3,068,200	\$ 4,146,830	\$ 1,690,000	\$ -	
Transfer to Parks Capital Improvement Fund	-	-	-	-	370,000	
Transfer to Roads Capital Improvement Fund	-	-	-	-	920,000	
Transfer to Debt Service Fund	1,256,698	869,433	347,813	499,000	363,481	
Transfer to Open Space Fund	170,000	238,336	270,941	-	-	
Transfer to Cemetery Perpetual Fund	12,000	6,474	-	-	-	
TOTAL TRANSFERS OUT:	<u>\$ 2,501,698</u>	<u>\$ 4,182,443</u>	<u>\$ 4,765,584</u>	<u>\$ 2,189,000</u>	<u>\$ 1,653,481</u>	
TOTAL EXP. & TRANS.OUT	<u>\$ 11,471,230</u>	<u>\$ 13,078,882</u>	<u>\$ 14,830,831</u>	<u>\$ 13,245,307</u>	<u>\$ 13,388,156</u>	
OPERATING SURPLUS(DEFICIT)	<u>\$ 450,751</u>	<u>\$ 1,149,554</u>	<u>\$ 1,407,660</u>	<u>\$ (0)</u>	<u>\$ 196,965</u>	

GENERAL FUND REVENUES								
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	ADOPTED BUDGET FY2024	MID-YEAR ACTUALS FEB 2024	PROJECTED FY2024	PROPOSED BUDGET FY2025
10-31-10	Property Tax - Current Year	\$ 1,852,334	\$ 1,848,404	\$ 2,004,319	\$ 2,018,183	\$ 1,958,659	\$ 2,018,183	\$ 2,020,000
10-31-20	Property Tax - Delinquent	142,507	132,057	126,617	125,000	63,758	125,000	125,000
10-31-30	General Sales and Use Taxes	3,245,412	3,662,461	3,937,400	3,900,000	1,685,293	4,030,000	4,030,000
10-31-50	Fee-In-Lieu of Pers Prop Tax	160,975	162,746	129,835	165,000	72,232	140,000	140,000
10-31-60	Utility Franchise Tax	988,477	1,021,542	1,276,138	1,000,000	499,379	1,300,000	1,325,000
10-31-61	Phone Tax	58,941	68,517	63,336	65,000	28,022	65,000	67,000
	Total Taxes	\$ 6,448,644	\$ 6,895,727	\$ 7,537,644	\$ 7,273,183		\$ 7,678,183	\$ 7,707,000
10-32-10	Business Licenses and Permits	\$ 13,521	\$ 14,601	\$ 17,434	\$ 14,000	\$ 5,149	\$ 16,000	\$ 16,000
10-32-21	Building Permits	756,788	1,150,134	861,323	-	(205)	-	-
10-32-22	Building Plan Check Fees	174,676	269,982	206,503	-	-	-	-
10-32-26	Road Cut Permits	7,750	6,000	4,750	5,000	7,000	10,000	7,000
10-32-27	Fence Permit	1,517	3,108	1,513	-	875	1,600	1,600
10-32-28	Building Reinspection Fee	65	-	-	-	-	-	-
10-32-29	Infrastructure Reimb. (Legal)	4,305	627	13,076	-	-	-	-
	Total Licenses and Permits	\$ 958,621	\$ 1,444,453	\$ 1,104,600	\$ 19,000		\$ 27,600	\$ 24,600
10-33-30	General Fund Surplus	\$ -	\$ 4,007	\$ -	\$ 36,000	\$ -	\$ -	\$ -
10-33-40	State Grants	-	-	-	-	-	-	-
10-33-56	Class "C" Road Fund Allotment	853,133	872,575	932,368	975,000	446,053	975,000	1,000,000
10-33-57	County Option Hwy/Transit Tax	294,211	390,448	354,835	375,000	154,614	371,000	375,000
10-33-58	State Liquor Fund Allotment	15,163	16,091	20,670	20,000	19,276	19,276	20,000
10-33-XX	County Public Transit Tax (5th 5th)	-	-	-	75,000	-	75,000	130,000
10-33-99	CARES Act and ARPA Funds	543,342	1,134,687	2,269,374	-	-	-	-
	Total Intergovernmental Revenue	\$ 1,705,849	\$ 2,417,808	\$ 3,577,247	\$ 1,481,000		\$ 1,440,276	\$ 1,525,000

GENERAL FUND REVENUES								
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	ADOPTED BUDGET FY2024	MID-YEAR ACTUALS FEB 2024	PROJECTED FY2024	PROPOSED BUDGET FY2025
10-34-10	Zoning	\$ 13,545	\$ 7,595	\$ 13,973	\$ -	\$ -	\$ -	\$ -
10-34-11	Planning Review	-	-	25	-	-	-	-
10-34-12	DRC Fee	280	-	-	-	-	-	-
10-34-14	Site Plan/Architectural Review	725	575	725	600	-	-	-
10-34-15	Preliminary Review	16,490	14,373	11,010	-	-	-	-
10-34-16	Final Review	16,384	8,603	11,192	-	-	-	-
10-34-18	Public Works Inspection Fee	81,536	27,512	90,692	-	-	-	-
10-34-20	Annexation Fees	975	-	550	-	-	-	-
10-34-21	Civil Review Fee	35,062	50,592	48,095	-	-	-	-
10-34-50	Public Safety Fee	653,689	672,560	933,764	900,000	564,560	967,817	975,000
	Total Fees and Services	\$ 818,686	\$ 781,810	\$ 1,110,026	\$ 900,600		\$ 967,817	\$ 975,000
10-35-10	Highland Fines	\$ 125,727	\$ 111,711	\$ 133,470	\$ 100,000	\$ 98,839	\$ 158,100	\$ 150,000
10-35-13	Highland Traffic School	5,002	3,870	2,560	5,000	5,595	8,950	7,000
10-35-14	Alpine Fines	28,076	42,280	50,199	40,000	37,159	59,450	55,000
10-35-33	Public Defender Reimbursement	1,424	1,766	628	1,500	526	850	850
	Total Court Fines	\$ 160,229	\$ 159,628	\$ 186,857	\$ 146,500		\$ 227,350	\$ 212,850
10-36-10	Interest Earnings	\$ 52,369	\$ 22,888	\$ 190,495	\$ 75,000	\$ 136,253	\$ 233,500	\$ 200,000
10-36-21	Cell Tower Revenue	50,663	44,661	40,699	45,000	36,580	44,733	45,000
	Total Other Revenue	\$ 103,032	\$ 67,549	\$ 231,194	\$ 120,000		\$ 278,233	\$ 245,000
10-37-10	Cemetery Lot Sales	\$ -	\$ -	\$ 60	\$ -	\$ -	\$ -	\$ -
	Total Cemetery Revenue	\$ -	\$ -	\$ 60	\$ -		\$ -	\$ -

GENERAL FUND REVENUES								
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	ADOPTED BUDGET FY2024	MID-YEAR ACTUALS FEB 2024	PROJECTED FY2024	PROPOSED BUDGET FY2025
10-38-40	Sale of Fixed Assets	\$ -	\$ 1,723	\$ -	\$ 100,000	\$ 15,044	\$ 100,000	\$ -
10-38-42	CC Processing Fee	-	-	49,555	-	51,631	82,600	11,500
10-38-80	Grants	-	149	(40)	-	-	-	-
10-38-83	Facility Rentals	13,092	12,107	26,760	10,000	13,951	22,300	20,000
10-38-84	Youth Council Misc. Rev.	-	-	2,500	100	-	-	-
10-38-90	PSD Rent	221,299	221,125	221,074	220,000	110,511	221,065	221,000
10-38-91	Miscellaneous Revenue	49,031	30,944	68,575	30,000	(3,659)	30,000	30,000
10-38-92	City Events Revenue	1,890	1,813	2,765	1,000	2,000	3,000	2,000
10-38-93	Alpine Reimbursement	43,096	43,587	43,990	40,000	23,832	44,470	44,000
10-38-94	Lone Peak PSD Reimbursement	53,344	34,301	43,338	147,500	91,095	147,500	160,100
10-38-95	Highland Fling Revenue	13,460	39,727	29,378	40,000	35,368	35,368	40,000
10-38-99	Tree Sale Revenue	24,020	19,799	111,976	15,000	882	15,000	15,000
	Total Miscellaneous Revenue	\$ 419,232	\$ 405,275	\$ 599,872	\$ 603,600		\$ 701,303	\$ 543,600
10-39-00	Other Sources Of Funds	\$ -	\$ -	\$ -	\$ -	\$ 13,547	\$ 13,547	\$ -
10-39-10	Garbage Collection Fees	988,038	1,016,652	1,204,739	1,231,080	739,554	1,267,800	1,275,000
10-39-11	Indirect Charge Library	5,835	8,114	8,254	7,236	-	7,236	9,735
10-39-XX	Indirect Charge Garbage	-	-	-	-	-	-	28,331
10-39-15	Indirect Charge Open Space	8,119	12,795	16,130	12,582	-	12,582	-
10-39-20	Indirect Charge Sewer	81,451	103,167	108,276	41,357	-	41,357	58,039
10-39-25	Indirect Charge Cemetery	2,129	3,845	10,122	4,550	-	4,550	5,794
10-39-28	Indirect Charge Bldg/Dev	-	-	-	17,254	-	17,254	24,453
10-39-30	Indirect Charge PI	77,056	97,374	116,125	141,491	-	141,491	59,689
10-39-35	Indirect Charge Storm Water	10,985	15,021	20,282	18,670	-	18,670	27,001
10-39-40	Indirect Charge Culinary Water	26,073	31,984	47,019	60,231	-	60,231	45,112
	Total Garbage and Other Revenue	\$ 1,199,686	\$ 1,288,952	\$ 1,530,946	\$ 1,534,451		\$ 1,584,718	\$ 1,533,154

GENERAL FUND REVENUES								
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	ADOPTED BUDGET FY2024	MID-YEAR ACTUALS FEB 2024	PROJECTED FY2024	PROPOSED BUDGET FY2025
10-30-91	Transfer From Oth Fin Sources	\$ 108,000	\$ 767,234	\$ 360,044	\$ 949,000	\$ 841,000	\$ 949,000	\$ -
10-30-92	Transfer From Open Space Fund	-	-	-	-	-	-	-
10-30-XX	Transfer From Cemetery Perpetual Fund	-	-	-	-	-	-	70,917
10-30-XX	Transfer From Pressurized Irrigation Fund	-	-	-	-	-	-	108,000
	Total Transfers In	\$ 108,000	\$ 767,234	\$ 360,044	\$ 949,000		\$ 949,000	\$ 178,917
10-39-90	USE OF PRIOR YEAR FUND BALANCE	\$ -	\$ -	\$ -	\$ 217,973	\$ -	\$ 217,973	\$ 640,000
	TOTAL GENERAL FUND REVENUE	\$ 11,921,980	\$ 14,228,435	\$ 16,238,491	\$ 13,245,307		\$ 14,072,453	\$ 13,585,121
	TOTAL GENERAL FUND EXPENDITURES	\$ 11,471,230	\$ 13,078,882	\$ 14,830,831	\$ 13,245,307			\$ 13,388,156
	Surplus (Deficit)	\$ 450,751	\$ 1,149,554	\$ 1,407,660	\$ (0)			\$ 196,965

FUND 10 GENERAL FUND COUNCIL									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-41-11	Salaries/Wages Full-Time	25,586	26,344	24,801	10,060	34,398	-	(34,398)	Moved to salaries/wages part-time
10-41-13	Employee Benefits	4,998	5,074	5,190	3,351	6,312	4,027	(2,285)	Change in allocations
10-41-14	Salaries/Wages Part-Time	-	-	-	7,023	-	22,220	22,220	Change in allocations, moved from full-time
10-41-21	Professional Org Memberships	22,881	26,077	24,970	(764)	22,500	22,700	200	
10-41-22	Public Notices	2,833	2,159	2,553	-	1,000	1,000	-	
10-41-23	Mileage Reimbursement	-	-	-	-	400	400	-	
10-41-31	Professional Services	21,034	14,806	19,839	1,322	26,000	11,000	(15,000)	No intended special projects.
10-41-33	Continuing Education	357	1,755	4,229	2,040	2,500	4,500	2,000	
10-41-51	Insurance & Bonds	-	-	50	-	-	-	-	
10-41-60	Youth City Council	2,337	(250)	3,400	962	6,500	7,500	1,000	Council priority - Youth Council public safety dinner
10-41-61	Misc. Supplies & Expenses	3,549	27,801	60,411	3,612	8,500	8,000	(500)	
10-41-62	Council Appropriations	8,757	52,300	2,868	-	18,000	18,000	-	
10-41-XX	Council Special Projects	-	-	-	-	-	-	-	Council priority - Alpine Hwy fence
10-41-63	Economic Development	7,650	-	-	3,500	3,500	3,500	-	
10-41-64	Highland Historical Society	100	100	100	100	100	100	-	
	TOTAL EXPENDITURES	100,082	156,165	148,411	31,206	129,710	102,947	(26,763)	

FUND 10 GENERAL FUND COURT									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-41-11	Salaries/Wages Full-Time	67,011	69,783	74,871	29,419	82,381	-	(82,381)	
10-41-13	Employee Benefits	9,474	9,919	11,542	5,558	12,897	11,533	(1,364)	
10-41-14	Salaries/Wages Part-Time	-	-	-	8,126	-	72,998	72,998	
10-42-21	Professional Org Memberships	(111)	-	-	-	300	300	-	
10-42-22	Prosecutor	5,747	16,935	31,492	12,266	27,000	27,000	-	
10-42-23	Mileage Reimbursement	-	-	-	-	500	500	-	
10-42-24	Office Supplies & Postage	733	602	800	450	900	500	(400)	
10-42-25	Witness Fees	-	-	500	-	1,000	500	(500)	
10-42-26	Technical Manuals & Code Books	237	271	383	-	400	400	-	
10-42-27	Credit Card Fees	7,614	8,236	43,670	33,616	8,000	8,500	500	
10-42-28	Uniforms	-	-	-	-	100	100	-	
10-42-30	Alpine Fine Reimbursement	36,775	44,697	42,479	26,859	50,000	55,000	5,000	Pass-through
10-42-31	State Surcharges	50,049	47,037	53,455	22,346	50,000	60,000	10,000	Increase with court volume
10-42-33	Continuing Education	-	142	1,918	100	2,000	2,000	-	
10-42-34	Public Defender	28,545	18,250	10,472	3,475	20,000	12,000	(8,000)	Lowered hourly rate
10-42-35	Court Interpreter	800	372	1,017	114	1,200	1,000	(200)	
10-42-36	Court Bailiff/Security	-	-	630	-	6,000	1,000	(5,000)	Mostly virtual court
10-42-74	Capital Outlay-Equipment	-	15,677	(6,835)	-	-	-	-	
10-42-75	Internal Service IT Expense	1,950	-	2,490	-	2,490	2,490	-	
	TOTAL EXPENDITURES	208,824	231,922	268,883	142,328	265,169	255,821	(9,347)	

FUND 10 GENERAL FUND ADMINISTRATION									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-43-11	Salaries/Wages Full-Time	90,923	104,244	93,706	55,037	107,382	143,022	35,640	
10-43-12	Overtime	-	43	437	651	-	-	-	
10-43-13	Employee Benefits	50,602	54,190	44,270	25,386	50,153	64,238	14,085	
10-43-15	Salaries/Wages Part-Time	4,665	6,682	7,934	460	5,000	5,682	682	
10-43-21	Professional Org. Memberships	4,332	3,330	2,566	507	2,000	1,825	(175)	
10-43-22	Public Notices	-	2,351	-	-	-	-	-	
10-43-23	Mileage Reimbursement	-	-	73	88	200	100	(100)	
10-43-24	Office Supplies	17,165	14,251	14,805	9,607	18,000	20,000	2,000	
10-43-25	Equip.-Supplies & Maintenance	5,156	4,246	5,885	3,031	14,000	5,000	(9,000)	Plotter purchase in FY24
10-43-26	Personnel Recruitment	565	2,122	1,704	844	1,000	-	(1,000)	
10-43-27	Newsletter Printing	7,734	7,526	9,602	4,463	10,000	12,000	2,000	
10-43-28	Telephone	17,628	19,800	19,095	10,831	21,000	24,030	3,030	Mountain Ridge internet
10-43-29	Website	7,201	6,826	13,557	8,116	13,150	1,300	(11,850)	Moved to education and promotion
10-43-30	Car Allowance	4,901	4,914	2,180	2,400	4,800	6,000	1,200	
10-43-31	Professional & Technical/IT	34,850	38,120	34,962	15,073	37,000	37,000	-	
10-43-32	Postage	4,979	6,000	6,000	3,000	5,000	7,000	2,000	
10-43-33	Continuing Education	859	3,900	2,918	3,336	4,000	6,400	2,400	
10-43-34	Building Maintenance	55,966	90,050	67,013	40,807	75,000	85,000	10,000	Aging buildings
10-43-35	Building Utilities	48,277	43,511	54,093	25,137	50,000	60,000	10,000	Utility increases
10-43-37	Technical Manuals & Code Books	-	60	-	-	-	-	-	
10-43-38	Uniforms	199	250	227	-	300	100	(200)	
10-43-39	Safety Committee	5,669	8,137	7,852	3,686	7,000	7,800	800	
10-43-40	Mass Notification System	3,745	7,504	3,478	-	4,000	4,000	-	
10-43-41	Phone Reimbursement	2,206	2,235	1,487	540	2,160	-	(2,160)	

FUND 10 GENERAL FUND ADMINISTRATION									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
10-43-42	Credit Card Fees (Convenience)	-	-	1,746	1,491	-	3,000	3,000	
10-43-49	Supplies & Expenses City Adm	3,541	311	5,638	136	10,000	1,000	(9,000)	Christmas party moved to HR
10-43-50	Covid-19 Expenses	950,621	-	-	-	-	-	-	
10-43-51	Insurance & Surety Bonds	56,335	57,869	64,038	68,222	67,000	79,000	12,000	Insurance increase
10-43-52	Bond Continuing Disclosure Fee	-	-	-	-	6,500	-	(6,500)	Not needed in FY25
10-43-54	Software	-	-	257	622	-	800	800	
10-43-61	Miscellaneous Supplies	100	413	99	55	500	-	(500)	
10-43-74	Capital Outlay-Equipment	-	-	-	-	-	-	-	
10-43-75	Capital Outlay-Special Proj	-	-	23,622	-	-	-	-	
10-43-82	Internal Service IT Expense	5,510	12,027	13,510	-	13,510	13,510	-	
TOTAL EXPENDITURES		1,383,726	500,913	502,756	283,523	528,655	587,807	59,152	

FUND 10									
GENERAL FUND									
HUMAN RESOURCES									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-44-11	Salaries/Wages Full-Time	-	-	-	-	-	28,041	28,041	Moved budget from Finance Department
10-44-12	Overtime	-	-	-	-	-	-	-	
10-44-13	Employee Benefits	-	-	-	-	-	17,015	17,015	Moved budget from Finance Department
10-44-21	Professional Org. Memberships	-	-	-	-	-	664	664	
10-44-23	Mileage Reimbursement	-	-	-	-	-	550	550	
10-44-24	Office Supplies & Postage	-	-	-	-	-	500	500	
10-44-26	Technical Manuals & Code Books	-	-	-	-	-	-	-	
10-44-27	Software	-	-	-	-	-	16,030	16,030	Caselle, Applicant Pro, Express Evaluations, Training
10-44-28	Phone Reimbursement	-	-	-	-	-	600	600	
10-44-29	Uniforms	-	-	-	-	-	100	100	
10-44-30	Employee Engagement	-	-	-	-	-	13,000	13,000	Employee relations, Christmas party
10-44-31	Professional Services	-	-	-	-	-	5,600	5,600	Employer's Council, background checks, job postings
10-44-32	Wellness	-	-	-	-	-	5,000	5,000	Employee wellness programs
10-44-33	Continuing Education	-	-	-	-	-	4,700	4,700	PSHRA, Caselle trainings
	TOTAL EXPENDITURES	-	-	-	-	-	91,800	91,800	

FUND 10 GENERAL FUND AUDITOR									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
EXPENDITURES									
10-45-31	Professional & Technical Serv	17,342	12,500	13,500	4,634	26,000	20,000	(6,000)	
TOTAL EXPENDITURES		17,342	12,500	13,500		26,000	20,000	(6,000)	

FUND 10 GENERAL FUND FINANCE									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-46-11	Salaries/Wages Full-Time	126,127	135,701	168,205	88,386	137,117	55,785	(81,332)	Moved HR Gen. to HR and Treasurer to Treasurer
10-46-12	Overtime	107	113	16	244	250	-	(250)	
10-46-13	Employee Benefits	48,274	31,340	39,782	28,561	67,449	24,629	(42,820)	Moved HR Gen. to HR and Treasurer to Treasurer
10-46-14	Salaries/Wages Part-Time	-	-	-	528	-	-	-	
10-46-21	Professional Org. Memberships	265	190	290	125	1,000	500	(500)	HR moved to HR budget
10-46-23	Mileage Reimbursement	-	336	-	34	1,125	-	(1,125)	Added car allowance
10-46-24	Office Supplies & Postage	-	24	361	-	50,500	500	(50,000)	Payroll software fees moved to HR
10-46-26	Technical Manuals & Code Books	-	-	-	-	150	200	50	Increase in cost of GAAFR
10-46-27	Software	-	-	-	-	-	12,000	12,000	Caselle software license and maintenance
10-46-28	Phone Reimbursement	2,835	2,519	2,485	1,338	2,800	1,100	(1,700)	HR moved to HR budget
10-46-29	Uniforms	373	527	392	-	400	100	(300)	HR and Treasurer moved to corresponding budgets
10-46-30	Car Allowance	-	-	-	-	-	2,400	2,400	
10-46-33	Continuing Education	-	896	1,534	1,230	4,500	6,400	1,900	Caselle training, GAAP update
	TOTAL EXPENDITURES	177,981	171,646	213,065	120,446	265,291	103,614	(161,677)	

FUND 10 GENERAL FUND RECORDER									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-47-11	Salaries/Wages Full-Time	49,549	50,394	51,079	23,554	43,884	51,130	7,246	
10-47-12	Overtime	-	2,027	5,840	4,329	4,000	4,000	-	
10-47-13	Employee Benefits	29,221	30,151	30,550	11,702	26,688	24,549	(2,139)	
10-47-14	Salaries/Wages Part-Time	7,380	7,035	5,775	-	8,000	-	(8,000)	No PT position in Recorder
10-47-21	Professional Org. Memberships	357	60	455	185	450	525	75	
10-47-22	Election	120	59,351	(2,894)	4,202	65,000	35,000	(30,000)	Alcohol referendums
10-47-23	Mileage Reimbursement	42	86	114	-	300	300	-	
10-47-24	Office Supplies & Postage	-	-	14	-	-	-	-	
10-47-28	Software Licenses and Maint.	870	762	8,419	4,360	5,000	5,000	-	CivicClerk software license/maintenance
10-47-29	Phone	-	607	1,072	540	1,080	1,080	-	
10-47-30	Uniforms	77	115	94	-	100	100	-	
10-47-31	Codification	1,500	1,500	1,500	1,575	1,500	1,700	200	Civic Plus (Municode) 5% annual increase
10-47-33	Continuing Education	874	2,307	2,453	1,604	2,500	3,000	500	
10-47-74	Capital Outlay-Equipment	-	304	-	-	-	-	-	
	TOTAL EXPENDITURES	89,990	154,699	104,472	52,052	158,501	126,384	(32,118)	

FUND 10 GENERAL FUND TREASURER									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-48-11	Salaries/Wages Full-Time	28,991	29,402	31,148	17,201	32,643	47,586	14,943	Moved UB Clerk to Treasurer
10-48-12	Overtime	-	744	1,110	512	250	250	-	
10-48-13	Employee Benefits	20,020	20,816	21,295	11,504	22,681	30,725	8,044	Moved UB Clerk to Treasurer
10-48-14	Salaries/Wages Part-Time	-	-	-	-	-	7,685	7,685	Moved UB Clerk and Front Desk to Treasurer
10-48-21	Professional Org. Memberships	199	216	334	274	300	425	125	
10-48-23	Mileage Reimbursement	95	196	255	-	250	250	-	
10-48-XX	Software Licenses	-	-	-	-	-	1,350	1,350	25% of CivicReview license/maintenance
10-48-28	Telephone	1,103	730	596	300	600	600	-	
10-48-30	Uniforms	100	64	144	-	200	350	150	
10-48-33	Continuing Education	598	2,350	3,756	753	3,500	4,300	800	Caselle training
	TOTAL EXPENDITURES	51,106	54,519	58,637	30,544	60,424	93,521	33,097	

FUND 10 GENERAL FUND ATTORNEY									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-49-11	Salaries/Wages Full-Time	-	-	-	-	-	48,109	48,109	Added Full time Attorney/Planning Administrator
10-49-12	Overtime	-	-	-	-	-	-	-	
10-49-13	Employee Benefits	-	-	-	-	-	19,983	19,983	Added Full time Attorney/Planning Administrator
10-49-21	Professional Org. Memberships	-	-	-	-	-	800	800	Added Full time Attorney/Planning Administrator
10-49-23	Mileage Reimbursement	-	-	-	-	-	200	200	Added Full time Attorney/Planning Administrator
10-49-31	Professional & Technical Serv	63,812	67,566	62,250	26,634	70,000	5,000	(65,000)	Added Full time Attorney/Planning Administrator
10-49-33	Continuing Education	-	-	-	-	-	1,000	1,000	Added Full time Attorney/Planning Administrator
10-49-38	Uniforms	-	-	-	-	-	100	100	Added Full time Attorney/Planning Administrator
10-49-41	Telephone	-	-	-	-	-	1,600	1,600	Added Full time Attorney/Planning Administrator
10-49-54	Software	-	-	-	-	-	4,600	4,600	Added Full time Attorney/Planning Administrator
	TOTAL EXPENDITURES	63,812	67,566	62,250	26,634	70,000	81,392	11,392	

FUND 10 GENERAL FUND APPEAL AUTHORITY									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
EXPENDITURES									
10-51-31	Professional & Technical Serv	4,740	564	(454)	-	1,500	-	(1,500)	Moved to Building & Development Fund
TOTAL EXPENDITURES		4,740	564	(454)	-	1,500	-	(1,500)	

FUND 10 GENERAL FUND PLANNING & ZONING									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-52-11	Salaries/Wages Full-Time	48,129	64,781	78,767	2,513	10,959	5,717	(5,242)	
10-52-12	Overtime	7	962	1,533	25	1,000	1,000	-	
10-52-13	Employee Benefits	23,251	31,830	32,258	3,225	7,934	5,588	(2,346)	
10-52-14	Salaries/Wages Part-Time	-	-	-	41	-	31,395	31,395	Code Compliance reallocation to General Fund
10-52-15	Planning Commission Salaries	9,708	3,017	3,514	-	1,344	-	(1,344)	
10-52-21	Professional Org. Memberships	-	99	129	-	250	250	-	
10-52-22	Public Notices	825	530	-	2	250	250	-	
10-52-23	Mileage Reimbursement	-	50	311	170	125	125	-	
10-52-25	Special Projects	-	2,775	4,062	-	-	-	-	
10-52-27	Postage	-	-	-	-	63	-	(63)	
10-52-28	Software Licenses	2,379	2,376	1,002	2,475	625	1,350	725	25% of CivicReview software license/maintenance
10-52-30	Uniforms	98	224	97	-	50	100	50	
10-52-31	Plat Recording Fees	2,120	1,428	1,000	710	-	-	-	
10-52-32	Planner & Professional Services	-	-	-	3,419	-	1,296	1,296	Turned 1099: 9 PC members, 12 meetings x new rate
10-52-33	Continuing Education	-	2,253	1,572	285	1,125	1,125	-	
10-52-35	Phone Reimbursement	-	-	873	23	300	300	-	
10-52-74	Capital Outlay-Equipment	-	-	-	-	-	-	-	
	TOTAL EXPENDITURES	86,516	110,323	125,117	12,888	24,025	48,496	24,471	

FUND 10 GENERAL FUND EDUCATION & PROMOTION									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-53-11	Salaries/Wages Full-Time	-	1,682	710	3,446	9,937	-	(9,937)	
10-53-12	Overtime	-	-	-	-	500	500	-	
10-53-13	Employee Benefits	-	184	70	401	889	1,507	618	
10-53-14	Salaries/Wages Part-Time	-	-	-	189	-	15,725	15,725	Council Priority - Increased hours for Comm position
10-53-21	Professional Org. Memberships	-	-	-	-	-	400	400	
10-53-22	Community Engagement	-	-	-	103	-	5,000	5,000	
10-53-23	Travel & Training	-	-	-	-	-	200	200	
10-53-26	Website	-	-	-	-	5,100	12,720	7,620	Moved from Administration budget
10-53-27	Special Projects	-	-	-	7,358	7,500	-	(7,500)	FY24 was alcohol text amendment/survey
10-53-28	Telephone	-	-	-	70	300	1,600	1,300	
10-53-33	Training	-	-	-	-	-	2,000	2,000	
10-53-38	Uniforms	-	-	-	-	-	100	100	
	TOTAL EXPENDITURES	-	1,866	780	11,566	24,227	39,752	15,526	

FUND 10 GENERAL FUND POLICE									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-54-31	Lone Peak Public Safety Dist.	2,228,836	2,266,969	2,735,870	1,429,279	2,873,225	3,035,195	161,970	6% wage increase, 4.65% insurance increase
	TOTAL EXPENDITURES	2,228,836	2,266,969	2,735,870	1,429,279	2,873,225	3,035,195	161,970	

FUND 10 GENERAL FUND EMERGENCY SERVICES									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
EXPENDITURES									
10-57-11	Administration Expense	156,070	169,144	193,290	141,891	302,572	248,840	(53,732)	Dispatch decrease, interest revenue increase
10-57-31	Lone Peak Public Safety Dist	1,813,536	1,831,985	2,058,415	1,086,923	2,221,782	2,339,496	117,714	6% wage increase, 4.65% insurance increase
TOTAL EXPENDITURES		1,969,607	2,001,129	2,251,705	1,228,814	2,524,354	2,588,336	63,982	

FUND 10 GENERAL FUND BUILDING INSPECTION									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-58-11	Salaries/Wages Full-Time	132,236	156,519	185,758	(0)	-	29,337	29,337	15% of Building wages
10-58-12	Overtime	111	2,014	9,198	-	-	-	-	
10-58-13	Employee Benefits	39,577	66,199	98,083	-	-	16,077	16,077	15% of Building benefits
10-58-14	Salaries/Wages Part-Time	-	-	-	-	-	-	-	
10-58-21	Professional Org. Memberships	175	766	605	64	175	175	-	
10-58-23	Mileage Reimbursement	-	-	34	-	25	25	-	
10-58-24	Tools, Supplies & Postage	172	163	104	-	50	50	-	
10-58-25	Fuel Expenditure Vehicles	1,324	1,984	3,086	916	875	875	-	
10-58-26	Technical Manuals & Code Books	-	1,347	60	517	50	50	-	
10-58-28	Software	2,500	1,523	2,588	628	875	875	-	
10-58-29	Cell Phone	810	1,112	2,197	711	750	750	-	
10-58-31	Professional & Tech. Services	3,384	59,431	54,121	855	-	9,000	9,000	Solar Inspections by WC3
10-58-33	Continuing Education	1,075	2,114	4,361	1,727	1,350	1,350	-	
10-58-38	Uniforms	560	919	351	-	125	125	-	
10-58-74	Capital Outlay-Equipment	285	82,297	-	-	-	-	-	
10-58-75	Internal Service IT Expense	960	1,555	2,230	-	558	558	-	
	TOTAL EXPENDITURES	183,170	377,942	362,777	5,416	4,833	59,247	54,414	

FUND 10 GENERAL FUND STREETS AND ROADS									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-60-11	Salaries/Wages Full-Time	199,916	183,683	195,183	63,534	116,615	121,506	4,891	
10-60-12	Overtime	1,081	2,145	12,492	2,314	5,000	8,000	3,000	Increased to reflect 2023 expenditures
10-60-13	Employee Benefits	87,393	95,034	121,324	34,388	63,780	64,486	706	
10-60-14	Salaries/Wages Part-Time	-	-	128	70	3,691	3,145	(546)	
10-60-15	Overtime Snow Removal	8,608	4,925	27,065	415	10,000	12,000	2,000	
10-60-16	Radio Maintenance	300	320	606	144	750	750	-	
10-60-17	Mobile Telephones	2,337	2,990	3,824	1,258	3,500	3,500	-	
10-60-27	Street Light Power	63,177	66,312	68,591	30,956	72,000	72,000	-	
10-60-28	Street Light Repair	6,770	10,798	12,273	104	17,000	25,000	8,000	Replace lights in stock
10-60-30	Bldg Maintenance & Utilities	2,602	2,681	4,373	1,715	3,500	4,500	1,000	Match up with 2023 actual
10-60-31	Rep.Potholes, Crack Seal, Etc.	36,055	59,794	93,390	51,748	100,000	100,000	-	
10-60-33	Continuing Education	1,641	1,874	1,749	494	2,500	2,500	-	
10-60-34	Prof and Tech Services	-	-	15,611	9,989	10,000	10,000	-	
10-60-35	Professional Org. Memberships	199	-	-	-	250	250	-	
10-60-36	Office Supplies	101	235	353	-	500	500	-	
10-60-37	Sidewalk Repair & Maint	49,797	68,254	36,157	12,118	174,000	100,000	(74,000)	Highland Elementary project in FY24 done
10-60-38	Uniforms & Safety Wear	2,137	2,717	3,117	899	2,500	2,500	-	
10-60-39	Street Striping	15,138	20,691	19,939	13,315	25,000	40,000	15,000	Street striping for 1/3 of city
10-60-40	School Crossing Maintenance	1,542	1,538	1,407	-	3,000	3,000	-	
10-60-41	Pedestrian Crossings	1,460	1,351	10,548	-	14,000	14,000	-	
10-60-42	Technical Manuals & Code Books	-	-	-	-	200	200	-	
10-60-47	Public Works Shop Tools & Sup	6,534	4,453	6,216	5,769	3,500	6,000	2,500	
10-60-48	Streets, Traffic, & Warn Signs	9,858	19,781	22,645	5,957	20,000	20,000	-	
10-60-49	Snow Removal	6,291	3,167	140	-	-	-	-	
10-60-50	Equipment Repair & Maintenance	626	301	68	558	-	1,000	1,000	See FY21-23 actuals and FY24 mid-year

FUND 10 GENERAL FUND STREETS AND ROADS									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
10-60-51	Fuel Expense Vehicles	5,594	12,125	14,246	6,356	13,100	13,100	-	
10-60-52	Snow Removal:Salt	29,621	43,864	77,247	16,282	55,000	55,000	-	
10-60-53	Snow Removal:Equipment Maint	16,430	10,166	13,191	7,892	25,000	25,000	-	
10-60-54	Snow Removal:Fuel & Oil	2,700	3,382	11,874	-	8,600	8,600	-	
10-60-56	Maintenance & Repair: Trucks	7,825	15,505	13,038	7,950	15,000	15,000	-	
10-60-57	Maintenance & Repair:Equipment	11,048	8,720	22,930	3,696	25,000	25,000	-	
10-60-58	Snow Removal Equipment	1,174	14,147	13,852	86	25,000	25,000	-	
10-60-59	Capital Equipment Purchases	138,450	-	-	-	-	-	-	
10-60-61	Drug Testing	607	543	1,017	400	700	700	-	
10-60-73	Capital Outlay-Improvements	-	2,450	2,972	-	7,000	7,000	-	
10-60-74	Capital Outlay-Equipment	-	97,814	9,410	193	10,000	33,000	23,000	3-F250 Trucks split with 5 departments
10-60-76	Internal Service IT Expense	1,670	1,450	1,790	-	1,790	1,790	-	
10-60-XX	Traffic Calming & Ped Safety	-	-	-	-	-	75,000	75,000	Council priority - Implement traffic calming toolbox
TOTAL EXPENDITURES		718,681	763,211	838,767	278,600	837,476	899,027	61,551	

FUND 10 GENERAL FUND ENGINEERING									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-66-11	Salaries/Wages Full-Time	79,927	107,546	117,324	40,396	77,488	82,893	5,405	
10-66-12	Overtime	-	118	68	52	500	500	-	
10-66-13	Employee Benefits	48,112	47,869	51,415	16,724	32,941	32,559	(382)	
10-66-14	Salaries/Wages Part-Time	-	-	-	-	-	-	-	
10-66-29	Highland City PE Tracking Cost	-	-	2,215	851	10,000	10,000	-	
10-66-30	Car Allowance	4,205	3,327	3,763	2,400	4,800	6,000	1,200	
10-66-31	Professional & Tech Services	83,833	73,651	94,906	8,767	70,000	70,000	-	
10-66-32	GIS Survey	575	2,925	2,842	4,888	10,000	10,000	-	
10-66-33	Equipment-Supplies & Maint	-	-	976	-	1,000	1,000	-	
10-66-34	Fuel and Oil	-	-	-	326	-	-	-	
10-66-35	Continuing Education	1,226	1,334	3,141	275	2,000	2,000	-	
10-66-37	Telephone Reimbursement	1,115	1,198	1,161	585	1,080	1,080	-	
10-66-38	Uniforms	100	200	186	-	300	400	100	
10-66-39	Books, Memberships, & Subscrip	-	193	267	-	300	300	-	
10-66-42	Technical Manuals & Code Books	-	-	-	-	200	200	-	
	TOTAL EXPENDITURES	219,092	238,361	278,263	75,264	210,610	216,932	6,323	

FUND 10 GENERAL FUND PARKS AND RECREATION									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
EXPENDITURES									
10-70-11	Salaries/Wages Full-Time	92,098	130,245	151,855	242,681	272,217	378,172	105,955	Council Priority - 2 new employees - Mountain Ridge & Sprinkler/Parks Facilities Lead
10-70-12	Overtime	3,333	7,288	9,490	20,897	15,000	15,000	-	
10-70-13	Employee Benefits	55,621	73,050	73,813	93,421	143,862	233,516	89,654	2 New positions, part-time benefits/taxes
10-70-14	Seasonal Employees	70,431	67,242	89,640	47,989	329,000	131,000	(198,000)	Separated out permanent part-time and seasonal
10-70-15	Salaries/Wages Part-Time	-	-	-	-	-	177,923	177,923	Separated out permanent part-time and seasonal
10-70-16	Mobile Telephones	3,904	4,445	3,912	1,999	5,000	5,000	-	
10-70-17	Public Works Bldg Utilities	1,241	2,308	4,008	2,043	7,000	7,000	-	
10-70-19	Flowers, Mulch, & Tree Replace	-	-	-	-	3,500	3,500	-	
10-70-21	Org. and Training Memberships	326	285	710	-	500	500	-	
10-70-22	Water Park Maintenance	1,548	13,239	2,164	215	7,000	7,000	-	
10-70-24	Playground Maintenance & Rep.	7,779	745	777	8,267	19,000	69,000	50,000	Council priority - Improve parks
10-70-25	Equipment-Supplies & Maint.	8,342	11,905	4,453	4,279	26,000	26,000	-	
10-70-26	Water Park Chemicals	1,814	3,662	4,252	285	5,000	5,000	-	
10-70-27	Power for Parks, Clocks, & Tim	4,363	4,885	7,047	5,426	13,000	13,000	-	
10-70-28	Recreation	(45)	(130)	30,000	-	30,000	30,000	-	
10-70-29	Sprinkler Parts & Replacement	9,496	10,019	12,594	14,906	30,000	30,000	-	
10-70-30	Vehicle Maintenance & Repair	7,318	6,412	7,899	133	9,000	9,000	-	
10-70-31	Park Maintenance Contract	-	889	-	1,628	12,000	12,000	-	
10-70-32	Water Park Utilities	2,257	3,797	4,888	3,284	5,000	5,000	-	
10-70-33	Lawn Equipment Maintenance	8,857	12,272	13,782	4,937	13,000	13,000	-	
10-70-34	Fuel and Oil	5,537	15,098	13,403	22,173	33,700	45,000	11,300	Double this year's mid-year expenses
10-70-35	Continuing Education	388	3,075	3,465	192	3,200	3,200	-	
10-70-36	Office Supplies	65	339	141	-	500	500	-	
10-70-37	Uniforms & Safety Wear	1,783	3,308	2,961	855	6,000	7,500	1,500	Ensure sufficient funds for seasonal shirts, etc.
10-70-38	Trail Maintenance	-	65,242	73,274	28,117	162,000	155,000	(7,000)	Council Priority - Draper Hogs Hollow Trail

FUND 10 GENERAL FUND PARKS AND RECREATION									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
10-70-39	Fertilizer & Weed Killer	26,917	21,303	38,736	36,764	129,000	129,000	-	
10-70-40	Public Works Shop Tools & Supp	1,298	2,110	1,844	743	4,000	4,000	-	
10-70-41	Arbor Day Tree Purchases	28,495	28,472	28,964	-	30,000	30,000	-	
10-70-42	Replacement Trees & Maint	8,754	8,216	10,225	-	10,000	10,000	-	
10-70-43	Tree Tools & Vehicle	-	-	39	770	-	-	-	
10-70-44	Highland Glen Park Improvement	7,110	15,074	55,328	9,831	43,500	43,500	-	
10-70-45	UT Cnty Murdock Trail Maint	8,433	4,289	8,689	3,407	8,500	8,500	-	
10-70-46	Mtn Ridge Park Maint	-	-	-	-	43,000	25,000	(18,000)	General park maint., Large items from Capital Fund
10-70-47	Charging for PI	-	108,000	108,000	-	108,000	108,000	-	Parks use of PI water
10-70-48	Restroom Maint. & Port-O-Potty	15,915	14,336	14,303	7,822	23,000	23,000	-	
10-70-49	Parks Equipment Move	-	-	13,187	8,214	16,800	16,800	-	
10-70-50	Field Rental Costs (POPotty)	1,400	3,169	2,833	1,384	3,000	3,000	-	
10-70-51	Disc Golf Expense	-	-	540	-	-	-	-	
10-70-69	Equipment Lease & Maintenance	3,507	3,000	3,508	-	3,500	3,500	-	
10-70-74	Small Equipment	25,000	7,157	17,999	9,280	67,000	30,000	(37,000)	
10-70-75	Capital Equipment Purchases	-	6,667	10,225	193	10,000	85,000	75,000	Ford Maverick (17-year old drivers) & sprinkler van
10-70-76	Internal Service IT Expense	540	920	800	-	800	800	-	
TOTAL EXPENDITURES		413,825	662,335	829,749	582,135	1,650,579	1,901,911	251,332	

FUND 10 GENERAL FUND COMMUNITY EVENTS									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-72-11	Salaries/Wages Full-Time	29,912	27,718	27,330	23,436	37,123	5,717	(31,406)	
10-72-12	Overtime	3,345	2,893	(48)	1,992	4,500	4,500	-	
10-72-13	Employee Benefits	8,765	8,513	5,824	3,539	5,382	6,628	1,246	
10-72-14	Salaries/Wages Part-Time	-	-	-	-	-	42,240	42,240	
10-72-23	Mileage Reimbursement	13	224	79	-	300	300	-	
10-72-28	Mobile Phone	680	733	579	-	800	800	-	
10-72-30	Uniforms	150	-	72	230	150	300	150	Additional shirts for Highland Fling
10-72-33	Continuing Education	315	8	-	-	250	1,550	1,300	
10-72-35	Community Center Utilities	2,779	3,177	5,216	2,592	4,000	5,000	1,000	
10-72-36	Community Center Bldg Maint.	4,474	5,738	5,779	2,190	7,000	7,000	-	
10-72-55	Highland Fling Expense	20,273	48,496	55,294	20,594	55,000	60,000	5,000	
10-72-59	Cultural Arts	3,000	3,000	3,000	3,000	3,000	3,000	-	
10-72-60	City Beautification	69	-	242	-	1,000	2,000	1,000	Additional yard-of-the-month banner
10-72-61	Tree Committee	1,817	3,500	3,500	45	3,500	3,500	-	
10-72-63	Community Enrichment	16,678	10,415	20,254	12,101	23,500	42,500	19,000	Christmas light replacement
10-72-70	Internal Service IT Expense	1,130	1,090	1,730	-	1,730	1,730	-	
	TOTAL EXPENDITURES	93,402	115,506	128,850	69,720	147,236	186,765	39,530	

FUND 10 GENERAL FUND GARBAGE									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
10-73-11	Salaries/Wages Full-Time	28,264	28,577	28,429	14,354	29,786	20,978	(8,808)	
10-73-12	Overtime	7	156	202	216	-	-	-	
10-73-13	Employee Benefits	11,592	9,507	11,851	6,755	14,325	12,134	(2,191)	
10-73-14	Salaries/Wages Part-Time	1,349	82	-	198	2,000	2,516	516	
10-73-26	Utility Billing	7,665	8,842	9,465	9,105	17,200	18,500	1,300	
10-73-45	Credit Card Fees	4,226	4,657	6,103	5,620	7,500	12,000	4,500	
10-73-49	North Pointe Tipping Fees	261,484	261,258	278,543	139,490	320,000	336,000	16,000	Estimated 5% increase due to growth
10-73-50	Hauling Contract	643,274	694,829	806,872	433,881	850,000	892,500	42,500	Estimated 5% increase due to growth
10-73-51	Bad Debt Expense	-	(10)	4	(4)	-	-	-	
10-73-70	Internal Service IT Expense	400	405	380	-	1,100	1,100	-	
10-73-80	Indirect Overhead	-	-	-	-	12,582	28,331	15,749	
	TOTAL EXPENDITURES	958,262	1,008,303	1,141,848	609,615	1,254,493	1,295,728	53,817	

FUND 10 GENERAL FUND TRANSFERS OUT									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	TRANSFERS OUT								
10-90-90	Transfer to Capital Imp Fund	1,063,000	3,068,200	4,146,830	-	1,690,000	-	(1,690,000)	FY24 Budget was for Parks maintenance building
10-90-XX	Transfer to Parks Capital Imp Fund	-	-	-	-	-	370,000	370,000	Parks capital equipment replacement/saving program
10-90-XX	Transfer to Roads Capital Imp Fund	-	-	-	-	-	920,000	920,000	Half of B&C road funds, Highland Blvd matching funds
10-90-91	Transfer to Debt Service Fund	1,256,698	869,433	347,813	-	499,000	363,481	(135,519)	Building bond debt service
10-90-96	Transfer to Open Space Fund	170,000	238,336	270,941	-	-	-	-	
10-90-98	Transfer to Cem. Perpet. Fund	12,000	6,474	-	-	-	-	-	
	TOTAL TRANSFERS OUT	2,501,698	4,182,443	4,765,584	-	2,189,000	1,653,481	(535,519)	

FUND 20									
OPEN SPACE FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
Beginning Fund Balance:						\$ 449,846	\$ -		
REVENUES									
20-30-91	Transfer from General Fund	170,000	238,336	270,941	-	-	-	-	
20-32-01	Open Space Fee	294,136	296,921	298,218	(1)	-	-	-	
20-34-10	Sale of Property	25,613	353,880	153,928	-	-	-	-	
20-36-10	Interest Earnings	2,230	2,277	17,922	10,781	20,154	-	(20,154)	
20-39-90	PY Carryover Budgeted	-	-	-	-	449,846	-	(449,846)	
TOTAL REVENUES		491,979	891,414	741,009	10,780	470,000	-	(470,000)	
EXPENDITURES & TRANSFERS									
20-43-11	Salaries/Wages Full-Time	90,116	119,942	141,765	-	-	-	-	
20-43-12	Overtime	531	2,892	9,279	-	-	-	-	
20-43-13	Employee Benefits	61,735	71,656	75,644	-	-	-	-	
20-43-14	Seasonal Employees	143,132	135,419	126,230	-	-	-	-	
20-43-17	Public Works Bldg Utilities	1,565	2,308	4,008	-	-	-	-	
20-43-18	PW Shop Tools & Supplies	1,290	699	789	-	-	-	-	
20-43-19	Flowers, Mulch, & Tree Replace	-	1,666	2,060	-	-	-	-	
20-43-20	Beacon Hills Blvd os Maint	-	10,056	-	-	-	-	-	
20-43-21	Fertilizer & Weed Killer	34,525	36,300	86,525	-	-	-	-	
20-43-22	Trail Maintenance	41,626	66,268	65,371	-	-	-	-	
20-43-23	Power to Clocks & Lights	6,938	7,406	8,474	-	-	-	-	
20-43-24	Uniforms & Safety Wear	2,000	1,995	645	-	-	-	-	
20-43-25	Office Supplies	-	78	56	-	-	-	-	
20-43-26	Playground Maintenance & Rep.	5,037	4,474	13,686	-	-	-	-	
20-43-31	Professional & Tech Services	-	6,325	8,860	-	-	-	-	
20-43-36	Utility Billing	8,517	8,842	9,465	-	-	-	-	
20-43-45	Credit Card Fees	4,226	4,657	6,103	-	-	-	-	
20-43-61	Fuel & Oil	13,090	23,279	20,515	-	-	-	-	

FUND 20									
OPEN SPACE FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
20-43-62	Property Maintenance	10,741	(59,182)	132,955	-	-	-	-	
20-43-63	Repair and Maintenance	15,708	16,359	14,973	-	-	-	-	
20-43-64	Sprinkler Repair	11,863	11,236	31,972	-	-	-	-	
20-43-73	Equipment Replacement	25,000	-	52,512	-	-	-	-	
20-43-74	Capital Outlay	2,066	-	27,624	-	-	-	-	
20-43-75	Internal Service IT Expense	660	845	720	-	-	-	-	
20-43-80	Indirect Overhead	8,119	12,795	16,130	-	-	-	-	
20-43-81	Insurance Expense	1,708	1,607	2,421	-	-	-	-	
20-43-XX	Transfer to Building Capital Imp Fund	-	-	-	-	470,000	-	(470,000)	
	TOTAL EXPENDITURES & TRANSFERS	490,193	487,921	858,781	-	470,000	-	(470,000)	
	Surplus (Deficit)	1,786	403,493	(117,772)	10,780	-	-		

FUND 21									
CEMETERY PERPETUAL FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	Beginning Fund Balance:					\$ 29,021	\$ 99,938		
	REVENUES								
21-30-90	Transfer from General Fund	12,000	6,474	-	-	-	-	-	
21-32-01	Cemetery Lot Sales	393,076	427,319	330,437	185,799	350,000	360,500	10,500	
21-32-03	Other Income	-	8,600	-	-	-	-	-	
21-36-10	Interest Earnings	458	1,914	9,656	1,672	5,000	5,000	-	
21-39-90	PY Carryover Budgeted	-	-	-	-	-	70,917	70,917	
	TOTAL REVENUES	405,533	444,308	340,093	187,471	355,000	436,417	81,417	
	EXPENDITURES & TRANSFERS								
21-43-11	Salaries/Wages Full-Time	58,362	67,272	74,501	49,689	77,585	94,992	17,407	
21-43-12	Overtime	4,952	10,215	9,356	3,731	12,000	12,000	-	
21-43-13	Employee Benefits	36,726	42,719	43,390	24,848	45,520	50,904	5,384	
21-43-14	Seasonal Employees	13,168	12,897	13,804	3,060	21,000	6,561	(14,439)	Separated out permanent part-time employees
21-43-15	Salaries/Wages Part-Time	-	-	-	-	-	14,439	14,439	Separated out from seasonal employee budget line
21-43-17	Public Works Bldg Utilities	1,254	1,343	2,305	464	2,000	2,000	-	
21-43-18	Public Works Shop Tools & Supp	5,576	1,547	1,890	648	1,800	1,800	-	
21-43-19	Flowers, Mulch & Tree Replace	-	1,732	2,303	3,052	4,000	4,000	-	
21-43-20	Sprinkler Repair & Maintenance	5,121	10,355	3,580	5,400	6,000	6,000	-	
21-43-21	Fertilizer & Weed Killer	13,512	8,201	14,191	4,804	15,000	15,000	-	
21-43-24	Operations & Maintenance	4,420	1,626	4,903	428	5,500	5,500	-	
21-43-25	Fuel & Oil	1,885	1,864	2,492	1,399	3,500	3,500	-	
21-43-26	Equip. Repairs & Maint.	3,528	2,812	3,432	1,540	3,500	3,500	-	
21-43-28	Equipment Lease & Maintenance	3,482	3,157	3,567	258	3,500	3,500	-	
21-43-31	Engineering/Professional Svcs	-	2,125	361	-	-	11,000	11,000	Council Priority - Cemetery Perpetual Fund study
21-43-36	GIS Maint & Software	-	-	-	6,577	6,600	1,500	(5,100)	FY24 had a one-time software update cost
21-43-69	Office Equipment/IT	330	-	620	1,863	2,500	1,200	(1,300)	

FUND 21									
CEMETERY PERPETUAL FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
21-43-74	Capital Outlay	-	57,737	103,534	-	68,000	5,000	(63,000)	Cemetery maintenance building
21-43-75	Internal Service IT Expense	460	805	640	-	640	640	-	
21-43-80	Indirect Overhead	2,129	3,845	10,122	-	4,550	5,794	1,244	
21-43-81	Insurance Expense	991	475	1,077	577	888	1,200	312	
21-90-90	Transfer to General Fund	-	242,234	252,044	-	-	70,917	70,917	
	TOTAL EXPENDITURES & TRANSFERS	155,895	472,960	548,111	108,338	284,083	320,947	36,864	
	Surplus (Deficit)	249,638	(28,652)	(208,018)	79,133	70,917	115,470		

FUND 22									
LIBRARY FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
Beginning Fund Balance:						\$ 111,971	\$ 93,571		
REVENUES									
22-31-10	Property Taxes	280,462	279,868	299,719	286,179	309,836	320,000	10,164	
22-31-11	Delinquent Property Taxes	21,577	19,995	19,568	1,443	19,000	20,000	1,000	
22-31-12	Motor Vehicle Tax	24,373	24,641	21,901	11,367	24,000	24,000	-	
22-32-10	Fees & Fines	14,589	18,050	15,990	8,997	18,000	18,000	-	
22-32-11	Non-Resident Cards	27,309	32,415	34,391	17,396	32,000	34,000	2,000	
22-32-12	Proctoring Services	1	12	67	10	-	-	-	
22-32-13	Printing	1,529	1,855	1,419	630	1,800	1,500	(300)	
22-36-10	Interest Income	234	510	4,041	1,471	500	2,800	2,300	
22-36-11	Donations	307	680	419	131	200	200	-	
22-36-12	Grants	6,813	36,340	18,222	3,524	5,000	5,000	-	We get an annual CLEF grant from the state
22-36-XX	Credit Card Fees	-	-	-	-	-	2,000	2,000	
22-39-90	PY Carryover Budget	-	-	-	-	18,400	25,000	6,600	To help defray cost of new furniture.
TOTAL REVENUES		377,194	414,365	415,736	331,146	428,736	452,500	23,764	
EXPENDITURES									
22-43-11	Salaries/Wages Full-Time	79,002	88,385	97,115	43,424	86,414	97,850	11,436	
22-43-13	Employee Benefits	45,519	47,205	45,069	24,611	46,541	53,104	6,563	
22-43-14	Salaries/Wages Part-Time	137,793	137,931	114,761	69,199	144,133	153,450	9,317	
22-43-21	Equipment	14,653	4,558	3,224	316	5,000	2,000	(3,000)	No major equipment is reaching end of life
22-43-22	Library Board Expenses	72	354	97	14	250	250	-	
22-43-23	Books & Materials	29,194	20,262	31,778	22,870	42,000	47,500	5,500	Increase ebook spending to meet demand
22-43-25	Mileage Reimbursement	96	127	145	-	200	200	-	
22-43-27	Postage	-	327	205	197	500	250	(250)	More closely match 2023 actuals.
22-43-28	IT Software	13,979	14,085	25,482	9,402	15,000	13,000	(2,000)	Lower because of switch to Koha

FUND 22									
LIBRARY FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
22-43-29	Printing	587	671	945	596	800	1,000	200	Match 2023 actuals
22-43-30	Programming	10,368	12,468	9,589	5,703	12,000	12,000	-	
22-43-31	Phone Reimbursement	1,838	1,696	2,116	1,140	2,160	2,160	-	
22-43-32	Uniforms/Emp. Misc.	631	1,273	768	1,200	1,000	1,000	-	
22-43-33	Continuing Education	460	1,163	2,069	-	2,500	1,200	(1,300)	Not planning on attending a national conference
22-43-35	Office Supplies	3,860	5,059	4,205	4,149	5,000	6,000	1,000	Cost of materials going up
22-43-50	Grant Expenditures	8,843	34,319	18,869	3,643	5,000	5,000	-	CLEF Grant expected
22-43-61	Indirect Overhead	5,835	8,114	8,254	-	7,236	9,735	2,499	
22-43-62	Insurance Expense	1,344	899	895	855	1,412	1,500	88	
22-43-63	Credit Card Fees	-	-	-	-	-	2,000	2,000	
22-43-70	Capital Outlay	-	-	-	-	35,000	25,000	(10,000)	Council Priority - New upholstered furniture
22-43-75	Internal Service IT Expense	5,000	15,416	16,590	-	16,590	16,590	-	
	TOTAL EXPENDITURES	359,075	394,312	382,175	187,319	428,736	450,789	22,053	
	Surplus (Deficit)	18,119	20,053	33,562	143,828	(0)	1,711		

FUND 23									
PARKS TAX FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	Beginning Fund Balance:					\$ 219,437	\$ 219,437		
	REVENUES								
23-31-30	Parks Tax	-	17,017	172,475	55,408	150,000	175,000	25,000	
23-36-10	Interest Earnings	-	13	3,661	4,369	-	9,000	9,000	
	TOTAL REVENUES	-	17,029	176,135	59,777	150,000	184,000	34,000	
	EXPENDITURES								
23-40-10	Park Expenditures	-	-	-	-	150,000	175,000	25,000	
	Transfer to Parks Capital Imp Fund	-	-	-	-	-	-	-	
	TOTAL EXPENDITURES	-	-	-	-	150,000	175,000	25,000	
	Surplus (Deficit)	-	17,029	176,135	59,777	-	9,000		

FUND 24								
BUILDING AND DEVELOPMENT FUND								
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025
NOTES								
Beginning Unassigned Fund Balance:						\$ 276,349	\$ 276,349	
REVENUES								
24-30-91	Transfer from General Fund	-	-	279,433	-	-	-	-
24-32-21	Building Permits	-	-	5,385	508,248	500,000	800,000	300,000
24-32-22	Building Plan Check Fees	-	-	-	121,274	117,500	200,000	82,500
24-32-29	Infrastructure Reimb. (Legal)	-	-	-	6,556	-	-	-
24-34-10	Zoning	-	-	-	3,300	4,000	5,000	1,000
24-34-15	Preliminary Review	-	-	-	4,920	10,000	8,000	(2,000)
24-34-16	Final Review	-	-	-	1,229	8,000	2,000	(6,000)
24-34-18	Public Works Inspection Fee	-	-	-	20,259	20,000	30,000	10,000
24-34-21	Civil Review Fee	-	-	-	4,094	25,000	6,500	(18,500)
24-34-22	Appeal Fee	-	-	-	-	-	3,500	3,500
24-36-10	Interest Earnings	-	-	-	4,143	-	9,000	9,000
24-36-XX	Credit Card Fees	-	-	-	-	-	75,000	75,000
24-39-90	PY Carryover	-	-	-	-	308,167	-	(308,167)
TOTAL REVENUES		-	-	284,818	674,023	992,667	1,139,000	146,333
ADMIN EXPENDITURES								
24-43-80	Indirect Overhead	-	-	-	-	17,254	24,453	7,199
24-43-81	Insurance Expense	-	-	-	1,560	3,367	3,400	33
24-43-82	Credit Card Fees	-	-	-	-	-	75,000	75,000
TOTAL ADMIN EXPENDITURES		-	-	-	1,560	20,621	102,853	82,232
PLANNING & ZONING EXPENDITURES								
24-52-11	Salaries/Wages Full-Time	-	-	3,166	52,398	132,115	168,532	36,417
24-52-12	Overtime	-	-	54	195	1,000	1,000	-
24-52-13	Employee Benefits	-	-	(442)	26,441	64,161	77,393	13,232
24-52-14	Salaries/Wages Part-Time	-	-	-	6,207	-	11,110	11,110
24-52-15	Planning Commission Salaries	-	-	-	-	4,032	-	(4,032)
24-52-21	Professional Org. Memberships	-	-	-	-	750	750	-
24-52-22	Public Notices	-	-	-	-	750	750	-
24-52-23	Mileage Reimbursement	-	-	-	89	375	375	-
24-52-25	Special Projects	-	-	-	-	120,000	30,000	(90,000)
24-52-27	Postage	-	-	-	-	188	-	(188)

Appeal authority moved from General Fund

Council Priority - General Plan carry over to FY2025

FUND 24									
BUILDING AND DEVELOPMENT FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
24-52-28	Software Licenses	-	-	-	5,550	1,875	1,350	(525)	25% of CivicReview software license/maintenance
24-52-30	Uniforms	-	-	-	-	150	200	50	
24-52-31	Plat Recording Fees	-	-	-	256	1,500	1,500	-	
24-52-32	Planner & Professional Svc	-	-	-	10,256	-	7,344	7,344	85% of Planning Commission pay
24-52-33	Continuing Education	-	-	-	-	3,375	3,375	-	
24-52-35	Phone Reimbursement	-	-	-	254	900	2,160	1,260	
24-52-XX	Capital Outlay Equipment	-	-	-	-	-	29,000	29,000	Community Development truck
24-52-XX	Appeal Authority	-	-	-	-	-	3,500	3,500	Moved from General Fund
	TOTAL PLANNING & ZONING EXPENDITURES	-	-	2,778	101,646	331,171	338,339	7,168	
	BUILDING INSPECTION EXPENDITURES								
24-58-11	Salaries/Wages Full-Time	-	-	2,872	97,969	205,772	200,704	(5,068)	
24-58-12	Overtime	-	-	108	4,097	5,000	5,000	-	
24-58-13	Employee Benefits	-	-	193	54,682	115,900	108,978	(6,922)	
24-58-14	Salaries/Wages Part-Time	-	-	-	-	-	10,920	10,920	Fire Inspector Position
24-59-11	Allocated Salaries/Wages Full-Time	-	-	2,441	59,085	166,227	203,351	37,124	
24-59-12	Allocated Overtime	-	-	-	775	93,478	2,000	(91,478)	
24-59-13	Allocated Employee Benefits	-	-	77	28,595	-	69,317	69,317	
24-59-14	Allocated Wages/Salaries Part-Time	-	-	-	135	-	4,661	4,661	
24-58-21	Professional Org. Memberships	-	-	-	-	525	525	-	
24-58-23	Mileage Reimbursement	-	-	-	273	75	475	400	
24-58-24	Tools, Supplies & Postage	-	-	-	134	150	150	-	
24-58-25	Fuel Expenditure Vehicles	-	-	-	307	2,625	2,625	-	
24-58-26	Technical Manuals & Code Books	-	-	-	1,552	150	250	100	
24-58-28	Software	-	-	-	1,883	2,625	3,975	1,350	25% of CivicReview software license/maintenance
24-58-29	Cell Phone	-	-	-	449	2,250	2,250	-	
24-58-31	Professional & Tech. Services	-	-	-	33,216	40,000	51,000	11,000	
24-58-33	Continuing Education	-	-	-	191	4,050	4,050	-	
24-58-38	Uniforms	-	-	-	-	375	375	-	
24-58-75	Internal Service IT Expense	-	-	-	-	1,673	1,673	-	
	TOTAL BUILDING INSPECTION EXPENDITURES	-	-	5,691	283,341	640,875	672,279	31,404	
	TOTAL EXPENDITURES	-	-	8,469	386,547	992,667	1,113,471	120,804	
	Surplus (Deficit)	-	-	276,349	287,476	0	25,529		

FUND 30									
DEBT SERVICE FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	Beginning Fund Balance:					\$ 841,447	\$ 447		
	REVENUES								
30-30-90	Transfer from Building Capital Imp Fund	22,314	57,052	83,483	-	60,000	70,000	10,000	From Building Capital Improvement impact fees
30-30-91	Transfer from General Fund	1,256,698	869,433	347,813	-	499,000	363,481	(135,519)	Remaining needed to cover building bond DS
30-30-92	Transfer from Cap Proj Park	88,060	439,050	517,273	-	400,000	517,776	117,776	From Parks impact fees
30-33-30	Debt Service Fund Surplus	-	-	-	-	841,000	-	(841,000)	
	TOTAL REVENUES	1,367,072	1,365,535	948,569	-	1,800,000	951,257	(848,743)	
	EXPENDITURES								
30-40-56	2016 Bond Principal (2007 Ref)	445,000	449,000	452,000	475,000	475,000	472,000	(3,000)	Parks bond principal
30-40-57	2016 Bond Interest (2007 Ref)	84,651	75,240	65,273	30,472	60,000	45,776	(14,224)	Parks bond interest
30-40-58	2020 Bond Principal (Ref)	395,000	814,000	411,000	404,000	404,000	422,000	18,000	Building bond principal
30-40-59	2020 Bond Interest (Ref)	26,338	27,295	20,296	9,268	20,000	11,481	(8,519)	Building bond interest
30-40-XX	Transfer to General Fund	-	-	-	841,000	841,000	-	(841,000)	General Fund overpaid in prior year
	TOTAL EXPENDITURES	950,990	1,365,535	948,569	1,759,740	1,800,000	951,257	(7,743)	
	Surplus (Deficit)	416,082	0	0	(1,759,740)	-	-		

FUND 40									
PARKS CAPITAL IMPROVEMENT FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	Beginning Fund Balance:					\$ 7,133,406	\$ 4,116,306		
	REVENUES								
40-30-90	Transfer from General Fund	625,000	2,351,278	3,455,387	-	-	370,000	370,000	Large equipment purchase/savings program
40-30-91	Transfer from Other Funds	-	-	-	450,852	-	-	-	
40-34-71	Park Impact Fees	675,988	1,459,040	638,272	576,166	400,000	600,000	200,000	
40-34-75	Miscellaneous Fees	70,000	-	-	-	-	-	-	
40-34-76	Sale of Property	-	-	-	16,511	10,000	10,000	-	
40-36-10	Interest Income	17,370	24,034	292,582	140,956	15,000	165,000	150,000	
40-36-15	Grants	-	-	-	51,063	-	-	-	
40-36-18	Park Donations	-	-	757,558	-	-	-	-	
40-36-20	Park Donations Highland Glen	-	2,000	-	-	-	-	-	
40-39-90	PY Carryover Budgeted	-	-	-	-	3,027,100	1,719,876	(1,307,224)	
	TOTAL REVENUES	1,388,358	3,836,352	5,143,798	1,235,548	3,452,100	2,864,876	(587,224)	
	EXPENDITURES & TRANSFERS								
40-40-31	Professional & Tech Services	-	-	4,490	-	-	-	-	
40-40-73	Spring Creek Park Construction	42,588	19,587	-	-	-	-	-	
40-40-75	Park Equipment Purchase & Savings	-	5,779	291,816	13,993	15,000	85,000	70,000	Council Priority - Parks equipment replacement
40-40-76	Trails	-	71,591	123,178	18,000	25,000	260,000	235,000	Council Priority - Mitchell Hollow Trail, Canterbury Trl
40-40-78	Mountain Ridge Park	54,308	205,460	4,820,682	2,781,878	3,000,000	2,000,000	(1,000,000)	Mountain Ridge Park Phase 2
40-40-79	Cemetery Capital Project	-	-	-	-	-	-	-	
40-40-80	Highland Glen Park Imp	-	23,195	1,015	-	-	-	-	
40-40-86	Bond Trust Fees	2,100	2,100	2,100	-	2,100	2,100	-	
40-90-10	Transfer to Debt Service Fund	88,060	439,050	517,273	-	400,000	517,776	117,776	
	TOTAL EXPENDITURES & TRANSFERS	187,055	766,761	5,760,553	2,813,871	3,442,100	2,864,876	(577,224)	
	Surplus (Deficit)	1,201,303	3,069,590	(616,755)	(1,578,323)	10,000	-		

FUND 41									
ROADS CAPITAL IMPROVEMENT FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	Beginning Fund Balance:					\$ 382,076	\$ 537,060		
	REVENUES								
41-30-90	Transfer from General Fund	438,000	716,922	416,383	-	740,000	920,000	180,000	Half of B&C Roads & Highland Blvd matching
41-33-60	MAG Grant Corrdor Preservation	-	526,597	-	-	-	-	-	
41-34-72	Road Impact Fees	276,240	144,192	61,024	49,510	-	70,000	70,000	
41-34-74	Miscellaneous Revenue	-	-	(0)	35	-	-	-	
41-36-10	Interest Income	8,000	7,014	15,500	2,133	10,000	5,000	(5,000)	
41-39-90	PY Carryover Budgeted	-	-	-	-	-	-	-	
	TOTAL REVENUES	722,241	1,394,725	492,907	51,679	750,000	995,000	245,000	
	EXPENDITURES								
41-40-61	East/West Corridor	2,500	507,588	(29,200)	-	-	-	-	
41-40-70	Capital Road Projects	-	1,456,900	-	-	-	-	-	
41-40-71	Major Road Maintenance	35,343	637,538	652,419	467,231	470,000	475,000	5,000	
41-40-79	Road Project Matching	3,380	302,740	498,119	(381,877)	-	450,000	450,000	Highland Blvd
41-40-XX	Appropriation to Imp Fee Fund Balance	-	-	-	-	-	70,000	70,000	
41-40-81	Capital Outlay-Equipment	-	-	278,868	116,263	239,254	-	(239,254)	
	TOTAL EXPENDITURES	41,223	2,904,766	1,400,206	201,617	709,254	995,000	285,746	
	Surplus (Deficit)	681,017	(1,510,040)	(907,299)	(149,938)	40,746	-		

FUND 42									
BUILDINGS CAPITAL IMPROVEMENT FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	Beginning Fund Balance:					\$ 1,182,038	\$ 2,102,938		
	REVENUES								
42-30-90	Transfer from General Fund	-	-	-	-	950,000	-	(950,000)	
42-30-XX	Transfer from Other Funds	-	-	-	-	470,000	-	(470,000)	
42-36-10	Interest Income	3,482	5,236	42,689	25,311	3,000	45,000	42,000	
42-36-12	PSD Impact Fee	152,264	194,430	83,483	69,983	60,000	70,000	10,000	
42-39-90	PY Carryover Budgeted	-	-	-	-	899,100	1,807,100	908,000	
	TOTAL REVENUES	155,746	199,666	126,172	95,294	2,382,100	1,922,100	(460,000)	
	EXPENDITURES & TRANSFERS								
42-40-67	New Parks Maintenance Bldg.	(359)	2,650	21,850	40,589	500,000	1,720,000	1,220,000	Additional revenue from open space sales in FY24
42-40-XX	Building Improvements	-	-	-	-	-	130,000	130,000	Flooring, heaters, Council priority - Fire driveway
42-40-86	Bond Fees	1,500	1,500	1,500	-	2,100	2,100	-	
42-90-00	Transfer To Debt Service	22,314	57,052	83,483	-	60,000	70,000	10,000	
	TOTAL EXPENDITURES & TRANSFERS	23,455	61,202	106,833	40,589	562,100	1,922,100	1,360,000	
	Surplus (Deficit)	132,291	138,464	19,339	54,706	1,820,000	-		

FUND 44									
TOWN CENTER EXACTION FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	Beginning Fund Balance:					\$ 278,383	\$ 79,383		
	REVENUES								
44-36-10	Interest Income	(1,183)	(1,453)	10,731	6,516	1,000	-	(1,000)	
44-36-13	Town Center Exaction	(162,948)	-	-	-	-	-	-	
44-39-90	PY Carryover Budgeted	-	-	-	-	200,000	-	(200,000)	
	TOTAL REVENUES	(164,131)	(1,453)	10,731	6,516	201,000	-	(1,000)	
	EXPENDITURES & TRANSFERS								
44-40-70	Exaction Fee Reimbursed to Dev	-	62,141	-	-	-	-	-	
44-90-90	Transfer to Capital Improvement Fund	-	-	-	200,000	200,000	-	(200,000)	
	TOTAL EXPENDITURES & TRANSFERS	-	62,141	-	200,000	200,000	-	(200,000)	
	Surplus (Deficit)	(164,131)	(63,594)	10,731	(193,484)	1,000	-		

FUND 52									
SEWER FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
Beginning Fund Balance:						\$ 2,308,718	\$ 2,882,557		
REVENUES									
52-30-91	Transfer from Other Funds	-	-	29,587	-	-	-	-	
52-37-10	Sewer Services	2,127,978	2,186,173	2,409,834	1,249,391	2,400,000	2,770,000	370,000	Potential increase in city portion of the rate
52-37-20	Impact Fees	304,865	503,662	298,007	262,965	150,000	300,000	150,000	
52-37-50	Sewer Finance	(73)	(4)	-	-	-	-	-	
52-38-10	Interest Earnings	20,081	22,194	111,803	56,350	75,000	50,000	(25,000)	
52-38-11	Developer Contributions	1,337,191	-	806,169	-	-	-	-	
52-38-80	Miscellaneous	-	-	(0)	26,298	-	-	-	
52-38-90	Sewer Connections	-	-	500	-	-	-	-	
52-38-95	PY Carryover	-	-	-	-	81,258	92,948	11,690	
TOTAL REVENUES		3,790,043	2,712,025	3,655,899	1,595,003	2,706,258	3,212,948	506,690	
EXPENDITURES									
52-40-11	Salaries/Wages Full-Time	150,225	175,277	189,530	71,774	135,810	157,597	21,787	
52-40-12	Overtime	5,931	7,749	8,680	1,990	8,000	8,000	-	
52-40-13	Employee Benefits	78,781	91,707	90,201	36,641	70,658	82,917	12,259	
52-40-14	Salaries/Wages Part-Time	-	-	-	802	-	14,534	14,534	
52-40-17	Radio Maintenance & Tower Rent	86	86	87	63	100	100	-	
52-40-18	Mobile Telephones	3,376	2,959	2,708	1,211	3,400	3,400	-	
52-40-19	PW Building Utilities	1,448	2,491	4,354	2,081	3,500	3,500	-	
52-40-20	Insurance Expense	13,079	14,718	14,711	10,062	10,000	13,000	3,000	
52-40-21	Professional Org. Memberships	(45)	-	-	-	-	-	-	
52-40-23	Continuing Education	92	1,489	211	530	2,500	2,500	-	
52-40-24	Office Supplies/IT	18	88	69	-	1,500	1,500	-	
52-40-25	Equip-Repair & Maintenance	-	204	832	481	1,500	1,500	-	

FUND 52 SEWER FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
52-40-26	Depreciation Expense	401,552	482,261	488,998	-	401,553	500,000	98,447	
52-40-27	Power for Lift Stations	13,876	13,185	20,028	10,661	15,000	22,000	7,000	
52-40-28	Fuel and Oil	3,138	4,234	4,430	2,140	6,600	6,600	-	
52-40-29	Uniforms & Safety Wear	1,628	1,847	2,747	958	2,000	2,000	-	
52-40-30	Equipment Supplies	90	-	826	-	-	25,000	25,000	Council priority - Security cameras
52-40-32	Engineering/Prof Services	23,660	12,240	3,846	3,781	25,000	25,000	-	
52-40-33	Lift Stations, Maint & Repairs	18,711	2,526	10,968	9,028	60,000	60,000	-	
52-40-34	PW Shop Tools & Supplies	2,249	2,158	663	1,482	2,000	2,000	-	
52-40-35	Blue Stakes Expense	-	-	-	-	300	300	-	
52-40-36	Utility Billing	7,982	8,842	9,465	6,568	10,000	13,500	3,500	
52-40-37	Credit card fees	4,226	4,657	6,103	3,869	5,178	5,178	-	
52-40-41	System Repairs	1,226	3	115	2,582	20,000	20,000	-	
52-40-42	TSSD Collection & Disposal Fee	1,012,988	907,105	968,300	359,929	1,150,000	1,500,000	350,000	Increased by 40% mid FY24 - TSSD rate increase
52-40-43	American Fork Sewer Fees	29,158	29,168	29,158	2,430	15,000	-	(15,000)	Funding need gone with Pheasant Hollow upgrades
52-40-50	Scada Maint & Upgrade	-	314	13,494	797	5,000	5,000	-	
52-40-59	Capital Equipment Purchases	-	18,142	-	193	37,500	150,000	112,500	New truck, truck camera, emergency bypass pump
52-40-70	Capitay Outlay-Lift Station Ph	-	-	-	-	36,558	-	(36,558)	
52-40-71	Pump Maint	-	-	-	-	7,000	10,645	3,645	See rate study
52-40-72	Dry Creek Sewer Line/Lift St	-	-	-	-	116,986	-	(116,986)	
52-40-73	Capital Expenses/Projects	1,465,290	1,100,948	1,765,715	28,515	240,184	500,000	259,816	Shed, lining project, Dry Creek lift station generator
52-40-76	Bad Debt Expense	59	14	16	8	-	-	-	
52-40-78	Manholes, Root, Infiltration	-	-	-	3,122	14,600	15,208	608	See rate study
52-40-80	Indirect Overhead	81,451	103,167	108,276	-	41,357	58,039	16,682	
52-40-85	Internal Service IT Expense	1,110	1,570	1,930	-	1,930	1,930	-	
52-40-99	GASB 68 Benefits Expense	(14,822)	-	-	-	2,000	2,000	-	
	TOTAL EXPENDITURES	3,306,564	2,989,147	3,746,460	561,698	2,452,714	3,212,948	760,234	
	Surplus (Deficit)	483,479	(277,122)	(90,561)	1,033,305	253,544	-		

FUND 53									
PRESSURIZED IRRIGATION FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	Beginning Fund Balance:					\$ 5,302,774	\$ 4,417,506		
	REVENUES								
53-30-90	Transfer from General Fund	-	108,000	108,000	-	-	108,000	108,000	
53-37-05	Transfer from Other Funds	-	-	81,263	655	-	-	-	
53-37-10	Service Charges	2,155,244	2,174,265	2,454,176	1,264,394	2,500,000	2,500,000	-	
53-37-11	Special Service Charges	40,600	217,500	1,000	-	-	-	-	
53-37-20	Impact Fees	401,015	660,608	474,679	194,605	320,000	375,000	55,000	
53-37-31	PI Water Meters	45,562	67,182	49,077	22,825	40,000	50,000	10,000	
53-38-10	Interest Earnings	22,395	26,218	163,903	104,920	100,000	175,000	75,000	
53-38-11	Developer Contributions	928,725	-	213,691	-	-	-	-	
53-38-90	Grant Revenue	-	-	2,443,114	252,044	1,300,000	3,300,000	2,000,000	
53-38-95	PY Carryover	-	-	-	-	1,336,437	1,483,477	147,040	
	TOTAL REVENUES	3,593,541	3,253,774	5,988,904	1,839,443	5,596,437	7,991,477	2,395,040	
	EXPENDITURES & TRANSFERS								
53-40-11	Salaries/Wages Full-Time	163,111	175,341	189,608	118,860	235,125	247,607	12,482	
53-40-12	Overtime	7,316	7,600	9,893	14,377	16,000	16,000	-	
53-40-13	Employee Benefits	89,112	84,982	92,860	61,613	125,249	123,657	(1,592)	
53-40-14	Seasonal Employees	7,376	6,419	13,095	5,418	15,000	15,000	-	
53-40-15	Salaries/Wages Part-Time	-	-	-	-	-	14,534	14,534	
53-40-17	Radio Maintenance & Tower Rent	-	-	-	-	26,925	26,925	-	Sensus meters - new tower reading system
53-40-18	Mobile Telephones	2,732	3,037	2,822	1,125	3,000	3,000	-	
53-40-19	PW Building Utilities	1,290	2,308	4,008	1,531	3,000	4,000	1,000	Match 2023 level
53-40-20	Insurance Expense	19,412	19,429	22,087	25,749	27,611	22,000	(5,611)	
53-40-21	Professional Org. Memberships	888	807	831	-	1,000	1,000	-	
53-40-22	Uniforms & Safety Wear	305	653	887	360	1,000	1,500	500	1 more employee in PI now
53-40-23	Continuing Education	259	2,381	934	720	2,000	2,000	-	
53-40-24	Office Supplies/IT	72	105	84	-	600	600	-	
53-40-25	Equip-Repairs & Maintenance	-	238	-	-	-	-	-	
53-40-26	Depreciation Expense	451,169	507,629	511,621	-	451,169	520,000	68,831	

FUND 53									
PRESSURIZED IRRIGATION FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
53-40-27	Power For Lift Stations	200,707	176,215	169,506	116,278	240,000	245,000	5,000	Additional for 6000 West pump station
53-40-28	Fuel & Oil	1,961	5,480	3,759	2,395	6,600	6,600	-	
53-40-29	Equipment Supplies	-	1,425	203	-	1,000	26,000	25,000	Council priority - Security cameras
53-40-30	PI Meter Purchases	48,633	135,204	219	-	80,000	50,000	(30,000)	
53-40-31	Professional & Tech. Services	38,301	36,011	(21,678)	7,482	30,000	30,000	-	
53-40-32	Engineering Expenses	4,190	-	-	-	-	-	-	
53-40-35	Blue Stakes Expenses	1,099	1,814	2,471	555	1,800	2,400	600	
53-40-36	Utility Billing	7,982	8,842	9,465	6,568	10,246	13,500	3,254	
53-40-37	P. W Shop Tools & Supplies	764	1,174	430	157	1,500	1,500	-	
53-40-38	Pump, Well, PRV Repair & Maint	3,652	58,499	3,847	569	80,427	100,000	19,573	Mainline meter replacements
53-40-40	SCADA Maintenance	280	950	13,730	4,034	5,000	15,000	10,000	Increased to reflect FY23 pricing and spend
53-40-41	System Repairs	(8,527)	46,708	9,177	18,640	35,000	35,000	-	
53-40-43	System Connection Costs	-	-	-	-	-	-	-	
53-40-45	Credit Card Fees	4,226	4,657	6,103	3,869	5,178	7,000	1,822	
53-40-50	Grant Expenditures	-	1,285	-	988,951	2,500,000	2,600,000	100,000	Balance of PI system
53-40-59	Capital Equipment Purchases	-	18,142	-	193	37,500	33,000	(4,500)	3-F250 trucks split between multiple funds
53-40-60	Capital Expenses/Projects	404,885	882,518	22,909	32,666	764,940	2,500,000	1,735,060	6000 West pump station, VFD replacement
53-40-74	Water Share Assessments	353,919	453,093	273,277	420,354	575,000	1,100,000	525,000	Irrigation co. assessment increases and Weir rebuild
53-40-75	Interest Expense Bonds	5,924	-	-	-	-	-	-	
53-40-76	Bad Debt Expense	29	15	18	10	-	-	-	
53-40-77	Interest Expense Saved Shares	25,418	-	22,471	-	30,000	25,000	(5,000)	
53-40-78	Valve Collar Replacements	-	-	-	-	11,249	11,699	450	See utility study
53-40-79	Pond Maintenance	-	-	-	32	10,967	11,406	439	See utility study
53-40-80	Indirect Overhead	77,056	97,374	116,125	-	141,491	59,689	(81,802)	
53-40-81	Equipment Lease & Maintenance	2,501	6,391	6,420	6,404	6,500	6,500	-	
53-40-85	Internal Service IT Expense	1,160	1,765	2,360	-	2,360	2,360	-	
53-40-99	GASB 68 Benefits Expense	(10,872)	-	-	-	4,000	4,000	-	
53-40-90	Transfer Out Oth Non Operating	108,000	525,000	108,000	-	108,000	-	(108,000)	
53-40-XX	Transfer to General Fund	-	-	-	-	-	108,000	108,000	
TOTAL EXPENDITURES & TRANSFERS		2,014,330	3,273,489	1,597,541	1,838,911	5,596,437	7,991,477	2,395,040	
Surplus (Deficit)		1,579,211	(19,715)	4,391,362	532	0	-		

FUND 54									
STORM SEWER FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
Beginning Fund Balance:						\$ 1,862,697	1,777,974		
REVENUES									
54-30-91	Transfer from Sewer Fund	-	-	793	-	-	-	-	
54-37-40	Storm Sewer Collection Fees	495,776	503,469	732,302	376,843	700,000	750,000	50,000	
54-37-70	Permit Fee New Construction	82,500	277,750	179,500	57,000	100,000	120,000	20,000	
54-38-10	Interest Earnings	6,483	7,998	60,813	40,065	25,000	60,000	35,000	
54-38-11	Developer Contributions	-	-	521,925	-	-	-	-	
54-38-90	Miscellaneous	123,183	-	15,000	7,506	-	-	-	
54-38-95	PY Carryover Budgeted	-	-	-	-	272,863	325,305	52,442	
TOTAL REVENUES		707,942	789,217	1,510,333	481,415	1,097,863	1,255,305	157,442	
EXPENDITURES									
54-40-11	Salaries/Wages Full-Time	118,956	151,200	170,244	81,807	142,632	147,880	5,248	
54-40-12	Overtime	319	1,628	5,366	2,101	3,000	5,500	2,500	
54-40-13	Employee Benefits	53,455	69,983	79,781	41,218	68,014	75,443	7,429	
54-40-14	Salaries/Wages Part-Time	-	-	-	802	-	14,534	14,534	
54-40-15	Seasonal Employees	-	-	128	-	10,000	-	(10,000)	
54-40-18	Mobile Telephones	643	877	948	452	900	900	-	
54-40-19	PW Building Utilities	1,219	2,308	4,008	1,531	3,500	4,500	1,000	
54-40-20	Continuing Education	-	-	-	-	600	600	-	
54-40-21	Computer Programs & Software	(45)	-	-	-	-	-	-	
54-40-22	Uniforms & Safety Wear	-	146	-	-	200	200	-	
54-40-23	Professional Org. Memberships	-	-	91	-	50	50	-	
54-40-24	Office Supplies/IT	49	88	56	-	500	500	-	
54-40-25	System Reconstruction	66,347	205,526	1,088	2,922	73,116	73,116	-	Replacement of sumps and drain improvements
54-40-26	Depreciation Expense	188,140	253,346	256,068	-	188,140	260,000	71,860	

FUND 54									
STORM SEWER FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
54-40-27	Street Sweeping	24,950	30,288	32,509	2,741	40,945	42,000	1,055	
54-40-29	Equipment Supplies	783	179	-	-	500	25,500	25,000	Council priority - Security cameras
54-40-30	Cell Phone	132	373	643	-	-	1,000	1,000	
54-40-31	Fuel and Oil Expense	-	419	-	-	2,500	2,500	-	
54-40-32	Professional Services	20,390	27,354	15,585	8,703	20,000	20,000	-	
54-40-35	Public Information	-	198	-	-	-	-	-	
54-40-36	Utility Billing	7,982	8,842	9,465	6,568	10,008	13,500	3,492	
54-40-37	Utah County Coalition	2,101	2,044	1,022	2,019	2,500	2,500	-	
54-40-38	PW Shop Tools & Supplies	1,399	167	-	-	1,200	1,200	-	
54-40-39	Insurance Expense	2,691	2,002	2,677	2,730	3,643	5,200	1,557	
54-40-40	Debris Basin Annual Maintenance	4,000	-	240,013	-	15,000	15,000	-	
54-40-41	System Repairs & Maintenance	900	101,758	2,917	308	358,156	306,971	(51,185)	Wimbleton, ditch crossing, etc.
54-40-42	Maintenance & Repairs:Vehicles	-	982	43	150	1,000	1,000	-	
54-40-44	VAC Truck: Maint. & Repair	-	2,750	12	3,304	3,000	3,000	-	
54-40-45	VAC Truck: Fuel & Oil	-	-	126	-	1,000	1,000	-	
54-40-46	Accena Group	84,365	83,445	81,415	25,265	85,000	85,000	-	
54-40-47	Credit Card Fees	4,226	4,657	6,103	3,869	5,178	5,300	122	
54-40-59	Capital Equipment Purchase	-	18,142	-	193	37,500	113,000	75,500	Split of three trucks, truck camera (split with Sewer)
54-40-74	Capital Expenses/Projects	-	141	-	-	-	-	-	
54-40-77	Bad Debt Expense	31	4	5	3	-	-	-	
54-40-80	Indirect Overhead	10,985	15,021	20,282	-	18,670	27,001	8,331	
54-40-81	NCRS Viewpoint Flood Control	158,824	-	34,446	(15,764)	-	-	-	
54-40-85	Internal Service IT Expense	920	1,020	1,210	-	1,210	1,210	-	
54-40-99	GASB 68 Benefits Expense	(13,941)	-	-	-	200	200	-	
	TOTAL EXPENDITURES	739,822	984,888	966,253	170,921	1,097,863	1,255,305	157,443	
	Surplus (Deficit)	(31,880)	(195,671)	544,080	310,494	0	-		

FUND 55									
CULINARY WATER FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
Beginning Fund Balance:						\$ 1,425,092	\$ 1,089,344		
REVENUES									
55-30-90	Transfer from General Fund	-	-	2,965	24	-	-	-	
55-37-10	Service Charges	878,780	1,133,304	1,667,874	886,665	1,700,000	1,755,000	55,000	
55-37-20	Connection Fees	46,395	-	(8,642)	-	-	-	-	
55-37-21	Impact Fees	27,738	122,408	47,636	52,814	30,000	55,000	25,000	
55-37-30	Penalties	80	400	320	-	-	-	-	
55-37-31	Meter Fees	34,629	145,080	76,837	57,831	100,000	90,000	(10,000)	
55-37-32	Acct Set-up/Close	8,110	7,395	7,497	3,875	5,000	8,000	3,000	
55-38-10	Interest Earnings	10,782	9,165	58,239	49,312	7,000	65,000	58,000	
55-38-11	Developer Contributions	1,656,623	-	1,446,751	-	-	-	-	
55-38-90	Grant Revenue	-	-	139,213	-	860,787	1,000,000	139,213	State grant, FY24 Budget amount pending year end adj
55-38-95	PY Carryover	-	-	-	-	572,506	-	(572,506)	FY24 Budget amount pending year end adj
55-39-50	Municipal Contributions	-	-	-	63,385	113,385	-	(113,385)	FY24 Budget amount pending year end adj
55-39-90	Miscellaneous Revenues	-	-	19,244	-	-	-	-	
TOTAL REVENUES		2,663,137	1,417,751	3,457,935	1,113,906	3,388,678	2,973,000	(415,678)	
EXPENDITURES									
55-40-11	Salaries/Wages Full-Time	157,441	255,737	282,506	103,686	237,908	258,743	20,835	
55-40-12	Overtime	8,784	10,203	16,086	4,146	10,000	10,000	-	
55-40-13	Employee Benefits	87,302	118,704	135,635	45,837	118,293	124,369	6,076	
55-40-14	Seasonal Employees	5,870	5,826	3,205	802	8,000	10,000	2,000	Additional for lead service line inventory
55-40-15	Salaries/Wages Part-Time	-	-	-	-	-	50,438	50,438	
55-40-17	Radio Maint. & Tower Rental	391	374	862	103	400	400	-	
55-40-18	Mobile Telephones	37	33	-	21	-	-	-	
55-40-19	PW Building Utilities	1,254	2,308	2,932	1,531	3,000	3,000	-	

FUND 55									
CULINARY WATER FUND					MID-YEAR	ADOPTED	PROPOSED	CHANGE	
		ACTUALS	ACTUALS	ACTUALS	ACTUALS	BUDGET	BUDGET	FY2024	
ACCT	DESCRIPTION	FY2021	FY2022	FY2023	DEC 2023	FY2024	FY2025	TO FY2025	NOTES
55-40-21	Professional Org. & Training	922	1,011	1,371	420	2,000	2,000	-	
55-40-22	Uniforms & Safety Wear	597	943	957	136	1,000	1,000	-	
55-40-23	Continuing Education	3,052	3,267	5,993	-	3,000	3,000	-	
55-40-24	Office Supplies/IT	18	203	145	-	500	500	-	
55-40-25	Equip.-Repairs & Maintenance	-	-	-	-	6,084	6,643	559	
55-40-26	Depreciation Expense	401,750	505,647	517,231	-	401,758	520,000	118,242	
55-40-27	Power For Wells & Lift Station	159,773	119,269	132,466	100,338	170,000	215,000	45,000	Power rate increase
55-40-28	Fuel Expense Vehicles	6,092	11,604	11,624	5,264	11,600	11,600	-	
55-40-29	Mobile Phones	2,785	4,910	3,858	1,672	4,000	4,000	-	
55-40-30	Water Testing & Notification	10,857	15,258	16,242	8,511	13,000	16,000	3,000	See FY22 & FY23 actuals
55-40-31	Engineering & Professional Ser	53,586	20,208	120,807	65,091	140,000	140,000	-	
55-40-32	Credit Card Fees	4,226	4,657	7,028	3,869	5,178	8,000	2,822	
55-40-33	Insurance Expense	12,344	9,965	11,124	14,166	14,000	16,900	2,900	Adjusted to reflect FY23 actuals
55-40-34	Equipment Supplies	2,010	3,797	606	555	3,500	3,500	-	Council priority - Security cameras
55-40-35	Blue Stakes Expenses	1,644	1,538	1,647	860	1,600	1,600	-	
55-40-36	Utility Billing	7,982	11,042	11,665	6,568	12,000	13,500	1,500	
55-40-37	PW Shop Tools & Supplies	3,318	2,694	1,684	991	1,800	1,800	-	
55-40-38	Pump Station & Booster Repairs	2,830	13,154	13,446	14,846	15,000	30,000	15,000	See FY23 expenditures and rate study
55-40-39	SCADA Maintenance	1,330	5,389	3,202	4,092	3,042	7,500	4,458	We are seeing increasing SCADA maintenance costs
55-40-41	System Repairs	60,491	87,557	54,362	93,033	100,000	100,000	-	
55-40-50	Capital Expenses Projects	682,199	1,678,543	-	17,759	232,759	50,000	(182,759)	FY24 Budget amount pending year end adj
55-40-51	Capital Outlay Equipment	-	58,142	-	193	37,500	63,000	25,500	Split of 3 trucks, leak trailer & sup., blue stake locator
55-40-52	Well Maintenance	-	380	13,494	-	380	25,000	24,620	See utility rate study
55-40-55	Water Meter Purchases	71,693	79,916	71,165	38,797	90,000	90,000	-	
55-40-74	Water Share Assessments	1,016	501	-	-	1,600	1,600	-	
55-40-76	Bad Debt Expense	42	32	11	7	-	50	50	
55-40-77	Pressure Reducing Valves	-	-	-	-	1,977	2,056	79	See utility rate study
55-40-78	Grants Capital Outlay	-	-	0	523,400	1,700,000	1,000,000	(700,000)	Not done w/o grant, PRV's, well 5, chlorination, well 4
55-40-79	Cross Connection Control Program	9,900	3,245	10,835	-	-	7,500	7,500	
55-40-80	Indirect Overhead	26,073	31,984	47,019	-	60,231	45,112	(15,119)	

FUND 55									
CULINARY WATER FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
55-40-81	Valve Collar Maint	-	-	-	209	11,699	12,167	468	See utility rate study
55-40-82	Hydrant Replacement	-	-	-	18,529	83,645	57,500	(26,145)	See utility rate study
55-40-83	Galvanized Service Replacement	-	-	-	-	30,416	31,633	1,217	See utility rate study
55-40-84	Meter Maint & Battery Replace	-	-	-	387	6,387	6,643	256	
55-40-85	Equipment Rental & Maintenance	8,628	6,845	6,592	6,404	6,850	6,850	-	
55-40-86	Internal Service IT Expense	1,160	1,985	2,370	-	2,370	2,370	-	
55-40-99	GASB 68 Benefits Expense	(22,281)	-	-	-	1,200	1,200	-	
	TOTAL EXPENDITURES	1,775,115	3,076,870	1,508,167	1,082,222	3,553,678	2,962,174	(591,503)	
	Surplus (Deficit)	888,023	(1,659,118)	1,949,768	31,684	(165,000)	10,826		

FUND 56									
UTILITY TRANSPORTATION FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
Beginning Fund Balance:						\$ 539,596	\$ 139,596		
REVENUES									
56-37-10	Utility Transportation Fee	1,061,990	1,081,493	1,133,066	586,007	1,111,212	1,150,000	38,788	
56-38-10	Interest Earnings	5,516	5,155	39,781	24,413	20,000	5,000	(15,000)	
56-38-95	PY Carryover Budgeted	-	-	-	-	500,000	-	(500,000)	
TOTAL REVENUES		1,067,505	1,086,648	1,172,847	610,420	1,631,212	1,155,000	23,788	
EXPENDITURES									
56-40-11	Salaries/Wages Full-Time	52,450	53,371	54,467	32,269	76,935	77,138	203	
56-40-12	Overtime	-	309	2,400	1,100	-	-	-	
56-40-13	Employee Benefits	20,235	20,770	24,503	16,671	40,775	40,131	(644)	
56-40-14	Salaries/Wages Part-Time	-	-	-	-	-	-	-	
56-40-36	Utility Billing	7,982	8,734	9,465	6,568	10,002	13,500	3,498	
56-40-XX	Professional Services	-	-	-	-	-	-	-	
56-40-45	Credit Card Fees	4,226	4,657	6,103	3,869	3,500	8,000	4,500	
56-40-70	Road Fee Projects	1,178,817	1,673,578	846,888	332,718	1,500,000	1,015,000	(485,000)	
56-40-76	Bad Debt Expense	19	6	7	4	-	-	-	
TOTAL EXPENDITURES		1,263,729	1,761,425	943,833	393,199	1,631,212	1,153,769	(477,443)	
Surplus (Deficit)		(196,224)	(674,777)	229,014	217,221	(0)	1,231		

FUND 57									
INTERNAL SERVICE IT FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	Beginning Fund Balance:					\$ 8,113	\$ 8,113		
	REVENUES								
57-37-10	Internal Service Charges	22,638	42,598	49,945	155	48,750	48,750	-	
	TOTAL REVENUES	22,638	42,598	49,945	155	48,750	48,750	-	
	EXPENDITURES								
57-40-25	Internal Service Expenses	38,690	42,867	40,366	22,530	48,750	48,750	-	
	TOTAL EXPENDITURES	38,690	42,867	40,366	22,530	48,750	48,750	-	
	Surplus (Deficit)	(16,053)	(269)	9,579	(22,375)	-	-		

FUND 91									
GENERAL FIXED ASSETS FUND									
ACCT	DESCRIPTION	ACTUALS FY2021	ACTUALS FY2022	ACTUALS FY2023	MID-YEAR ACTUALS DEC 2023	ADOPTED BUDGET FY2024	PROPOSED BUDGET FY2025	CHANGE FY2024 TO FY2025	NOTES
	EXPENDITURES								
91-40-20	Gen. FA Depr. Expense	25,887	41,811	71,456	-	25,405	80,000	54,595	
91-40-21	Cemetery FA Depr. Expense	2,682	2,476	12,661	-	2,476	15,000	12,524	
91-40-22	Parks FA Depr. Expense	18,390	43,803	87,114	-	17,500	90,000	72,500	
91-40-23	Pub. Service FA Depr. Expense	-	-	-	-	70,941	-	(70,941)	
91-40-24	Street FA Depr. Expense	75,992	281,417	407,810	-	70,941	430,000	359,059	
	TOTAL EXPENDITURES	122,952	369,507	579,041	-	187,263	615,000	427,737	

Changes from 3/19/24 Tentative Version to 4/30/24 Tentative Version

General Fund:

General Fund Revenues

			Previous Amount	Change	New Amount
10-31-30	General Sales and Use Taxes	Increase due to updated projection	4,000,000	30,000	4,030,000
10-38-94	PSD Reimbursement	Increase to match LPPSD budget	147,500	12,600	160,100
Total Revenues				42,600	

General Fund Expenditures

			Previous Amount	Change	New Amount
10-43-11	Admin - Salaries/Wages Full-Time	Increase due to employee allocation changes	114,461	28,561	143,022
10-43-13	Admin - Employee Benefits	Increase due to employee allocation changes	53,946	10,292	64,238
10-44-11	HR - Salaries/Wages Full-Time	Increase for URS Tier II contribution increase	27,846	195	28,041
10-44-13	HR - Employee Benefits	Decrease for updated insurance premiums	17,537	(522)	17,015
10-44-27	HR - Software	Increase for training software	16,030	3,000	19,030
10-46-13	Finance - Employee Benefits	Decrease for updated insurance premiums	25,234	(605)	24,629
10-47-13	Recorder - Employee Benefits	Decrease for updated insurance premiums	25,186	(637)	24,549
10-48-11	Treasurer - Salaries/Wages Full-Time	Increase for URS Tier II contribution increase	47,255	331	47,586
10-48-13	Treasurer - Employee Benefits	Decrease for updated insurance premiums	31,662	(937)	30,725
10-49-11	Attorney - Salaries/Wages Full-Time	Increase for URS Tier II contribution increase	47,775	334	48,109
10-49-13	Attorney - Employee Benefits	Decrease for updated insurance premiums	20,404	(421)	19,983
10-51-31	Appeal Authority - Professional & Technical Serv	Moved to Building & Development Fund	1,500	(1,500)	-
10-52-11	Planning & Zoning - Salaries/Wages Full-Time	Increase for URS Tier II contribution increase	5,677	40	5,717
10-52-13	Planning & Zoning - Employee Benefits	Increase due to part-time wages change	4,925	663	5,588
10-52-14	Planning & Zoning - Salaries/Wages Part-Time	Increase due to code compliance hours increase	23,849	7,546	31,395
10-54-31	Police - Lone Peak Public Safety Dist	Decrease due to change in LPPSD budget	3,106,318	(71,123)	3,035,195
10-57-11	Administration Expense	Decrease due to change in LPPSD budget	249,175	(335)	248,840
10-57-31	Fire - Lone Peak Public Safety Dist	Decrease due to change in LPPSD budget	2,417,847	(78,351)	2,339,496
10-58-11	Building - Salaries/Wages Full-Time	Increase for URS Tier II contribution increase	29,274	63	29,337

Changes from 3/19/24 Tentative Version to 4/30/24 Tentative Version

General Fund Expenditures (continued)			Previous Amount	Change	New Amount
10-58-13	Building - Employee Benefits	Decrease for updated insurance premiums	16,317	(240)	16,077
10-60-11	Streets & Roads - Salaries/Wages Full-Time	Increase for URS Tier II contribution increase	121,418	88	121,506
10-60-13	Streets & Roads - Employee Benefits	Decrease for updated insurance premiums	66,119	(1,633)	64,486
10-66-11	Engineering - Salaries/Wages Full-Time	Increase for URS Tier II contribution increase	82,729	164	82,893
10-66-13	Engineering - Employee Benefits	Decrease for updated insurance premiums	33,104	(545)	32,559
10-70-11	Parks & Rec - Salaries/Wages Full-Time	Increase for URS Tier II contribution increase	376,670	1,502	378,172
10-70-13	Parks & Rec - Employee Benefits	Decrease for updated insurance premiums	238,211	(4,695)	233,516
10-72-11	Community Events - Salaries/Wages Full-Time	Increase for URS Tier II contribution increase	5,677	40	5,717
10-72-13	Community Events - Employee Benefits	Increase due to wage calculation changes	6,076	552	6,628
10-72-14	Community Events - Salaries/Wages Part-Time	Increase due to wage calculation changes	35,852	6,388	42,240
10-72-33	Community Events - Continuing Education	Increased for additional training	250	1,300	1,550
10-72-60	Community Events - City Beautification	Yard-of-the-month banner	1,000	1,000	2,000
10-73-11	Garbage - Salaries/Wages Full-Time	Increase for URS Tier II contribution increase	20,878	100	20,978
10-73-13	Garbage - Employee Benefits	Decrease for updated insurance premiums	12,483	(349)	12,134
Total Expenditures				(99,734)	
Total General Fund				142,334	

Changes from 3/19/24 Tentative Version to 4/30/24 Tentative Version					
Cemetery Perpetual Fund:					
Cemetery Perpetual Fund Revenues			Previous Amount	Change	New Amount
					-
Total Revenues				-	
Cemetery Perpetual Fund Expenditures			Previous Amount	Change	New Amount
21-43-11	Salaries/Wages Full-Time	Decrease due to employee allocation changes	98,917	(3,925)	94,992
21-43-13	Employee Benefits	Decrease due to employee allocation changes	54,014	(3,110)	50,904
Total Expenditures				(7,035)	
Total Cemetery Perpetual Fund				7,035	
Library Fund:					
Library Fund Revenues			Previous Amount	Change	New Amount
					-
Total Revenues				-	
Library Fund Expenditures			Previous Amount	Change	New Amount
22-43-11	Salaries/Wages Full-Time	Increase for URS Tier II contribution increase	97,192	658	97,850
22-43-13	Employee Benefits	Decrease for updated insurance premiums	54,000	(896)	53,104
22-43-14	Salaries/Wages Part-Time	Decrease due to part-time hours recalculations	154,828	(1,378)	153,450
Total Expenditures				(1,616)	
Total Library Fund				1,616	

Changes from 3/19/24 Tentative Version to 4/30/24 Tentative Version

Building & Development Fund:

Building & Development Fund Revenues			Previous Amount	Change	New Amount
24-34-32	Appeal Fee	Appeal authority moved from General Fund	-	3,500	3,500
					-
Total Revenues				3,500	
Building & Development Fund Expenditures			Previous Amount	Change	New Amount
24-52-11	Salaries/Wages Full-Time	Decrease due to employee allocation changes	181,531	(12,999)	168,532
24-52-13	Employee Benefits	Decrease due to employee allocation changes	85,089	(7,696)	77,393
24-52-25	Special Projects	Increase to finish General Plan	20,000	10,000	30,000
24-52-XX	Appeal Authority	Moved from General Fund	-	3,500	3,500
24-58-11	Salaries/Wages Full-Time	Increase for URS Tier II contribution increase	199,900	804	200,704
24-58-13	Employee Benefits	Add PT Fire Inspector, updated insurance prem.	109,292	(314)	108,978
24-58-14	Salaries/Wages Part-Time	Add PT Fire Inspector	-	10,920	10,920
24-59-11	Allocated Salaries/Wages Full-Time	Increase due to employee allocation changes	195,714	7,637	203,351
24-59-13	Allocated Employee Benefits	Decrease for updated insurance premiums	71,019	(1,702)	69,317
Total Expenditures				10,150	
Total Building & Development Fund				(6,650)	

Changes from 3/19/24 Tentative Version to 4/30/24 Tentative Version					
Parks Capital Improvement Fund:					
Parks Cap Imp Fund Revenues			Previous Amount	Change	New Amount
40-36-10	Interest Income	Decrease due to fund balance use in FY24	260,000	(95,000)	165,000
40-39-90	PY Carryover Budgeted	Increase due to interest income decrease	1,564,876	155,000	1,719,876
Total Revenues				60,000	
Parks Cap Imp Fund Expenditures			Previous Amount	Change	New Amount
40-40-76	Trails	Increase for Canterbury Trail	200,000	60,000	260,000
Total Expenditures				60,000	
Total Parks Capital Improvement Fund				-	
Sewer Fund:					
Sewer Fund Revenues			Previous Amount	Change	New Amount
52-38-95	PY Carryover Budgeted	Decrease due to emp. alloc., insurance prem.	100,503	(7,555)	92,948
Total Revenues				(7,555)	
Sewer Fund Expenditures			Previous Amount	Change	New Amount
52-40-11	Salaries/Wages Full-Time	Decrease due to employee allocation changes	161,216	(3,619)	157,597
52-40-13	Employee Benefits	Decrease due to emp. alloc., insurance prem.	86,854	(3,937)	82,917
Total Expenditures				(7,556)	
Total Sewer Fund				1	

Changes from 3/19/24 Tentative Version to 4/30/24 Tentative Version					
Pressurized Irrigation Fund:					
Pressurized Irrigation Fund Revenues			Previous Amount	Change	New Amount
53-38-95	PY Carryover Budgeted	Decrease due to emp. alloc., insurance prem.	1,491,198	(7,721)	1,483,477
Total Revenues				(7,721)	
Pressurized Irrigation Fund Expenditures			Previous Amount	Change	New Amount
53-40-11	Salaries/Wages Full-Time	Decrease due to employee allocation changes	250,405	(2,798)	247,607
53-40-13	Employee Benefits	Decrease due to emp. alloc., insurance prem.	128,581	(4,924)	123,657
Total Expenditures				(7,722)	
Total Pressurized Irrigation Fund				1	
Storm Sewer Fund:					
Storm Sewer Fund Revenues			Previous Amount	Change	New Amount
54-38-95	PY Carryover Budgeted	Decrease due to emp. alloc., insurance prem.	332,747	(7,442)	325,305
Total Revenues				(7,442)	
Storm Sewer Fund Expenditures			Previous Amount	Change	New Amount
54-40-11	Salaries/Wages Full-Time	Decrease due to employee allocation changes	151,661	(3,781)	147,880
54-40-13	Employee Benefits	Decrease due to emp. alloc., insurance prem.	79,105	(3,662)	75,443
Total Expenditures				(7,443)	
Total Storm Sewer Fund				1	

Changes from 3/19/24 Tentative Version to 4/30/24 Tentative Version

Culinary Water Fund:

Culinary Water Fund Revenues

Previous Amount	Change	New Amount
		-
	-	

Total Revenues

Culinary Water Fund Expenditures

		Previous Amount	Change	New Amount
55-40-11	Salaries/Wages Full-Time	261,871	(3,128)	258,743
55-40-13	Employee Benefits	129,031	(4,662)	124,369
	Total Expenditures		(7,790)	
	Total Culinary Water Fund		7,790	

Utility Transportation Fund:

Utility Transportation Fund Revenues

		Previous Amount	Change	New Amount
56-38-10	Interest Earnings	30,000	(25,000)	5,000
	Total Revenues		(25,000)	

Utility Transportation Fund Expenditures

		Previous Amount	Change	New Amount
56-40-13	Employee Benefits	41,200	(1,069)	40,131
56-40-XX	Professional Services	125,000	(125,000)	-
56-40-70	Road Fee Projects	900,000	115,000	1,015,000
	Total Expenditures		(11,069)	
	Total Utility Transportation Fund		(13,931)	

Changes from 4/30/24 Tentative Version to 5/7/24 Tentative Version					
General Fund:					
General Fund Revenues			Previous Amount	Change	New Amount
10-39-90	Use of Fund Balance	Increase for trfr to Parks Capital - Mtn. Ridge	440,000	200,000	640,000
Total Revenues				200,000	
General Fund Expenditures			Previous Amount	Change	New Amount
10-90-XX	Transfer to Parks Capital Improvement Fund	For Mtn. Ridge Park - conduit and maint. bldg.	70,000	300,000	370,000
Total Expenditures				300,000	
Total General Fund				(100,000)	
Parks Capital Improvement Fund:					
Parks Cap Imp Fund Revenues			Previous Amount	Change	New Amount
40-30-90	Transfer from General Fund	For Mtn. Ridge Park - conduit and maint. bldg.	70,000	300,000	370,000
Total Revenues				300,000	
Parks Cap Imp Fund Expenditures			Previous Amount	Change	New Amount
40-40-78	Mountain Ridge Park	For field lights conduit and maintenance building	1,700,000	300,000	2,000,000
Total Expenditures				300,000	
Total Parks Capital Improvement Fund				-	

RESOLUTION NO: R-2024-

A RESOLUTION ADOPTING THE HIGHLAND CITY FISCAL YEAR 2024-2025 TENTATIVE BUDGET

WHEREAS, it is deemed desirable and to the best interest of the Highland City, Utah, to adopt its Fiscal Year 2024-2025 Tentative Budget.

NOW, THEREFORE, THE MAYOR AND CITY COUNCIL OF THE CITY OF HIGHLAND, DOES RESOLVE AS FOLLOWS:

ARTICLE I DEFINITIONS

SECTION 1. BUDGET YEAR means the fiscal year for which a budget is made.

SECTION 2. FISCAL YEAR means that year which begins on the first day of July 2024 and ending on the last day of June 2025.

ARTICLE II BUDGET ESTABLISHES APPROPRIATIONS

SECTION 1. APPROPRIATIONS.

From the effective date of the budget, as outlined in the attached budget Exhibit, the several amounts stated therein as proposed expenditures, shall be and become appropriated to the several objects and purposes therein named.

SECTION 2. ANTICIPATED REVENUES.

Anticipated revenues shall include revenue from all sources, including grants and loans and shall be classified in accordance with the chart of accounts of the municipality.

SECTION 3. FUND BALANCE.

The fund balance shall be available for emergency appropriation by the City Council.

SECTION 4. ANTICIPATED SURPLUS FROM MUNICIPAL UTILITY OR ENTERPRISE FUNDS.

The anticipated revenue and proposed expenditures of each utility or other public service enterprise owned or operated by the city is stated in a separate section of the budget (See attached budget exhibit); and as to each such utility, an anticipated surplus, if legally available for general purposes and to the extent such surplus is to be used to support budget operations, is stated as an item of revenue in the budget.

ARTICLE III
ADMINISTRATION OF BUDGET, FINANCIAL CONTROL

SECTION 1. APPROVAL OF EXPENDITURES.

The City Administrator shall have charge of the administration of the financial affairs of the City and to that end shall supervise and be responsible for the disbursement of all monies and have control over all expenditures to ensure that appropriations are not exceeded. He or she shall exercise financial budgetary control over each office, department, and agency and shall cause separate accounts to be kept for the items of appropriation contained in the budget.

SECTION 2. REPORTS

The City Administrator shall periodically report to the governing body on the status of the budget.

ARTICLE IV
SEVERABILITY

If any provision of this resolution or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or application of the resolution which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable.

ARTICLE V

APPROVED AND ADOPTED, on the 7th day of May, 2024 and shall become effective immediately upon adoption.

HIGHLAND CITY, UTAH

Kurt Ostler
Mayor

ATTEST:

Stephannie Cottle, City Recorder



CITY COUNCIL AGENDA REPORT

ITEM #4b

DATE: May 7, 2024
TO: Honorable Mayor and Members of the City Council
FROM: Rob Patterson, City Attorney/Planning & Zoning Administrator
SUBJECT: PUBLIC HEARING: Conditional Use Permit for the Church of Jesus Christ of Latter-day Saints
TYPE: Land Use (Administrative)

PURPOSE:

The City Council will conduct a public hearing to consider a request for a conditional use permit from the Church of Jesus Christ of Latter-day Saints to construct a pavilion on their property.

STAFF RECOMMENDATION:

Staff recommends that the Council conduct a public hearing and APPROVE the conditional use permit with one (1) stipulation.

PRIOR COUNCIL DIRECTION:

No prior council consideration.

BACKGROUND:

The applicant is seeking to build a pavilion on the church property located at 10494 North Janie Lane (Near Ole Bish Lane to the east of North County Boulevard). The property is zoned R-1-40, which allows as a conditional use "churches, church grounds, and accessory buildings associated with the maintenance of those grounds, not including temporary facilities."

Under State and City code, conditional use permits must be approved if reasonable conditions can be imposed to mitigate reasonably anticipated detrimental effects of the proposed use in accordance with objective, written standards. The Planning Commission makes recommendations to the City Council after holding a public hearing regarding a conditional use permit. The City Council is the final land use authority for a conditional use permit and makes a decision after holding a public hearing.

STAFF REVIEW:

Zoning

- R-1-40 zoning allows the use as a conditional use
- Setbacks: Accessory structures setbacks are 30 feet from the front property line or consistent with the primary dwelling and 10 feet from all side property lines (for structures under 3,000 sqft). Because the church building is not a "primary dwelling," staff believes it is appropriate to use a 30-foot front setback, rather than requiring the pavilion to be consistent with the church building. The proposed pavilion meets the 30-foot front and 10-foot side setback requirements.

- **Size:** Height is restricted to 25 feet from grade, and accessory structures may only cover up to 7% of the lot, to a maximum of 8,000 square feet. The pavilion and other accessory structures meet these requirements with a height of approximately 13' 2", and a total accessory structure coverage of under 3,000 square feet on a 3.8 acre lot.

Conditional Use Considerations

HDC 4-104(3) outlines several factors that the City may consider related to conditional uses, summarized below:

- The location of the structure in relation to traffic and impact on adjacent uses
- Impact of the proposed use on surrounding uses
- Safety considerations
- Health and sanitation
- Environmental issues
- Compliance with general plan and characteristics of the neighborhood

After reviewing the factors described above and the proposed use and plans as submitted by the applicant, staff believes that the pavilion will have a minimal impact to adjacent uses, safety, the environment, the general plan, and health and sanitation. Staff had some initial concerns with the drinking fountain that is shown on the plans, but the applicant confirmed to the Planning Commission that there will be no drinking fountain. Accordingly, staff believes there are no reasonably anticipated detrimental impacts from the construction of the pavilion that require special conditions on approval. Staff have not received any comments or objections regarding this application.

PLANNING COMMISSION ACTION:

The Planning Commission conducted a public hearing regarding this application on April 23, 2024. No public spoke during the meeting. The Planning Commission unanimously recommended approval of the conditional use permit with the one (1) stipulation recommended by staff.

STIPULATIONS:

Accordingly, staff recommends that the City Council **APPROVE** the condition use permit subject to one (1) stipulation:

1. Approval is for conditional use permit only. Separate building permit is required, and actual construction to comply with all applicable building code requirements.

FINDINGS:

Based on staff's review, as summarized above, Staff would also recommend the following findings:

- A. The proposed use complies with the general plan and R-1-40 standards

FISCAL IMPACT:

No fiscal impact.

MOTION:

I move that City Council accept the findings and APPROVE the conditional use permit subject to the one (1) stipulation recommended by staff.

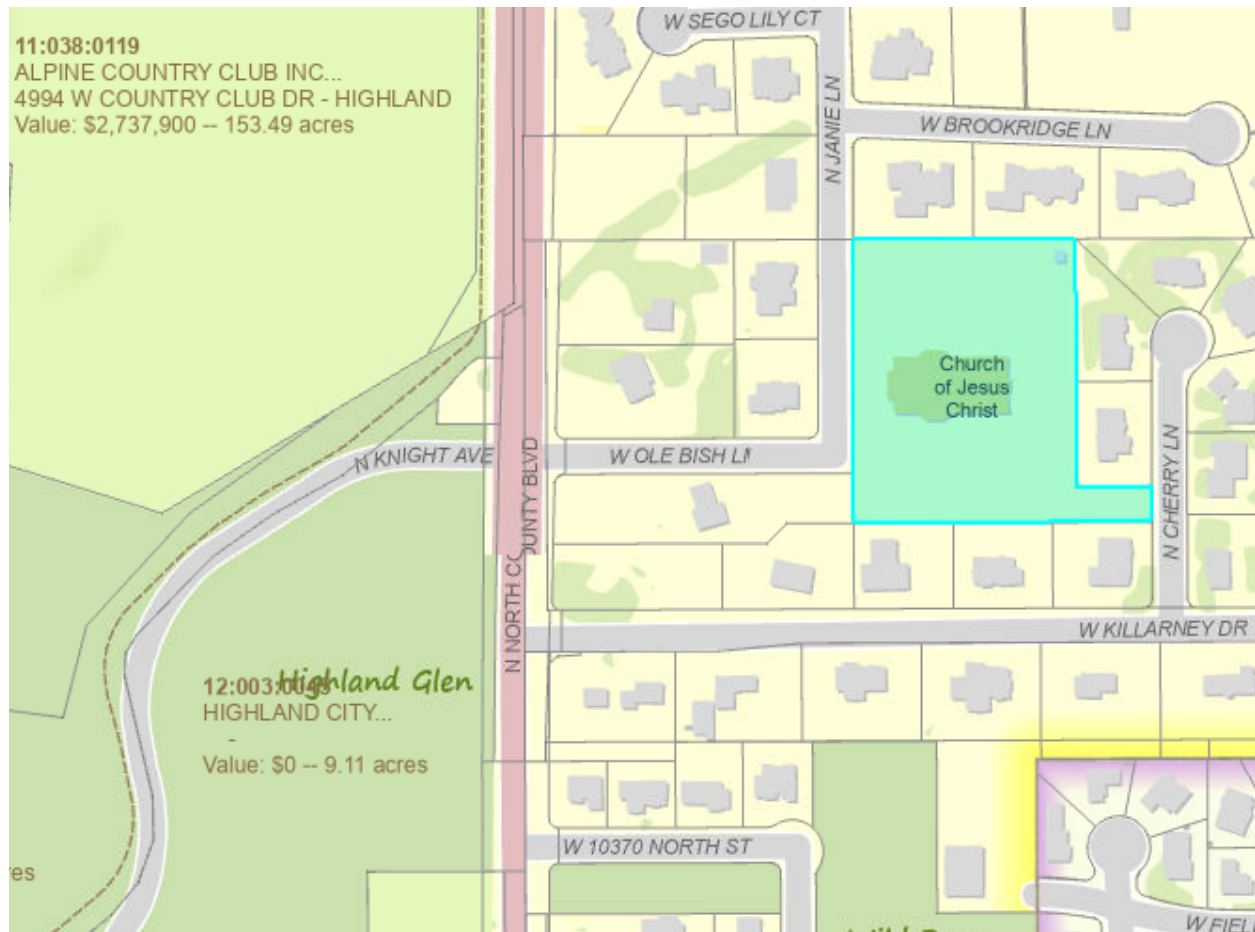
ATTACHMENTS:

1. Vicinity Map
2. Canyon View - Project Narrative
3. Canyon View - Drawings

Vicinity Map

Address: 10494 North Janie Lane

Parcel: 41:430:0047





PROJECT NARRATIVE

DATE:	March 21, 2024
PROJECT:	Canyon View Pavilion Highland UT East Stake
PROJECT ADDRESS:	10494 North Janie Lane Highland, Utah

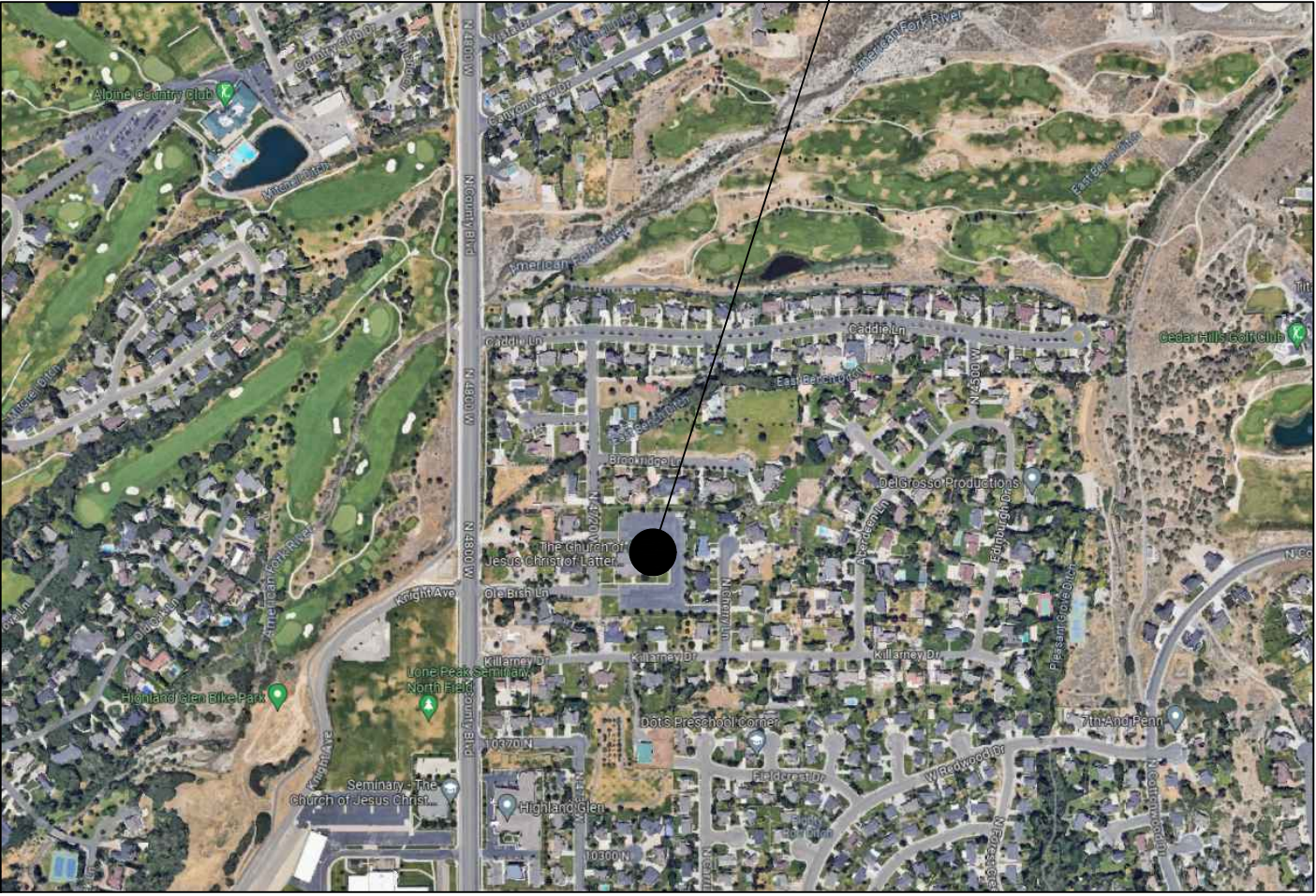
To Whom it May Concern,

The Church of Jesus Christ of Latter-day Saints is proposing to construct a new 30 foot x 60 foot pavilion in the northwest corner of the existing site. The current area is a flat lawn area. The pavilion will be painted steel columns, glu-lam beams with asphalt shingle roofing to match the existing church.

Thanks,
Chad Spencer
ea architecture

A New Pavilion for:

Canyon View Highland UT East Stake

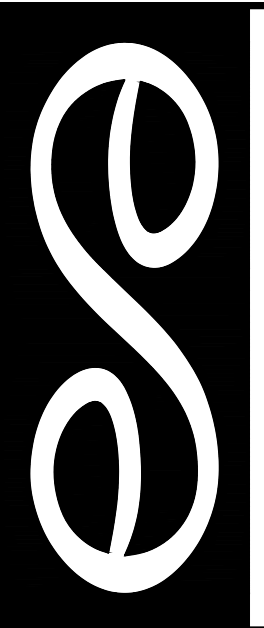
Consultant	Consultant Name	Address	Contact	Phone	E-mail	Vicinity Map
ARCHITECT:	Evans & Associates Architecture	11576 South State Street #103B	Chad Spencer	(801) 553-8272	<i>chad@studio-ea.com</i>	
STRUCTURAL ENGINEER:	Farley Engineering	1917 East Osage Orange Ave	Doug Farley	(801) 573-3151	<i>doug@farleyeng.com</i>	
ELECTRICAL ENGINEER:	Envision Engineering	240 East Morris Avenue, Suite 200	Scott Kingery	(801) 534-1130	<i>skingery@envisioneng.com</i>	

Drawing Index

G101	Cover Sheet
C101	Site Plan
C811	Pavilion Plans Views
C812	Pavilion Elevations, Roof Details, Footing Details
C813	Pavilion Structural Framing Details
EG101	Symbols and Notes
EE101	Pavilion Electrical Plan

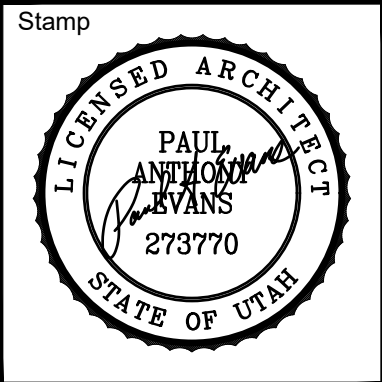
List of Responsibility

30x60 Pavilion including columns, base plates, beams, and metal roof panels
• Owner provided and delivered to the site; contractor unloaded and installed
Picnic Tables
• Owner provided and delivered to the site; contractor unloaded and assembled
Demolition, Site Preparation, etc.
• Contractor
Concrete and all associated Reinforcing and Materials
• Contractor
Lighting, Power and all associated Materials
• Contractor



evans + associates architecture
11576 south state street, suite 103b, draper, utah 84020
Phone (801) 553-8272

Stamp



A New Pavilion for:
Canyon View
Highland UT East Stake

10494 North Janie Lane
Highland, Utah

Project for:

THE CHURCH OF
JESUS CHRIST
OF LATTER-DAY SAINTS

Revisions		Description	Date	Mark
Mark	Date			

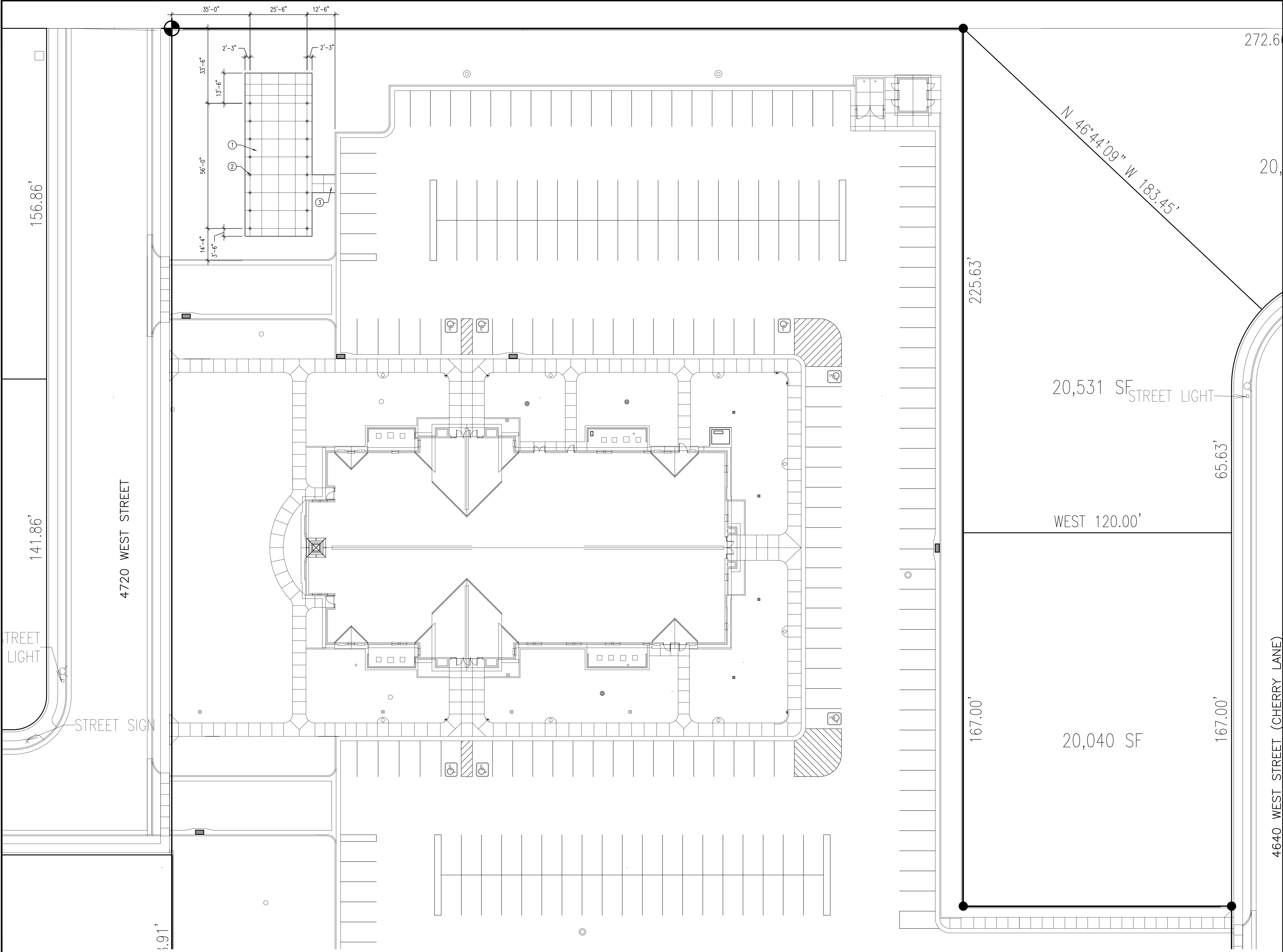
Project Number 24-21
Plan Series Pavilion
Property Number 551-4142-23010101
Date March 21, 2024

Sheet Title

COVER SHEET

Sheet

G101



KEYED NOTES

1. 4" CONCRETE SLAB OVER 4" CLEAN GRANULAR BASE

2. PAVILION STEEL COLUMN; SEE PAVILION DRAWINGS

3. 4" CONCRETE WALK OVER 4" CLEAN GRANULAR BASE

Stamp

LICENSED ARCHITECT

PAUL ANTHONY EVANS

273770

STATE OF UTAH

A New Pavilion for:

Canyon View

Highland UT East Stake

10494 North Janie Lane
Highland, Utah

Project for:

THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS

Revisions	Mark	Date	Description

Project Number

24-21

Plan Series

Pavilion

Property Number

551-4142-23010101

Date

March 21, 2024

Sheet Title

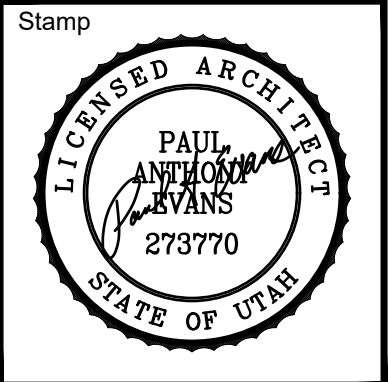
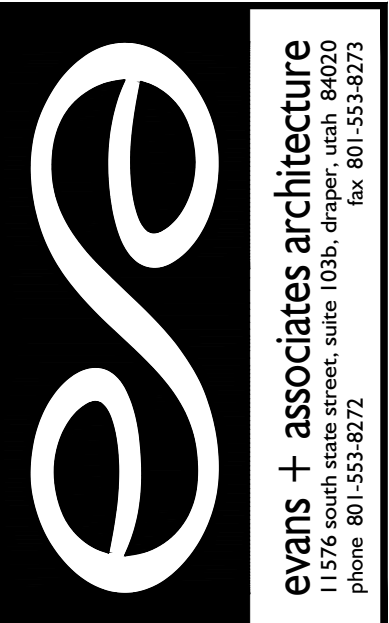
ARCHITECTURAL SITE PLAN

Sheet

C101

ARCHITECTURAL SITE PLAN

SCALE: 1" = 30'-0"



A New Pavilion for:
Canyon View
Highland UT East Stake
10494 North Janie Lane
Highland, Utah

Project for:
THE CHURCH OF JESUS CHRIST
OF LATTER-DAY SAINTS

Revisions	Mark	Date	Description

Project Number
24-21
Plan Series
Pavilion
Property Number
551-4142-23010101
Date
March 21, 2024

Sheet Title
ARCHITECTURAL SITE PLAN

Sheet
C101

DESIGN CRITERIA:

- 2021 INTERNATIONAL BUILDING CODE WITH STATEWIDE AMENDMENTS
- TYPE OF CONSTRUCTION: TYPE II-B.
- BUILDING USE: ASSEMBLY A-3
- BUILDING OCCUPANCY CATEGORY: II
- BUILDING HEIGHT: PER PLANS
- BUILDING VOLUME: 19,800 CU. FT.
- NO. OF OCCUPANTS: 120
- ROOF DEAD LOAD - 11 PSF PLUS FRAMING WEIGHT
 - SHINGLES AND FELT: 3.5 PSF
 - DIAPHRAGM SHEATHING: 2.3 PSF
 - WOOD DECK: 4.0 PSF
 - MISCELLANEOUS: 1.2 PSF
- ROOF LIVE LOAD - 20 PSF
- SNOW LOAD
 - P_g: 38 PSF (GROUND SNOW LOAD)
 - P_f = 0.7 * P_g * C_e * C_t * I_s = 38 PSF (ROOF SNOW LOAD)
 - BUILDING ELEVATION: 4321 FT
 - P_s = P_f C_s
 - C_s: 1.0 FOR A 4:12 PITCH
 - P_s: 38 PSF
- WIND LOAD (ULTIMATE)
 - V_{3s}: 115 MPH
 - EXPOSURE: C
 - W: 1.00
- SEISMIC LOAD (ULTIMATE)
 - I_e: 1.00
 - S_s: 1.48
 - S₁: 0.53
 - S_{ds}: 0.91
 - S_{d1}: 0.99
 - Ω_o: 1.25
 - C_d: 2.5
 - SITE CLASS: D
 - SEISMIC DESIGN CATEGORY: D
 - R: 1.25 (CANTILEVERED STEEL COLUMNS)
 - EQUIVALENT LATERAL FORCE PROCEDURE
 - C_s = 0.82
- ALLOWABLE SOIL BEARING PRESSURE:
 - 1500 PSF
 - ALLOWABLE FOUNDATION AND LATERAL PRESSURE = 100 PSF/FT BELOW NATURAL GRADE (TABLE 1806.2 OF 2021 IBC).
 - USE CONSTRAINED CONDITIONS FOR CONCRETE PIERS
 - COORDINATE ALL SITE GRADING AND SOIL WORK WITH THE SOILS REPORT.

PAVILION CONSTRUCTION SEQUENCE NOTES:

- VERIFY PERMIT REQUIREMENTS BEFORE SIGNING CONTRACTS.
 - BUILDING PERMIT
 - PLANNING OR CONDITIONAL USE PERMIT
 - OBTAIN REQUIRED USE PERMIT
- REMOVE ALL VEGETATION, ROCKS, OUTCROPPINGS, AND TREES FROM LOCATION OF PAVILION SLAB. STRIP 6" OF TOP SOIL.
- LEVEL PAVILION BUILDING AREA. AVOID GRADING THAT ALLOWS WATER TO DRAIN TOWARD PAVILION.
- DIG COLUMN CAISSONS.
- PLACE COLUMN CAISSON FORMS AND SET REINFORCING STEEL.
- SET COLUMN ANCHOR BOLTS USING PLYWOOD TEMPLATE OF APPROXIMATELY THE SAME SIZE AS COLUMN BASE PLATE TO INSURE BOLT LOCATION ACCURACY.
- PLACE CONCRETE IN CAISSON FORMS FROM BOTTOM OF PIER UP TO A LEVEL 1-1/2" BELOW BOTTOM OF COLUMN BASE PLATE. LET CONCRETE CURE 7 DAYS.
- SET HSS COLUMNS OVER PRE-SET ANCHOR BOLTS ALLOWING COLUMNS TO REST ON LEVELING NUTS AND 1/4"x 3" PLATE WASHERS. LEVELING NUTS ARE TO BE USED TO SET COLUMNS PLUMB AND TRUE AND AT CORRECT BEARING HEIGHT TO RECEIVE GLU-LAM BEAMS.
- AFTER COLUMNS ARE SET PLUMB AND TRUE, VERIFY ACCURACY OF DIMENSIONS BETWEEN COLUMNS AND SECURE COLUMNS IN PLACE USING 1/4"x 3" PLATE WASHERS UNDER NUTS, TIGHTEN NUTS WITH ADDITIONAL 1/4 TURN PAST SNUG.
- THE WEIGHT OF GLU-LAM BEAMS IS APPROXIMATELY 500 POUNDS EACH. SOME FORM OF MECHANICAL HOIST IS RECOMMENDED FOR SETTING BEAMS ON TOP OF STEEL TUBE COLUMNS.
- NOTCH A 1"x 1" HOLE AT TOP OF BEAMS NEAR CENTER PEAK FOR ELECTRICAL CONDUIT TO PASS THROUGH.
- LIFT GLU-LAM BEAMS AND SET EACH END IN THE COLUMN SADDLE PLATES.
- ANCHOR BEAMS IN SADDLES WITH (8) SIMPSON SDS25112 WOOD SCREWS.
- ONCE GLU-LAM BEAMS ARE SET AND SECURELY BOLTED, ADEQUATELY BRACE EACH BEAM USING 2x LUMBER TO PREVENT BEAMS FROM OVERTURNING UNTIL ROOF DECK AND ROOF SHEATHING ARE SECURELY ANCHORED IN PLACE.
- SET 2x8 TONGUE AND GROOVE ROOF DECK WITH COMMON OR RING SHANK NAILS IN ACCORDANCE WITH SUPPLIERS' RECOMMENDATIONS.
- INSTALL 2x6 FASCIA BOARD AROUND ENTIRE ROOF PERIMETER. ALIGN TOP OF FASCIA BOARD WITH TOP OF ROOF DECKING.
- INSTALL WOOD ROOF SHEATHING OVER 2x8 TONGUE AND GROOVE ROOF DECK AT 45 DEGREES AS SHOWN IN ROOF DIAPHRAGM DETAIL.
- LAY 30 POUND FELT UNDERLAYMENT OVER ENTIRE ROOF STARTING AT FASCIA DRIP EDGE, OVERLAP EACH ROLL 6" AS FELTS ARE LAID OVER RIDGE.
- INSTALL PRE-FINISHED METAL DRIP EDGING ON ALL PERIMETER EDGES OF ROOF.
- INSTALL FIBERGLASS SHINGLES OVER ROOF UNDERLAYMENT AND PRE-FINISHED METAL DRIP EDGING. FOLLOW MANUFACTURER'S INSTRUCTIONS.
- PLACE NON-SHRINK GROUT UNDER COLUMN BASE PLATES. FINISH NON-SHRINK GROUT EDGES TO 45 DEGREES.
- PLACE REMAINDER OF CONCRETE SLAB ANY TIME AFTER GLU-LAM BEAMS, ROOF DECKING, AND PLYWOOD ROOF SHEATHING ARE SECURELY IN PLACE.
- FINISH TOP SURFACE OF CONCRETE SLAB WITH A LIGHT BROOM FINISH.
- AS SOON AS CONCRETE HAS CURED ENOUGH TO SUPPORT AN EARLY ENTRY SAW (4-6 HOURS AFTER PLACEMENT), CUT CONTROL JOINTS IN SLAB TOP SURFACE. DEPTH OF CONTROL JOINTS IS TO BE 1" DEEP.
- INSTALL MEMBRANE CURING ON CONCRETE SLAB.
- ALLOW CONCRETE SLAB TO CURE A MINIMUM OF 7 DAYS BEFORE PROCEEDING WITH REMAINDER OF PAVILION WORK.
- ALL STEEL COLUMNS, SADDLES, BOLTS, AND BASE PLATES TO BE POWDER COATED TOUCH-UP FINISH PAINTING BY OTHERS.
- STAIN ALL EXPOSED WOOD.

SITE PREPARATION:

- REMOVE ALL ORGANIC MATERIAL AND TOPSOIL FROM PAVILION AREA. VERIFY SUITABILITY OF SUBGRADE. FOUNDATIONS ARE TO BE ON UNDISTURBED, NATURAL SOIL OR ENGINEERED FILL EXTENDING TO SUITABLE UNDISTURBED NATURAL SOILS
- PLACE FOOTINGS/CAISSONS IN FIRM UNDISTURBED NATURAL SUBGRADE (UNLESS NOTED OTHERWISE BY GEOTECHNICAL REPORT).
- COMPACT SUBGRADE AND FILL UNDER CONCRETE FLOOR SLAB TO 95 PERCENT OF ASTM D-1557 (UNLESS NOTED OTHERWISE BY GEOTECHNICAL REPORT).
- INSTALL AND COMPACT 6 INCH GRANULAR BASE BENEATH CONCRETE FLOOR SLAB TO 95 PERCENT OF ASTM D-1557.

UTILITIES:(BY OTHERS)

- INSTALL PLUMBING LINE FOR COLD WATER.
- INSTALL ELECTRICAL LIGHTS, BOXES, CONDUITS, AND SWITCHES.

SPECIFICATIONS:

SCOPE- ONE EACH 30 FOOT BY 60 FOOT PAVILION WITH MINIMUM 4 INCH THICK CONCRETE SLAB. PROVIDE SHINGLES, ROOFING FELTS, FASCIA, SHEATHING, ROOF FRAMING, BEAMS, SOFFIT, CONNECTION HARDWARE, COLUMNS, CONCRETE SLAB, CONCRETE CAISSONS AND FINISHES TO CONSTRUCT COMPLETE PAVILION.

PAVILION HAS BEEN DESIGNED AS A FREE STANDING, OPEN STRUCTURE. RE-ENGINEER PAVILION IF WALLS ARE ADDED, IF STRUCTURE IS TO ADJOIN ANOTHER STRUCTURE, OR IF OTHER SUCH MODIFICATIONS ARE MADE. PROPERLY BRACE WOOD BEAMS AND MEMBERS UNTIL COMPLETE STRUCTURAL SYSTEM HAS BEEN CONSTRUCTED.

CONCRETE:

- CONCRETE SLAB ON GRADE IS TO BE REINFORCED AND BE 4" MINIMUM THICK. INSTALL WITH CRACK CONTROL JOINTS AS SHOWN. SURFACE IS TO HAVE A BULL FLOAT FINISH AND BE LIGHTLY BROOMED.
- EDGE OF SLAB IS TO BE THICKENED TO 8" WIDE AND BE REINFORCED WITH (2) #4 CONTINUOUS BARS. LAP SPLICES 24"
- PROVIDE DEFORMED REINFORCING STEEL BARS CONFORMING TO ASTM A615 WITH A MINIMUM YIELD STRENGTH OF 60,000 PSI. SECURELY ANCHOR REINFORCING STEEL, AND PROVIDE CLEARANCES, IN ACCORDANCE WITH THE LATEST EDITION OF ACI 318.
- MINIMUM CONCRETE MIX DESIGN REQUIREMENTS:
 - COMPRESSIVE STRENGTH OF CONCRETE TO BE 4,500 PSI AT 28 DAYS.
 - MAX W/C: 0.45
 - 6% (+/-1.5%) AIR ENTRAINMENT.
 - CEMENT TYPE II/V
- DESIGNED FOR THE FOLLOWING EXPOSURE CATEGORIES AND CLASSES:
 - F2, S1 (PER ACI 318 TABLE 4.2.1)
 - LIMIT SLUMP TO 4" (+/-1")
- VERIFY STRENGTH REQUIREMENTS AND CEMENT TYPE REQUIREMENTS WITH THE GEOTECHNICAL EVALUATION REPORT.
- ALL CONCRETE WORK TO BE IN ACCORDANCE WITH THE LATEST EDITION OF ACI 318.
- SLAB TO BE SEALED WITH WEATHERWORKER J-29A CONCRETE SEALER, BY DAYTON SUPERIOR CORPORATION. INSTALL AS PER MANUFACTURERS INSTRUCTIONS.
- MEMBRANE CONCRETE CURING: USE CLEAR CURE J7wb BY DAYTON SUPERIOR CORPORATION. FOLLOW MANUFACTURERS INSTALLATION INSTRUCTIONS.

STRUCTURAL STEEL:

- ALL STEEL PLATES TO BE ASTM A36
- STEEL TUBES TO BE ASTM A500, GRADE B, F_y = 46,000 PSI
- ALL WELDING IS TO BE DONE IN ACCORDANCE WITH LATEST AWS STANDARDS. IF WELDS ARE NOT SPECIFIED, ALL WELDS ARE TO DEVELOP THE FULL STRENGTH OF ALL COMPONENT PARTS.
- ALL BOLTS ARE TO BE ASTM A325 EXCEPT THAT ANCHOR BOLTS ARE TO BE ASTM F1554 GRADE 36.
- ALL EXPOSED BOLTS ARE TO BE PAINTED TO MATCH STRUCTURE.
- ALL HOLES IN STEEL TO BE 1/16" LARGER THAN THE DIAMETER OF THE CONNECTING BOLT UNLESS NOTED OTHERWISE.
- ALL FABRICATED STEEL IS TO BE PRIMED AND FINISH POWDER COATED.

WOOD:

- GLU-LAM BEAMS:
 - SOUTHERN YELLOW PINE
 - 24F-V3 STRESS COMBINATION
 - 2-INCH NOMINAL THICK LAMINATIONS
 - 5" MINIMUM WIDTHS
 - RESORCINOL ADHESIVE
 - DOUBLE PITCHED AND TAPERED
 - ARCHITECTURAL APPEARANCE GRADE
 - STAIN AND SEAL FINISH
 - ROOF PITCH IS TO BE 4 VERTICAL TO 12 HORIZONTAL (4:12)
 - MATERIALS, MANUFACTURE AND QUALITY CONTROL OF GLUE LAMINATED BEAMS SHALL BE IN CONFORMANCE WITH "AMERICAN NATIONAL STANDARD FOR WOOD PRODUCTS - STRUCTURAL GLUED LAMINATED TIMBER" ANSI/AITC A190.1.
- MEMBERS SHALL BE MARKED WITH AN AITC OR APA/EWS QUALITY MARK AND, IN ADDITION, AN AITC OR APA/EWS CERTIFICATE OF CONFORMANCE SHALL BE PROVIDED TO INDICATE CONFORMANCE WITH ANSI/AITC A190.1.
- FACTORY SEAL BEAMS AND INDIVIDUALLY WRAP FOR PROTECTION IN TRANSIT, STORAGE, AND ERECTION.
- TEMPORARY STORAGE SHALL CONSIST OF LEVELED BLOCKS, WELL OFF GROUND, SEPARATION WITH WOOD STRIPS FOR AIR CIRCULATION AROUND EACH MEMBER, COVER TOP AND SIDES WITH MOISTURE RESISTANT PAPER.
- USE NON-MARRING SLINGS WHEN HANDLING, DRY-IN ROOF AS SOON AS ERECTED.
- PROTECTIVE WRAPPING SHALL REMAIN ON BEAMS UNTIL DECK HAS BEEN INSTALLED AND SHINGLES APPLIED.
- ROOF FRAMING
 - USE GALVANIZED NAILS.
 - 2x6 FASCIA: NO. 1 SOUTHERN YELLOW PINE, KILN DRIED, CHROMATED COPPER ARSENATE PRESSURE TREATED (0.4 PCF), SURFACED ON FOUR SIDES, AND STAINED. FASCIA IS TO BE FREE OF ANY GROOVES OR INCISIONS.
 - MITER ENDS OF FASCIA AT CORNERS
 - BUTT FASCIA ONLY AT BEAM ENDS
 - FASTEN FASCIA TO BEAM WITH NOT LESS THAN THREE 16d COMMON, GALVANIZED NAILS AT EACH BEAM JUNCTION AT EAVE AND TO OUTLOOKERS WITH TWO 16d COMMON, GALVANIZED NAILS AT EACH RAKE.
 - 2x8 ROOF DECK:
 - DOUGLAS FIR LARCH, SINGLE TONGUED AND GROOVED, SPECIFIED LENGTH, CENTER MATCHED, EDGE VEED TWO SIDES, KILN DRIED, AND STAINED - NO. 2 GRADE.
 - DECK FURNISHED IN SPECIFIED LENGTHS SO ALL JOINTS OCCUR OVER BEAMS - RANDOM LENGTH DECK IS UNACCEPTABLE. DECK SHALL BE INSTALLED WITH A 2 SPAN CONDITION, MINIMUM.
 - INSTALL IN ACCORDANCE WITH SUPPLIER'S SPECIFICATIONS USING 16d COMMON OR RING SHANK NAILS. MINIMUM. NAILING SHALL BE FACE NAILED USING (3) NAILS AT EACH BEARING POINT WITH A 4TH NAIL DIAGONALLY THROUGH THE TONGUE OF THE DECKING MEMBER. NAILS MUST PENETRATE 1-1/2 INCHES INTO SOLID WOOD.
 - INSTALL WITH TONGUES UP ON SLOPED ROOFS.
- ROOF SHEATHING:
 - 7/16" THICK PLYWOOD OR ORIENTED STRAND BOARD COMPLYING WITH STANDARD PS-1 OF THE AMERICAN PLYWOOD ASSOCIATION APA/ANSI A199.1. APPROPRIATE APA STAMP IDENTIFYING FOLLOWING REQUIREMENTS: 24/0 SPAN INDEX RATING, EXTERIOR EXPOSURE, 18 PERCENT MAXIMUM MOISTURE CONTENT WHEN FABRICATED.
 - INSTALL DIRECTLY OVER WOOD TONGUE AND GROOVE ROOF DECKING IN 4'x8' PANELS AT 45 DEGREES TO DECKING. STAGGER PANEL JOINTS APPROXIMATELY 4'-0" AND GAP JOINTS 1/4 INCH. STAPLE AROUND PERIMETER OF EACH PANEL WITH STAPLES AT 2" O.C. PER LINEAR FOOT. STAPLE WITHIN FIELD OF EACH PANEL WITH (2) ROWS OF STAPLES AT 8" O.C.
 - PROTECT SHEATHING WITH 30 POUND FELT IMMEDIATELY AFTER INSTALLATION

ROOF SYSTEM

- 50 YEAR ASPHALT SHINGLE by OWENS CORNING WITH A LIFETIME WARRANTY
- PROFILE NOMINAL SIZE: 13"x 39 3/8"
- EXPOSURE: 5 5/8"
- COLOR AS PER OWNER FROM MANUFACTURERS STANDARD COLOR SELECTION.
- INSTALL PER MANUFACTURER'S INSTRUCTIONS
- PROVIDE EDGE AND TERMINATION DETAIL COMPONENTS AS REQUIRED TO OBTAIN MANUFACTURER'S WARRANTY.

STAIN:

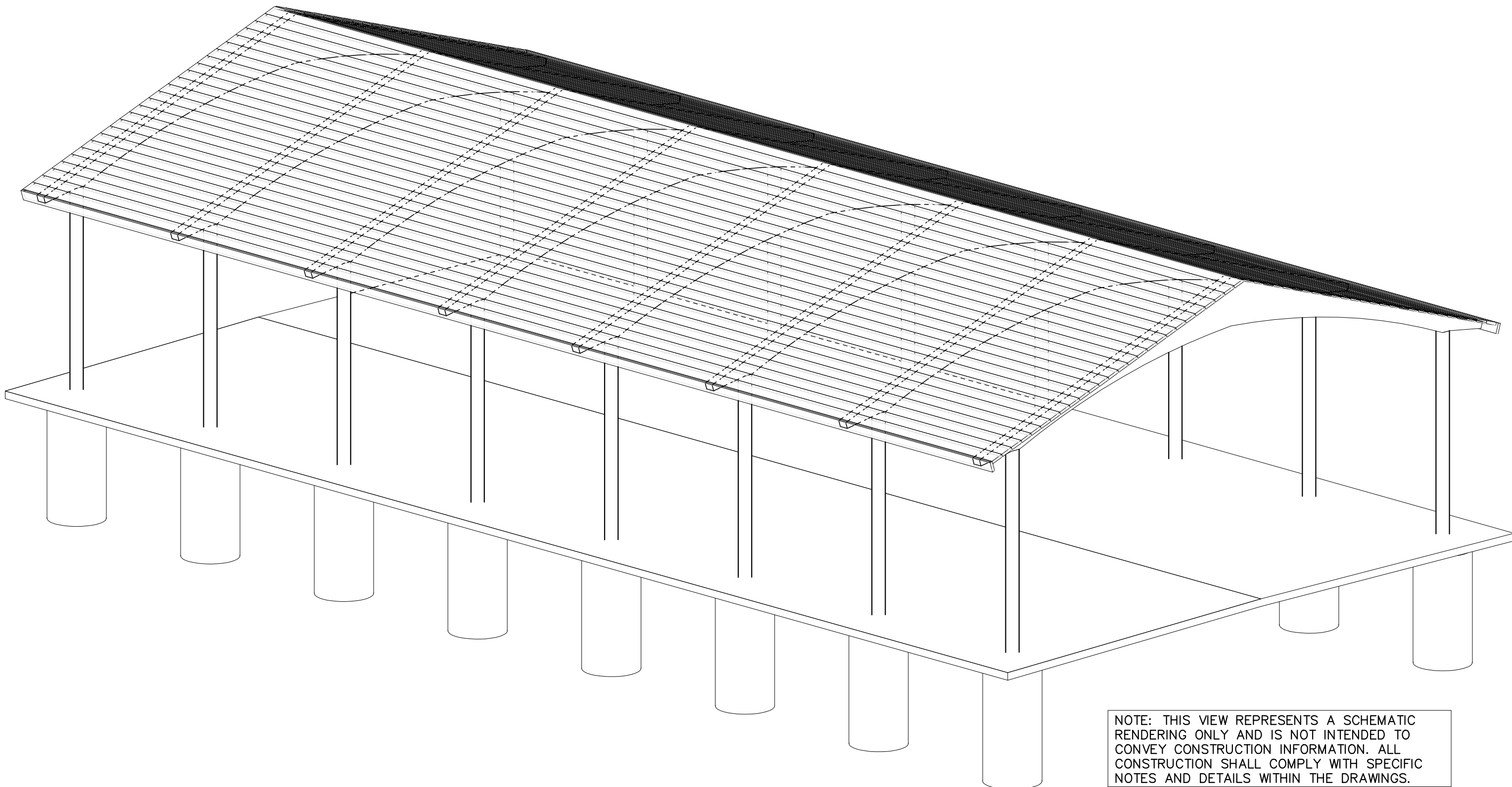
- BEAMS, DECK, AND FASCIA SHALL BE FACTORY STAINED WITH "OLYMPIC" SEMI-TRANSPARENT STAIN. BEAMS AND FASCIA TO BE STAINED NO. 708 WALNUT, DECK TO BE STAINED NO. 911 CAPE COD GRAY OR AS SELECTED BY OWNER.

ELASTOMERIC JOINT SEALANTS:

- PROVIDE SIKASIL-728 NS NON-SAG SILICONE SEALANT AT SAW CUT JOINTS AND COLD JOINTS.
- PROVIDE DOW CORNING 791 SILICONE WEATHERPROOFING SEALANT AT COLUMN/CONCRETE JOINT.
- CLEAN AND PREPARE SURFACES.
- USE PROPER PRIMER AND BACKING MATERIALS AS REQUIRED TO INSTALL SEALANTS.
- PROVIDE MASKING AND TEST STRIPS AS NEEDED.
- INSTALL ALL RELATED SEALANTS AND MATERIALS AS PER THE MANUFACTURER'S RECOMMENDATIONS AND INSTRUCTIONS.

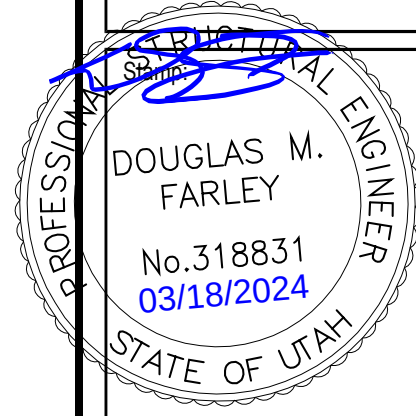
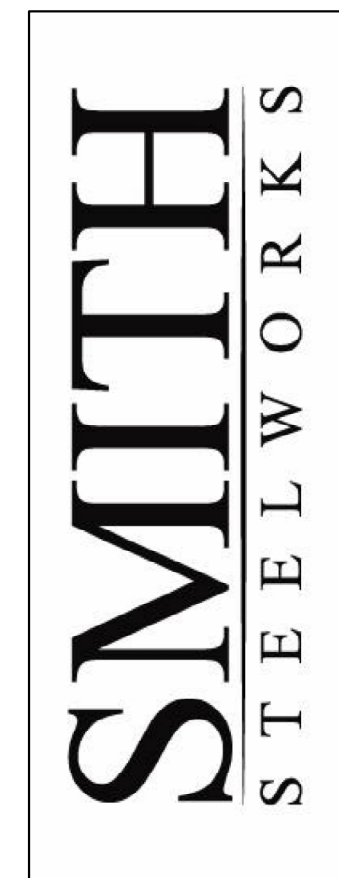
PLUMBING AND ELECTRICAL:(BY OTHERS)

- COORDINATE PLUMBING AND ELECTRICAL REQUIREMENTS WITH ARCHITECTURAL AND CITE PLANS, BY OTHERS.



NOTE: THIS VIEW REPRESENTS A SCHEMATIC RENDERING ONLY AND IS NOT INTENDED TO CONVEY CONSTRUCTION INFORMATION. ALL CONSTRUCTION SHALL COMPLY WITH SPECIFIC NOTES AND DETAILS WITHIN THE DRAWINGS.

Supplier:



30'x60' Glulam Pavilion
Kit 1 Option A

10494 North 4720 West
Highland, Utah

Project for:
THE CHURCH OF
JESUS CHRIST
OF LATTER-DAY SAINTS

Mark	Date (mm)	Description

Project Number:

Plan Series:

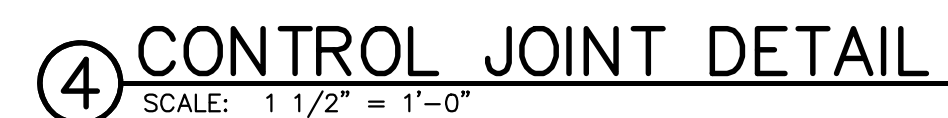
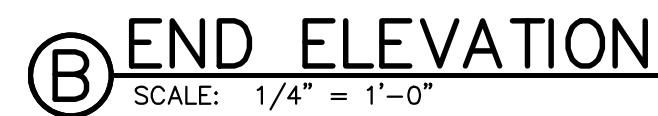
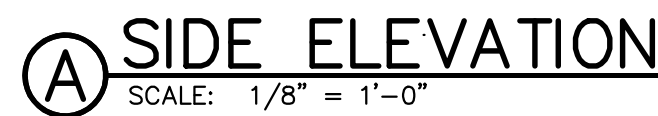
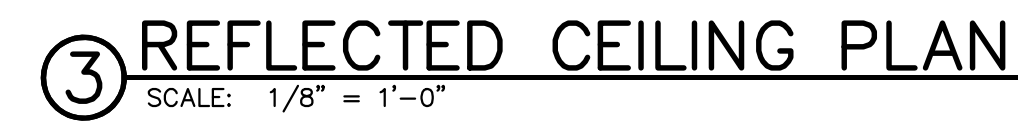
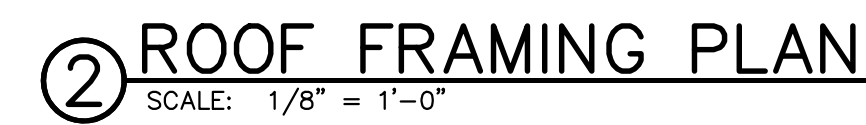
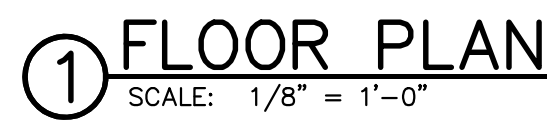
Property Number:

Sheet Title:

PLAN VIEWS

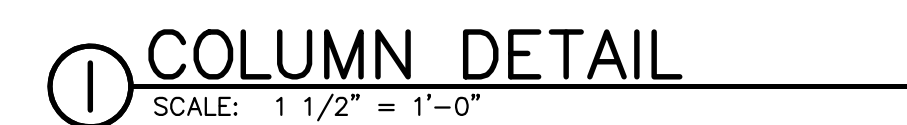
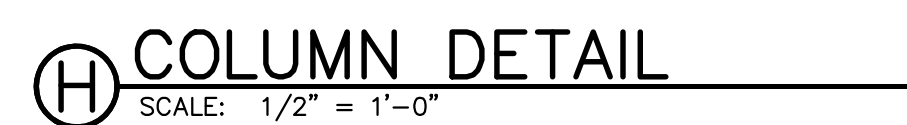
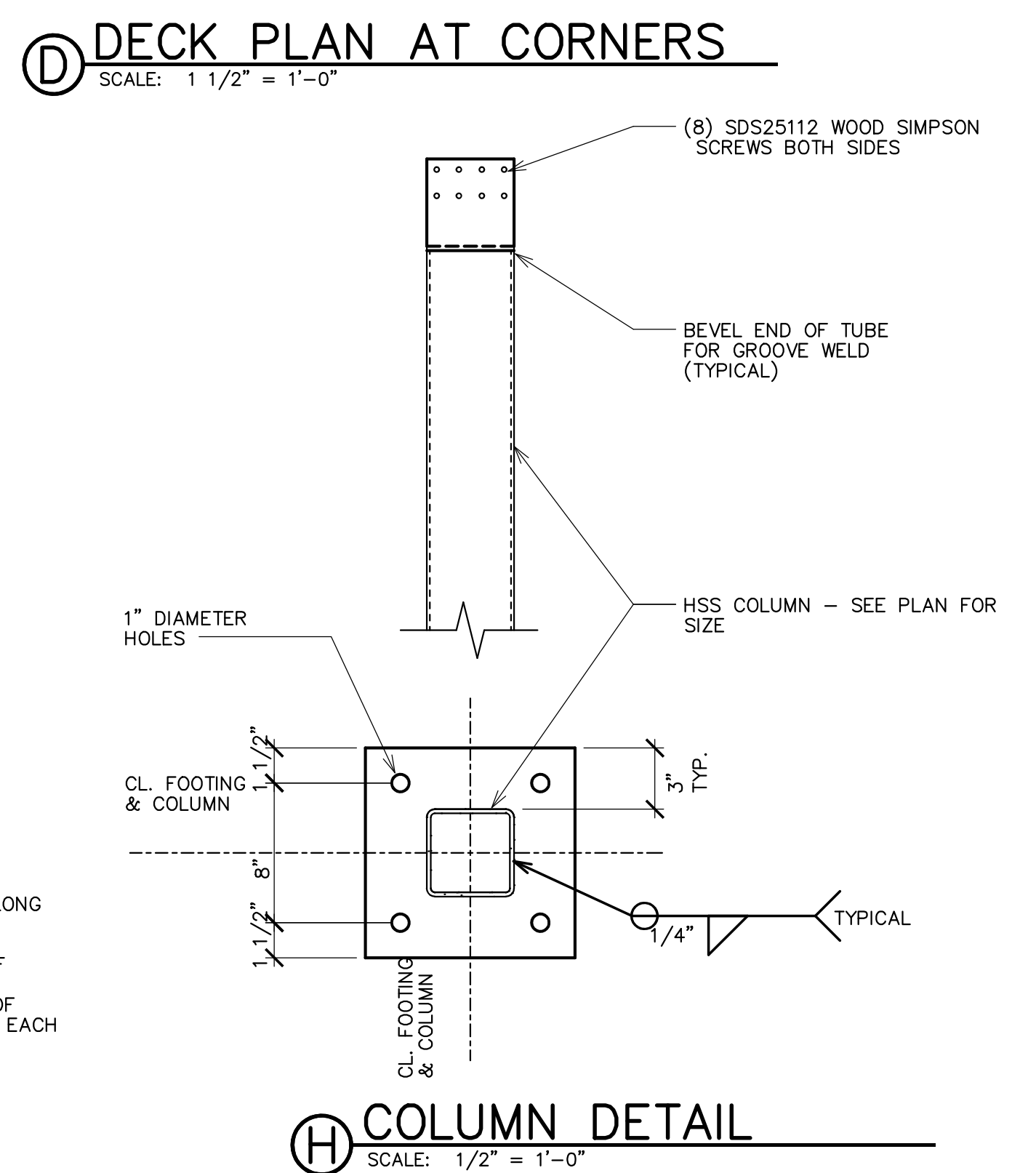
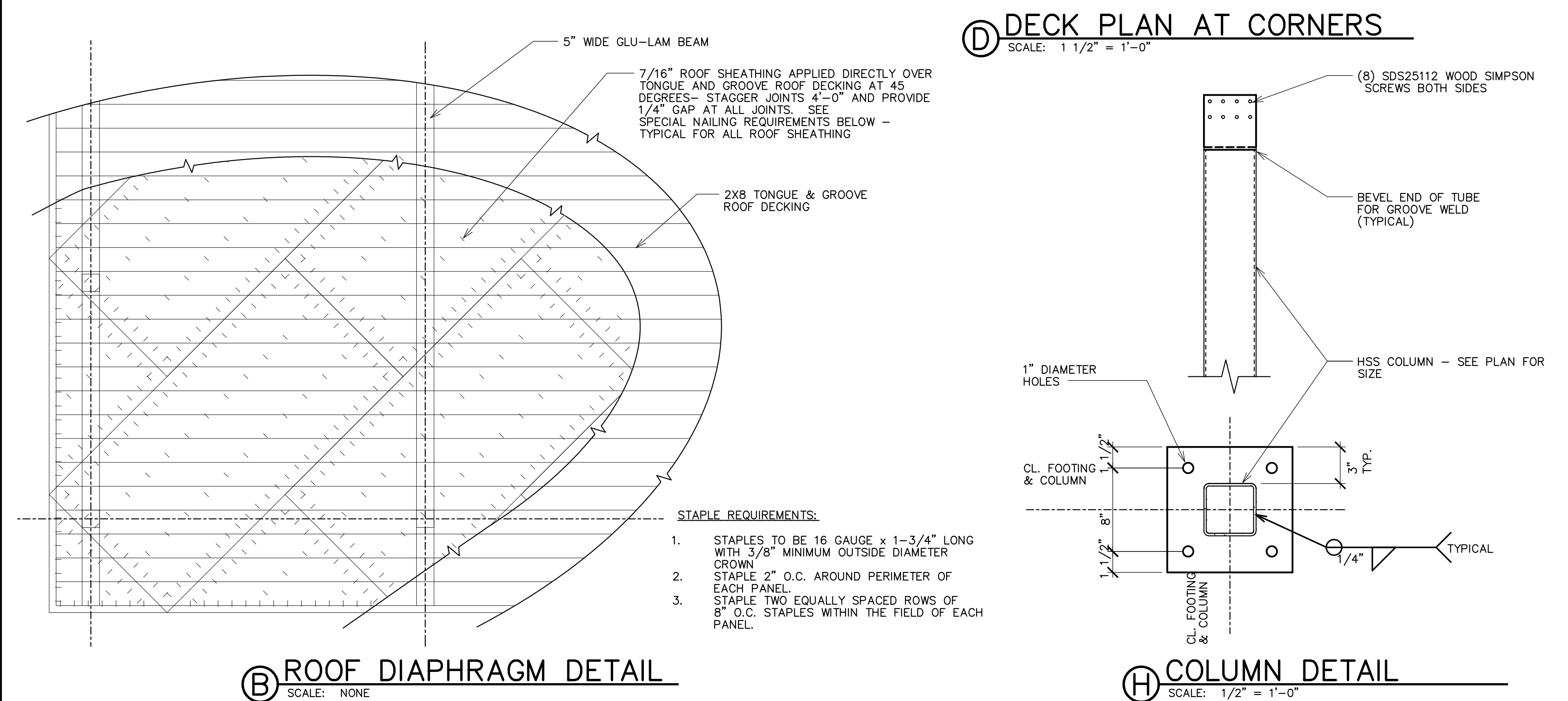
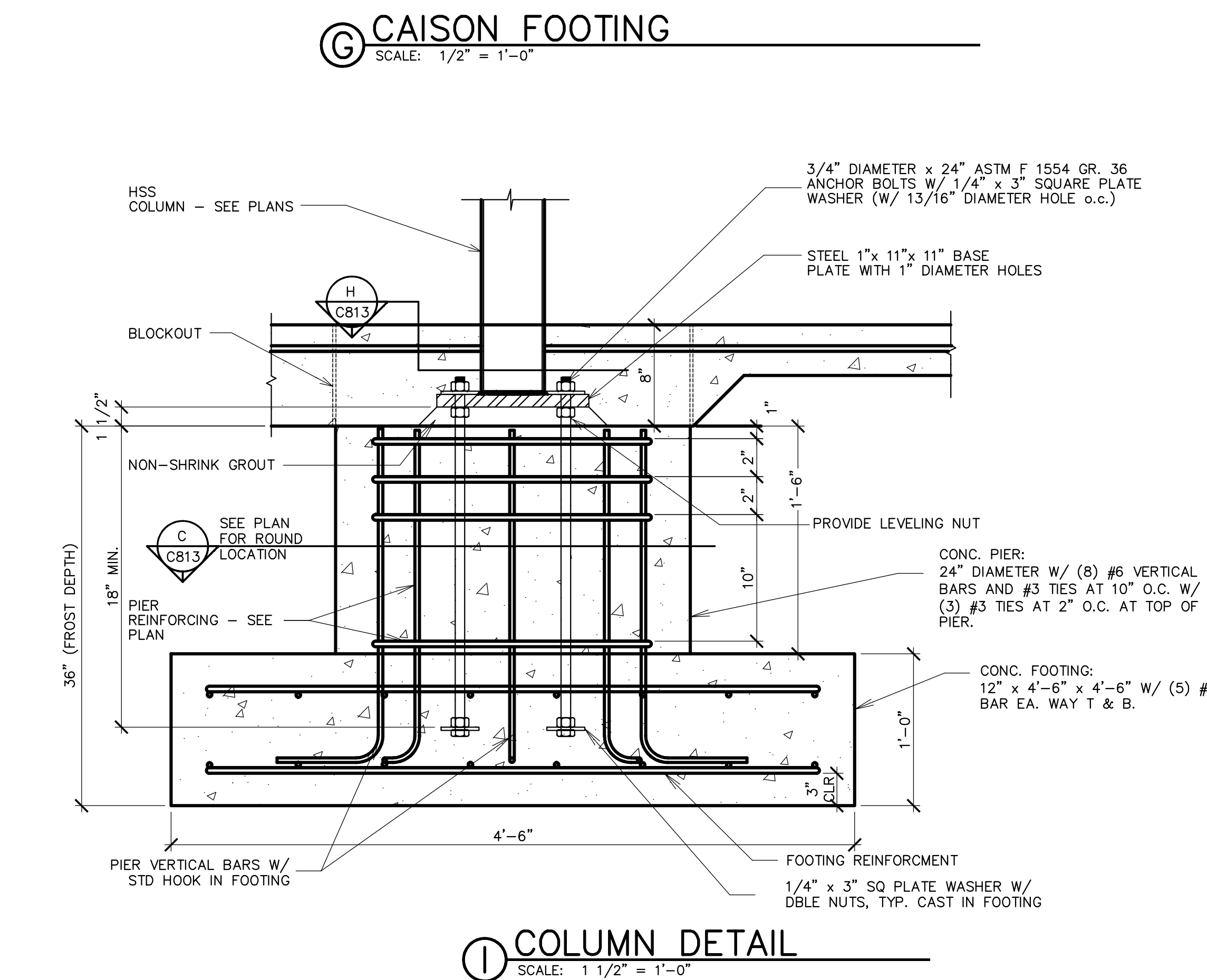
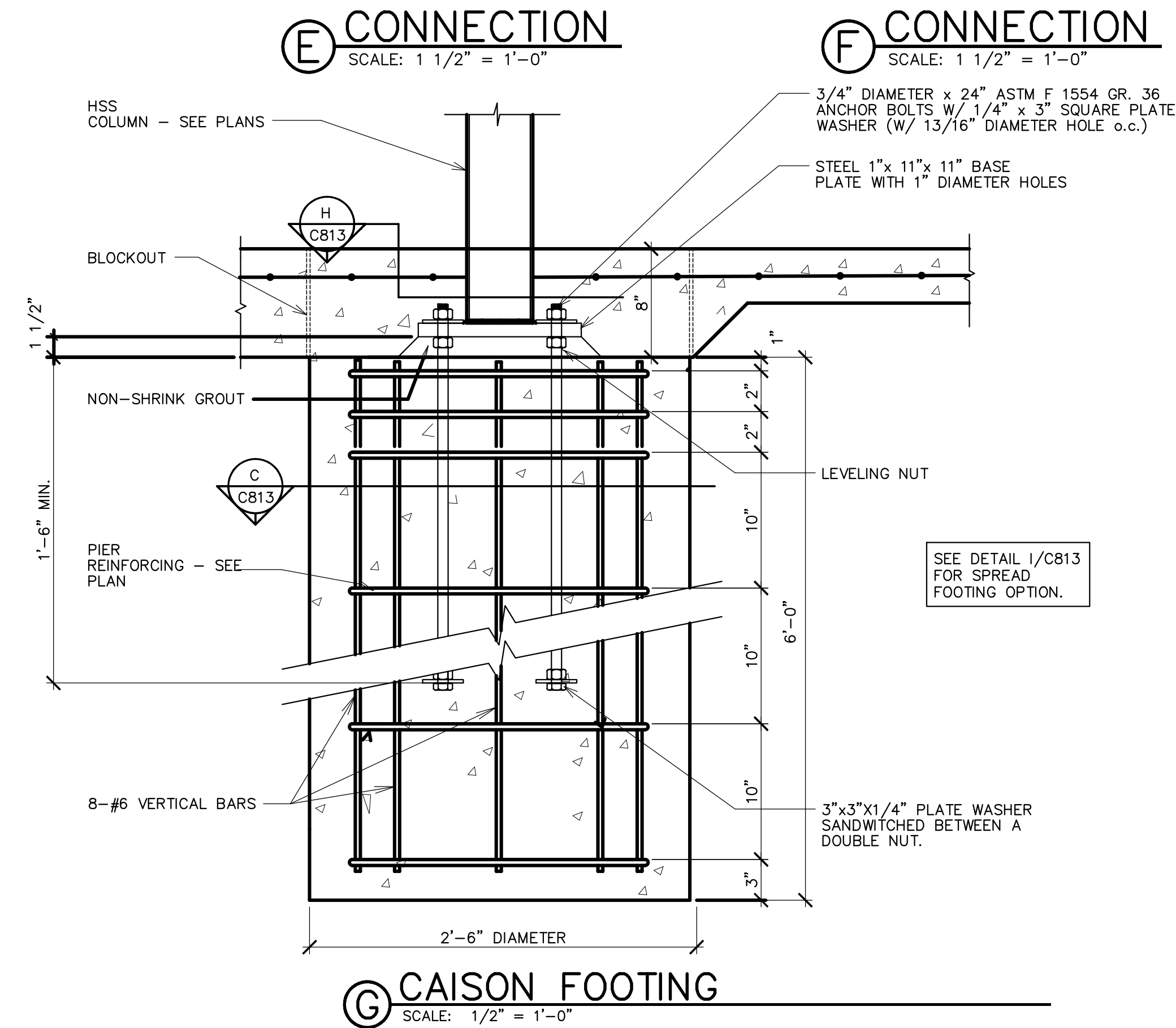
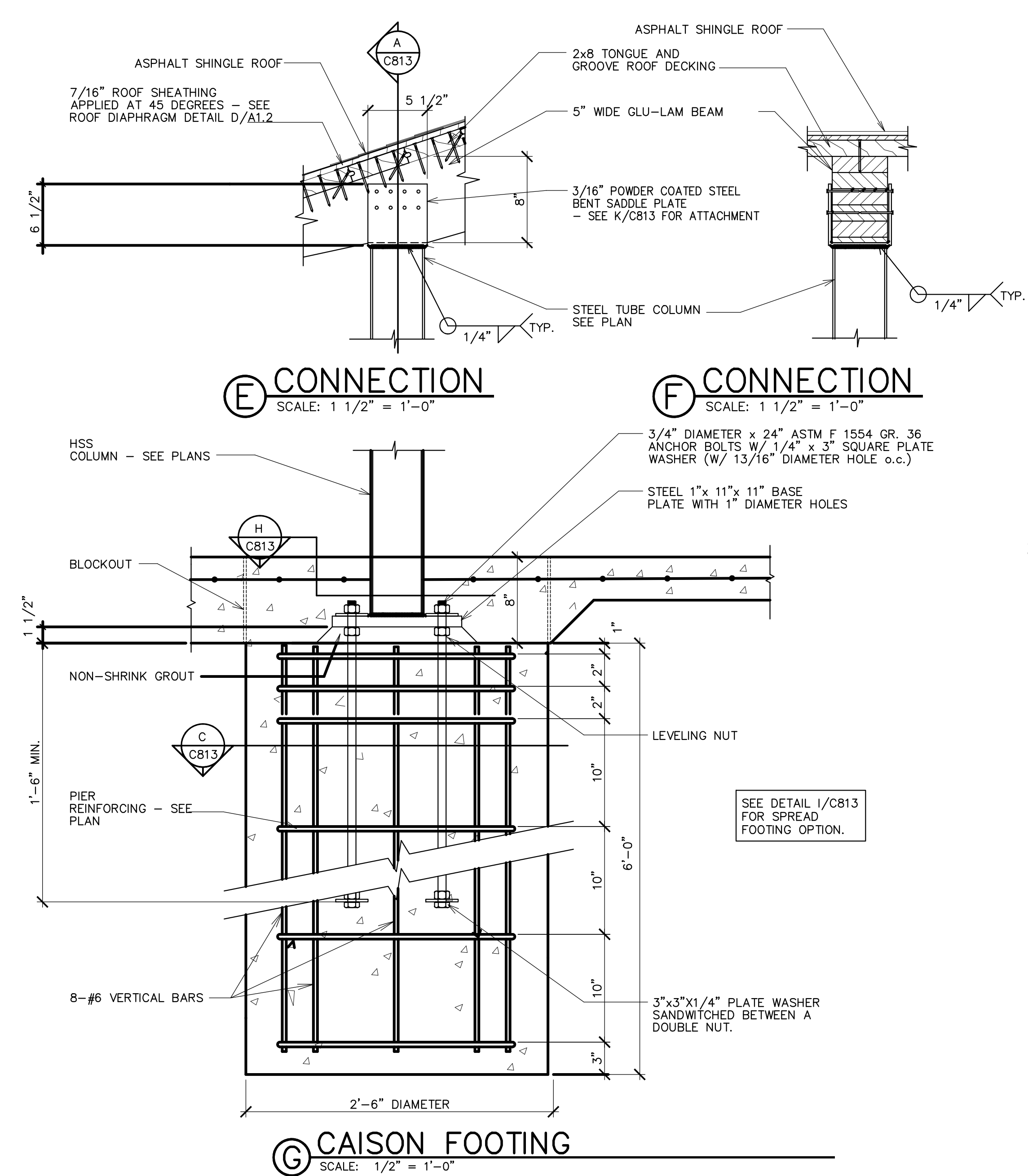
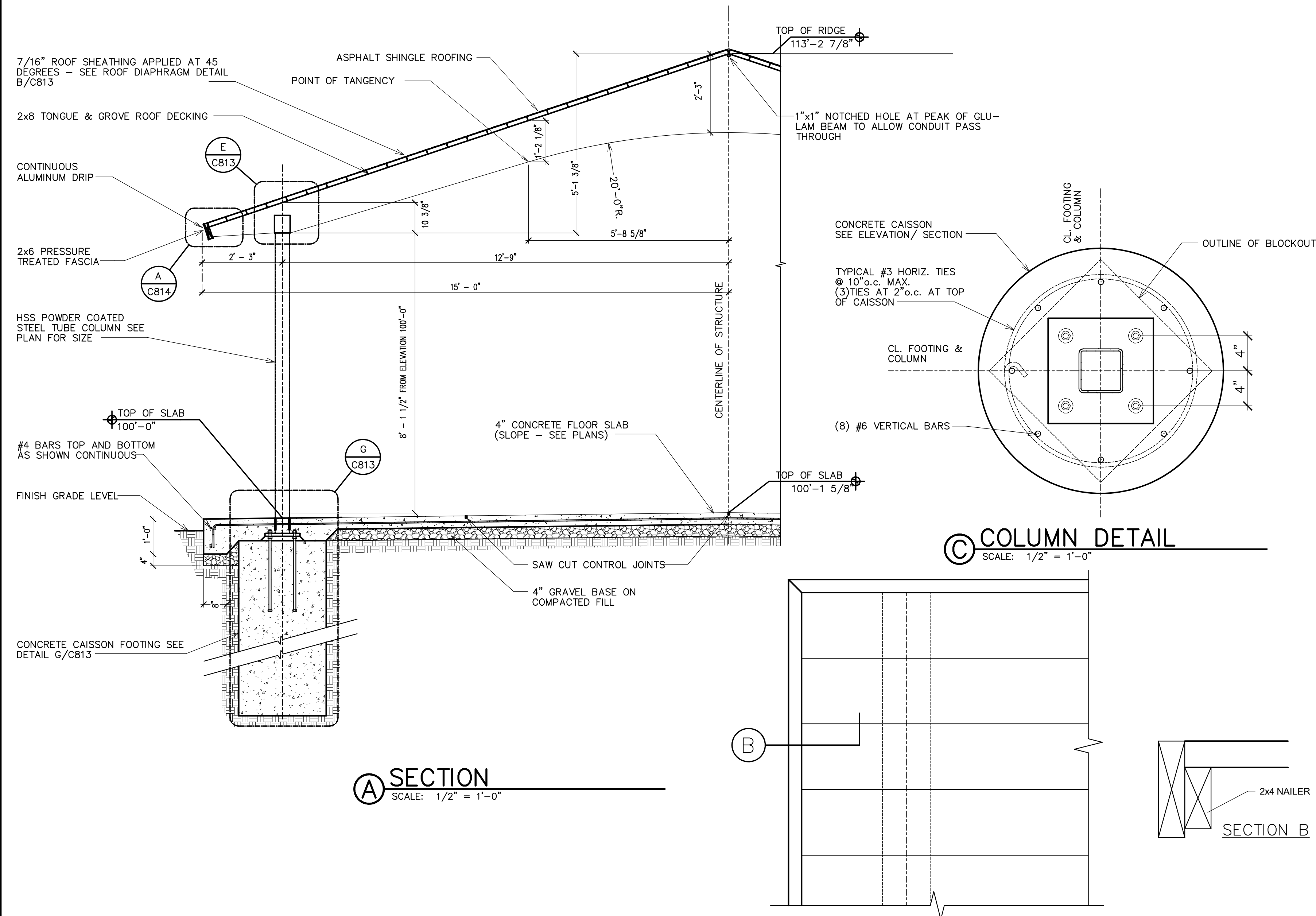
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Supplier:

SMITH
STEELWORKS

30'x60' Glulam Pavilion
Kit 1 Option A

Project for:

**THE CHURCH OF
JESUS CHRIST
OF LATTER-DAY SAINTS**

[illegible]

Project Number:

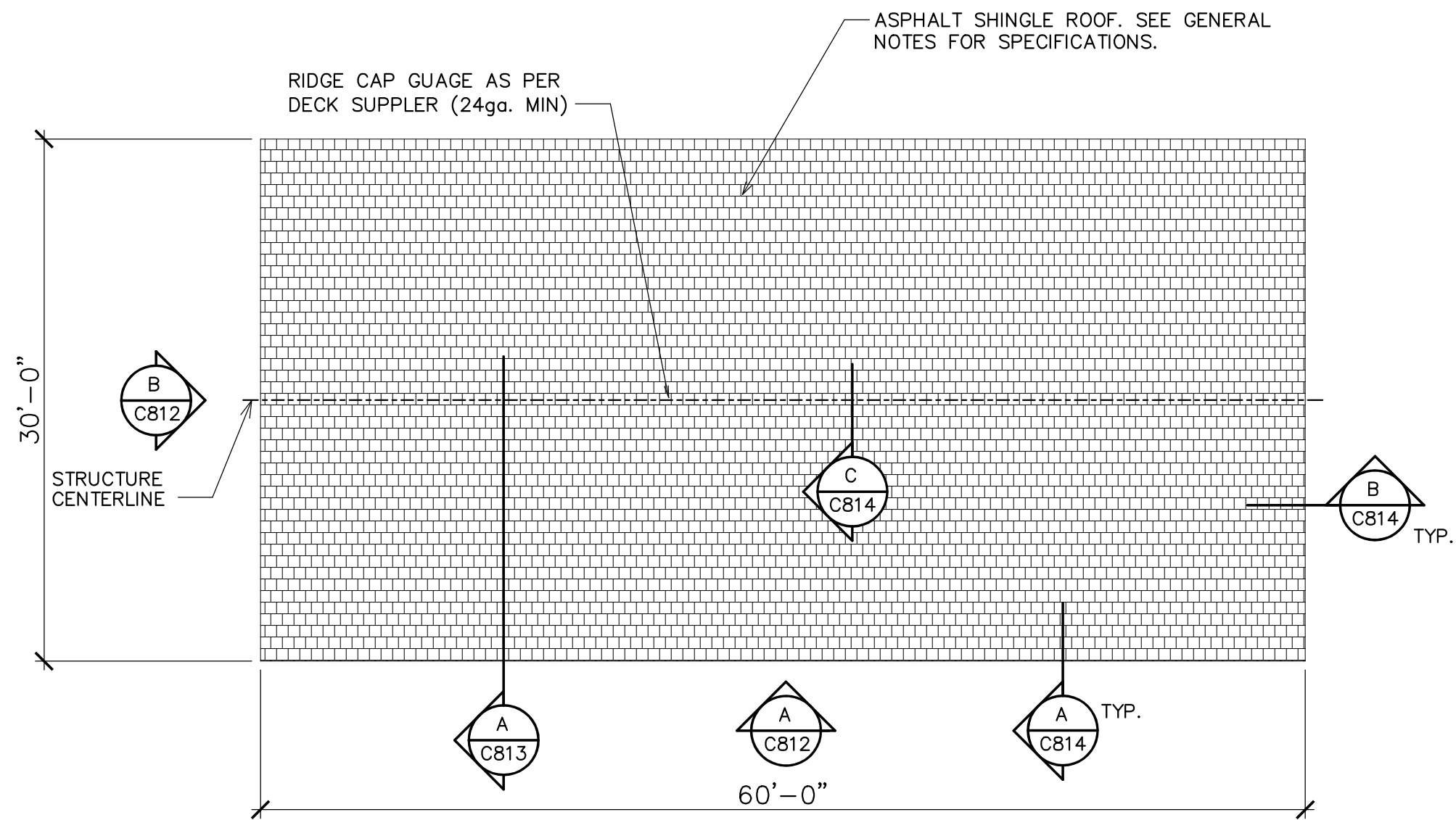
Plan Series

Property Number:

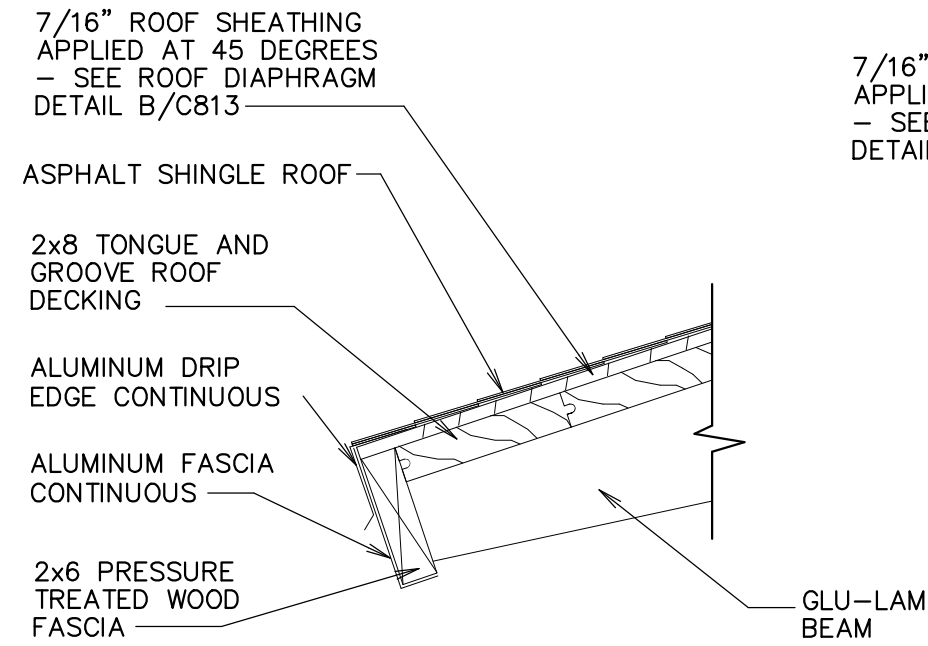
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**SECTION AND
DETAIL VIEWS**

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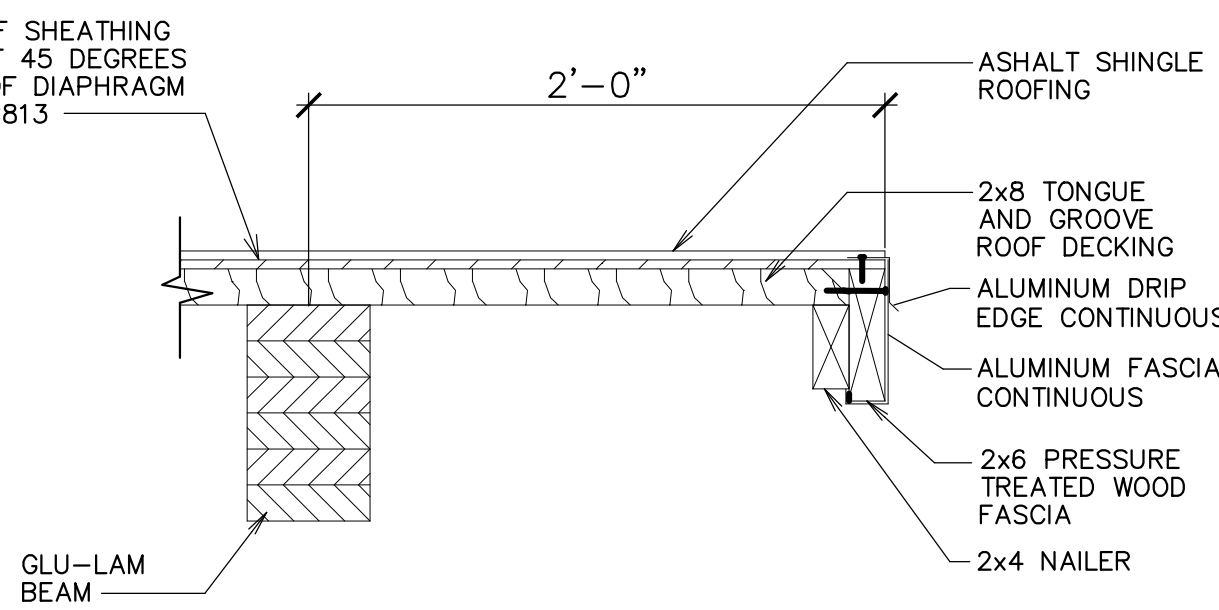
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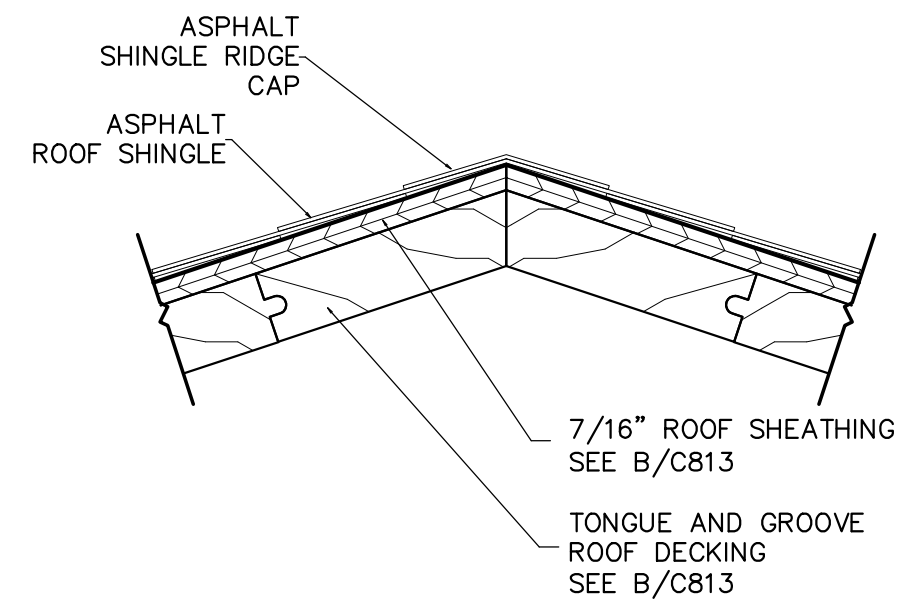
① ROOF PLAN
SCALE: 1/8" = 1'-0"



Ⓐ FASCIA DETAIL
SCALE: 1 1/2" = 1'-0"



Ⓑ RAKE DETAIL
SCALE: 1 1/2" = 1'-0"



Ⓒ RIDGE CAP DETAIL
SCALE: 3" = 1'-0"

Supplier:

SMITH

STEELWORKS

PROFESSIONAL ENGINEER
DOUGLAS M. FARLEY
No. 318831
03/18/2024
STATE OF UTAH

30'x60' Glulam Pavilion
Kit 1 Option A
10494 North 4720 West
Highland, Utah

Project for:
THE CHURCH OF
JESUS CHRIST
OF LATTER-DAY SAINTS

Mark	Date (yy/mm)	Description

Project Number: _____

Plan Series: _____

Property Number: _____

Sheet Title:
ROOF VIEWS
AND DETAILS

Sheet:
C814



CITY COUNCIL AGENDA REPORT

ITEM #4c

DATE: May 7, 2024
TO: Honorable Mayor and Members of the City Council
FROM: Andy Spencer, City Engineer/Public Works Director
SUBJECT: Mountain Ridge Park Ninja Course Location
TYPE: General City Management

PURPOSE:

The Council will consider formally adding a fitness obstacle course, often called a Ninja Course, to the Mountain Ridge Park master plan; and select where the course should be located. The Council will also consider if the trail along the western border should be relocated to provide for additional trees outside the playfield area.

STAFF RECOMMENDATION:

Staff recommends that a Ninja Course be included in the park. Council should select their preferred location based on the implications of each option.

PRIOR COUNCIL DIRECTION:

The Council has discussed the inclusion of a possible Ninja Course since 2021 and actively planned for it in the option 1 location since 2022; however, the advertised master plans have not depicted it. On April 30, 2024, the Council held a neighborhood meeting to receive input from the adjacent neighbors regarding the park planning specifically related to the location of the Ninja Course.

BACKGROUND:

On April 16, 2024, the Council authorized staff to move forward with contracts for the landscape, trail, and most elements of the baseball fields at Mountain Ridge Park for Phase II. Items that have been considered as highest priorities, but that could not be funded at that juncture were as follows:

- Conduits for future lighting
- Maintenance building
- Additional security cameras
- Ninja Course
- Futsol court fencing
- Concrete base for a future permanent stage
- Exterior fencing of the park

At that meeting, several of the adjacent neighbors along the western border, expressed concern regarding the impacts of the existing park elements and concern regarding the planned additions in phase 2 especially in relation to the Ninja Course. The Council opted to hold a neighborhood meeting to receive input from the neighbors regarding the park plan and Ninja Course location. The responses received

from that meeting are attached to this report.

Three options have been provided to the Council regarding the locations of both the Ninja Course and the western trail. The alternatives also include optional trees that can be donated by residents to increase the tree density and lessen the impact on neighbors.

The Ninja Course options considered include two different types. The Gametime Ninja Course is the same one used in a popular Ninja Course in the St. George area. The cost of the Gametime option is \$178,000. The Xtreme Ninja Course 3 is being constructed in Eagle Mountain. The Cost of this option is \$355,000. All of the location options could support either Ninja Course type.

- Option 1 - This is the current option that staff has been using in preparing construction to date. This option shows the Gametime Ninja Course and the trail closer to the western boundary. Concerns with this option are: Closest to neighbors and least tree buffering. Positives with this option are: lowest cost option and requires the least demolition of existing improvements.
- Option 2 - This option places the Ninja Course between the two smaller pavilions. It also moves the trail farther from the fencing on the west to allow for increased tree density. The Xtreme Ninja Course 3 is shown in this option. Concerns with this option are: Requires significant relocation of improvements, most impactful to future events layouts and sprinklers, and is the highest cost option. Costs are for additional trees, additional rock mulch, and significant relocation of existing improvements. The western soccer field is also impacted and cannot be a full-size playing field in this option. Positives with this option are: Ninja Course is the farthest from homes and allows for greatest tree density.
- Option 3 - This option places the Ninja Course between the western pavilion and the maintenance building; however, it orients the course in a way that allows for more tree density between the course and playground and the adjacent residents. This option also shows the Xtreme Ninja Course 3. The trail is moved farther from the western boundary to allow for increased tree density. Concerns with this option are: Requires demolition and relocation of improvements, impactful to sprinklers, and is the mid-cost option. Costs are for additional trees, additional rock mulch, and some relocation of existing improvements. Positives with this option are: Ninja Course is farther from homes and allows for greater tree density while leaving soccer fields intact.

FISCAL IMPACT:

The various options shown indicate the financial impacts. The Council has discussed potential funding sources for the items that cannot yet be funded. Following the decision by the Council regarding the master plan and FY2025 budget, an ensuing Council meeting will include an action item to authorize funding for items selected as priority.

MOTION:

I move that the City Council APPROVE Master Plan Option ____ with the (GameTime or Xtreme) Ninja Course option and direct staff to implement this master plan in pending construction projects.

ATTACHMENTS:

1. Master Plan Option 1
2. Master Plan Option 2

3. Master Plan Option 3
4. Ninja Course Options
5. Maintenance Building and Stage Images
6. neighbor survey results1
7. neighbor survey results2
8. neighbor survey results3







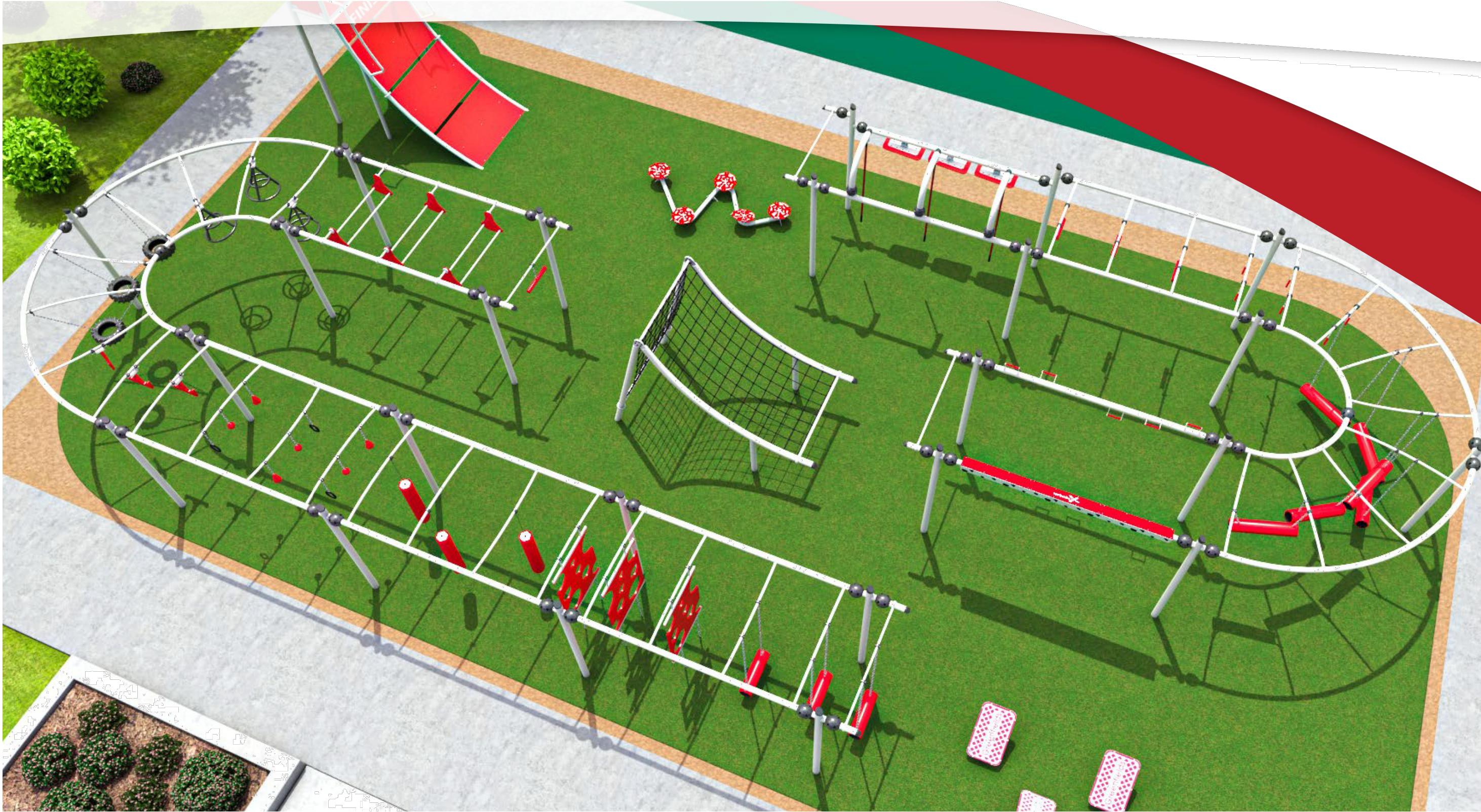
Mountain Ridge Park



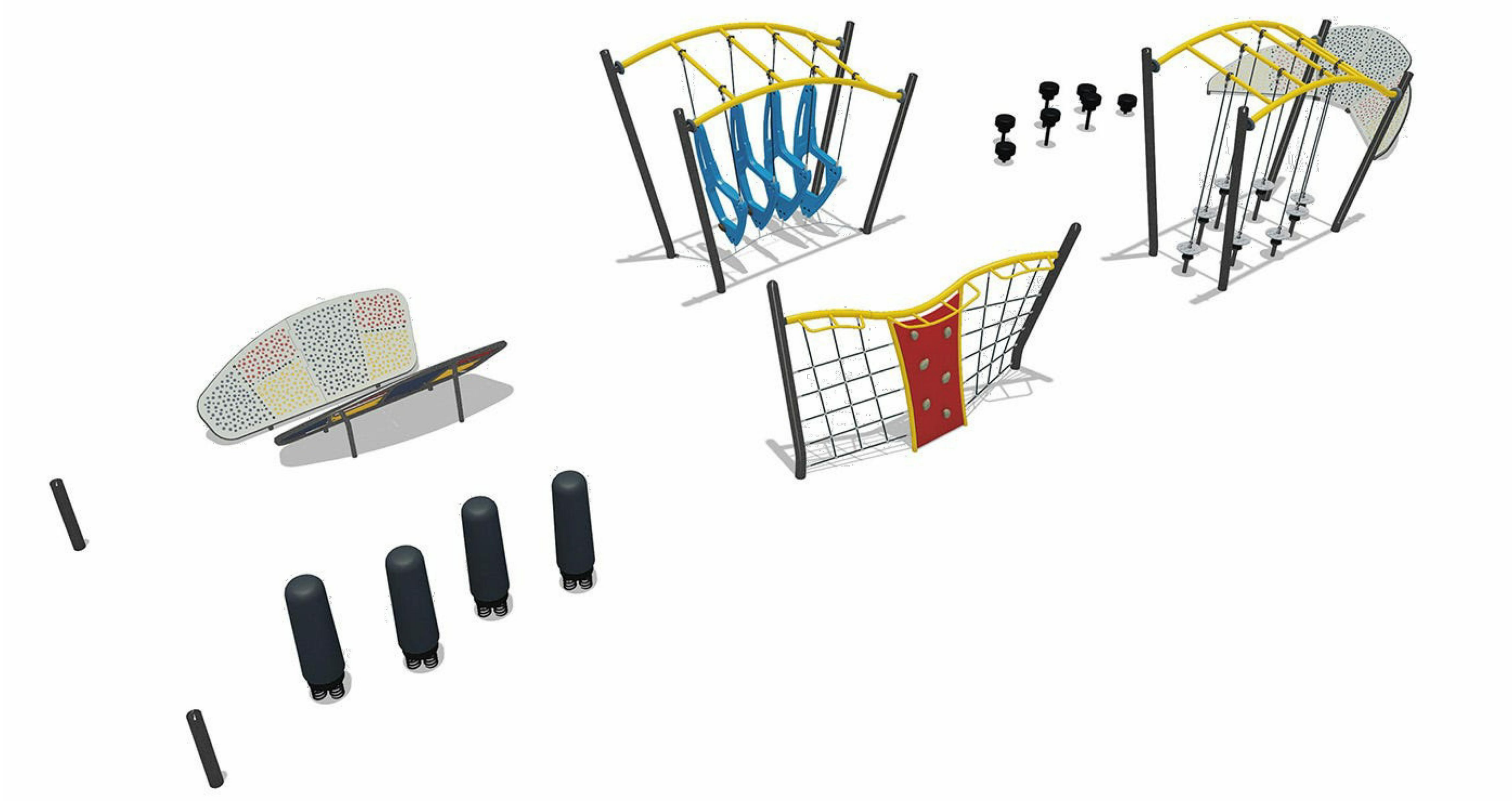
Master Plan | Alternate 2

04.30.2024





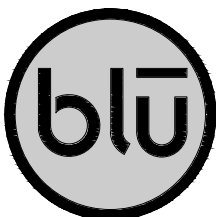
Xtreme Ninja Course 3



Gametime Youth 3000 Challenge Course



Mountain Ridge Park



04.30.2024



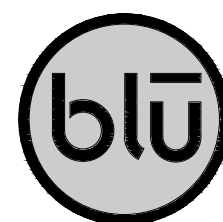
Maintenance Building



Stage Canopy



Mountain Ridge Park



04.30.2024

5 responses

 [Link to Sheets](#)



Accepting responses



Summary

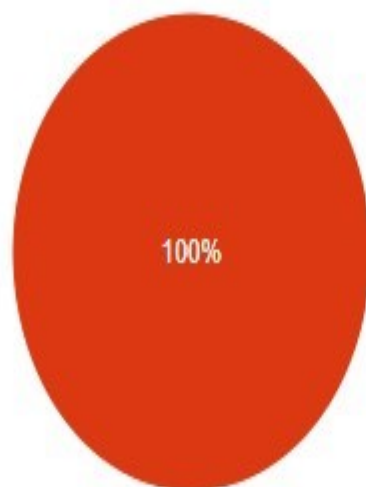
Question

Individual

Which design most closely matches your preferred location for the Ninja Course?

 [Copy](#)

5 responses



 Current Design

 Alternate Design

Please leave any additional feedback

5 responses

Please consider putting up a curfew sign and hours for the playground.
Lighting may be in the future but needs to be soft enough to not shine in windows.

Very fond of the revised location of the Ninja course. Also, excited about the plan for more trees including some evergreens where the previous location of the Ninja course had been. The trees provide privacy, ambiance, and are aesthetically pleasing to all who use the park. We have noticed people picnicking at the park and have not had enough grassy shaded locations to use thus far and this new concept adds some shade and grass near the playground.

Thanks for holding a meeting for neighbors of the park to give feedback and for the time spent on this park! I appreciate the thought that went into an alternate design for the ninja course and think it's a better location. I also appreciate the thought going into extra trees, lighting and cameras to enhance security for the park. I am hoping there can be a whole-park curfew at 10pm to continue to curtail crime and graffiti. Thanks!

Thank you for preparing an alternate design. I would encourage you to adopt it. Having a ninija area 20 ft away from our property is a devastating prospect. The park is already so loud. There is no other structures so close to homes, I hope we can continue that. I understand that many council members keep referring to the idea that we knew we were building by a park. While this is true, there are no parks like this in highland

Please leave any additional feedback

5 responses

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Thank you for preparing an alternate design. I would encourage you to adopt it. Having a ninija area 20 ft away from our property is a devastating prospect. The park is already so loud. There is no other structures so close to homes, I hope we can continue that. I understand that many council members keep referring to the idea that we knew we were building by a park. While this is true, there are no parks like this in highland let alone Utah county. No one could have imagined the size of the amenities of the park. We just ask that you take our homes in to consideration knowing that the current park is already so disruptive to us.

I strongly prefer the Alternate Design because the new location of the ninja course no longer directly impacts adjacent residential properties. My family and I appreciate the City Council's (and staff's) willingness to listen to citizens, and explore solutions to resolve legitimate concerns.



CITY COUNCIL AGENDA REPORT

ITEM #4d

DATE: May 7, 2024
TO: Honorable Mayor and Members of the City Council
FROM: Andy Spencer, City Engineer/Public Works Director
SUBJECT: American Fork River Diversion Structure Reconstruction Prepayment to American Fork Irrigation Company
TYPE: General City Management

PURPOSE:

The City Council will consider authorizing a prepayment of a portion of the City's annual water assessments to American Fork Irrigation Company to be used for the reconstruction of the diversion structure (weir) at the mouth of American Fork Canyon.

STAFF RECOMMENDATION:

Staff recommends prepayment of the irrigation water assessments to American Fork Irrigation Company. This will allow for the reconstruction of the weir to begin the fall of 2024 and be completed in early spring of 2025.

PRIOR COUNCIL DIRECTION:

The Council has not previously discussed this item.

BACKGROUND:

The weir at the mouth of American Fork Canyon was constructed by Dickerson Featherstone Contractors in 1920. This structure has served its purpose well for the last 104 years, especially considering the damage it receives each year during high runoff. At this time, the structure is in need of major repairs and upgrades. The three irrigation companies that are served by this structure are American Fork Irrigation Company (AFIC), Lehi Irrigation Company, and Pleasant Grove Irrigation Company. Highland City receives a substantial percentage of our irrigation water through shares owned in each of these three companies. The companies have contracted with Horrocks Engineering for the design of the new structure and have been working closely with them for the last few years to ensure the proper structure is designed and built to last another century.

The project was placed out to bid earlier this year and two bids were received. The low bid on the project was FX Construction. The project cost including the contractor bid, design, and construction management, is \$12,176,097. The project is being primarily funded through a grant from the Natural Resources Conservation Service (NRCS). NRCS has to contract with a local agency and they have authorized Pleasant Grove City to be the project sponsoring agency. NRCS has tentatively committed to a minimum of \$7.5M of the overall costs, and they may fund up to \$9.45M, which is 75% of the overall cost of the project. Currently, Pleasant Grove Irrigation Co. and Lehi Irrigation Co. have sufficient money to fund their portion of the project. American Fork Irrigation, however, is approx. \$1M short in funding as they represent 62% of the weir ownership.

Each year, the shareholders, including Highland City, pay AFIC annual assessments to support the ongoing operational costs of the irrigation company. With the financial assistance of the majority shareholders, Highland City (+/- 25%) and American Fork City (+/- 75%) each agreeing to make prepayment of a portion of their annual AFIC assessments for the next 4 years, it will make up for the lack of funding that is needed to fund the project and allow the project to begin this year.

To formalize this prepayment, an agreement is proposed between Highland City and American Fork Irrigation Company outlining the details of the prepayment and duration of the payment credits.

FISCAL IMPACT:

The cost of this pre-payment is \$265,306. Funding for this expense was not included in the FY24 budget under GL53-40-74 Water share Assessments. As this expenditure was not included in the budget, it will need to be funded by PI Fund balance and will be included as part of the final budget adjustments unless otherwise directed by the Council. At the end of FY23 this fund had \$4,391,362, and at the end of FY25 is anticipated to have \$3.4M remaining in fund balance.

MOTION:

I move that City Council approve the agreement with American Fork Irrigation Company for the pre-payment of \$265,306 which will be used for the reconstruction of the diversion structure at the mouth of American Fork Canyon and partially offset the City's annual assessments until the pre-payment credit is exhausted.

ATTACHMENTS:

1. Highland City and AFIC - Assessment Prepayment Agreement
2. Weir Photo - Year Constructed
3. American Fork Canyon Weir

ASSESSMENT PREPAYMENT AGREEMENT

This ASSESSMENT PREPAYMENT AGREEMENT (“Agreement”) is entered into by and between HIGHLAND CITY, a Utah municipality (“Highland”), and AMERICAN FORK IRRIGATION COMPANY, a Utah water company and corporation (“AF Irrigation”).

RECITALS

- A. Highland owns 1,326.53 shares of AF Irrigation.
- B. AF Irrigation charges an annual assessment of \$50.00 per share.
- C. AF Irrigation desires to engage in a weir repair and improvement project (“Project”) and requires additional funding in order to complete the Project.
- D. Highland is willing to prepay, and AF Irrigation is willing to accept the prepayment of, Highland’s assessments for its shares of AF Irrigation to help fund the Project.

TERMS

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein and other consideration provided hereafter, the receipt and sufficiency of which is acknowledged, the parties hereto agree as follows:

1. **Purpose.** The purpose of this Agreement to allow Highland to prepay its annual assessments for the years 2024 up through and including 2028 for its currently owned shares of AF Irrigation.
2. **Prepayment Calculation.**
 - a. As of the effective date of this Agreement, Highland owns 1,326.53 shares of AF Irrigation.
 - b. As of the effective date of this Agreement, AF Irrigation imposes a \$50.00 per share annual assessment.
 - c. As of the effective date of this Agreement, Highland owes AF Irrigation a total annual assessment payment of \$66,326.50.
 - d. Highland agrees to pre-pay AF Irrigation for four (4) years of assessments for the shares owned by Highland as of the effective date of this Agreement, totaling \$265,306.00 in a lump sum payment (the “Prepayment”) The Prepayment shall satisfy Highland’s current assessment obligation to AF Irrigation for the years 2025, 2026, 2027, and 2028, except as provided herein.
 - e. The Prepayment shall be paid to AF Irrigation within thirty (30) days after AF Irrigation notifies Highland that the Project is moving forward and AF Irrigation requires the Prepayment to help fund the Project.

- f. Upon receipt of the Prepayment, AF Irrigation shall accept the same and credit the Prepayment to Highland's assessment obligations for Highland's 1,326.53 shares for the years 2025, 2026, 2027, and 2028.
 - g. In the event AF Irrigation increases the annual assessment charge, Highland shall pay the difference between the increased assessment and the Prepayment upon being assessed the same in the normal course of business.
- 3. **Other Assessments.** Nothing herein shall relieve Highland of any other charges, fees, or assessments due to AF Irrigation under any other contract or obligation, nor shall Highland be relieved of any assessment due in connection with other shares of AF Irrigation acquired by Highland after the effective date of this Agreement.
- 4. **Miscellaneous.**
 - a. This Agreement constitutes the entire understanding of the parties, and no representations, waivers, or approvals, oral or otherwise, express or implied, other than those specifically contained herein, have been made or given by the parties.
 - b. This Agreement does not create a joint venture, partnership, or any other business relationship between Highland and AF Irrigation. Highland shall have no obligation or liability regarding the Project.
 - c. This Agreement may be executed in counterparts, whether physical or electronic, which together form an original document.
 - d. The effective date of this Agreement shall be the date it is signed by both parties.
 - e. Each party represents that its signatory has authority to bind the party to this Agreement.

AMERICAN FORK IRRIGATION COMPANY HIGHLAND CITY

Name:

Kurt Ostler, City Mayor

Title:

Date:

Date:

Attest:

City Recorder

DICKERSON FEATHERSTONE
CONTRACTORS
1920





CITY COUNCIL AGENDA REPORT

ITEM #4e

DATE: May 7, 2024
TO: Honorable Mayor and Members of the City Council
FROM: Andy Spencer, City Engineer/Public Works Director
SUBJECT: Williams View Subdivision - 11200 North Reimbursement Agreement
TYPE: General City Management

PURPOSE:

The City Council will consider a reimbursement agreement with the Williams View Development located at 11200 North and 6000 West for City improvements including placement of curb, gutter, sidewalk, asphalt widening, and associated irrigation ditch adjustments on the southern portion of 11200 North from 6000 West to 5909 West and on 6000 West along the first property frontage south of 11200 North.

STAFF RECOMMENDATION:

Staff recommends entering into a reimbursement agreement with Williams View Development to make roadway improvements to the south side of 11200 North between 6000 West to the east property line of 5909 West and extending southward on 6000 West for one property. These improvements will include the installation of a curb, gutter and sidewalk to the edge of roadway which will improve the longevity of the roadway pavement creating a better pavement lifespan. The improvements will also continue connectivity of sidewalk for pedestrians in this area.

PRIOR COUNCIL DIRECTION:

The Council has previously approved the Williams View subdivision in September 2023.

BACKGROUND:

The Williams View subdivision was approved for construction on September 14, 2023. At the time of approval, it was anticipated that minor impacts to 11200 North roadway would be needed to make the necessary utility connections. As the development has progressed and exact locations and alignments of utilities have been located, much more asphalt was required to be removed. With the majority of the asphalt requiring removal, it was decided by the developer to remove all the existing asphalt to provide a solid good section of asphalt across the frontage of this development. At that time, the City Staff reanalyzed the development and saw the opportunity to continue the curb, gutter, and sidewalk at this time as the contractor is on site making the improvements. This will improve the south edge of the road by providing a good concrete edge to pave against. Doing so will prolong the life of the road and provide a continuation of the curb, gutter and sidewalk on this portion of roadway.

It is the staff's opinion that it may be many years in the future before this connection of sidewalk and curb/gutter would otherwise occur. This time appears to be the best and least expensive opportunity to complete these improvements.

FISCAL IMPACT:

The cost of this project is \$159,980 including a 10% contingency. Funding for this expense was not included in the FY24 budget. As this expenditure was not included in the budget, it will be funded by the Road Capital Fund which currently has \$496,314 available in impact fees, without any other planned projects this fiscal year. Expenses will come from 41-40-70 Capital Road Projects, and will be included as part of the final budget adjustments unless otherwise directed by the Council.

MOTION:

I move that City Council APPROVE the Reimbursement Agreement with the Williams View Development for the roadway improvements along 11200 North and 6000 West up to an amount of \$159,980 and AUTHORIZE the Mayor to sign the agreement and any other associated documents.

ATTACHMENTS:

1. Reimbursement Agreement - Williamsview 05.01.24.1
2. Williams View Final Plans 050224-11200N PP1
3. Williams View Final Plans 050224-6000W PP3

DEVELOPMENT REIMBURSEMENT AGREEMENT

This Development Reimbursement Agreement (“**Agreement**”) is entered into between HIGHLAND CITY, a Utah political subdivision (“**City**”), and MNG WILLIAMS VIEW LLC, a California limited liability company, (“**Developer**”), individually or collectively, “**Party**” or “**Parties**”.

RECITALS

- A. Developer seeks to develop certain property within Highland City located approximately at 11240 N 6000 WEST, HIGHLAND, UT, Utah County Parcel 11:026:0088 containing +/- 13.3983 acres ("Property").
- B. The Property is located within the City's R1-40 zone and is part of a development known as the “**Williams View Subdivision.**”
- C. As a part of the Williams View Subdivision, Developer is reconstructing a portion of 11200 North in connection with utility and road improvements required for the Williams View Subdivision.
- D. Highland City has requested that, in connection with the work Developer is doing on 11200 North, Developer also complete a road expansion project for Highland City consisting of road improvements, curb, sidewalk, gutter, and related facilities on the south side of 11200 North, hereinafter referenced as the “**11200 Completion Project**” for the benefit of Highland City and adjacent residents. The planned 11200 Completion Project and its costs, with related appurtenances and facilities, are shown in Exhibit A, attached hereto.
- E. The Parties wish to set forth the terms and conditions by which the 11200 Completion Project may be completed through the collective effort of the Parties.

AGREEMENT

Now, therefore, in order to give effect to the recitals above, and for good and valuable consideration, the sufficiency and adequacy of which are hereby acknowledged, the Parties do agree, and covenant as follows:

Construction of Improvements

- A. The Developer shall design and construct the 11200 Completion Project. All construction shall conform to Highland City standards and specifications and the approved subdivision improvement plans for the Williams View Subdivision.
- B. The City shall coordinate and provide reimbursement to the Developer for the cost of design and construction of the 11200 Completion Project (“**Reimbursement Cost**”). The Reimbursement Cost is \$145,347.
- C. Reimbursement Calculation. The Reimbursement Cost owed to the Developer by City has been determined by a bidding process, pursuant to which the Developer has secured bids pursuant to which the applicable contractor provided bids to construct the 11200 Completion Project. The bids have been reviewed and approved by the Highland City Engineer and Developer. The

Reimbursement Cost has been itemized costs directly pertaining to the 11200 Completion Project as well as agreed upon Engineering costs.

Reimbursement

- A. **Reimbursement Timeline:** The Developer will begin construction of the 11200 Completion Project within three (3) months following the final subdivision and approval to proceed with construction by Highland City. The Developer shall complete the 11200 Completion Project within 1-year following commencement of the project construction.
- B. **Reimbursement Process:** The Developer will be responsible for managing and controlling the construction of the 11200 Completion Project. The City will coordinate the payment of the Reimbursement Cost to the Developer no later than 30-days after the latter of the City's acceptance of the final and completed 11200 Completion Project improvements, the City's receipt of project as-builts, approval of invoices for such improvements, and proof of payment for all expenses and lien releases, as applicable, by Developer.

Compliance with Land Use Regulations and Approvals

Developer acknowledges that the execution of this Agreement, on its own, does not constitute final plat approval, approval of building permits, or other land use approvals, and that any such approvals shall be granted only upon Developer's compliance with all applicable governing laws, ordinances, standards, and conditions of land use approval, including completion of all required improvements. Developer further acknowledges that the execution of this Agreement does not waive, modify, or limit any obligation or condition of approval related to the development of the Property pursuant to any land use regulation or land use approval related to the Property, the R1-40 zone, or the Williams View Subdivision.

Assignment

Neither this Agreement nor any rights or obligations hereunder may be assigned either voluntarily or involuntarily, by operation of law or otherwise, by either Party without the prior written consent of the other Party, which shall not be unreasonably withheld.

No Third Parties

The rights, duties, and obligations of this Agreement are for the sole benefit of the Parties, and no third party, other than authorized assignees, transferees, and other successors in interest, has any rights hereunder to enforce the terms of this Agreement.

Amendments

This Agreement may not be altered, amended, modified, or otherwise changed in any respect except in a writing executed by all Parties.

Counterparts

This Agreement may be executed in counterparts, each of which will be deemed an original and together constitute the same contract whether each Party executes a separate counterpart.

Authority to Execute

The person executing this Agreement on behalf of each Party hereby represents that he or she has full authority to execute the Agreement and to bind each Party to the terms of this Agreement and that all necessary actions for him or her to enter into this Agreement have heretofore been completed.

Governing Law and Venue

This Agreement shall be governed and construed in accordance with the laws of the State of Utah. Any dispute arising out of this Agreement shall be brought and maintained in Utah State district court, Utah County.

Limitation of Liability

Neither Party shall be liable to the other Party in any action or claim for loss of profits or revenues, whether direct or indirect, or any indirect, special, consequential, or punitive damages or losses.

Enforcement of Fees

In any action or proceeding arising out of or related to this Agreement, the prevailing Party shall be entitled to its reasonable attorneys' fees and related costs, including fees and costs incurred before formal initiation of an action or proceeding and fees and costs incurred for collecting or attempting to collect any judgment or award.

THE UNDERSIGNED HAVE READ AND HAVE HAD THE OPPORTUNITY TO SEEK THE ADVICE OF INDEPENDENT COUNSEL WITH RESPECT TO THE FOREGOING, AND HEREBY ACKNOWLEDGE AND AGREE TO BE BOUND BY THESE TERMS.

DATED this _____ day of _____, 2024.

On Behalf of **Highland City**, Utah

ATTESTED:

Kurt Ostler, Highland City Mayor

Stephannie Cottle, City Recorder

DATED this _____ day of _____, 2024.

On Behalf of **MNG Williams View LLC**

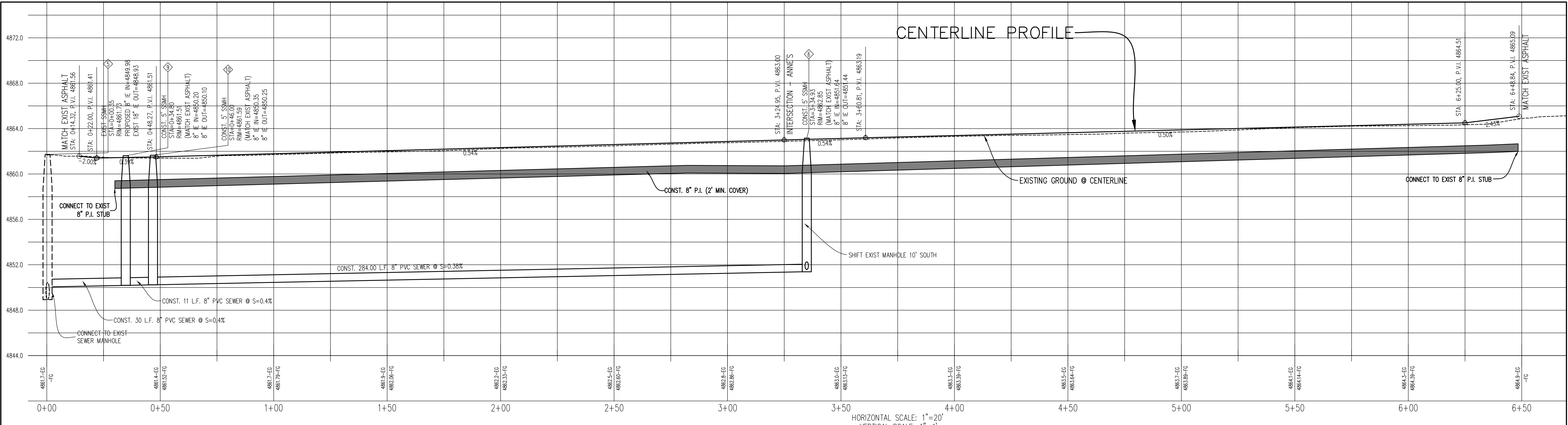
Signature

Name of signer

Title

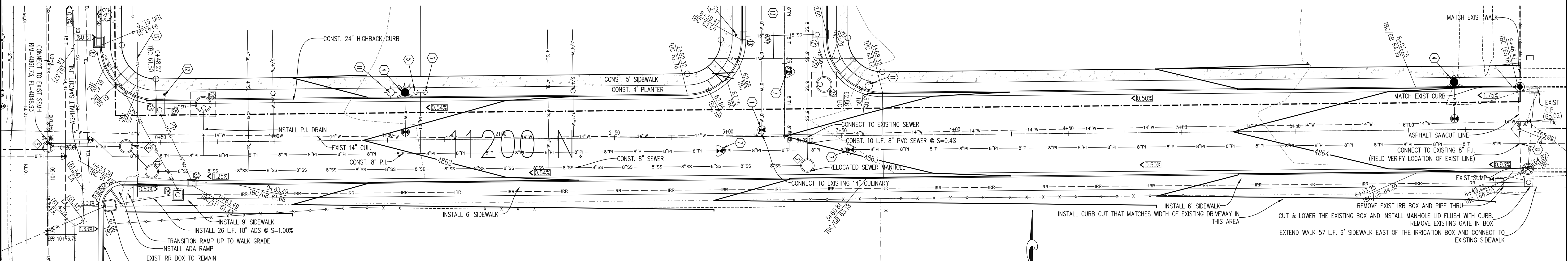
EXHIBIT A

Plans and Cost



6000 WEST
SEE SHEET PP3

GORDY'S
SEE SHEET PP6



11200 NORTH PLAN & PROFILE

STORM DRAIN KEYED NOTES

1-8. SEE PROFILES

19. CONST. 2'X3' CATCH BASIN PER APWA #315, TBC=4862.60, GRATE=4862.10, IE OUT=4858.35

20. CONST. 30.0 L.F. 15" RCP STORM @ S=0.5%

21. CONST. 3'X6' COMBO BOX PER APWA #316 W/ SNOUT TYPE 18" OVER OUTLET, TBC=4862.60, GRATE=4862.10, 15" IE THRU=4858.20, BOTTOM OF BOX=4855.57

22. CONST. 18.0 L.F. 15" RCP STORM @ S=1.0%

23. CONST. 6' DIA. SUMP W/ 2' OF GRAVEL SURROUNDING THE MANHOLE PER HIGHLAND STD DWG# SD-01, RIM=4862.58, 15" IE IN=4858.02, BOTTOM OF MANHOLE=4850.58

24. CONST. 3'X6' COMBO BOX PER APWA #316 W/ SNOUT TYPE 18" OVER OUTLET, TBC=4861.50, GRATE=4861.00, 15" IE THRU=4857.75, BOTTOM OF BOX=4854.62

25. CONST. 15.0 L.F. 15" RCP STORM @ S=1.0%

26. CONST. 6' DIA. SUMP W/ 2' OF GRAVEL SURROUNDING THE MANHOLE PER HIGHLAND STD DWG# SD-01, RIM=4861.29, 15" IE IN=4857.60, BOTTOM OF MANHOLE=4849.29

27. CONST. 33 L.F. 15" RCP STORM @ S=1.0%

28. CONST. 2'X3' CATCH BASIN PER APWA #315, TBC=4861.43, GRATE=4860.93, IE OUT=4858.08

UTILITY KEYED NOTES

1. INSTALL 3-WAY CULINARY GATE VALVE CLUSTER WITH VALVES FLANGED TO TEE.

2. INSTALL 45° BEND

3. INSTALL 8" GATE VALVE

4. INSTALL FIRE HYDRANT PER HIGHLAND CITY DETAIL

5. INSTALL 1" P.I. SERVICE LATERAL FOR EACH LOT

6. INSTALL P.I. BLOW-OFF VALVE

7. INSTALL P.I. VALVE

8. INSTALL P.I. VALVE FOR LINE TESTING

9. EXISTING STREET LIGHT.

10. INSTALL NEW DOUBLE HEAD COLLECTOR STREET LIGHT

11. INSTALL NEW STANDARD SINGLE HEAD STREET LIGHT

12. INSTALL STOP/STREET SIGN

13. INSTALL CONDUIT BANK

14. EXISTING SEWER FORCE MAIN TO REMAIN CONNECTED TO THE EXISTING TSSD MANHOLE

15. INSTALL 4" P.I. DRAIN LINE & VALVE PER HIGHLAND STD DWG #PI-04. CONNECT DRAIN LINE INTO SD COMBO BOX

REVISIONS		
Rev.	Date	Description
1	07/26/23	REVISED AS PER CITY COMMENTS
2	08/14/23	REVISED AS PER CITY COMMENTS
3	08/24/23	REVISED AS PER CITY COMMENTS
4	04/05/24	REVISED SEWER TO WORK WITH EXISTING WATER LINE LOCATION
5	04/16/24	REVISED P.I. CONNECTION AT 6000 WEST
6	05/02/24	ADDED CURB DESIGN ON THE SOUTH SIDE OF 11200 NORTH

811
Know what's below.
Call before you dig.

Scale 1" = 20'

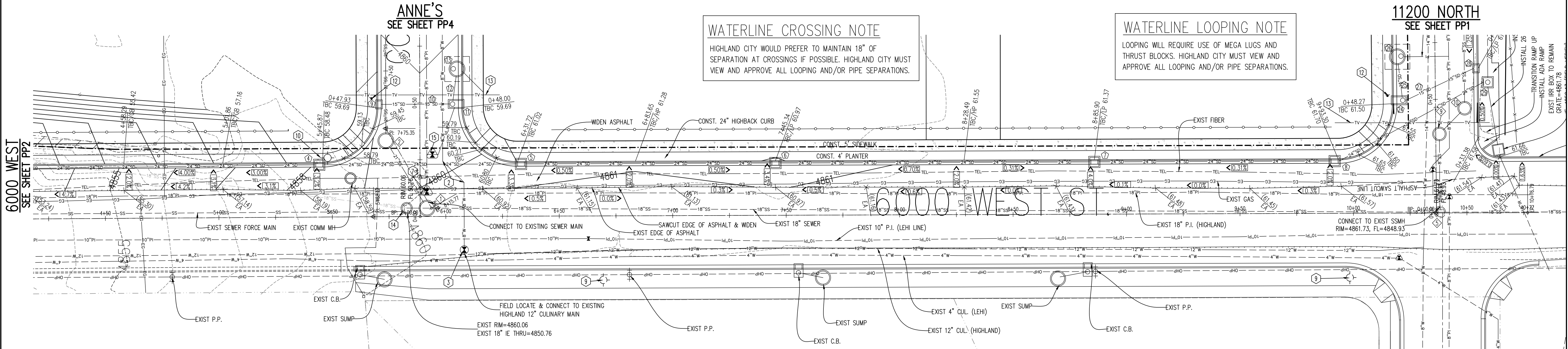
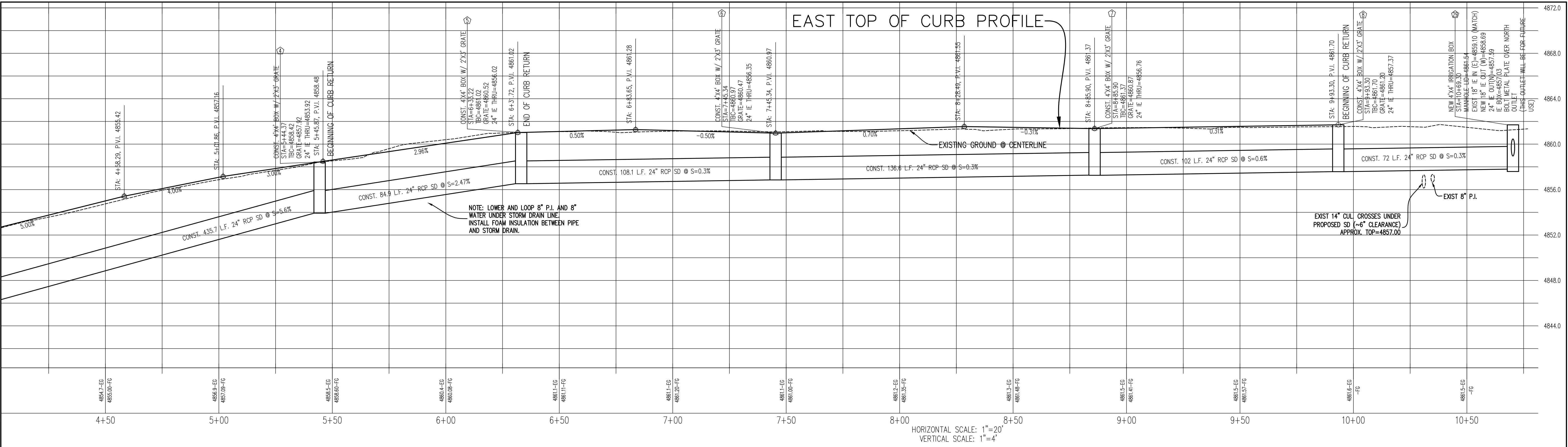
WILLIAMS VIEW
HIGHLAND
UTAH

11200 NORTH
PLAN & PROFILE

Scale:
1"=20'
Date:
06/27/23
PP1

Developer/Property Owner: Chris Howden
Address: 11366 North 6000 West
Highland, UT 84003
Phone: 801-319-4330

EXCEL ENGINEERING
David W. Peterson, P.E., License #270393
12 West 100 North, Suite 201C, American Fork, UT 84003
P: (801) 756-4504; david@excelcivil.com



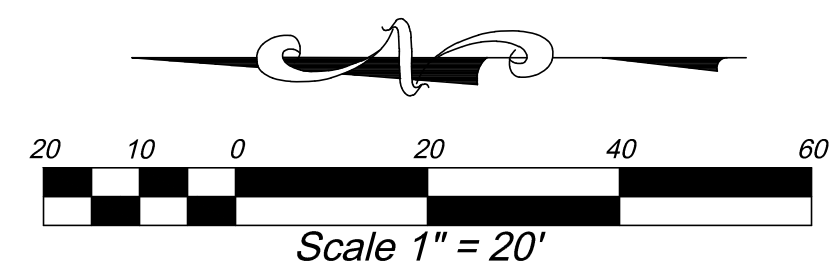
- UTILITY KEYED NOTES**
1. INSTALL 3-WAY CULINARY GATE VALVE CLUSTER WITH VALVES FLANGED TO TEE.
 2. INSTALL 45° BEND
 3. INSTALL 8" GATE VALVE
 4. INSTALL FIRE HYDRANT PER HIGHLAND CITY DETAIL
 5. INSTALL 1" P.I. SERVICE LATERAL FOR EACH LOT
 6. INSTALL P.I. BLOW-OFF VALVE
 7. INSTALL P.I. VALVE
 8. INSTALL P.I. VALVE FOR LINE TESTING
 9. EXISTING STREET LIGHT
 10. INSTALL NEW DOUBLE HEAD COLLECTOR STREET LIGHT
 11. INSTALL NEW STANDARD SINGLE HEAD STREET LIGHT
 12. INSTALL STOP/STREET SIGN
 13. INSTALL CONDUIT BANK
 14. EXISTING SEWER FORCE MAIN TO REMAIN CONNECTED TO THE EXISTING TSSD MANHOLE
 15. INSTALL 4" P.I. DRAIN LINE & VALVE PER HIGHLAND STD
- DWG #P1-04. CONNECT DRAIN LINE INTO SD COMBO BOX

- STORM DRAIN KEYED NOTES**
- 1-B. SEE PROFILES
9. CONST. 2'X3' CATCH BASIN PER APWA #315, TBC=4859.69, GRATE=4859.19, IE OUT=4855.44
 10. CONST. 30.0 L.F. 15" RCP STORM @ S=0.5%
 11. CONST. 3'X6' COMBO BOX PER APWA #316 W/ SNOOT TYPE 18F OVER OUTLET, TBC=4859.69, GRATE=4859.19, 15" IE THRU=4855.29, BOTTOM OF BOX=4852.66
 12. CONST. 11.0 L.F. 15" RCP STORM @ S=1.0%
 13. CONST. 6' DIA. SUMP W/ 2' OF GRAVEL SURROUNDING THE MANHOLE PER HIGHLAND STD DWG# SD-01, RIM=4859.71, 15" IE IN=4855.18, BOTTOM OF MANHOLE=4847.71
 24. CONST. 3'X6' COMBO BOX PER APWA #316 W/ SNOOT TYPE 18F OVER OUTLET, TBC=4861.50, GRATE=4861.00, 15" IE THRU=4857.75, BOTTOM OF BOX=4854.62
 25. CONST. 15.0 L.F. 15" RCP STORM @ S=1.0%
 26. CONST. 6' DIA. SUMP W/ 2' OF GRAVEL SURROUNDING THE MANHOLE PER HIGHLAND STD DWG# SD-01, RIM=4861.29, 15" IE IN=4857.60, BOTTOM OF MANHOLE=4849.29

6000 WEST PLAN & PROFILE



TSSD SEWER NOTE:
PRIOR NOTICE OF 48 HOURS IS REQUIRED BEFORE ANY CONSTRUCTION ON TSSD LINES OR MANHOLES. INSPECTIONS ARE AVAILABLE MONDAY - THURSDAY



REVISIONS			Developer/Property Owner: Chris Howden		WILLIAMS VIEW	
Rev.	Date	Description	Address: 11366 North 6000 West Highland, UT 84003 Phone: 801-319-4330		HIGHLAND	UTAH
1	07/26/23	REVISED AS PER CITY COMMENTS	EXCEL ENGINEERING David W. Peterson, P.E., License #270393 12 West 100 North, Suite 201C, American Fork, UT 84003 P: (801) 756-4504; david@excelcivil.com		Drawn by: D.W.P.	Scale: 1"=20'
2	08/14/23	REVISED AS PER CITY COMMENTS			Designed by: D.W.P.	Date: 06/27/23
3	08/24/23	REVISED AS PER CITY COMMENTS			Checked by: D.W.P.	PP3
4	09/13/23	REVISED AS PER CITY COMMENTS				
5	01/02/24	REVISED STORM DRAIN GRADES & GRADING ON LOTS 5-7				
6	05/02/24	REVISED 24" STORM DRAIN PROFILE AT SOUTH END				



CITY COUNCIL AGENDA REPORT

ITEM #4f

DATE: May 7, 2024
TO: Honorable Mayor and Members of the City Council
FROM: Andy Spencer, City Engineer/Public Works Director
SUBJECT: Jordan Valley/Central Utah Encroachment Agreement
TYPE: General City Management

PURPOSE:

The City Council will consider entering into an encroachment agreement with the United States of America for roadway improvements on 6000 West at 10100 North. The Council will take appropriate action.

STAFF RECOMMENDATION:

Staff recommends approval of the encroachment agreement.

PRIOR COUNCIL DIRECTION:

The approved FY2024 and tentative FY2025 budgets include funding for the construction of the 6000 West pump station.

Additionally, the Council previously approved a contract with COP for the connection to the Provo River Aqueduct.

BACKGROUND:

As a part of the completion of the frontage improvements for the 6000 West pump station, the City and County are planning improvements to 6000 West, 10100 North, and the Murdock Trail. This is a heavily used road and trail crossing that the City has wanted to make improvements on for some time. Staff feels it is appropriate to do so while the construction of the adjacent 6000 West pump station is underway. The improvements are currently out to bid and will be coming to Council shortly for contract approval. Attached to this report is a map of the planned work.

These improvements will cross pipelines owned and managed by Jordan Valley Water Conservancy District and Central Utah Water Conservancy District. The easements for the corridor and management of these facilities fall under the jurisdiction of the United States Department of the Interior, Bureau of Reclamation. To be in compliance with the easements and regulations associated with these facilities, the City is required to enter into an encroachment agreement granting permission for the surface improvements to within the pipeline easement corridor.

The expansion of the roadway does require relocation of a few minor facilities associated with the pipelines. This work is being included in the pending bid for the pump station.

FISCAL IMPACT:

Funding for this expense is included in GL 53-40-60, Pressurized Irrigation Fund - Capital Expenses/Projects, within the FY2024 and tentative FY2025 budget.

MOTION:

I move that City Council APPROVE the encroachment agreement and AUTHORIZE the Mayor to sign the agreement.

ATTACHMENTS:

1. 6000 West - Planned Road Work
2. Cover Letter
3. Encroachment Agreement

FILE NAME: USERS\BRADY\PROJECTS\HIGHLAND CITY\6000 WEST PI PS\CAD\C3 - ROAD WORK SITE PLAN - SOUTH.DWG
FILE DATE: 4/9/2024 08:27:51 (JEB)

0

30

60

SCALE IN FEET

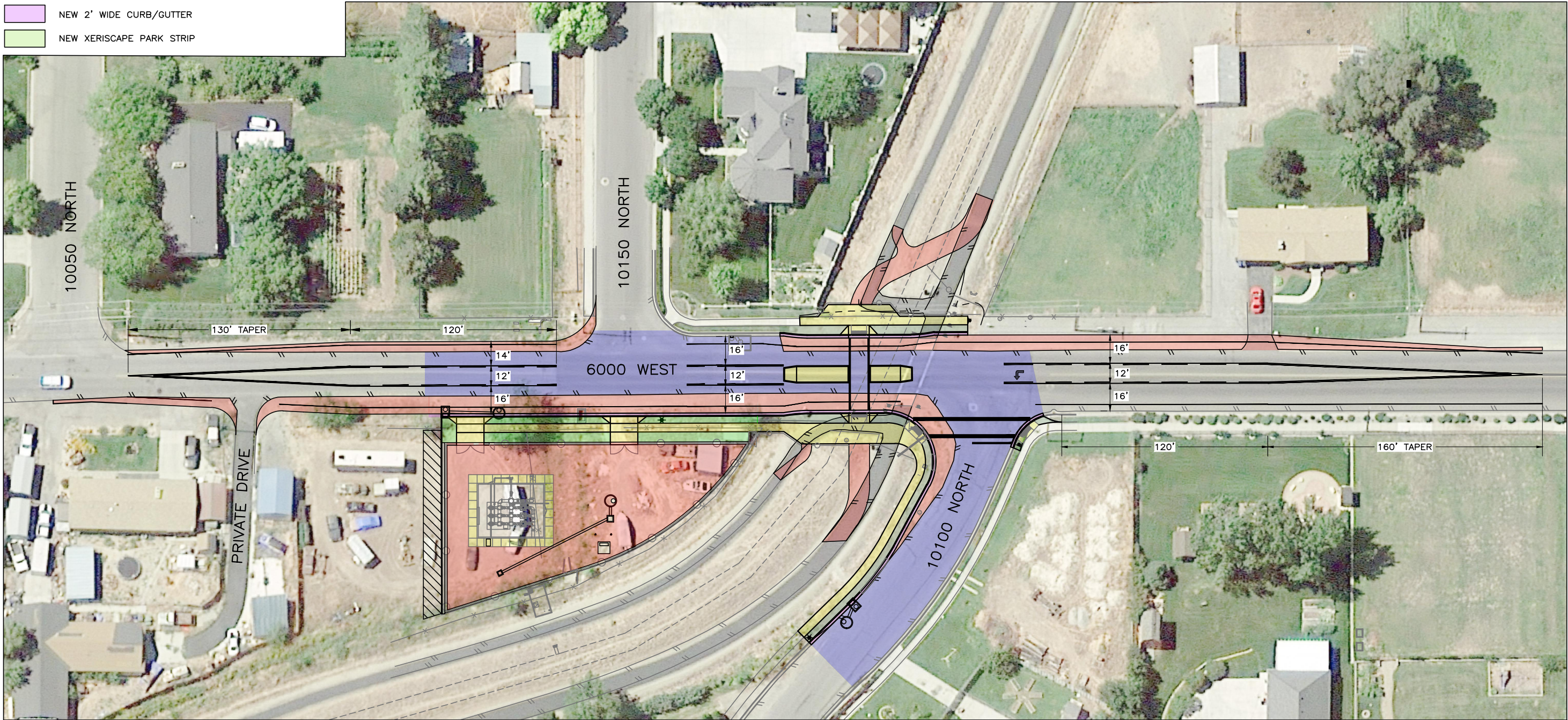
NEW ASPHALT

REPLACE EXISTING ASPHALT

NEW CONCRETE SIDEWALK

NEW 2' WIDE CURB/GUTTER

NEW XERISCAPE PARK STRIP



BT ENGINEERING

FOR:
HIGHLAND CITY
5400 W CIVIC CENTER DR
HIGHLAND, UT 84003

CONTACT:
ANDY SPENCER
801-772-4508

HIGHLAND CITY

6000 WEST IRRIGATION PUMP STATION

ROAD WORK SITE PLAN

PROGRESS
PRINT
4.9.2024
DATE

Not to be used
for construction.

NO.	DATE	REVISION	BY

PROJECT NO.:

DATE:

001.23.001

APRIL 2024

DRAWN BY:

CHECKED BY:

JB

TT

PROJECT MANAGER:

T. TIMOTHY

1



United States Department of the Interior

BUREAU OF RECLAMATION
Provo Area Office
302 East Lakeview Parkway
Provo, UT 84606



IN REPLY REFER TO:
49-610-3
2.2.3.18

Mr. Andy Spencer
Public Works Director, Highland City
5400 West Civic Center Drive, Suite 1
Highland City, Utah 84003

Subject: Contract No. 24-LM-41-0130 – Easement Encroachment Agreement (Agreement) – Highland City – Expansion Roadway, Sidewalk, Curb, Gutter, and Park Strip – Jordan Aqueduct, Reach 4 and Alpine Aqueduct Reach 3 – Central Utah Project

Dear Mr. Spencer:

Enclosed is a copy of the subject Agreement which will allow the applicant to install, operate, and maintain the encroachments as defined in said Agreement.

Please review the Agreement and if satisfactory, sign and notarize both copies and return them to the Jordan Valley Water Conservancy District at the below-listed address for further handling.

Jordan Valley Water Conservancy District
8215 South 1300 West
Attention: Mr. Ben Purdue
West Jordan, Utah 84088

One original will be returned to you after final signing by the Bureau of Reclamation. Please note that authorization to begin work is not granted until all parties have signed the enclosed Agreement.

If you have any questions regarding this Agreement, please contact Mr. Kieth Marvin at (801) 379-1088 or via email at kmarvin@usbr.gov. For the deaf, hard of hearing or speech impaired, please dial 7-1-1 to access the telecommunications relay system.

Sincerely,

**BENJAMIN
WOOLF**

Ben Woolf
Deputy Area Manager

Digitally signed by BENJAMIN
WOOLF
Date: 2024.03.12 06:57:40 -06'00'

Enclosure – 2 originals

cc: benp@jvwcd.org
mayer@highlandcity.org
(w/o encls to each)

INTERIOR REGION 7 • UPPER COLORADO BASIN

COLORADO, NEW MEXICO, UTAH, WYOMING

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF RECLAMATION

CENTRAL UTAH PROJECT
BONNEVILLE UNIT
JORDAN AQUEDUCT REACH 4
AND
ALPINE AQUEDUCT REACH 3

EASEMENT ENCROACHMENT AGREEMENT
BETWEEN THE
UNITED STATES OF AMERICA
AND
HIGHLAND CITY

This Easement Encroachment Agreement made this ____ day of _____, 202__, pursuant to the Act of Congress of June 17, 1902 (32 Stat. 388), and acts amendatory thereof or supplementary thereto, all of which acts are commonly known and referred to as Reclamation Laws, among the UNITED STATES OF AMERICA and its assigns, hereinafter referred to as the (United States) and HIGHLAND CITY, hereinafter referred to as the (Permittee).

WITNESSETH THAT:

WHEREAS, the United States is the Grantee of a certain easement granted by Nile R. Johnson and Josephine N. Johnson, which was recorded on April 1, 1982, as Entry No. 8109 in Book 1973, Page 140 - 147, in the official records of Utah County, State of Utah, hereinafter referred to as the (Easement of the United States); and,

WHEREAS, the Permittee has requested permission to encroach upon the Easement of the United States for the expansion of a roadway, curb, gutter, park strip, and sidewalk in such a manner more particularly specified hereinafter; and,

WHEREAS, the United States is willing to agree to the said encroachment, upon conditions more particularly specified hereinafter;

NOW, THEREFORE, the United States hereby agrees to encroachment upon the Easement of the United States by the Permittee only to the extent and for the purposes set forth below:

- A. PURPOSE: The Permittee and/or its designated contractor will construct, operate, and maintain approximately 200 lineal feet of asphalt roadway, curb, gutter, park strip and sidewalk, located along 6000 West and 10100 North in Highland, Utah. The Permittee or their contractor will relocate the cathodic protection testing stations and monuments which are impacted by the expansion of the new roadway and features. See Exhibits "C" and "D"

B. LOCATION: The encroachment or crossing of the Jordan Aqueduct Reach 4 and Alpine Aqueduct Reach 2 (Aqueducts) within the Reserved Easement of the United States acquired as JA-445 (P) and located near 6000 West 10100 North in Highland City, Utah County, Utah. The location of the project can be found within the Southeast Quarter of the Northwest Quarter (SE¼NW¼) of Section 2, Township 5 South, Range 1 East, Salt Lake Base and Meridian, Utah. See Exhibit "A" and "B"

C. PLANS, DRAWINGS, OR MAPS (Attached Hereto and made a Part Hereof):

Exhibit "A" thru "D"— Maps of Project location, Highland, Utah County, Utah

D. LAND STATUS:

☒ Perpetual Deed of Easement

E. PROTECTION CRITERIA:

- a) Notification will be made to the Bureau of Reclamation at (801) 379-1000, and to Jordan Valley Water Conservancy District and Central Utah Water Conservancy District, collectively hereinafter referred to as the (District), at (801) 565-4300 and (801) 367-8378 respectively, a minimum of forty-eight (48) hours prior to any work in the Easement of the United States, so that a District Inspector can be on-site to monitor the aforementioned activities.
- b) The construction period is at the District's sole discretion, but the work shall, in no case, exceed one (1) year.
- c) Permittee has a documented right to access and use the underlying property from the landowner in accordance with the plans and drawings provided to the United States. Also, Permittee does hereby accept and acknowledge that the United States is not granting access to or a right to use the underlying property.
1. COVENANT AGAINST FUTURE ENCROACHMENTS: Permittee covenants and agrees that it shall not place or allow additional encroachments or material within the Easement of the United States. Except as allowed under recital A above, should any encroachment be placed within the Easement of the United States in violation of this covenant, Permittee agrees to remove the same promptly, at Permittee's sole risk, cost and expense. Should the District or any federal agency be required to remove said encroachment or material, Permittee agrees to reimburse to the said District or federal agency the full cost and expense of doing so within fifteen (15) days of receipt of a demand for the payment. Should Permittee fail to make timely payment, the unpaid amount shall bear interest thereafter, both before and after judgment, at the rate of eighteen percent (18%) per annum.
2. AUTHORIZED FEDERAL AGENCY: The federal agency is the Department of the Interior, Bureau of Reclamation, represented by the officer executing this Agreement, his duly appointed successor, or his duly authorized representative.

3. PLANS AND SPECIFICATIONS: The Permittee and/or its contractor shall perform all work within the Easement of the United States in accordance with the plans, drawings, guidelines, and maps shown in Exhibits A thru D, attached hereto and by this reference made a part hereof, and in a manner satisfactory to the United States and the District.
4. SEVERABILITY: Each provision of this Agreement shall be interpreted in such a manner as to be valid under applicable law, but if any provision shall be deemed or determined by competent authority to be invalid or prohibited hereunder, such provision shall be ineffective and void only to the extent of such invalidity or prohibition but shall not be deemed ineffective or invalid as to the remainder of such provision or any other remaining provisions, or of the use authorization as a whole.
5. ILLEGAL USE: Any activity deemed to be illegal on Federal lands will be cause for immediate termination of the use authorization.
6. REVOCATION/TERMINATION: This Agreement may be revoked by the United States upon thirty (30) days written notice to the Permittee:
 - a. For nonuse of the Easement of the United States by Permittee for a period of two (2) continuous years; or,
 - b. The United States determines that the Permittee's use of the Easement of the United States or Project Lands are no longer compatible with project purpose; or,
 - c. After failure of the Permittee to observe any of the conditions of this Agreement and on the tenth (10th) day following service of written notification on the Permittee of the termination because of failure to observe such conditions; or,
 - d. At the sole discretion of the United States.
7. HOLD HARMLESS: The Permittee hereby agrees to indemnify and hold harmless the United States, its employees, agents, and assigns from any loss or damage and from any liability on account of personal injury, property damage, or claims for personal injury or death arising out of the Permittee's activities under this Agreement.
 - a. In consideration of the United States agreeing to encroachment upon the Easement of the United States by the Permittee, the Permittee hereby agrees to indemnify and hold the United States and the District, their agents, employees, and assigns, harmless from any and all claims whatsoever for personal injuries or damages to property when such injuries or damages directly or indirectly arise out of the existence, construction, maintenance, repair, condition, use or presence of the encroachment upon the Easement of the United States, regardless of the cause of said injuries or damages; provided, however, that nothing in this Agreement shall be construed as releasing the United States or the District from responsibility for their own negligence. Nothing herein shall be deemed to increase the liability of the United States beyond the provisions of the Federal Tort Claims Act, Act of

June 25, 1948, 62 Stat. 989 (28 U.S.C. §1346(b), 2671 et seq.) or other applicable law, and/or the liability of the District beyond the provisions of the Governmental Immunity Act of Utah, Utah Code Ann §§ 63G-7-101 et seq.

- b. In consideration of the United States agreeing to the Permittee encroaching upon the Easement of the United States, the Permittee agrees that the United States shall not be responsible for any damage caused to facilities, equipment, structures, or other property if damaged by reason of encroachment upon the Easement of the United States by the Permittee. The Permittee hereby releases the United States and the District, their officers, employees, agents, or assigns, from liability for any and all loss or damage of every description or kind whatsoever which may result to the Permittee from the construction, operation, and maintenance of project works upon said lands; provided that nothing in this Agreement shall be construed as releasing the United States or the District from liability for their own negligence. Nothing herein shall be deemed to increase the liability of the United States beyond the provisions of the Federal Tort Claims Act, Act of June 25, 1948, 62 Stat. 989 (28 U.S.C. §1346(b), 2671 et seq.) or other applicable law, and/or the liability of the District beyond the provisions of the Governmental Immunity Act of Utah, Utah Code Ann §§ 63G-7-101 et seq.
 - c. If the maintenance or repair of any or all structures and facilities of the United States located on the Easement of the United States should be made more expensive by reason of the existence of the encroachments upon the Easement of the United States, or works of the Permittee and/or its contractor, the Permittee and/or its contractor will promptly pay to the United States or the District, their agents or assigns, responsible for operation and maintenance of said structures or facilities, the full amount of such additional expense upon receipt of an itemized bill.
8. OPERATIONS AND MAINTENANCE: If, for any reason the District accesses the Easement of the United States on the Permittee's property, whether in an emergency situation or not, and particularly those instances requiring excavation, neither the United States nor the District shall be liable for any damage to any encroachment, and they shall not have any responsibility to restore, replace, or re-construct a disturbed encroachment. If any encroachment is damaged or destroyed, any repair or replacement shall be at the Permittee's sole expense, and the new, repaired, or replaced encroachment shall require a new encroachment agreement to be executed at the discretion of the United States.
9. PROTECTION OF UNITED STATES INTERESTS: The Permittee shall comply with all applicable laws, ordinances, rules, and regulations enacted or promulgated by any Federal, state, or local governmental body having jurisdiction over the encroachment.
10. UNRESTRICTED ACCESS: The United States reserves the right of its officers, agents, and employees at all times to have unrestricted access and ingress to, passage over, and egress from all of said lands, to make investigations of all kinds, dig test pits and drill test holes, to survey for and construct reclamation and irrigation works and other structures incident to Federal Reclamation Projects, or for any purpose whatsoever. The United States will make every reasonable effort to keep damages to a minimum.

11. OFFICIALS NOT TO BENEFIT: No member of Congress shall be admitted to any share or part of any contract or agreement made, entered into, or accepted by or on behalf of the United States, or to any benefit to arise thereupon.
12. SUCCESSORS IN INTEREST OBLIGATED: The provisions of this Agreement shall inure to the benefit of and be binding upon the heirs, executors, administrators, personal representatives, successors, and assigns of the parties hereto; provided, however, that no such heir, executor, administrator, personal representative, successor or assign of the Permittee shall have the right to use, alter, or modify the encroachment in a manner which will increase the burden of the encroachment on the Easement of the United States.
13. SPECIAL PROVISIONS:
 - a. Surface structures that generally will be allowed to be constructed within the rights-of-way of the United States include asphalt roadways, with no utilities within the roadway, non-reinforced parking lots, curbs, gutters, sidewalks, walkways, and driveways. However, where the United States system pipe has specific maximum and minimum cover designation, the special requirements for roadways, parking lots, and driveways crossing over the pipe shall be obtained from the United States for the maximum allowable external loading or minimum cover. HOWEVER, IT IS UNDERSTOOD THAT ALL SURFACE STRUCTURES SHALL BE ANALYZED AND CONSIDERED ON AN INDIVIDUAL BASIS.
 - b. Structures that may not be constructed in, on, or along the rights-of-way of the United States include but are not limited to, permanent structures such as retaining walls, block walls, buildings, garages, decks, carports, mobile homes with permanent foundations, swimming pools, block, cement, fences, or rock fences and walls as designated by the United States.
 - c. No trees or vines will be allowed within the rights-of-way of the United States.
 - d. All temporary or permanent changes in ground surfaces within the rights-of-way of the United States are to be considered to be encroaching structures and must be handled as such. Earthfills and cuts on the adjacent property shall not encroach onto the rights-of-way of the United States without prior approval by the United States.
 - e. Existing gravity drainage of the rights-of-way of the United States must be maintained. No new concentration of surface or subsurface drainage may be directed onto or under the rights-of-way of the United States without adequate provision for the removal of drainage water or adequate protection of the rights-of-way of the United States.
 - f. Prior to the construction of any structure that encroaches within the rights-of-way of the United States, excavation must be made to determine the location of existing United States' facilities. The excavation must be made by or in the presence of the District or the United States.

- g. Any contractor or individual constructing improvements in, on, or along the rights-of-way of the United States must limit his construction to the encroaching structure previously approved and construct the improvements strictly in accordance with plans or specifications.
- h. The ground surfaces within the rights-of-way of the United States must be restored to a condition equal to that which existed before the encroachment work began or as shown on the approved plans or specifications.
- i. The owner of newly constructed facilities that encroach on the rights-of-way of the United States shall notify the United States and/or the District upon completion of construction and shall provide the District with one copy and the United States with two copies of as-built drawings showing actual improvements in, on, or along the rights-of-way.
- j. Except in case of ordinary maintenance and emergency repairs, an owner of encroaching facilities shall give the District at least ten (10) days' notice in writing before entering upon the rights-of-way of the United States for the purpose of reconstructing, repairing, or removing the encroaching structure or performing any work on or in connection with the operation of the encroaching structure.
- k. If unusual conditions are proposed for the encroaching structure or unusual field conditions within the rights-of-way of the United States are encountered, the United States reserves the right to impose more stringent criteria than those prescribed herein.
- l. All backfill material within the rights-of-way of the United States shall be compacted to ninety-five percent (95%) of maximum density unless otherwise shown. Mechanical compaction shall not be allowed within six inches (6") of the project's works whenever possible. In no case will mechanical compaction using heavy equipment be allowed over the project works or within eighteen inches (18") horizontally of the project's works.
- m. The backfilling of any excavation or around any structure within the rights-of-way of the United States shall be compacted in layers not exceeding six inches (6") thick to the following requirements: (1) cohesive soils to ninety-five percent (95%) maximum density specified by ASTM Part 19, D-698, method A; (2) non-cohesive soils to ninety-five percent (95%) relative compaction specified by ASTM D 7382-08.
- n. Any nonmetallic encroaching structure below ground level shall be accompanied by a metallic strip within the rights-of-way of the United States.
- o. No use of the lands and rights-of-way of the United States shall be permitted that involve the storage of hazardous material.

Contract No. 24-LM-41-0130
Parcel No. 12:006:0038

This Agreement makes no finding as to the right, title, or validity of the Permittee or the encroaching interest, but merely defines the conditions under which the encroachment will not be deemed unreasonable by the United States.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

APPROVE:

UNITED STATES OF AMERICA

By: _____
Rick Baxter
Acting Area Manager

PERMITTEE:
HIGHLAND CITY

By: _____
Kurt Ostler
Highland City Mayor

CONCUR:
JORDAN VALLEY WATER CONSERVANCY DISTRICT

By: _____
Alan E. Packard
General Manager/CEO

CONCUR:
CENTRAL UTAH WATER CONSERVANCY DISTRICT

By: _____
Gene Shawcroft
General Manager/CEO

ACKNOWLEDGMENT OF THE UNITED STATES OF AMERICA

State of UT)

) ss.

County of UT)

On this _____ day of _____, 202__, personally appeared before me Rick Baxter, known to me to be the Acting Area Manager of the Provo Area Office, Bureau of Reclamation, Upper Colorado Region, United States Department of Interior, the signer of the above instrument, who duly acknowledged to me that he executed the same on behalf of the United States of America pursuant to authority delegated to him.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

(NOTARY SEAL)

Notary Public

ACKNOWLEDGMENT OF HIGHLAND CITY

State of	UT
----------	----

) ss.

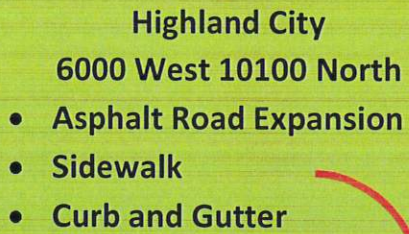
County of UT

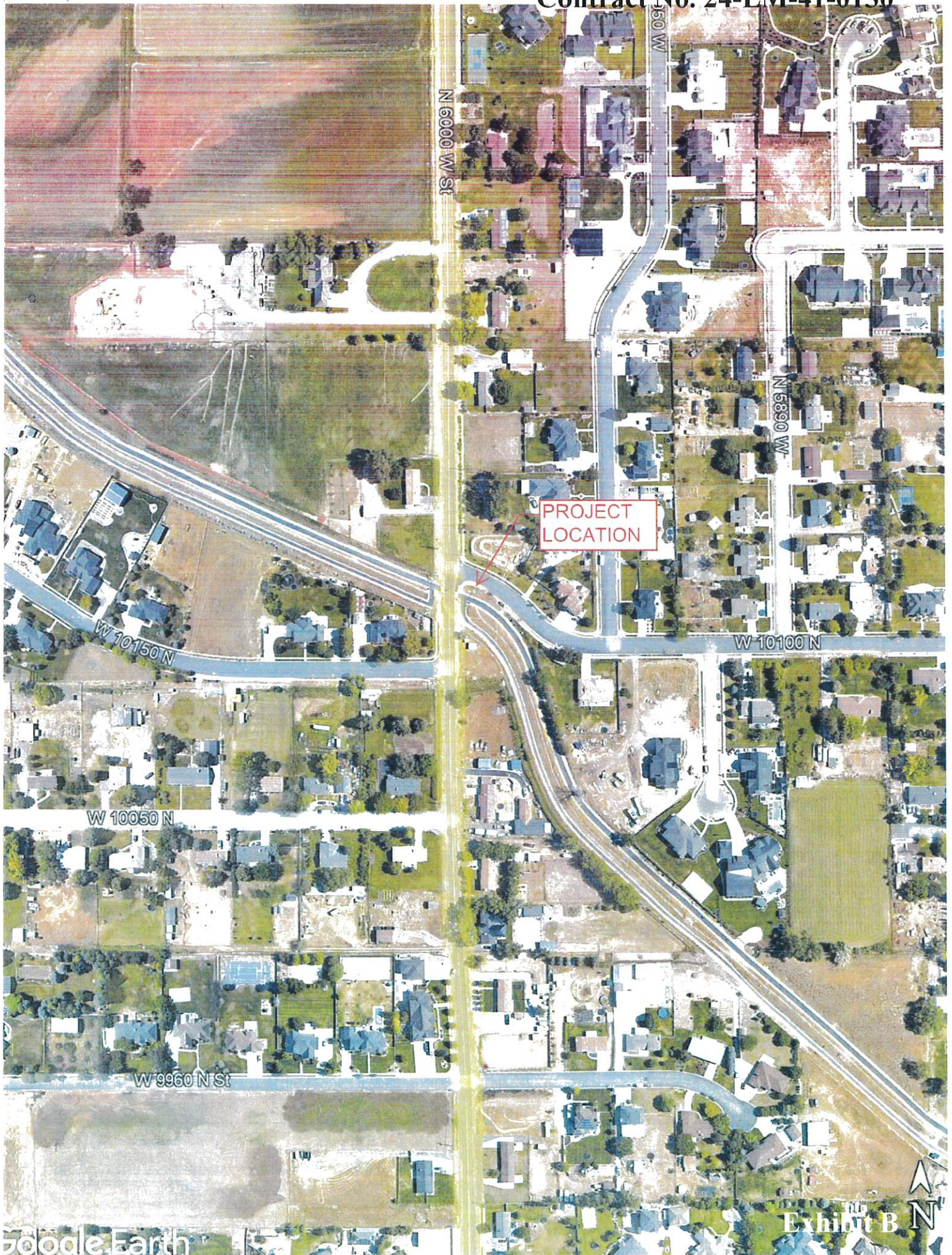
On this _____ day of _____, 202__, personally appeared before me, Kurt Ostler, known to me to be the Mayor of Highland City, Utah and signer of the above instrument, who duly acknowledged to me that he executed the same, pursuant to authority delegated to him by Highland City, Utah.

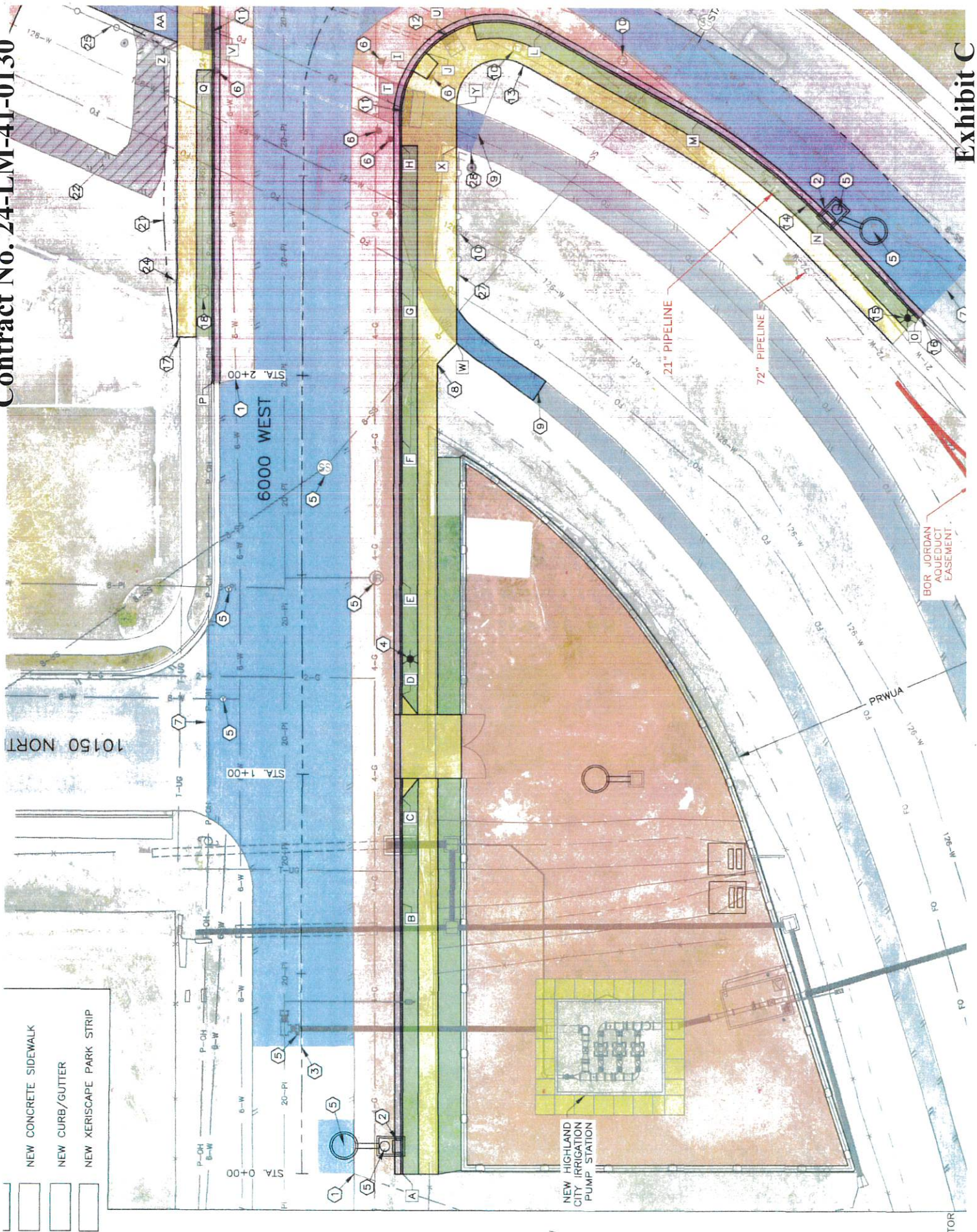
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

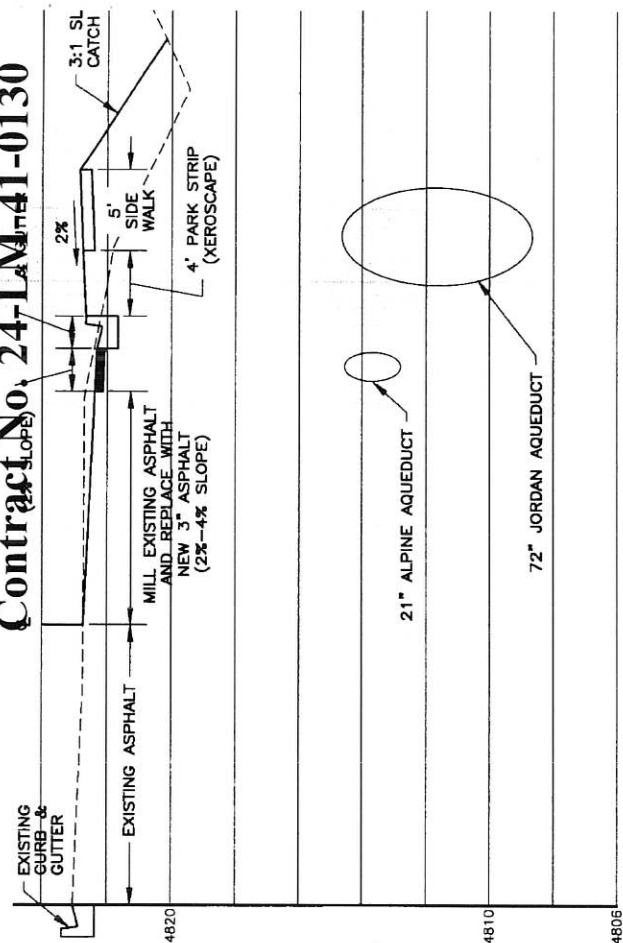
(NOTARY SEAL)

Notary Public

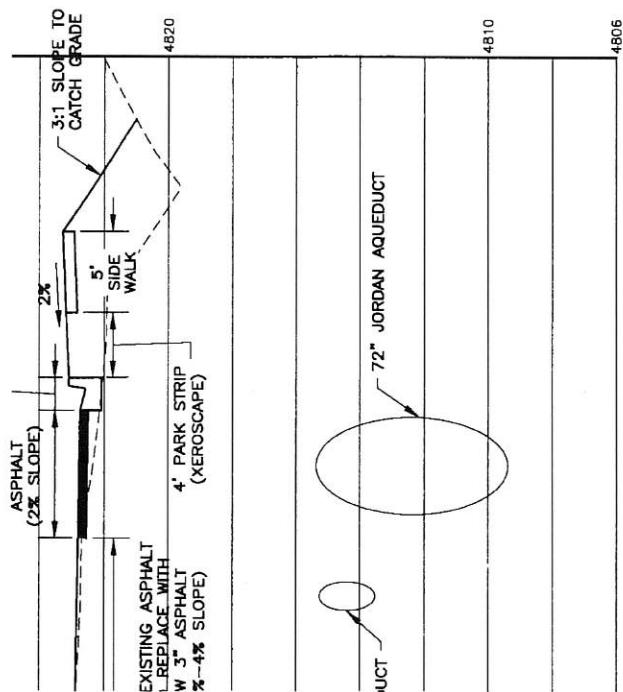








CROSS SECTION 4+00



CROSS SECTION 3+50

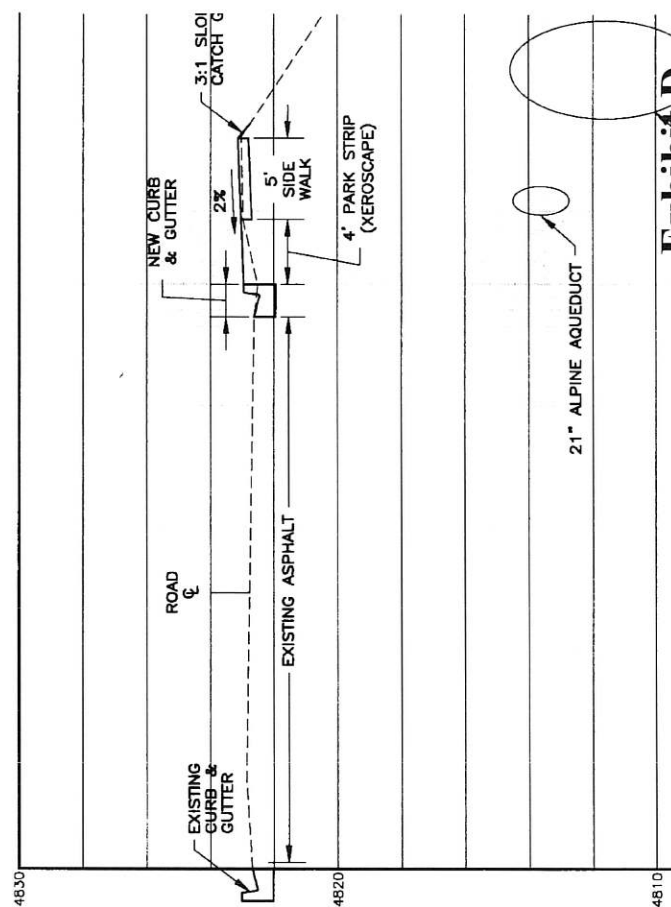
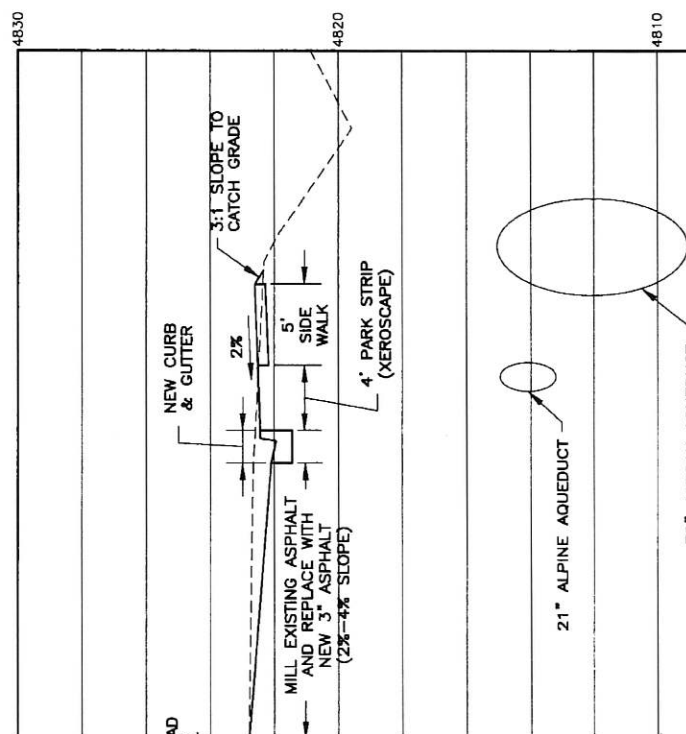


Exhibit D





CITY COUNCIL AGENDA REPORT

ITEM #5a

DATE: May 7, 2024
TO: Honorable Mayor and Members of the City Council
FROM: Rob Patterson, City Attorney/Planning & Zoning Administrator
SUBJECT: PUBLIC HEARING: Dandi Annexation
TYPE: Land Use (Legislative)

PURPOSE:

The City Council will hold a public hearing to consider a request from Amanda Meyer, representing Christopher Anderson, to annex approximately 2.56 acres of property located at 6481 West 9600 North. The purpose of this item is for the Council to make a final decision whether to allow the annexation and to approve the conditions of annexation. The Council will take appropriate action.

STAFF RECOMMENDATION:

Staff recommends that the City Council **APPROVE** the annexation agreement and **ADOPT** the ordinance approving the annexation subject to the conditions set forth therein.

PRIOR COUNCIL DIRECTION:

On March 19, 2024, the Council considered whether to accept the applicant's annexation petition for further consideration. The Council approved the resolution accepting the petition and directed City staff to proceed with the public notice and protest period. The Council also directed staff to prepare an annexation agreement that would allow for the annexation subject to the property owner completing certain road improvements to 9600 North adjacent to the property, connecting the existing home to all City utilities, removing unused irrigation ditch facilities, and paying applicable impact fees for the property.

BACKGROUND:

Since March 19, 2024, the petition was certified by the City recorder on March 28, 2024, and staff have provided notice of the certification, the method and timing for any person to file any protest, and of the public hearing scheduled tonight. No protests were filed, and no other comments have been received regarding the annexation.

City staff have prepared an annexation agreement that requires the applicant to complete right-of-way improvements to 9600 North, connect the existing home to City utilities, remove unused irrigation ditch facilities, and pay impact fees for the property. Staff have proposed the timing of these obligations in connection with the annexation to be as follows:

1. Council adopts the ordinance approving the annexation conditioned on the applicant's payment of all required impact fees and the execution and recordation of the annexation agreement.
2. The applicant pays impact fees and records the executed annexation agreement.
3. Staff file the appropriate paperwork with the state and county to complete the annexation.
4. Prior to any further development or building on the annexed property, the applicant completes

the road, ditch, and utility improvements. If the applicant does not build on the property, the applicant is required to complete those improvements within 4 years or to repay the City's costs of doing those improvements on applicant's behalf.

Staff have no reservations about approving the annexation. The draft ordinance approving the annexation specifies that the annexation cannot be completed (filed with the state and county) until the annexation agreement is signed and recorded and impact fees are paid. This ensures that the applicant complies with the terms of the annexation.

FISCAL IMPACT:

No fiscal impact.

MOTION:

I move that City Council APPROVE the annexation agreement and ADOPT the ordinance approving the Dandi annexation subject to the conditions set forth therein.

ATTACHMENTS:

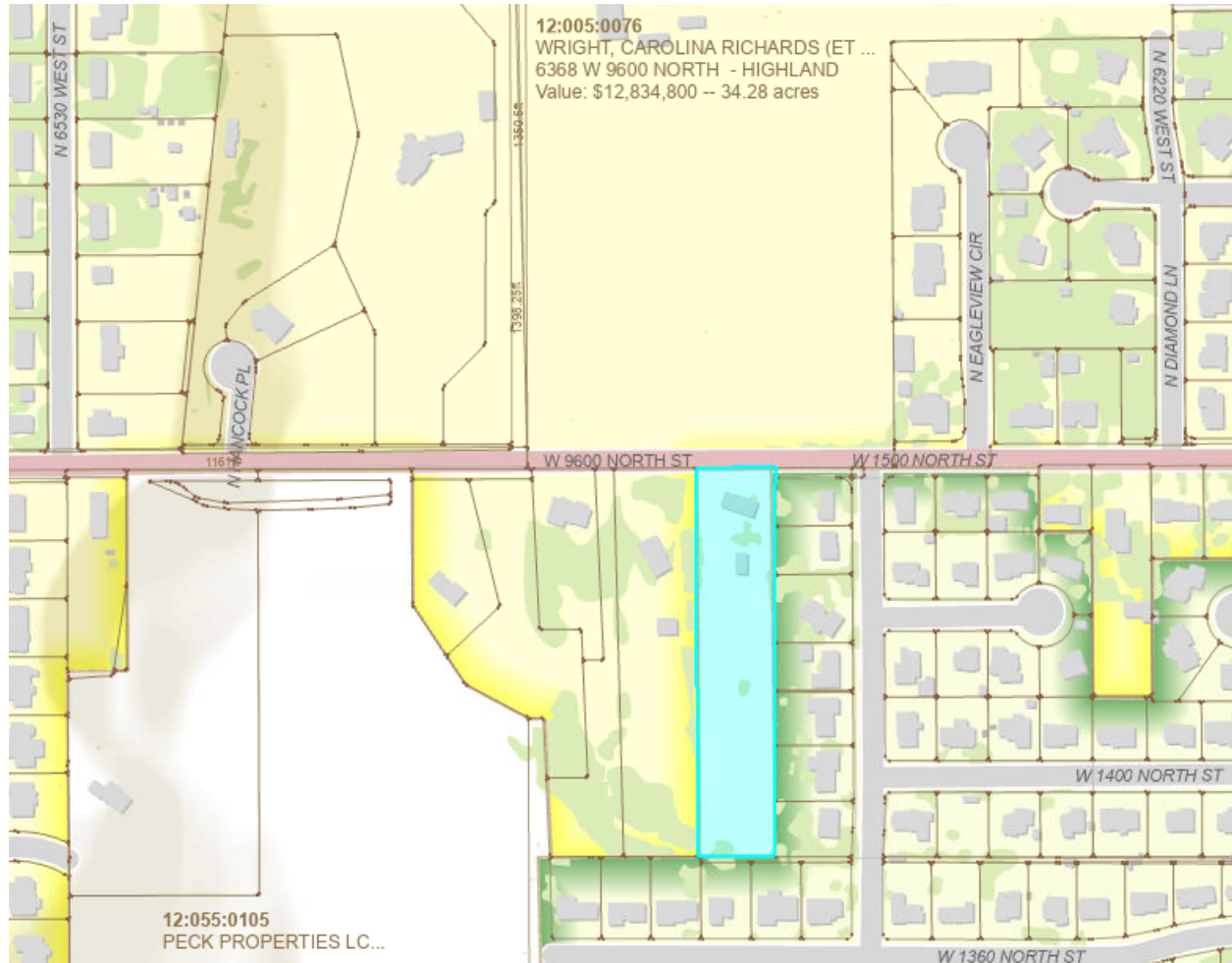
1. Vicinity Map
2. Petition for Annexation - Dandi
3. Ordinance - Annexation Approval
4. Exhibit A - Annexation Plat
5. Exhibit B - Annexation Agreement

Vicinity Map

Address: 6481 West 9600 North

Parcel 12:058:0022

Size: 2.56 Acres



Notice of Intent to File Annexation Petition

Name of Annexation: Dandi

Petitioner Representative Name: Amanda Meyer

Mailing Street Address: PO Box 850

City, State, Zip: Pleasant Grove, UT 84062

Phone: 801-834-2379

Email: amanda@dahliashope.org

Date: April 12, 2023

Dear Representative of Affected Entities:

Pursuant to Utah State Code Section 10-2-403, we, the undersigned and real property owner(s), respectfully notify you, as an Affected Entity, that I (we) intend to file a petition to annex certain real property depicted in the attached exhibit, into Highland City, Utah.

Sincerely,

Amanda Meyer

Signature

Amanda Meyer
Name

9600 North

(5 of 6)

TR-5

OBJECTID	74
Zoning Classification	TR-5
Zoning Description	Transitional Residential 5
Last Update Date	8/11/2011, 5:28 AM
Last Editor	CurtisW
SHAPE_Length	1749.905655
SHAPE_Area	103967.768617

[Zoom to](#)

...



APPLICATION for Mailing of Notice of Proposed Annexation

Pursuant to Utah Code Ann. § 10-2-403, Utah County is required to mail out the notice to affected property owners of a proposed annexation upon receipt of a written request to do so from the petitioner and payment of the estimated actual costs of mailing the notice.

Please fill out this application, pay the application fee of twenty-five dollars (\$25), and return this application together with the application fee to the County Clerk's Office. The County Clerk and the Surveyor's Offices will generate an estimated actual cost of mailing the required notice. The estimated actual cost of mailing will consist of the following: \$100 minimum, plus \$50 for each additional hour of staff time required after the first two hours, plus \$2 per address to receive the notice. The \$25 application fee is non-refundable but will be credited toward the final cost.

Name of Applicant: Amanda Meyer

Address: PO Box 850, Pleasant Grove UT 84062

Phone Number: 801-834-2379

Email Address: amanda@dahliashope.org

Name of Proposed Annexation: Dandy

City into which the Proposed Area Would Be Annexed: Highland City

Name of the Responsible Official at the Annexing City: Kellie Smith

Mailing Address of the Responsible Official at the Annexing City: _____

Highland City Hall, 5400 W Civic Center Drive, Suite 1, Highland, UT 84003

Telephone Number of the Responsible Official at the Annexing City: 801-772-4506

Email Address of the Responsible Official at the Annexing City: kelsmith@highlandcity.org

If there is more than one person or sponsor requesting the annexation, attach additional pages listing the name, address, phone number, and email of each person involved.

Attach Accurate 8.5" x 11" Map of Proposed Annexation Area with boundary description!

Pay \$25 Application Fee!

Upon receipt of a completed application with map and application fee, the County will calculate the estimated actual cost of mailing notice to the affected property owners (those within the proposed annexation area and a 300-foot area around the proposed annexation area) and provide that cost calculation to the petitioner(s) by invoice from the Clerk's Office. Upon receipt of full payment of the invoice setting forth the estimated actual cost of mailing, then the County will mail notice to the affected property owners within 20 days.



HIGHLAND CITY

5400 West Civic Center Drive ~ Suite 1
Highland, UT 84003
Phone 772-4515 Fax 756-6903
Community Development Department

ANNEXATION APPLICATION

STAFF USE ONLY

Application Date: ____ / ____ / ____ Application Number: _____ Fee Owed: \$550.00
Received by: _____ Receipt #: _____ Cash/Card/Check (Check #: _____)
Planning Commission Meeting Date: _____ City Council Meeting Date: _____
Application: Approved/Denied Staff Comments: _____

PROJECT INFORMATION

Name: Dandy

Address: 6481 W 9600 N Highland UT 84003

Acreage/Property Size: 2.56 Acres

Annexation by Resolution (*Utah Code Section 10-2-418*) _____

Annexation by Petition (*Utah Code Section 10-2-403*) Petition

APPLICANT INFORMATION

Name: Amanda Meyer

Mailing Address: PO Box 850, Pleasant Grove UT 84062

Phone #: 801-834-2379 Fax #: _____

Email Address: amanda@dahliahope.org



HIGHLAND CITY

PROPERTY OWNERS AFFIDAVIT

I (we) Christopher Anderson, being first duly sworn, depose and say that I (we) am (are) the current owner of the property involved in this application; that I (we) have read the application and attached plans and other exhibits and are familiar with its contents; and that said contents are in all respects true and correct based upon personal knowledge.

[Signature]

Owner's Signature

Owner's Signature (co-owner, if any)

State of Utah

County of Utah

Subscribed and sworn to (affirmed) before me this 1st day of May, 2023.



[Signature]
Notary Public

AGENT AUTHORIZATION AFFIDAVIT

I (we), _____, owner(s) of the real property located at _____, in Highland City, Utah, do hereby appoint _____, as my (our) agent to represent me (us) with regard to this application affecting the able described real property.

Owner's Signature

Owner's Signature (co-owner, if any)

State of _____

County of _____

Subscribed and sworn to (affirmed) before me this _____ day of _____, 20____.

Notary Public



ANNEXATION PETITION

OWNERS REQUEST FOR ANNEXATION FOR Dandy

(Annexation Name)

We the undersigned hereby certify that we are the owners of said real property to be annexed, and that said land is contiguous to the Corporate limits of Highland City, and we do hereby request that Highland City consider annexation of said land by resolution. The requested zoning is TR-5. Total number of acres 2.56.

Name: Chris Anderson Address: 13961 S Minuteman Dr
Phone: 801-372-5871 Tax I.D./Parcel #(s): 12.058.0022 Proposed Zone District Assignment: 020
Acreage: 2.56 Value: 598,400 Signature: [Signature]

Name: _____ Address: _____
Phone: _____ Tax I.D./Parcel #(s): _____ Proposed Zone District Assignment: _____
Acreage: _____ Value: _____ Signature: _____

Name: _____ Address: _____
Phone: _____ Tax I.D./Parcel #(s): _____ Proposed Zone District Assignment: _____
Acreage: _____ Value: _____ Signature: _____

Name: _____ Address: _____
Phone: _____ Tax I.D./Parcel #(s): _____ Proposed Zone District Assignment: _____
Acreage: _____ Value: _____ Signature: _____

Each owner and signer for himself says: I have personally signed this Application; I am aware of the request for Annexation and understand the terms and conditions of this Application; I am an owner of a portion of the property above mentioned and located at or near Highland, Utah County, State of Utah, and my post office address is correctly written after my name.

NOTICE: There will be no public election on the annexation proposed by this petition because Utah law does not provide for an annexation to be approved by voters at a public election. If you sign this petition and later decide that you do not support the petition, you may withdraw your signature by submitting a signed, written withdrawal with the Highland City Recorder. If you choose to withdraw your signature, you shall do so no later than 30 days after Highland City receives notice that the petition has been certified.

(Attach additional sheets as necessary)

Highland City, Utah

ORDINANCE NO. 2024-_____

**AN ORDINANCE GRANTING THE DANDI PETITION FOR ANNEXATION,
APPROVING THE ANNEXATION OF CERTAIN PROPERTY, AND AMENDING
HIGHLAND CITY'S MUNICIPAL BOUNDARIES**

WHEREAS, Title 10, Chapter 2, Part 4, of the Utah Code, as amended (the "Act") establishes procedures to annex real property into a municipality's boundaries and jurisdiction;

WHEREAS, Highland City has received a petition from Amanda Meyer, representing Chris Anderson, ("Property Owners"), owner or principal of the owner of property located contiguous to Highland City, which property is currently within the unincorporated area of Utah County, as shown in the map attached as Exhibit A ("Property");

WHEREAS, the Property Owners desire to have their Property annexed into the corporate limits of Highland City as outlined in the attached map;

WHEREAS, the Highland City Council has determined that the Property is within the Highland City Annexation Policy Plan, is contiguous to the Highland City municipal boundaries, and is therefore eligible for annexation;

WHEREAS, the Highland City Council accepted the Property Owners' petition for annexation for further consideration on March 19, 2024, and directed City staff to publish notice and take all required steps related to the noticing of the protest period and the calling of a public hearing related to the potential approval of the petition for annexation in accordance with the Act;

WHEREAS, the City recorder certified the petition and provided notice thereof as required by the Act on March 28, 2024;

WHEREAS, the protest period required by the Act expired on April 29, 2024, without any protests being filed;

WHEREAS, a public hearing was held regarding the petition for annexation on May 7, 2024;

WHEREAS, all notices related to the protest period and public hearing were given as required by the Act;

WHEREAS, after considering all public comments, the information and comments submitted by the Property Owners, and other appropriate matters, the City Council finds that it will be to the benefit of Highland City to grant the petition and annex the Property on the conditions set forth herein.

NOW THEREFORE, BE IT ORDAINED by the Highland City Council as follows:

SECTION 1. The City Council approves the Property Owners’ petition to annex the Property into the boundaries of the City (“Annexation”), subject to the following conditions:

- a. The Annexation shall not be effective unless and until Property Owners execute and record against title to the Property the annexation agreement in substantially the form attached hereto as Exhibit B;
- b. The Annexation shall not be effective unless and until the Property Owners pay all impact fees as required and described by the annexation agreement;
- c. Upon the execution and recordation of the annexation agreement and payment of impact fees, the City recorder shall file all necessary documents with the Lieutenant Governor’s office to complete the Annexation as required by the Act.

SECTION 2. Upon completion of the Annexation, the Property shall be zoned R-1-20.

SECTION 3. The mayor and city staff are directed to take all actions necessary to complete the Annexation and carry out the annexation agreement as set forth herein.

SECTION 4. This ordinance shall take effect immediately upon its adoption and publication, as required by law.

ADOPTED AND PASSED BY THE CITY COUNCIL OF HIGHLAND CITY, UTAH, this _____ day of _____, 2024.

Mayor

ATTESTED:

City Recorder

COUNCILMEMBER

YES

NO

Brittney P. Bills

Ron Campbell

Doug Cortney

Kim Rodela

Scott L. Smith

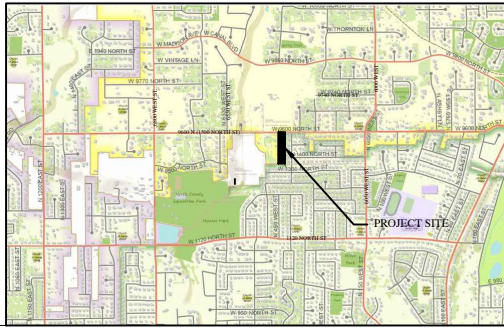
EXHIBIT A
Map of Annexed Property

EXHIBIT B
Form of Annexation Agreement

DANDI ANNEXATION

LOCATED IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 11, TOWNSHIP 5 SOUTH, RANGE 1 EAST, SALT LAKE BASE & MERIDIAN UTAH COUNTY, UTAH

VICINITY MAP
UTAH COUNTY, UT



FOUND SECTION CORNER	FOUND 3" UTAH COUNTY BRASS CAP NORTHWEST QUARTER SECTION 11 T. 5 S., R. 1 E., S. L. B. & M. (AS SHOWN IN TIE NO. 44-14 UTAH COUNTY SURVEYOR'S OFFICE)
ROAD INTERSECTION (NOTE 3)	
RECORD INFORMATION	
MEASURED DISTANCE	
EXISTING POWER POLE	
EXISTING SEWER MANHOLE	
EXISTING SEWER CLEANOUT	
RIGHT OF WAY /BLOCK LINE	
CHAINLINK FENCE LINE	
DECORATIVE FENCE LINE	

SURVEYOR'S CERTIFICATE:

I, LEIF E. ANDERSON, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR AND THAT I HOLD CERTIFICATE NO. 4854555 IN ACCORDANCE WITH THE PROFESSIONAL ENGINEERS AND LAND SURVEYORS LICENSING ACT FOUND IN TITLE 58, CHAPTER 22 OF THE UTAH CODE. I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS ANNEXATION PLAT AND DESCRIBED BELOW. I FURTHER CERTIFY THAT THIS PLAT MEETS ALL THE REQUIREMENTS REQUIRED BY THE CITY OF HIGHLAND FOR ANNEXATION. I ALSO CERTIFY THAT I HAVE FILED, OR WILL FILE WITHIN 90 DAYS OF THE RECORDATION OF THIS PLAT, A RECORD OF SURVEY MAP OF THIS SURVEY WITH THE UTAH COUNTY SURVEYOR'S OFFICE.

BOUNDARY DESCRIPTION

COMMENCING AT A POINT WHICH IS NORTH 89°48' EAST ALONG THE SECTION LINE 320.10 FEET FROM THE NORTHWEST CORNER OF SECTION 11, TOWNSHIP 5 SOUTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN; THENCE NORTH 89°48' EAST 152.00 FEET; THENCE SOUTH 0°21' WEST 734.6 FEET; THENCE SOUTH 89°53' WEST 145.00 FEET; THENCE NORTH 0°12' WEST 734.5 FEET TO THE POINT OF BEGINNING.

BASIS OF BEARING N89°56'E 2675.85' (M) BETWEEN THE NORTHWEST CORNER AND THE NORTH QUARTER OF SECTION 11, TOWNSHIP 5 SOUTH; RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN

HIGHLAND CITY COUNCIL

THIS IS TO CERTIFY THAT WE THE UNDERSIGNED HIGHLAND CITY COUNCIL HAVE ADOPTED A RESOLUTION OF ITS INTENT TO ANNEX THE TRACT OF LAND SHOWN HEREIN AND HAVE SUBSEQUENTLY ADOPTED AN ORDINANCE ANNEXING SAID TRACT INTO HIGHLAND CITY, UTAH AND THAT A COPY OF THE ORDINANCE HAS BEEN PREPARED FOR FILING HEREWITH ALL IN ACCORDANCE WITH UTAH CODE SECTION 10-2-418 AS REVISED AND THAT WE HAVE EXAMINED AND DO HEREBY APPLICATION FOR ANNEXATION BY RESOLUTION APPROVE AND ACCEPT THE ANNEXATION OF THE TRACT AS SHOWN AS A PART OF SAID CITY AND THAT SAID TRACT OF LAND IS TO BE KNOWN HEREAFTER AS THE DANDI ANNEXATION.

SIGNATURE _____ PRINT NAME _____

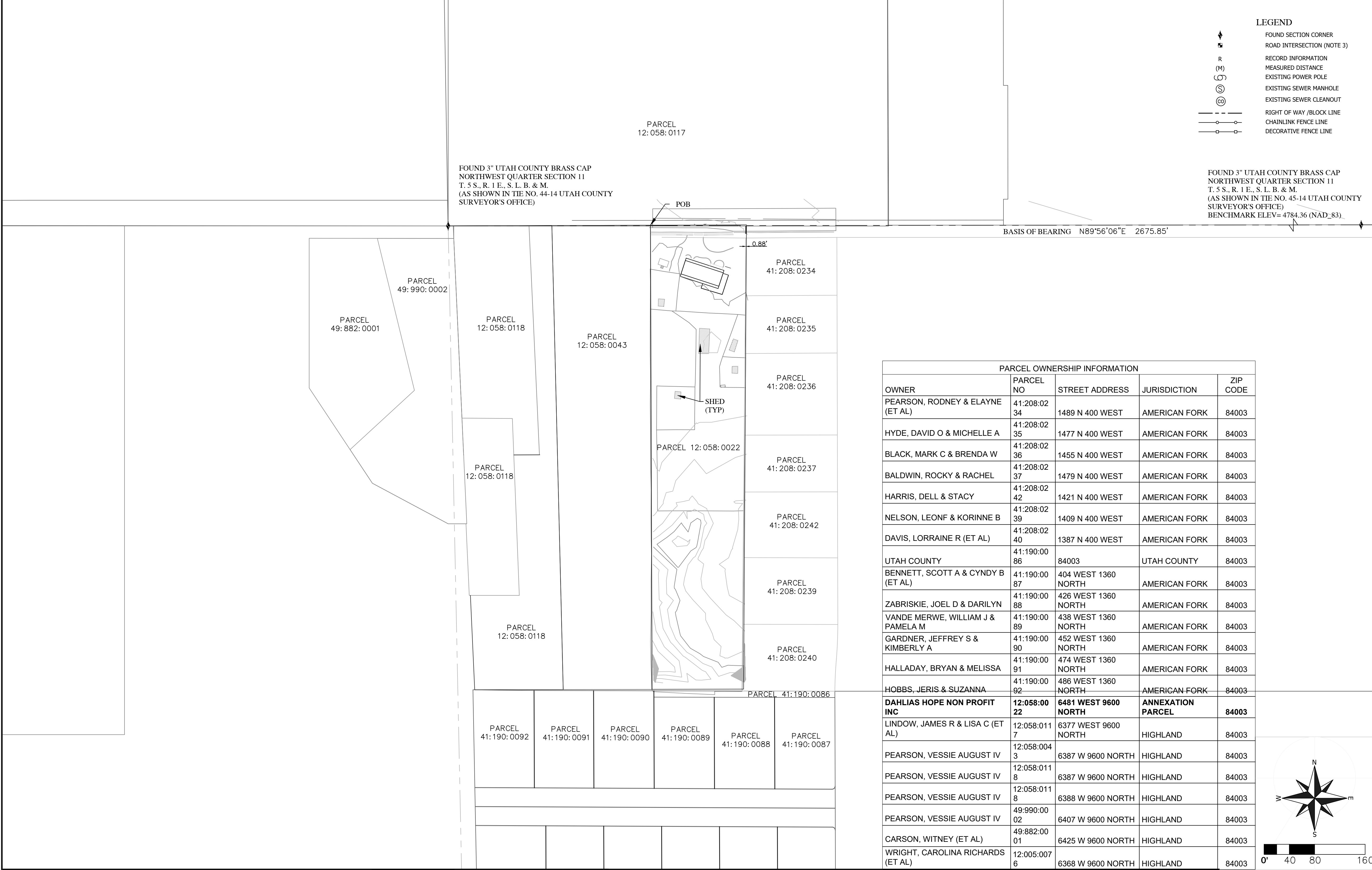
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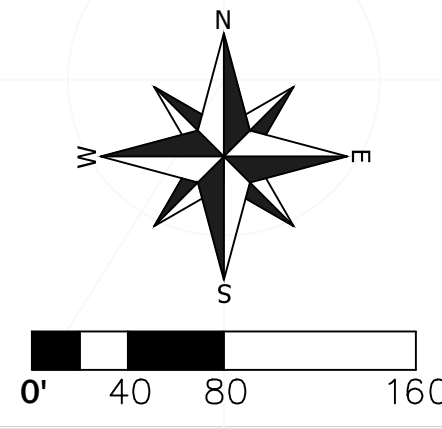
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SIGNATURE _____ PRINT NAME _____

SIGNATURE _____ PRINT NAME _____



PARCEL OWNERSHIP INFORMATION				
OWNER	PARCEL NO	STREET ADDRESS	JURISDICTION	ZIP CODE
PEARSON, RODNEY & ELAYNE (ET AL)	41:208:0234	1489 N 400 WEST	AMERICAN FORK	84003
HYDE, DAVID O & MICHELLE A	41:208:0235	1477 N 400 WEST	AMERICAN FORK	84003
BLACK, MARK C & BRENDA W	41:208:0236	1455 N 400 WEST	AMERICAN FORK	84003
BALDWIN, ROCKY & RACHEL	41:208:0237	1479 N 400 WEST	AMERICAN FORK	84003
HARRIS, DELL & STACY	41:208:0242	1421 N 400 WEST	AMERICAN FORK	84003
NELSON, LEONF & KORINNE B	41:208:0239	1409 N 400 WEST	AMERICAN FORK	84003
DAVIS, LORRAINE R (ET AL)	41:208:0240	1387 N 400 WEST	AMERICAN FORK	84003
UTAH COUNTY	41:190:0086	84003	UTAH COUNTY	84003
BENNETT, SCOTT A & CYN DY B (ET AL)	41:190:0087	404 WEST 1360 NORTH	AMERICAN FORK	84003
ZABRISKIE, JOEL D & DARILYN	41:190:0088	426 WEST 1360 NORTH	AMERICAN FORK	84003
VANDE MERWE, WILLIAM J & PAMELA M	41:190:0089	438 WEST 1360 NORTH	AMERICAN FORK	84003
GARDNER, JEFFREY S & KIMBERLY A	41:190:0090	452 WEST 1360 NORTH	AMERICAN FORK	84003
HALLADAY, BRYAN & MELISSA	41:190:0091	474 WEST 1360 NORTH	AMERICAN FORK	84003
HOBBS, JERIS & SUZANNA	41:190:0092	486 WEST 1360 NORTH	AMERICAN FORK	84003
DAHLIAS HOPE NON PROFIT INC	12:058:0022	6481 WEST 9600 NORTH	ANNEXATION PARCEL	84003
LINDOW, JAMES R & LISA C (ET AL)	12:058:0117	6377 WEST 9600 NORTH	HIGHLAND	84003
PEARSON, VESSIE AUGUST IV	12:058:0043	6387 W 9600 NORTH	HIGHLAND	84003
PEARSON, VESSIE AUGUST IV	12:058:0118	6387 W 9600 NORTH	HIGHLAND	84003
PEARSON, VESSIE AUGUST IV	12:058:0118	6388 W 9600 NORTH	HIGHLAND	84003
PEARSON, VESSIE AUGUST IV	49:990:0002	6407 W 9600 NORTH	HIGHLAND	84003
CARSON, WITNEY (ET AL)	49:882:0001	6425 W 9600 NORTH	HIGHLAND	84003
WRIGHT, CAROLINA RICHARDS (ET AL)	12:005:0076	6368 W 9600 NORTH	HIGHLAND	84003



SURVEYOR'S NARRATIVE

THIS ANNEXATION PLAT WAS PREPARED AT THE REQUEST OF THE OWNERS THE ACCESSORY INFORMATION SHOWN HEREON WAS OBTAINED FROM THE UTAH COUNTY OFFICES AS SHOWN AND PLOTTED PER THE MATHEMATICAL CALLS SHOWN ON THE DEEDS. THE BUILDING AND SITE IMPROVEMENTS AS SHOWN ON THIS MAP WERE LOCATED USING STANDARD SURVEYING PRACTICES. OTHER UTILITY AND BOUNDARY OCCUPATION IMPROVEMENTS WERE ALSO LOCATED AS SHOWN HEREON.

THE PLOTTED DEEDS SHOW A 0.82' OVERLAP ON THE EAST SIDE OF THE PROPERTY WITH THE LOTS OF PLAT "B" HILLCREST ACRES NORTH SUBDIVISION. THE WEST SIDE PROPERTY LINE MATCHES THE EAST LINE OF PARCEL 12:058:0043 & THE FENCE LINE.

ACCESSEORY INFORMATION

- THE FOLLOWING DOCUMENTS OBTAINED FROM THE UTAH COUNTY RECORDER'S OFFICE:
- ENTRY 84551:2020 (WARRANTY DEED FROM SARAH EAGAR AND CHRISTOPHER EAGER TO DAHLIAS HOPE NON PROFIT INC.)
 - ENTRY 84854:2002 (QUIT CLAIM DEED FROM UTAH COUNTY TO HIGHLAND CITY - STREET DEDICATION OF 9600 NORTH)
 - ENTRY 133019:2019 (WARRANTY DEED FROM JAMES R. LINDOW AND LISA C LINDOW TO JAMES R. LINDOW AND LISA C. LINDOW TRUSTEES OF THE LINDOW FAMILY TRUST)
 - ENTRY 9715:2013 (QUIT-CLAIM DEED FROM DOUGLAS J. RICHARDS, AND CAROLINA RICHARDS WRIGHT TO DOUGLAS J RICHARDS $\frac{1}{2}$ INTEREST, CARLOLINA RICHARDS WRIGHT TRUSTEE OF THE CAROLINA RICHARDS WRIGHT TRUST, $\frac{1}{2}$ INTEREST.
 - ENTRY 11390 MAP #4428 (PLAT "B" HILLCREST ACRES NORTH SUBDIVISION)
 - ENTRY 12591 MAP #4146(PLAT "D" HILLCREST ACRES SUBDIVISION)
 - ENTRY 13472:2018 MAP #15917 (PLAT "B" PECK HOLLOW)
 - ENTRY 115483:2022 MAP#18561 (PLAT "B" LOT 2 AMENDED PECK HOLLOW)
- THE FOLLOWING DOCUMENTS OBTAINED FROM THE UTAH COUNTY SURVEYOR'S OFFICE:
- TIE SHEET 45-14 (NORTH QUARTER SECTION 11, T. 5 S., R. 1 E., S.L.B. & M.)
 - TIE SHEET 44-14 (NORTHWEST CORNER SECTION 11, T. 5 S., R. 1 E., S.L.B. & M.)

LANDERSON SURVEYING
& LAND DEVELOPMENT

2097 LONE TREE PARKWAY
EAGLE MOUNTAIN, UT 84005
(801)870-9678
LANDERSON.SURVEYING@GMAIL.COM

THIS PLAT HAS BEEN REVIEWED BY THE COUNTY SURVEYOR AND IS HEREBY CERTIFIED AS A FINAL LOCAL ENTITY PLAT, PURSUANT TO UTAH COUNTY ANN. 17-23-20 AS AMENDED

COUNTY SURVEYOR

DANDI ANNEXATION

LOCATED IN THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 11, TOWNSHIP 5 SOUTH, RANGE 1 EAST, SALT LAKE BASE & MERIDIAN UTAH COUNTY, UTAH

COUNTY SURVEYOR	SURVEYOR'S SEAL	CLERK-RECORDER SEAL
		PL1 SHEET 1 OF 2

ANNEXATION AGREEMENT

The parties HIGHLAND CITY (“the City”), a Utah municipality and a political subdivision of the State of Utah, and DAHLIA’S HOPE NON PROFIT, INC, a Utah non-profit corporation (the “Petitioner”), enter into this Annexation Agreement (this “Agreement”), effective as of the date it is executed by the parties following the approval of the City Council (the “Effective Date”).

RECITALS

A. Petitioner owns certain real property located within Utah County that is adjacent to the municipal boundaries of the City, described as Utah County parcel 12:058:0022 and more particularly described in **Exhibit A** attached hereto (the “Property”).

B. Petitioner has requested annexation of the Property, totaling approximately 2.56 acres, into the City (the “Annexation”), in order to access City utilities and facilities and to facilitate the development and use of the Property.

C. The approval and authorization of the Annexation is a legislative decision to be made by the appropriate city bodies and officials, to which approval Petitioner has no entitlement or vested right.

D. The City has adopted codes, ordinances, regulations, drawings, standards, specifications, policies, and resolutions (collectively, “City Code”) that govern the development of land, the construction of private and public infrastructure and buildings, and the connection to and use of City facilities and utilities.

E. The parties desire to enter into this Agreement to establish the terms and conditions by which the City approves of the Annexation of the Property and to determine the specific requirements that will apply to the development of the Property once it is annexed into the City.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals and the covenants hereafter set forth, the sufficiency of which the Parties hereby acknowledge, the Parties agree as follows:

1. City Obligations. All obligations of the City are subject to the reserved legislative powers of the City described in Section 5 *below*.

1.1. Annexation Approval. The City shall, to the extent permitted by Utah law and without waiving its right or duty to take the procedural steps and analyze the substantive considerations required by Utah law, grant Petitioner’s annexation petition and annex the Property into the City, which approval is subject to and conditioned on Petitioner’s execution of this Agreement and Petitioner’s recordation of this Agreement against title to the Property.

1.2. Annexation Protest. If Annexation is protested and goes before the Utah County Boundary Commission, the City may, in its discretion, deny the Annexation or seek to

obtain from the Boundary Commission approval for the Annexation. If the City decides to seek to obtain approval, the City shall coordinate its efforts with Petitioner.

1.3. Zoning. Upon successful Annexation, the Property shall be zoned R-1-20.

2. Petitioner Obligations.

2.1. Recordation. Petitioner shall be required, as a condition of approval of the Annexation, to record this executed Agreement against title to the Property, as a covenant and obligation running with the land, and to ensure that no other interests, mortgages, liens, or other encumbrances have priority or precedence over this Agreement.

2.2. Existing Home. There is an existing home on the Property (the “Existing Home”), which is, as of the Effective Date, is connected to the City’s culinary water system but is not connected to the other City utilities, namely the City’s pressurized irrigation and sewer systems (collectively, “City Utilities”). If the Annexation is approved, Petitioner shall have the following obligations regarding the Existing Home and Property:

2.2.1. Utilities. Petitioner shall be required to connect the Existing Home to City Utilities as set forth herein.

2.2.1.1. Petitioner shall bear all costs and be responsible for the extension and connection of any utility mains, lines, and other facilities required to connect the Existing Home to City Utilities in conformance with the requirements of City Code.

2.2.1.2. Petitioner shall connect the Existing Home to the City Utilities prior to or at the time Petitioner seeks to develop the Property, meaning Petitioner’s seeking of any land use approval for development, construction, or other use of the Property, such as a building permit related to the Property. Petitioner agrees that the City may withhold or revoke, if issued, any approval, permit, or license for development activity to enforce this requirement.

2.2.1.3. Culinary Water. Petitioner shall not be required to dedicate water shares or rights to the City or to pay a fee in lieu of such dedication in order to connect the Existing Home to the City’s culinary water system.

2.2.1.4. Pressurized Irrigation. Petitioner shall be required to provide secondary water shares to the City as required by City Code for the Property. Such shares shall be provided when the Existing Home connects to the pressurized irrigation system or when Petitioner subdivides or develops the Property, whichever comes first. The amount of shares to be provided shall be based on the total acreage of the Property. Any private sprinkler/irrigation system on the Property shall be disconnected from the culinary system and connected to the City’s pressurized irrigation system.

2.2.1.5. Sewer. Petitioner shall be required to extend a sewer main and/or line and to install, construct, and provide all other facilities within 9600 North, the City Parcel, and the Property required to connect the Existing Home and the new lot created within the Property to the City's sewer system. In all such work, Petitioner shall comply with City Code and any regulation, code, or standard adopted by the Timpanogos Special Service District regarding sewer facilities and connections.

2.2.2. Impact Fees. Prior to the effectiveness of the approval of the Annexation, Petitioner shall pay all impact fees for the Existing Home, as if the Existing Home were being built at the time of Annexation. If Petitioner fails to do so, the approval of the Annexation shall be void.

2.3. Stormwater/Storm Drainage. Petitioner shall provide stormwater facilities, such as storm drain inlets and sumps, in connection with all required street improvements and facilities, including those set forth in Section 2.4 *below*, as required by City Code.

2.4. Streets and Related Facilities. Petitioner shall comply with the following obligations related to the improvement, dedication, and construction of street and street facilities:

2.4.1. 9600 North.

2.4.1.1. Petitioner shall complete, construct, install, assure, and warranty, according to City Code, the following improvements along the frontage of the Property adjacent to 9600 North (collectively, "9600 Improvements"): sidewalk, park strip, curb, gutter, and the remaining asphalt and road base required for 9600 North to comply with the City's 66-foot, two lane minor collector street cross-section, set forth in the Highland City Standard Drawings and Design Criteria for Public Improvements and City Code. Petitioner shall also dedicate to the City the areas within the Property required for the 9600 Improvements. The 9600 Improvements shall not be considered completed until accepted by the City after inspection for compliance with City Code.

2.4.1.2. Petitioner shall complete the 9600 Improvements prior to or at the time Petitioner seeks to develop the Property, meaning Petitioner's seeking of any land use approval for development, construction, or other use of the Property, such as a building permit related to the Property, or within four (4) years from the Effective Date, whichever occurs first.

2.4.1.3. In the event that Petitioner fails to timely complete the 9600 Improvements, the City shall, in addition to any other remedy, be entitled to withhold or revoke any land use approval related to the Property until Petitioner completes the 9600 Improvements.

2.4.1.4. At any time, the City may elect to complete the 9600 Improvements. If the City does so elect, Petitioner shall be responsible to reimburse the City for the City's costs (including administrative, legal, engineering, labor,

and material costs) related to the 9600 Improvements upon the City's issuance of a demand for reimbursement, which demand shall describe in reasonable detail the incurred costs. The City may also require such reimbursement in connection with any other fee or charge assessed against or levied upon Petitioner or the Property, and the City may also condition any future approval related to the Property or the Existing Home (including approval of utility connections, building permits, and other land use applications) on Petitioner's payment of such reimbursement costs.

2.5. American Fork Irrigation Ditch. Petitioner shall work with the American Fork Irrigation Company to pipe, remove, or fill the American Fork Irrigation ditch and ditch facilities located on the northwest corner of the Property ("Ditch"). The decision of what to do with the Ditch facilities shall be made by the irrigation company. Petitioner shall complete all work related to the Ditch in connection with the improvements to 9600 North, and Petitioner shall be subject to and shall comply with the conditions, timing, and reimbursement terms that apply to 9600 North described in Section 2.4.1 *above*.

2.6. Waiver of Rights. By consenting to the conditions of approval of the Annexation and by executing this Agreement, Petitioner waives and releases any right Petitioner may have had to challenge the reasonableness, lawfulness, or appropriateness of the City's requirements regarding the utility, street, and Ditch improvements set forth herein, which right Petitioner may have otherwise had pursuant to Utah Code § 10-9a-703. This includes any claim that the construction of all such improvements and the dedication of any related property were unlawful or unreasonable exactions, pursuant to Utah Code § 10-9a-508, or any challenge to the assessment or payment of impact fees required by this Agreement, pursuant to Utah Code §§ 11-36A-701, -703. Petitioner further agrees that the City may withhold approvals of subdivision plats, building permits, certificate of occupancy, utility connections, and other permits, applications, or licenses, in order to enforce and compel compliance with this Agreement, despite any provision to the contrary under Utah Code.

3. Fees. Petitioner agrees to pay all applicable fees of the City, Timpanogos Special Service District, American Fork Irrigation Company, and any other applicable government entity, as such fees exist on the applicable date when payment is due, including but not limited to utility fees, hookup fees, impact fees, inspection fees, construction and excavation permit fees, and application fees.

4. Infrastructure Costs and Standards. Petitioner is required, at Petitioner's sole expense and effort, to construct all infrastructure, project improvements, and system improvements required by this Agreement and City Code and to construct the same in the size, scale, location, magnitude, and capacity required by this Agreement and applicable provisions of the City Code.

5. Reserved Legislative Powers.

5.1. This Agreement, or any part of this Agreement, will not limit the exercise of the police powers of the City to enact ordinances, standards, or rules regulating development, zoning, subdivision, growth management, transportation, annexation, municipal services, and other land use matters, or to determine the necessity and wisdom of the approval of any

legislative matter related to this Agreement, including the Annexation and the zoning of the Property.

5.2. Both Parties understand that any legislative action by the City Council, including the approval of this Agreement and the approval of the Annexation, is subject to initiatives, referral, or challenge by individuals or groups of citizens. Petitioner agrees that the City may respond to, approve, or reject any initiative, referral, or challenge as the City deems appropriate in its discretion, guided by the standards in Utah law. Petitioner agrees that the City shall not be found to be in breach of this Agreement due to the City's response to, approval of, or rejection of any initiative, referral, or challenge or due to the success of an initiative, referendum, or challenge, so long as the initiative, referendum, or challenge relates to any legislative act contemplated or undertaken in connection with this Agreement. In the case of a successful initiative, referendum, or challenge, this Agreement and the approval of the Annexation shall be voided.

6. Compliance with City Requirements and Standards. Unless otherwise expressly provided in this Agreement, Petitioner acknowledges that nothing in this Agreement will be deemed to relieve Petitioner from its obligations to comply with all applicable requirements, standards, specifications, drawings, regulations, policies, resolutions, and ordinances of the City for development of the Property and recordation of subdivision plats, including those related to the payment of unpaid fees, the approval of site plans or plats, the approval of building permits and construction permits, the construction and installation of public infrastructure, and the providing of completion and warranty assurances.

7. Covenants Running with the Land. The provisions of this Agreement will constitute real covenants, contract and property rights and equitable servitudes, which will run with all of the land subject to this Agreement. The burdens and benefits hereof will bind and inure to the benefit of each of the Parties hereto and all successors in interest to the Parties hereto. Each successor in interest will succeed only to those benefits and burdens of this Agreement, which pertain to the portion of the Property to which the successor holds title.

8. No Agency, Joint Ventures or Partnership. City and Petitioner are not agents of each other, and this Agreement creates no agency relationship, joint venture, or partnership between City and Petitioner.

9. Representations. The parties represent and warrant that the person signing this Agreement on behalf of each party is authorized to so sign and to bind the party to the obligations set forth herein, and that all steps and procedures required by a party to execute and enter into this Agreement have been completed.

10. Incorporation of Recitals, Introductory Paragraphs, and Exhibits. The Recitals contained in this Agreement, the introductory paragraph preceding the Recitals and all Exhibits referred to or attached hereto are hereby incorporated into this Agreement as if fully set forth herein.

11. Default and Remedies. Unless otherwise provided in this Agreement, in the event of any default or breach of this Agreement or any of its terms or conditions, the defaulting Party or any permitted successor to such Party must, upon written notice from the other, proceed immediately

to cure or remedy such default or breach, and in any event cure or remedy the breach within 30 days after receipt of such notice. In the event that such default or breach cannot reasonably be cured within the 30-day period, the Party receiving such notice must, within the 30-day period, take reasonable steps to commence the cure or remedy of such default or breach, and must continue diligently thereafter to cure or remedy such default or breach in a timely manner. In case such action is not taken or diligently pursued, the aggrieved Party may institute such proceedings as may be necessary or desirable in its opinion to:

11.1. Cure or remedy such default or breach, such as proceedings for injunctive relief, to compel specific performance by the Party in default or breach of its obligations, or declaring a material breach by the Party; and/or

11.2. In the case of a material uncured breach by Petitioner, the City may change the zoning designation for the Development, as determined by the City Council, or withhold any land use application approval, including the approval of any building permit, certificate of occupancy, or subdivision plat, until the breach is cured. If the remedy of a zone change is pursued, the Petitioner agrees not to contest the City's action to rezone.

12. Other Miscellaneous Terms.

12.1. Certain Meanings. The singular will include the plural; the masculine gender will include the feminine; "shall" and "will" and "must" are mandatory; "may" is permissive.

12.2. Severability. If any provision of this Agreement or application of any provision of this Agreement to a particular situation is held by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions of this Agreement will continue in full force and effect.

12.3. Construction. This Agreement has been reviewed and revised by legal counsel for Petitioner and the City, and no presumption or rule that ambiguities will be construed against the drafting Party will apply to the interpretation or enforcement of this Agreement.

12.4. Further Assurances, Documents, and Acts. Each of the parties agrees to cooperate in good faith with the other, and to execute and deliver such further documents, and to take all further acts reasonably necessary in order to carry out the intent and purposes of this Agreement and the actions contemplated hereby. All provisions and requirements of this Agreement will be carried out by each party as allowed by law.

12.5. Assignment. This Agreement shall run with the land as to the Property, and this Agreement, any portion of the Property, and any of the provisions, terms or conditions hereof cannot be assigned or transferred by Petitioner to any other party, individual or entity, without likewise assigning the obligations of the Petitioner under this Agreement to such Party. The rights of the City under this Agreement will not be assigned.

12.6. Governing Law. This Agreement shall be interpreted and enforced in accordance with the laws of the State of Utah.

12.7. Attorney Fees. If any Party hereto is required to engage the services of counsel by reason of default of another party, including in connection with the default procedures set forth in Section 11 *above*, the non-defaulting party will be entitled to receive from the defaulting party the non-defaulting party's costs and reasonable attorney's fees, both before and after judgment, including any appeals thereof, and whether or not suit be filed or if the provisions of this Agreement are enforced through arbitration.

12.8. Mediation. In the event of a dispute concerning the terms or conditions of this Agreement or arising out of this Agreement the parties may but shall not first be required to seek resolution of the dispute via mediation.

12.9. Notices. Any notice, demand or document which any party is required to be in writing, and may be personally delivered or given or made by United States registered or certified mail, return receipt requested, by overnight delivery service (e.g., Federal Express), addressed as follows:

To the City:

Highland City
Attn: Mayor and City Administrator
5400 W Civic Center Dr. Ste. 1
Highland, UT 84003

To the Petitioner:

[ADDRESS]

13. Term. The term of this Agreement shall be a period commencing on the Effective Date and expiring on December 31, 2070.

~~SIGNATURE PAGE TO FOLLOW~~

IN WITNESS WHEREOF, this Annexation Agreement has been by the person duly authorized to execute the same for and on behalf of DAHLIA'S HOPE NON PROFIT, INC, and by persons duly authorized to execute the same for and on behalf of HIGHLND CITY, acting by and through its City Council, as of the Effective Date.

HIGHLAND CITY

By: _____
Mayor

ATTEST:

By: _____
City Recorder

PETITIONER

DAHLIA'S HOPE NON PROFIT, INC

By: _____
Printed Name:
Title:

STATE OF UTAH)
 : ss
County of _____)

On the ____ day of _____, 20____, personally appeared before me,
_____, the _____ of Petitioner, the
signer of the foregoing instrument, who duly acknowledged to me that they executed the same.

NOTARY PUBLIC

Exhibit A
Legal Description of the Property

Parcel: 12:058:0022

COMMENCING AT A POINT WHICH IS NORTH 89°48' EAST ALONG THE SECTION LINE 320.10 FEET FROM THE NORTHWEST CORNER OF SECTION 11, TOWNSHIP 5 SOUTH, RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN; THENCE NORTH 89°48' EAST 152.00 FEET; THENCE SOUTH 0°21' WEST 734.6 FEET; THENCE SOUTH 89°53' WEST 145.00 FEET; THENCE NORTH 0°12' WEST 734.5 FEET TO THE POINT OF BEGINNING.

BASIS OF BEARING N89°56'E 2675.85' (M) BETWEEN THE NORTHWEST CORNER AND THE NORTH QUARTER OF SECTION 11, TOWNSHIP 5 SOUTH; RANGE 1 EAST, SALT LAKE BASE AND MERIDIAN

AREA 2.56 ACRES.



CITY COUNCIL AGENDA REPORT

ITEM #5b

DATE: May 7, 2024
TO: Honorable Mayor and Members of the City Council
FROM: Rob Patterson, City Attorney
SUBJECT: Campaign Finance Regulations
TYPE: Municipal Code Update (Legislative)

PURPOSE:

The City Council will consider a proposed amendment to the municipal code related to candidates for election and campaign finances.

STAFF RECOMMENDATION:

Staff recommends that the City Council ADOPT the proposed regulations.

PRIOR COUNCIL DIRECTION:

On February 20, 2024, the City Council discussed options for additional regulations of campaign finances. After discussing different options and methods of potential regulations, the Council directed staff to prepare regulations that were focused on campaign contributions from persons or entities with active projects and pending applications with the City.

BACKGROUND:

Utah State law specifically authorizes cities to adopt regulations related to campaign finance disclosures and conflicts of interest. Utah State law also generally allows municipalities to adopt regulations that promote and protect the general welfare. In accordance with these authorizations, and based on Council's direction, staff have prepared a draft ordinance regulating candidates and campaign finances related to municipal elected office. These regulations accomplish the following:

- Require candidates for office to adhere to the same conflict of interest standards as elected city officials, **though filing conflict of interest disclosures is optional**
- Prohibit any donations from any person or entity who has a land use or code amendment application that was filed or was pending approval within the same calendar year of the election
- Allows candidates to correct prohibited donations by refunding them or paying them to the City after receiving notice
- Imposes an infraction penalty and fine for candidates that fail to correct a prohibited donation, with a second infraction within a year also disqualifying the candidate from election

By way of additional background, several Utah cities have adopted requirements related to increased financial disclosures or have imposed maximum contribution limits for anonymous contributions, cash donations, and non-cash donations, though staff did not find limits specific to on-going developments and similar activities. The Utah State Legislature also has laws prohibiting donations to legislators while

they are convened in session.

FISCAL IMPACT:

No anticipated fiscal impact.

MOTION:

I move that City Council ADOPT the ordinance regulating municipal election candidates' standards of conduct and campaign finances.

ATTACHMENTS:

1. Ordinance - Campaign Finance Regulations

ORDINANCE NO. 2024-_____

**AN ORDINANCE AMENDING HIGHLAND CITY MUNICIPAL CODE
REGULATING MUNICIPAL ELECTION CANDIDATES' STANDARDS OF
CONDUCT AND CAMPAIGN FINANCES**

WHEREAS, Highland City is authorized to adopt rules and regulations regarding campaign finances, candidate conflict of interest standards, and other measures related to municipal elections and candidates;

WHEREAS, the Highland City Council finds that there is a compelling government interest in ensuring that all candidates seeking election to municipal office adhere to the standards of conduct expected of elected officers, including all conflict of interest requirements and the avoidance of gifts and payments that may improperly influence the candidate to depart from the faithful and impartial discharge of public duties or that may reward or induce official action;

WHEREAS, the Highland City Council finds that requiring candidates to comply with elected officials' standards of conduct and to avoid receiving in-kind or monetary donations from persons who have recently sought or are actively seeking City approval for private activity or development is narrowly tailored to accomplishing the government interests set forth above;

WHEREAS, the Highland City Council finds that it will protect the public welfare and enhance the quality and integrity of municipal elections adopt the regulations set forth herein.

NOW THEREFORE, BE IT ORDAINED by the Highland City Council as follows:

SECTION 1. Title 2, Chapter 12 of the Highland Municipal Code is amended as follows:

Chapter 2.12.250 Candidates for Mayoral and Council Office

A. Definitions: "Candidate," "contribution," "in-kind contribution," and related terms shall have the meanings set forth in Title 10, Chapter 3, Section 208 and Section 209 of the Utah Code, as amended.

B. Conflicts of Interest.

1. Except as provided herein, all candidates shall adhere to the standards of conduct set forth in Section 2.04.070 upon the filing of their declaration of candidacy until they withdraw their candidacy, are disqualified, are eliminated during a primary or general municipal election, or take office after being elected.
2. Candidates may but are not required to file disclosures related to conflicts of interest. Such disclosures may be filed in conjunction with campaign finance statements.

C. Certain Contributions Prohibited.

1. Candidates shall not accept contributions or in-kind contributions from any person or entity who has filed or is otherwise seeking approval of an application with Highland City for a subdivision, conditional use permit, municipal or development code amendment, rezone or zoning map amendment, planned development, or annexation, if such application was filed or was pending approval in the same calendar year as the deadline for declaration of candidacy.
2. Within 10 business days after being notified that a contribution or in-kind contribution violates this section, candidates and officeholders shall correct the violation through the following methods:
 - a. Return the contribution to the donor or reimburse the donor the value of the in-kind contribution; or
 - b. Disburse the contribution or an amount equal to the value of the in-kind contribution to Highland City.
3. Contributions in violation of this section that are received and corrected shall be reported in the candidate's or officeholder's campaign finance statements as required by governing law.

D. Enforcement and Penalty

1. The city's election official shall notify each candidate at the time the candidate files a declaration of candidacy and at other times required by governing law of the restrictions, requirements, and penalties of this section.
2. Upon discovery of a contribution that violates this section, the city's election official or the city attorney shall notify the candidate of the violation, the methods of correcting the violation, and the deadline for correction.
3. Additional time to correct a contribution violation may be approved by the city's election official if the candidate requests additional time and demonstrates good cause for why the candidate cannot correct the violation within the normal time period.
4. If the candidate fails to correct a contribution violation as required herein, the candidate shall be guilty of an infraction, shall pay a fine equal to \$750 or 50% of the amount of the contribution, whichever is less, and shall be required to return, reimburse, or disburse the contribution as set forth in this section.
5. If a candidate is convicted of two violations of this section within one calendar year, the candidate shall be disqualified as a candidate for election in addition to other penalties.

SECTION 2. This ordinance shall take effect immediately upon its adoption and publication, as required by law.

ADOPTED AND PASSED BY THE CITY COUNCIL OF HIGHLAND CITY, UTAH, this
_____ day of _____, 2024.

Mayor

ATTESTED:

City Recorder

COUNCILMEMBER	YES	NO
Brittney P. Bills		
Ron Campbell		
Doug Cortney		
Kim Rodela		
Scott L. Smith		



CITY COUNCIL AGENDA REPORT

ITEM #6a

DATE: May 7, 2024
TO: Honorable Mayor and Members of the City Council
FROM: Rob Patterson, City Attorney/Planning & Zoning Administrator
SUBJECT: Alpine Highway Fence Replacement Program
TYPE: General City Management

PURPOSE:

The Council will discuss options for a grant/reimbursement program for the Alpine Highway fence.

STAFF RECOMMENDATION:

Staff recommends that the City Council consider the options and give direction to staff on the final terms of the fence replacement program, to be approved at a later council meeting.

PRIOR COUNCIL DIRECTION:

The Council has discussed the Alpine Highway fence situation on numerous occasions. on March 19, 2024, the Council considered a bid from a contractor to repair the current fence, which was approximately \$250,000. The Council directed staff to not proceed with the bid and to present information on a potential grant/reimbursement program to help the homeowners with the fence. On April 16, 2024, the Council discussed options for the reimbursement program.

BACKGROUND:

Based on the Council's April 16, 2024, discussion, staff has prepared three fence replacement program options for the Council to consider. These terms are not set, and any term can be adjusted by the Council. The intent of providing these options is to give the Council a jumping-off point for discussion. Once Council tentatively agrees on an option (with any changes), staff will prepare the item for formal approval at a future Council meeting.

ALPINE FENCE OPTION 1

- Total Funding: \$120,000
- Program Length: 2 years
- Funding Per Year: \$60,000
- Funding Per LF: \$25.80 per linear foot, until yearly cap is reached
 - Allows approximately 2,325 linear feet of fencing per year
 - Lots are 100' to 180', averaging 130', allowing approximately 18 lots per year
 - A 130' lot would receive \$3,354.00
- Clustering: None
- Design:
 - 1. Update and repair existing fence, leaving it wood/brick
 - 2. Replace with CMU fence, design TBD

- 3. Replace with pre-cast concrete, design TBD
- Reimbursement Only Program: Must verify construction of fence and cost

ALPINE FENCE OPTION 2

- Total Funding: \$186,000
- Program Length: 2 years
- Funding Per Year: \$93,000
- Funding Per LF: \$40.00 per linear foot, until yearly cap is reached
 - Allows approximately 2,325 linear feet of fencing per year
 - Lots are 100' to 180', averaging 130', allowing approximately 18 lots per year
 - A 130' lot would receive \$5,200.00
- Clustering: Minimum of three lots must join together
- Design:
 - 1. Replace with CMU fence, design TBD
 - 2. Replace with pre-cast concrete, design TBD
- Reimbursement Only Program: Must verify construction of fence and cost

ALPINE FENCE OPTION 3

- Total Funding: \$240,000
- Program Length: 3 years
- Funding Per Year: \$80,000
- Funding Per LF: \$51.61 per linear foot, until yearly cap is reached
 - Allows approximately 1,550 linear feet of fencing per year
 - Lots are 100' to 180', averaging 130', allowing approximately 12 lots per year
 - A 130' lot would receive \$6,709.30.
- Clustering: Minimum of three lots must join together
- Design:
 - 1. Replace with CMU fence, design TBD
 - 2. Replace with pre-cast concrete, design TBD
- Reimbursement Only Program: Must verify construction of fence and cost

FISCAL IMPACT:

The cost of the fence reimbursement program will be as determined by the City Council. Funding for this expense is not included in the current or future budget. As this expenditure was not included in the budget, a funding source will need to be determined, and the expenditure will then be included in the upcoming budget.

MOTION:

There is no decision required. Based on Council direction, staff will prepare a final program for Council to approve at a future Council meeting.

ATTACHMENTS:

1. Alpine Hwy Fence Material Options

Option 1- Repair existing Wood Fence and Brick Columns



Options 1, 2, 3 - Replace with CMU Fence



Options 1, 2, 3- Pre-Cast Concrete Fence (Style?)

A



B



C



D





CITY COUNCIL AGENDA REPORT

ITEM #6b

DATE: May 7, 2024
TO: Honorable Mayor and Members of the City Council
FROM: Erin Wells, City Administrator
SUBJECT: Potential Adjustments to Park Hours
TYPE: General City Management

PURPOSE:

The Council will consider the City's current ordinances on park hours, sound regulations, and curfew hours, and give direction for any changes they would like to see.

STAFF RECOMMENDATION:

Staff recommends that the Council direct staff to amend municipal code ordinances to be from 5:00AM - 10:00 PM for general park hours and to limit the use of athletic courts or sports fields to 6:00AM - 10:00PM.

PRIOR COUNCIL DIRECTION:

Previous City Councils have approved the current park, noise, and curfew hours as they currently exist.

BACKGROUND:

Recent discussions have taken place between residents, City Council, and staff regarding park hours specifically in relation to the new park by Mountain Ridge Jr. High. Staff is seeking Council direction on what, if anything, to change in the municipal code in relation to park hours.

In regard to park hours, municipal code currently states,

"12.24.010 Hours Of Public Use For City Parks And Cemetery

Hours of public use of city parks and cemetery are established as follows:

1. Highland City parks and cemetery shall be available to the use of the public at all hours after five a.m. in the morning and before eleven p.m. each evening, except Highland Glen Park, which hours will be from dawn until dusk. This time restriction does not apply to parks designated as campgrounds, or cemetery burials."

In regard to noise, municipal code currently limits loud noises based "daytime" and "nighttime". Those are defined as follows,

"8.16.100 Nuisance Of Noise And Light A.2. "Daytime" means the hours between 7:00 AM and 10:00 PM. c. "Nighttime" means the hours between 10:00 PM and 7:00 AM."

In regard to curfew for minors, municipal code currently states,

"9.12.030 Sixteen-Year-Old Curfew

It is unlawful for any minor under the age of sixteen years to remain or loiter upon any of the sidewalks,

streets, alleys or public places in Utah County, between the hours of eleven p.m. and five a.m. the following morning.

9.12.040 Eighteen-Year-Old Curfew

It is unlawful for any minor under the age of eighteen years to remain or loiter upon any of the sidewalks, streets, alleys or public places in Utah County, between the hours of eleven p.m. and five a.m. Sunday through Thursday and between the following morning hours of one a.m. and five a.m. Saturday through Sunday."

Some conversations have taken place to reduce the park hours at the park by Mountain Ridge Junior High to 10:00PM. Rather than having different hours for parks across the City, staff would recommend reducing all park hours to 10:00PM. Staff also feels like while it makes sense to allow quiet activities such as walking trails in the parks at 5:00AM, it would be better to wait until 6:00AM for potential louder activities such as team sports on a grass field or pickleball games.

FISCAL IMPACT:

None

MOTION:

No action is required at this time. Council should give direction to staff for any amendments they would like to see brought back for discussion and/or action.

ATTACHMENTS:



CITY COUNCIL AGENDA REPORT

ITEM #6c

DATE: May 7, 2024
TO: Honorable Mayor and Members of the City Council
FROM: Andy Spencer, City Engineer/Public Works Director
SUBJECT: Parks Maintenance Care Priorities - Trail Corridors and Natural Vegetation
TYPE: General City Management

PURPOSE:

The City Council will discuss maintenance of native plant areas along trails and naturally vegetated parks.

STAFF RECOMMENDATION:

Staff recommends the Council provide staff direction relative to the frequency of care for native plant areas along trails and in naturally vegetated parks.

PRIOR COUNCIL DIRECTION:

The Council has not recently discussed this item. This item is one of a series of conversations staff would like to hold with the Council to ensure that park areas are being maintained to the Council's expected standard.

BACKGROUND:

Over the past several years, the City has worked diligently to care for the weeds along the trail corridors by mowing the edges of the trails and spraying for weeds. The parks team also mows the larger native grass areas a few times each year.

Staff has recently learned that cutting of grasses in native areas actually promotes puncture weed growth. Staff is investigating more aesthetic seed that would allow for grasses to remain taller along the trail corridors, thereby reducing the puncture weed growth.

At times, comments are provided by citizens that the native areas of the City need to be mowed to keep down the fire danger. In discussion with the fire department, if the cut grass is allowed to fall to the ground, the dry fuel for a fire still exists at the location and the fire danger is not dramatically reduced. The brush cutting mower the City uses does not pick up the clippings. Additionally, there is some risk of starting fires with the brush cutting mower during the hottest parts of the season. Further, some of the larger areas take a substantial amount of time to mow and while the edges of the properties are adjacent to homes, a majority of the area is not. Staff is requesting guidance from the Council regarding the frequency and degree that the Council would like to target for mowing in these areas.

FISCAL IMPACT:

While guidance from the Council will impact the City allocation for budgeting, the discussion item will not have an immediate impact on City budget.

MOTION:

Not applicable for discussion Items.

ATTACHMENTS:

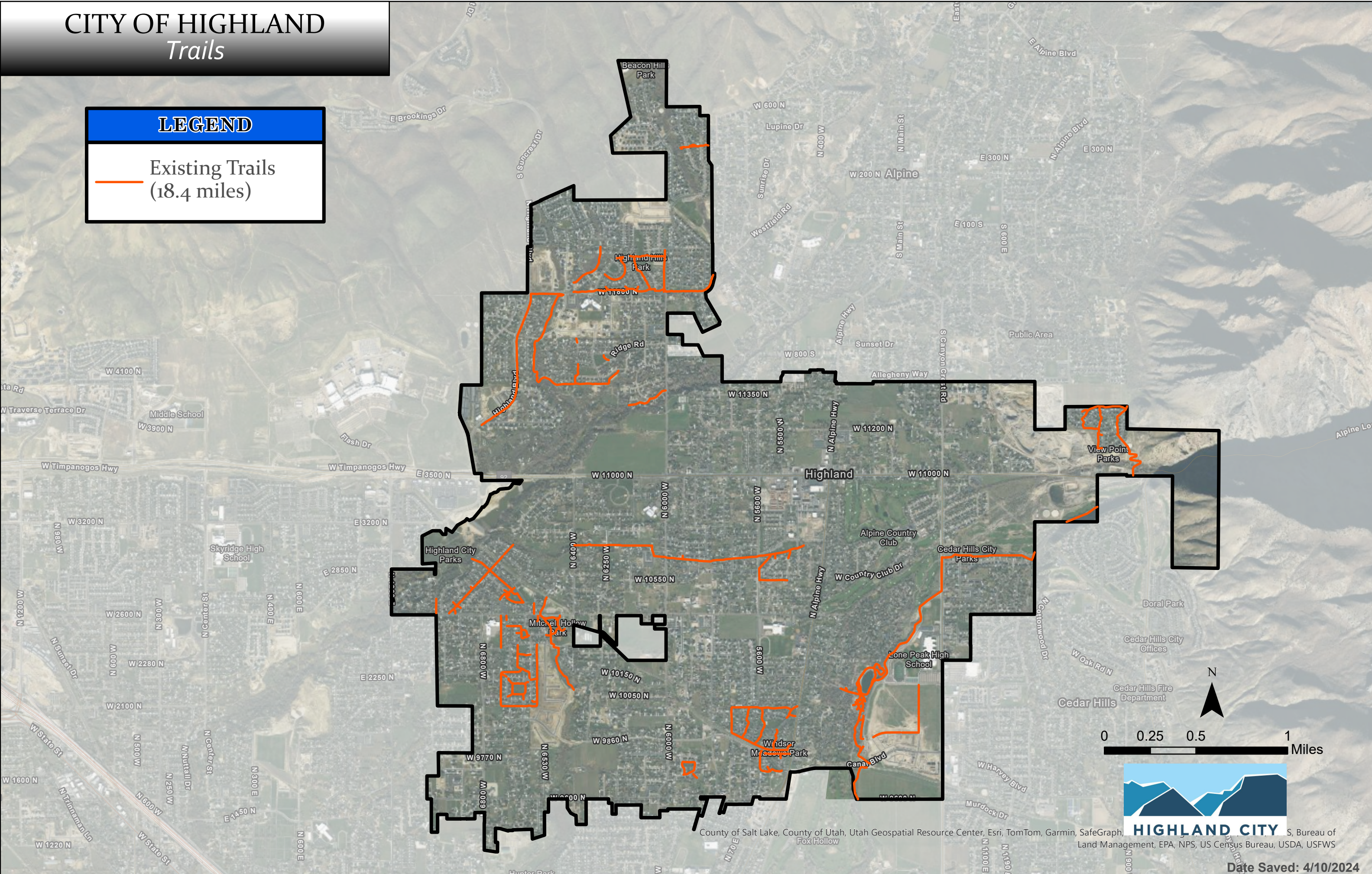
1. Highland City Trails Map
2. Native Grass Maintenance Map
3. Trails Weed Spraying Map

CITY OF HIGHLAND

Trails

LEGEND

Existing Trails
(18.4 miles)



0 0.25 0.5 1 Miles



HIGHLAND CITY

County of Salt Lake, County of Utah, Utah Geospatial Resource Center, Esri, TomTom, Garmin, SafeGraph, S, Bureau of Land Management, EPA, NPS, US Census Bureau, USDA, USFWS

Date Saved: 4/10/2024

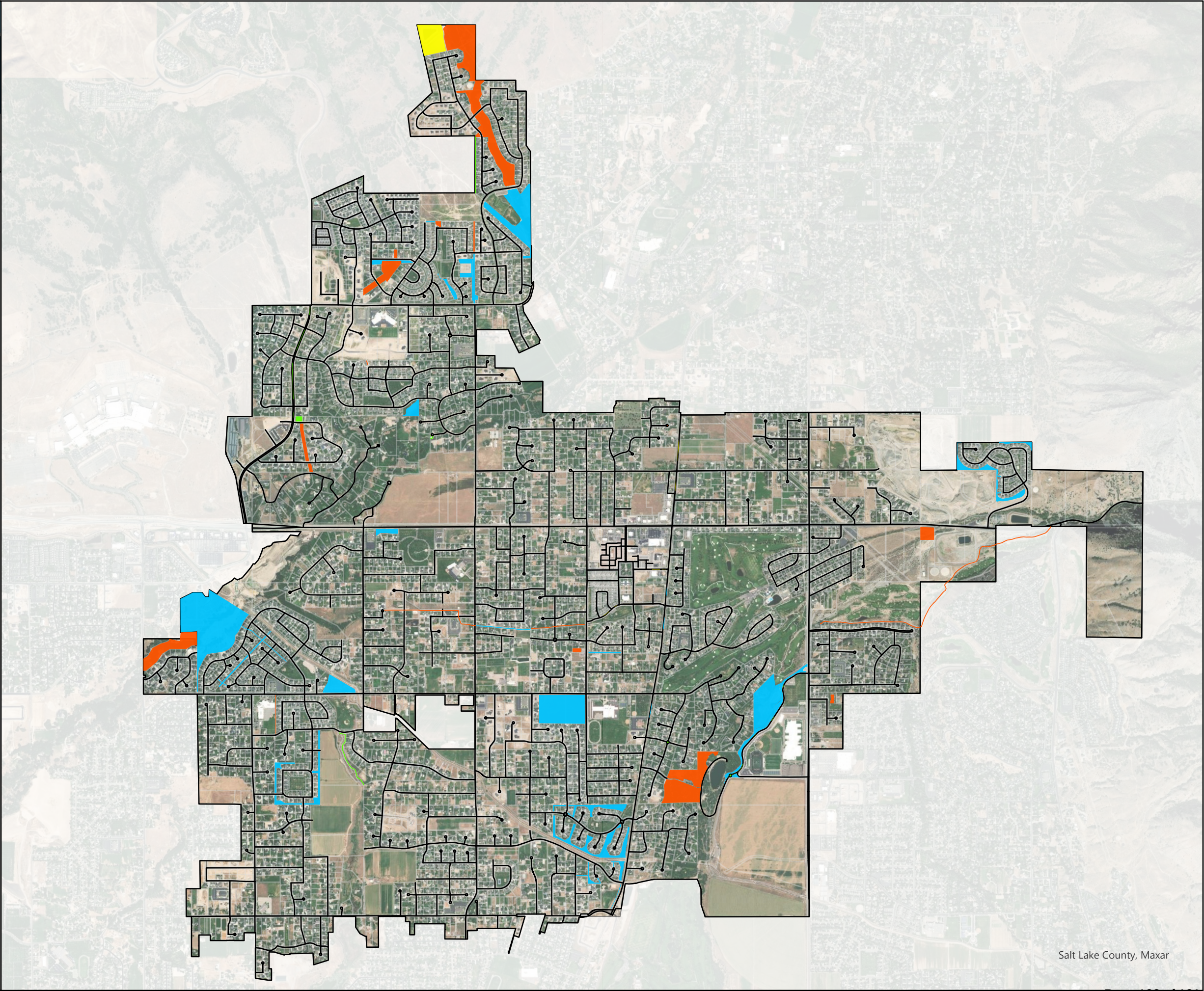
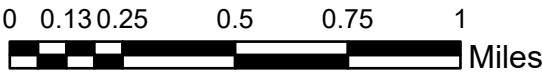
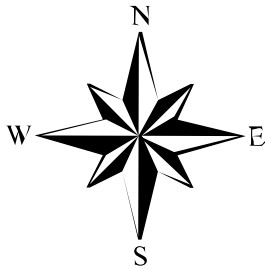


HIGHLAND CITY

Native Open Space Maintenance Areas

- Annually
- Bi-Annually
- Tri-Annually
- No Maintenance

Total Native Area	137 Acres
Total Acres Cut	390 Acres 295 Football Fields
Total No Maintenance	73 Acres





Weed Control Spray Areas

— American Fork Canyon Ditch Trail

- Apple Blossom

— Beacon Hills Park

— Canterbury North

— Highland Glen Park

— Lone Peak High

— View Pointe

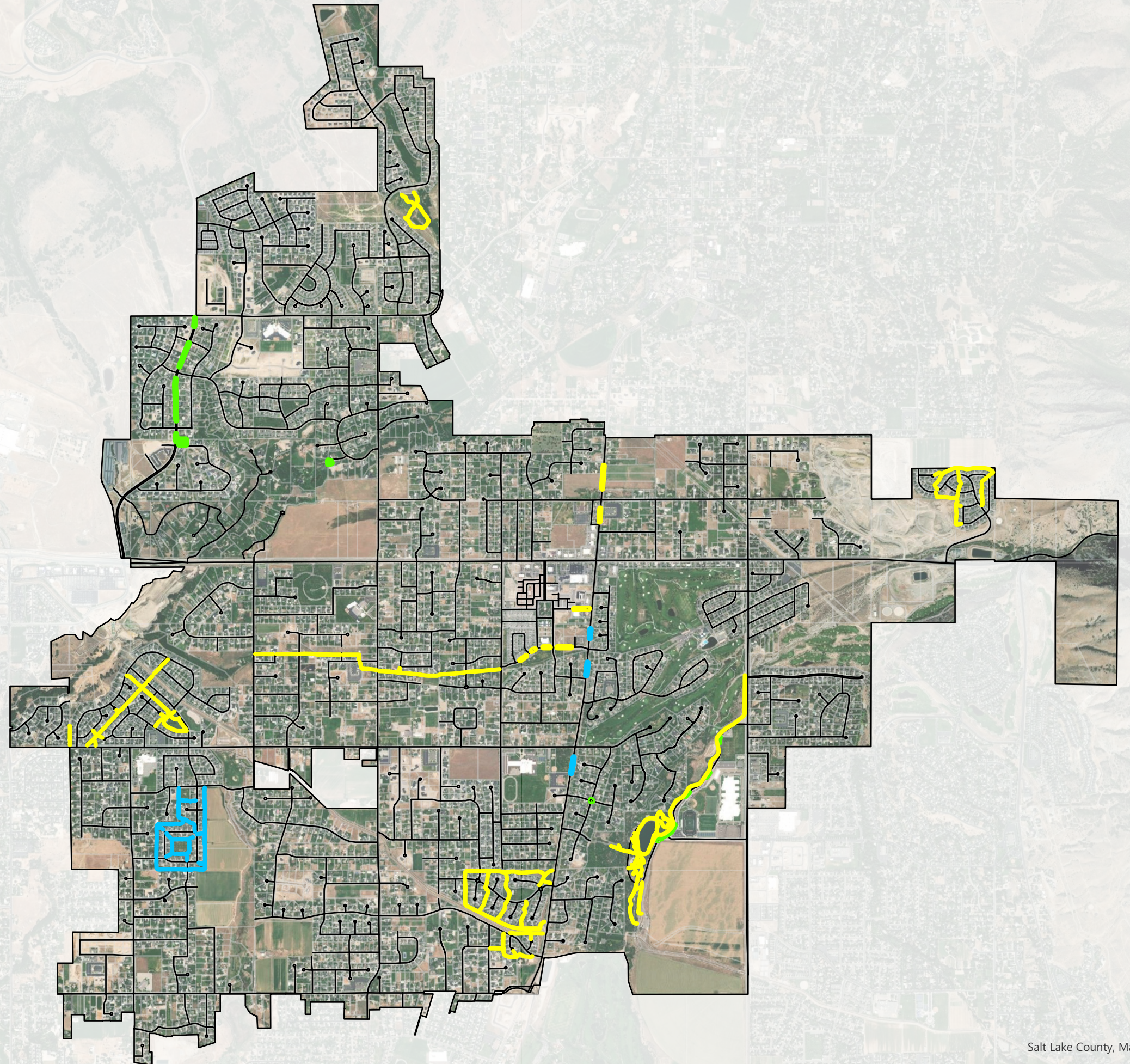
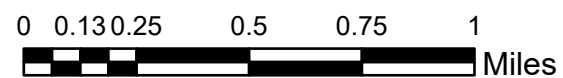
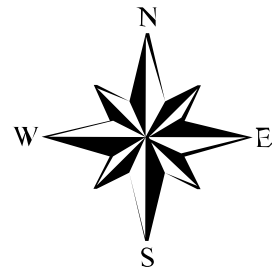
- Wimbledon

— Windsor Meadows

☒ Annually

 Bi-Annually

■ Tri-Annually



Salt Lake County, Maxar